

GRADING PERMIT APPLICATION

ZONING CODE SECTION 32-341, 342, 343, 344

Revised November 6, 2017



CITY OF GRANT

111 Wildwood Road

P.O. Box 577

Willernie, MN 55090

Phone: 651-426-3383 Fax: 651-429-1998

NOTE: This is not an interactive document. It must be taken or mailed to the Grant City Office.

Please complete & submit this Grading Permit Application when **reclaiming 50CY per acre or more:**

LEGAL DESCRIPTION AND PARCEL IDENTIFICATION NO:		ZONING DISTRICT:
		PROPERTY SIZE (ACRES):
PROJECT ADDRESS:	OWNER:	APPLICANT (IF DIFFERENT THAN OWNER):
	Name	Name
	Address	Address
	City State Zip	City State Zip
	Phone	Phone
1. What is the purpose of the proposed work and/or use (Circle One). Structure or Building Excavation, Site Grading, Commercial use, Other. Explain:		
1a. Does this work disturb more than one acre of land? (Circle One): YES NO		
2. Does the proposed land reclamation affect drainage on the project site and adjacent properties? (Circle one) YES NO If yes, explain:		
3. Are there any Public Waters (creeks, swamps, wetlands ponds, etc..) on the property? (Circle One) YES NO If yes, explain how the public waters will be affected by the proposed work?		
4. How much material is being reclaimed in cubic yards (CY)? <ul style="list-style-type: none">• Removed• Imported• Relocated		
5. If importing fill, provide the location the material is coming from? If removing fill, where is it being hauled?		
6. What is the restoration plan for the site?		

City of Grant
Grading Permit Compliance Requirements:

1. The applicant is required to submit a site plan including:
 - Property lines and easements.
 - Wetland locations based on the 100 year high water level.
 - Existing and proposed contours.
 - Existing buildings including dimensions of structures and dimensions to property lines.
 - Location of septic systems and wells.
2. All work must be on the property and outside of roadway right-of-ways and/or easements.
3. Grading applications can not damage or modify adjacent roadways or ditch systems. Repair will be required by the applicant at their own cost.
4. All imported material shall come from a clean source and should meet MPCA criteria of clean “unregulated fill”. Property owner must provide truck manifest or other documentation for each source of imported fill indicating source site address, date and time.
5. Work shall be completed no later than 6 weeks from commencement. Working hours shall be restricted to 7 a.m. to 7 p.m., Monday through Friday.
6. Traffic control (warning signs, cones, barrels, trucks hauling signs) shall be provided as determined by the City Engineer in accordance with the Minnesota Manual of Uniform Traffic Control Devices.
7. A 48-hour notice shall be provided to the City Engineer prior to work commencing.
8. Silt fence shall be placed at all downslopes and around wetlands to control erosion.
9. A Minnesota Pollution Control Agency NPDES permit must be obtained if at least one acre of land has been disturbed.
10. The disturbed area shall have a maximum 4:1 horizontal/vertical slope and shall be restored with adequate sod or seed to establish vegetation within 7 days of finishing grading work.
11. A letter of credit or cash escrow in the amount of \$1,500 shall be provided to the City prior to work commencing to ensure erosion control measures are maintained and turf is established.
12. If reclaiming 1000 cubic yards (CY) or greater, City staff will submit a report to the City Council for review and approval.
13. No work shall be permitted until Grading Permit is issued and authorized by the City.

<u>Permit Fee:</u>	Permit fee shall be based upon the following schedule:
Base Fee:	50 cubic yards to 1,000 cubic yards\$200 1,000 cubic yards and greater..... \$200 + [\$0.05(_____ CY - 1,000 CY)]
Example:	5,000 CY of reclamation on site $\$200 + [\$0.05(5,000 \text{ CY} - 1,000 \text{ CY})] = \400.00
<u>Checklist:</u>	Applications will not be considered complete unless all checklist items are submitted.
_____	Grading Permit Application
_____	Required Fees attached: _____ \$1500 Escrow Fee _____ Permit Fee
_____	Grading Plan including existing and proposed contours
_____	Other required permits: _____

In connection with your request for a Grading Permit, your signature constitutes permission for a representative of the City of Grant to enter upon your property, during normal business hours, for the purpose of evaluating your request. If you wish to be present during such inspection, please contact the City Engineer.

Signature of Owner _____ Date _____

Signature of Applicant _____ Date _____
 (if different than owner)