

CITY OF GRANT
MINUTES

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

DATE : June 4, 2024
TIME STARTED : 6:30 p.m.
TIME ENDED : 7:16 p.m.
MEMBERS PRESENT : Councilmember Carr, Rog, Giefer,
and Mayor Huber
MEMBERS ABSENT : None

Staff members present: City Attorney, Christina Benson; City Engineer, Brad Reifsteck; City Treasurer, Sharon Schwarze; and Administrator/Clerk

CALL TO ORDER

The meeting was called to order at 6:30 p.m.

PUBLIC INPUT

Mr. Jeff Schafer, 8688 Jamaca Avenue, came forward and stated the LMC offers free contract services and the City website states there are 70 miles in Grant and the Mayor states there are 144 miles of roadway to maintain.

Mr. Mathew Eddy, 7060 Lake Elmo Avenue, came forward and inquired about an appeal process within the City and encouraged the Council to read the City’s Comprehensive Plan.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Rog moved to approve the agenda, as presented. Council Member Carr seconded the motion. Motion carried unanimously.

CONSENT AGENDA

May 7, 2024 City Council Meeting Minutes	Approved
May 2024 Bill List, \$82,845.30	Approved
Kline Bros., Road Maintenance, \$27,572.50	Approved
Croix Valley Inspector, \$53,469.69	Approved
Northern Salt, Dust Control, \$20,878.22	Approved

1 City of Mahtomedi, 2nd Quarter Fire Contract, \$42,583.00 Approved

2
3 **Council Member Giefer moved to approve the consent agenda, as presented. Council Member**
4 **Carr seconded the motion. Motion carried unanimously.**

5
6 **STAFF AGENDA ITEMS**

7 **City Engineer, Brad Reifsteck**

8
9 **PUBLIC HEARING, Consideration of Resolution No. 2024-08, Declaring Costs to be Assessed**
10 **and Ordering Preparation of Proposed Assessments** – City Engineer Reifsteck advised Following
11 a public hearing, the City Council ordered the public improvements for the Knollwood Drive Street
12 Improvement Project at the August 1, 2023, regular council meeting.

13
14 Council accepted the plans and specifications and ordered the advertisement for bids at the January 2,
15 2024, regular council meeting and bids were received on May 2, 2024. The lowest bid was submitted
16 by OMG Midwest in the amount of \$199,855.11.

17
18 The project cost includes construction costs and engineering costs for a total project cost of
19 \$219,836.84. The City of Grant is contributing street maintenance dollars in the amount of \$16,431 to
20 the cost of the project, therefore, the total cost of the improvement to be assessed against benefited
21 properties is declared to be \$203,405.84.

22
23 There are eight buildable units within the benefited area. The assessment per buildable unit is
24 \$25,425.73. Anyone wishing to object to the assessment must do so in writing and file with the city
25 clerk prior to or during to the assessment hearing. Any objections must be filed with the district court
26 by serving notice of the appeal upon the mayor or clerk of the city within 30 days after the adoption
27 of the assessment.

28
29 Assessments are proposed to be paid in equal annual installments over 15 years beginning in January
30 2025 with an annual interest rate of 4.5 percent per annum. The assessment may be paid to the city in
31 whole with no interest charged if the amount paid is made prior to October 31, 2024

32
33 **Council Member Giefer moved to open the public hearing at 6:39 p.m. Council Member Carr**
34 **seconded the motion. Motion carried unanimously.**

35
36 **Council Member Giefer moved to close the public hearing at 6:40 p.m. Council Member Rog**
37 **seconded the motion. Motion carried unanimously.**

38
39 **Council Member Rog moved to adopt Resolution No. 2024-08, as presented. Council Member**
40 **Carr seconded the motion. Motion carried unanimously.**

41
42 **Consideration of Resolution No. 2024-09, Certifying Special Assessments for the Knollwood**
43 **Drive Street Improvement Project** – City Engineer Reifsteck advised Resolution No. 2024-09
44 certifies the assessments for the Knollwood Drive Street Project.

45

1 Council Member Rog moved to adopt Resolution No. 2024-09, as presented. Council Member
2 Giefer seconded the motion. Motion carried unanimously.

3
4 **Consideration of Resolution No. 2024-10, Accepting Bids and Awarding a Construction**
5 **Contract for the Knollwood Drive Street Improvement Project** – City Engineer Reifsteck advised
6 Bids were received on May 2, 2024, for the Knollwood Drive Street Improvement Project.

7
8 Included in your packets was a letter of recommendation and bid tabulation summary indicates the
9 recommended low bidder as OMG Midwest, Inc. of Rogers, MN with a grand total bid of
10 \$199,855.11.

11
12 If awarded by Council, staff’s anticipated schedule for the project improvements includes a tentative
13 construction start in mid to late summer of 2024, and as specified, a substantial completion date for
14 all work including cleanup of September 27, 2024.

15
16 The improvements are anticipated to be partially funded by special assessments to benefitting
17 properties, in accordance with the City’s Assessment Policy.

18
19 The City of Grant is contributing street maintenance dollars in the amount of \$16,431 to the cost of
20 the project.

21
22 City staff recommends awarding a construction contract to OMG Midwest, Inc. in the amount of
23 \$199,855.11.

24
25 **Council Member Carr moved to adopt Resolution No. 2024-10, as presented. Council**
26 **Member Rog seconded the motion. Motion carried unanimously.**

27
28 **Consideration of Special Roads Project, Pavement Apron at 110th Street/Lansing Avenue** – City
29 Engineer Reifsteck Motion to approve ARC Paving for installing bituminous roadway aprons at the
30 intersection of 110th Street N and Lansing Avenue N.

31
32 The proposed roadway improvements are necessary to minimize the maintenance required of the two
33 gravel road legs extended from 110th street N. near the intersection of Lansing Avenue. An exhibit is
34 provided showing the project limits.

35 Ken Johnson solicited quotes from two local contractors. The results of the two quotes received are
36 shown in the table below:

Company Name	Quote Amount
Rollo’s Paving Inc.	\$39,900.00
ARC Paving	\$29,250.00

37
38
39 This work is proposed to be funded using special roadway funds.

40
41 City staff recommends awarding a contract for this work to ARC Paving Inc. in the amount of
42 \$29,250.00.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

Council Member Giefer moved to approve ARC Paving Bid, Pavement Apron at 110th/Lansing Avenue, as presented. Council Member Carr seconded the motion. Motion carried unanimously.

Consideration of Contract Extension, Kline Bros. Excavating – City Engineer Reifsteck advised The current gravel road maintenance agreement was awarded by Council in August 2022 to Kline Bros Excavation.

As part of the agreement, section 9.a. Commencement and Renewal, each party may extend the current agreement for one additional year.

Kline Bros Excavation has done an exceptional job maintaining the gravel roads for the city for the past two years.

Kline Bros Excavation has verbally approved extending the agreement for one year. City staff recommends extending the current agreement for one year, ending on July 31, 2025.

Council Member Carr moved to extend Kline Bros. Excavating contract, as presented. Council Member Giefer seconded the motion. Motion carried unanimously.

City Planner, Jennifer Haskamp (no action items)

City Attorney, Nick Vivian (no action items)

NEW BUSINESS

Consideration of Resolution No. 2024-11, Preliminary Plat, Elliot Crossing – Staff advised the Elliot Crossing Preliminary Plat was approved last month with some added conditions. Resolution No. 2024-11 outlines the preliminary plat approval and includes the revisions made last month.

Council Member Carr moved to adopt Resolution No. 2024-11, as presented. Council Member Rog seconded the motion. Motion carried unanimously.

Consideration of City Assessor Appointment – Staff advised the City’s current assessor; Todd Smith is retiring at the end of June. Included in your packets were some proposals for assessing services.

Council Member Giefer moved to appoint Ted Anderson as the City Assessor effective July 1, 2024. Council Member Carr seconded the motion. Motion carried unanimously.

Consideration of Resolution No. 2024-12, Accepting Resignation and Declaring a Council Vacancy – Staff advised Resolution No. 2024-12 accepts the Council resignation and declares a Council vacancy.

1 Council Member Giefer moved to adopt Resolution No. 2024-12, as presented. Council
2 Member Rog seconded the motion. Motion carried unanimously.

3
4 Consideration of Resolution No. 2024-13, Resolution to Fill a Vacancy on the City Council –
5 Staff advised Resolution No. 2024-13 allows the Council to fill the vacancy if the City Council so
6 chooses. The City Council does not have to appoint to fill the vacancy.

7
8 Council Member Giefer moved to appoint Ben Cornett to the vacancy on the City Council.
9 Mayor Huber seconded the motion. Motion carried unanimously.

10
11 **UNFINISHED BUSINESS**

12 There was no unfinished business.

13 **DISCUSSION ITEMS (no action taken)**

14 Staff Updates (updates from Staff, no action taken)

15 City Council Reports/Future Agenda Items

16
17 **COMMUNITY CALENDAR JUNE 5 THROUGH JUNE 30, 2024:**

18 Mahtomedi Public Schools Board Meeting, Thursday, June 13th and June 27th, Mahtomedi
19 District Education Center, 7:00 p.m.

20 Stillwater Public Schools Board Meeting, Thursday, June 13th, Stillwater City Hall, 7:00 p.m.

21 Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.

22
23 **ADJOURNMENT**

24 Council Member Giefer moved to adjourn at 7:16 p.m. Council Member Rog seconded the
25 motion. Motion carried unanimously.

26
27
28 These minutes were considered and approved at the regular Council Meeting June 4, 2024.

29
30
31
32
33 _____
34 Kim Points, Administrator/Clerk

32
33 _____
34 Jeff Huber, Mayor