

**City of Grant
City Council Agenda
April 4, 2023**

The regular monthly meeting of the Grant City Council will be called to order at 6:30 p.m. on Tuesday, April 4, 2023, in a teleconference format and at Town Hall, for the purpose of conducting the business hereafter listed, and all accepted additions thereto.

1. CALL TO ORDER

PUBLIC INPUT

Citizen Comments – Individuals may address the City Council about any item not included on the regular agenda. The Mayor will recognize speakers to come to the podium. Speakers will state their name and address and limit their remarks to two (2) minutes with five (5) speakers maximum. Generally, the City Council will not take any official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF REGULAR AGENDA

4. APPROVAL OF CONSENT AGENDA

- A. March 2023 Bill List, \$88,304.29
- B. KEJ, Excessive Snow Removal, \$10,567.50

5. STAFF AGENDA ITEMS

- A. City Engineer, Brad Reifsteck
 - i. PUBLIC HEARING, Ordering of Project on Honeye Avenue, 115th Street and Hillcrest Court Street Improvement Project.
 - ii. Consideration of Patching Bids
- B. City Planner, Jennifer Swanson (no action items)

C. City Attorney, Nick Vivian (no action items)

6. NEW BUSINESS

A. Consideration of March 7, 2023 City Council Meeting Minutes

7. UNFINISHED BUSINESS

8. DISCUSSION ITEMS (no action taken)

A. Staff Updates (updates from Staff, no action taken)

B. City Council Reports/Future Agenda Items (no action taken)

9. COMMUNITY CALENDAR APRIL 5 THROUGH APRIL 30, 2023:

Mahtomedi Public Schools Board Meeting, Thursday, April 13th and April 27th, Mahtomedi District Education Center, 7:00 p.m.

Stillwater Public Schools Board Meeting, Thursday, April 13th, Stillwater City Hall, 7:00 p.m.

Highway 36/Lake Elmo Avenue Improvements Open House, April 19th, River Valley Church, 4 to 6:00 p.m.

Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.

10. ADJOURNMENT

Fund Name: All Funds

Date Range: 03/13/2023 To 03/28/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/27/2023	Payroll Period Ending 03/27/2023	16079	March23	N	Clerk Salary	100-41101-100-	\$ 4,361.16
	Total For Check	16079					\$ 4,361.16
03/27/2023	Payroll Period Ending 03/31/2023	16080	MarchHRA	N	Accounting Services	100-41202-130-	\$ 1,000.55
	Total For Check	16080					\$ 1,000.55
03/27/2023	Kline Bros Excavating	16081	Road Maintenance	N	Grader Contractor	100-43101-220-	\$ 4,141.25
	Total For Check	16081					\$ 4,141.25
03/27/2023	SHC, LLC	16082	Planning Services	N	City Planner	100-41209-300-	\$ 2,229.57
		16082			Escrow	100-49320-300-1001	\$ 231.00
		16082				100-49320-300-1013	\$ 770.00
		16082				100-49320-300-1017	\$ 532.00
	Total For Check	16082					\$ 3,762.57
03/27/2023	Lyle Signs, Inc.	16083	Sign Replacement	N	Road Sign Replacement	100-43110-330-	\$ 1,561.06
	Total For Check	16083					\$ 1,561.06
03/27/2023	Washington County Property Records	16084	Special Assessment Billing - 2023	N	Property Assessor	100-41208-210-	\$ 313.00
	Total For Check	16084					\$ 313.00
03/27/2023	KEJ Enterprises	16085	Road Contractor -	N	Snow & Ice Removal	100-43113-300-	\$ 10,567.50
	Total For Check	16085					\$ 10,567.50
03/27/2023	Croix Valley Inspector	16086	Building Inspector	N	Building Inspection	100-42004-300-	\$ 21,937.68
	Total For Check	16086					\$ 21,937.68
03/27/2023	Washington County Property Records	16087	Tax Levy Book - 2022	N	Audit Fees	100-41201-210-	\$ 50.00
	Total For Check	16087					\$ 50.00
03/27/2023	WSB & Associates	16088	Engineering - Feb23/petition on 115th and Honey	N	Engineering Fees - General	100-41203-300-	\$ 1,055.00
		16088			Road Engineering Fees	100-43102-300-	\$ 4,942.00
		16088			Special Road Projects	100-43128-300-	\$ 223.00
		16088			Grading Permit	100-43135-300-	\$ 207.50
		16088			Escrow	922-49320-300-	\$ 197.75
	Total For Check	16088					\$ 6,625.25

Fund Name: All Funds

Date Range: 03/13/2023 To 03/28/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/27/2023	Washington County Transportation	16089	Snow and Ice Control Inv #211617	N	Snow & Ice Removal	100-43113-210-	\$ 10,850.35
	Total For Check	16089					\$ 10,850.35
03/27/2023	Todd Smith	16090	Monthly Assessment Services - March	N	Property Assessor	100-41208-300-	\$ 2,173.00
	Total For Check	16090					\$ 2,173.00
03/27/2023	Eckberg Lammers	16091	Legal Services	N	Legal Fees - General	100-41204-304-	\$ 1,950.00
		16091			Legal Fees - Complaints	100-41205-304-	\$ 440.00
		16091			Legal Fees - Prosecutions	100-41206-304-	\$ 2,502.41
		16091			Escrow	100-49320-304-1001	\$ 402.50
	Total For Check	16091					\$ 5,294.91
03/27/2023	Waste Management	16092	Recycling -	N	Recycling	100-43011-384-	\$ 5,773.12
	Total For Check	16092					\$ 5,773.12
03/27/2023	Press Publications	16093	Public hearing/road improvements	N	Publishing Costs	100-41308-351-	\$ 106.00
		16093			Escrow	100-49320-351-1015	\$ 26.50
	Total For Check	16093					\$ 132.50
03/27/2023	Ken Roman	16094	Video Tech Services	N	Cable Costs	100-41212-100-	\$ 300.00
	Total For Check	16094					\$ 300.00
03/27/2023	Centurylink	16095	City Phone	N	City Office Telephone	100-41309-321-	\$ 174.42
	Total For Check	16095					\$ 174.42
03/27/2023	AirFresh Industries	16096	PortaPot #March	N	Town Hall Porta Pot	100-43007-210-	\$ 125.00
	Total For Check	16096					\$ 125.00
03/27/2023	PERA	16097	PERA	N	Clerk Salary	100-41101-100-	\$ 378.54
		16097			Clerk PERA	100-41102-120-	\$ 436.78
	Total For Check	16097					\$ 815.32
03/27/2023	Comcast	CCEFT5	Town Hall Wiff - auto pay	N	Town Hall Supplies	100-43001-210-	\$ 181.37
	Total For Check	CCEFT5					\$ 181.37
03/27/2023	Comcast	CCEFT6	Town Hall wiff - auto pay	N	Town Hall Supplies	100-43001-210-	\$ 181.37
	Total For Check	CCEFT6					\$ 181.37
03/27/2023	IRS	EFT170	Payroll Taxes	N	Clerk FICA/Medicare	100-41103-100-	\$ 445.51

Fund Name: All Funds

Date Range: 03/13/2023 To 03/28/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>FA-O-P</u>	<u>Total</u>
03/27/2023	IRS	EFT170	Medical HRA	N	Clerk Medicare	100-41105-100-	\$ 84.44
		EFT171			Federal Withholding	100-41107-100-	\$ 420.75
		EFT171			Social Security Expens	100-41109-100-	\$ 361.07
		EFT170					\$ 1,311.77
		Total For Check					
03/27/2023	Xcel Energy	XcelEFT21	Utilities - Town Hall - Pole Barn - Auto	N	Other Services & Charges	100-41299-381-	\$ 292.58
		XcelEFT21			Town Hall Electricity	100-43004-381-	\$ 313.52
		XcelEFT21			Well House Electricity	100-43010-381-	\$ 12.53
		XcelEFT21			Street Lights	100-43117-381-	\$ 70.76
		XcelEFT21					\$ 689.39
		Total For Check					
03/28/2023	KEJ Enterprises	16098	Roads Supervisor	N	Roads Supervisor	100-43014-300-	\$ 13,750.00
		16098					\$ 13,750.00
		Total For Check					
03/28/2023	KEJ Enterprises	16099	Fuel Surcharge - March	N	Roads Fuel Surcharge	100-43015-300-	\$ 2,500.00
		16099					\$ 2,500.00
		Total For Check					
		Total For Selected Checks					\$ 98,871.79

EXHIBIT B
RATE SCHEDULE

The contractor shall be paid a monthly rate of \$9270.

Payment shall be made at the rates below when the annual snowfall exceeds 70 inches. The contractor is required to notify the city prior to billing time hourly so that time can be tracked for payment.

2021 - 2023 Pricing

Snow Removal

- \$100.00/hour: Dump truck: single axle
- \$110.00/hour: Dump truck: tandem
- \$100.00/hour: Front end loader
- \$90.00/hour: Motor grader
- \$60.00/hour: Pick-up with plow
- \$80.00/hour: Pick-up with snow blower (7')

Sand/Salt

- \$75.00/hour: Sand/salt application

KEJ Enterprises

Ken Johnson
611 Florence Avenue
Mahtomedi, MN 55115

Invoice

Date	Invoice #
3/16/2023	851

Bill To
City of Grant PO Box 577 Willernie, Minn 55090

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
19.25	plow with 2 tandem trucks over 70" on 2/22/23	110.00	2,117.50
4	plow with single axel truck on 2/22/23	100.00	400.00
5	plow with pickup truck on 2/22/23	60.00	300.00
31.25	plow with 2 tandem trucks on 2/23/23	110.00	3,437.50
5	plow with single axel truck on 2/23/23	100.00	500.00
3	plow with pickup truck on 2/23/23	60.00	180.00
17.25	plow with 2 tandem trucke on 2/27/23	110.00	1,897.50
4	plow with single axel truck on 2/27/23	100.00	400.00
3.5	plow with pickup truck on 2/27/23	60.00	210.00
7.5	plow with 2 tandem trucks on 2/28/23	110.00	825.00
3	plow with single axel truck on 1/28/23	100.00	300.00
		Total	\$10,567.50

Memorandum

To: **Honorable Mayor and City Council, City of Grant**
Kim Points, Administrator, City of Grant

From: **Brad Reifsteck, PE, City Engineer**
WSB & Associates, Inc.

Date: March 28, 2023

Re: Honeye Avenue, 115th Street, and Hillcrest Court Street Improvement Project – Public Hearing & Ordering the Improvement.
WSB Project No. 021760-000

Actions to be considered:

To adopt a resolution ordering the public improvements for the following Streets:

- Honeye Avenue N
- 115th Street N
- Hillcrest Court N

Facts:

The City Council authorized preparation of the Feasibility Report for the project area on November 1, 2022 and received the Feasibility Report on March 7, 2023.

As identified in the Feasibility Report, total project cost is estimated to be \$511,692 including construction, legal, engineering, administrative, and finance costs.

The City notified affected property owners and persons expressing interest in the project of the scheduled Improvement hearing within the minimum 10-day notification requirement and published the notice of hearing in the City's official newspaper for two weeks.

1. The project is anticipated to be funded using City Maintenance dollars and special assessments in accordance with City's special assessment policy. Special assessments account for approximately 75% of the total project costs. City funding would be responsible for the remaining 25% of total project costs.
2. The amount of City of Grant funding for this project is estimated at \$127,923.
3. The preliminary assessment roll provides an estimate of \$14,904 per buildable unit.

Action: Discussion. Adopt Resolution.

CITY OF GRANT

RESOLUTION NO. 2023-09

**RESOLUTION ORDERING THE IMPROVEMENTS
FOR THE HONEYE AVENUE, 115TH STREET, AND HILLCREST COURT STREET
IMPROVEMENT PROJECT**

WHEREAS, the City Council (“Council”) of the City of Grant, Minnesota (“City”) has identified the Honeye Avenue N, 115th Street N, and Hillcrest Court N as a Capital Improvement Project for Fiscal Year 2023; and

WHEREAS, those improvements shall include pavement rehabilitation; and

WHEREAS, the Council Authorized Brad Reifsteck, WSB & Associates, Inc. to complete a feasibility report (“Study”) on the Project on November 1, 2022; and

WHEREAS, said Report was received by the Council on March 7, 2023; and

WHEREAS, the City notified affected property owners and persons expressing interest in the project of the scheduled Improvement Hearing (“Hearing”) within the minimum 10-day notification requirement and published the notice of hearing in the City’s official newspaper for two weeks; and

WHEREAS, the Hearing was conducted at the regular City Council meeting on April 4, 2023; and

WHEREAS, the Council authorized WSB Inc. as the project engineer and Brad Reifsteck as the City’s engineering representative for the Project, and ordered the preparation of plans and specifications on March 7, 2023; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRANT, MINNESOTA, with the public hearing on the Project complete and public comment on the project received, the City Council finds:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility reports.
2. Such improvements are hereby ordered as proposed in this Resolution.
3. WSB Inc. is hereby designated as the engineer for this improvement.

ADOPTED this 4th day of April 2023.

Jeff Huber, Mayor

Attest:

Kim Points, City Clerk

Memorandum

To: *Honorable Mayor and City Council, City of Grant*
Kim Points, Administrator, City of Grant

From: *Brad Reifsteck, PE, City Engineer*
WSB & Associates, Inc.

Date: March 28, 2023

Re: Award Contract for Roadway Patching and Pothole

Actions to be considered:

To approve quote to perform roadway patching and pothole repairs to ARC Paving Inc.

Facts:

A new roadway patching contract is needed for pothole patching and other roadway maintenance on paved roads for 2023.

Staff received two quotes for this work as follows:

- ARC Paving Inc.: \$725 per hour . Bituminous mix will be charged and invoiced to the city at cost.
- TA Schifsky & Sons: \$850 per hour with a 3 hour minimum. Bituminous mix will be charged at a rate of \$80/ton.

Approval of the quote from ARC Paving will lock equipment and labor pricing until April 1, 2024. As mentioned, pricing for patching materials is proposed to be a pass through cost from the bituminous plant since oil prices are difficult to forecast.

Staff recommend approving ARC Paving Inc for patching and pothole repairs.

Action: Discussion. If desired, approve quote with ARC Paving, Inc.

Attachments: Original Quote

A.R.C. Paving Inc.

P.O. 401

Hugo, MN 55038

Estimate

Date	Estimate #
3/23/2023	19

Name / Address
City of Grant 111 Wildwood Rd Willernie MN 55090

			Project
Description	Qty	Rate	Total
Asphalt pot hole patching quote: \$725 per hr Includes: 4 laborers, dump truck, skidsteer, roller		725.00	725.00
		Total	\$725.00

T.A. Schifsky & Sons, Inc. (Affirmative Action, Equal Opportunity Employer)

By: _____ Date sc. Improvements _____
Rob Stangler 651-775-8399

Accepted By:  _____ Date 3/16/2023
(Bid must be signed and returned)

Due to the rising cost of asphalt oil fuel, we can only honor our quotes for 30days. After 30 days bids/quotes are subject to our review and possible cost increase. Payment due upon completion.
M:\2023\2023 Proposals\Patching\City of Grant Patching

CITY OF GRANT
MINUTES

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DATE : **March 7, 2023**
TIME STARTED : **6:35 p.m.**
TIME ENDED : **7:58 p.m.**
MEMBERS PRESENT : **Councilmember Tufty, Rog, Giefer, and Mayor Huber**
MEMBERS ABSENT : **Councilmember Carr**

Staff members present: City Attorney, Nick Vivian; City Engineer, Brad Reifsteck; City Planner, Jennifer Swanson; City Treasurer Sharon Schwarze and Administrator/Clerk, Kim Points

CALL TO ORDER

The meeting was called to order at 6:35 p.m.

PUBLIC INPUT

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Giefer moved to approve the agenda, as presented. Council Member Rog seconded the motion. Motion carried unanimously.

CONSENT AGENDA

February 2023 Bill List, \$50,651.05 Approved

City of Mahtomedi, 1st Quarter Fire Contract, \$40,555.25 Approved

Council Member Rog moved to approve the consent agenda, as presented. Council Member Giefer seconded the motion. Motion carried unanimously.

STAFF AGENDA ITEMS

City Engineer, Brad Reifsteck

Consideration of Resolution No. 2023-08, Ordering Preparation of Plans/Specifications and Calling Public Hearing on Road Improvements – City Engineer Reifsteck advised to authorize by resolution the receipt by City Council of a Feasibility Report, Preparation of Plans and Specifications, and scheduling Public Improvement Hearing for the Honeye Avenue, 115th Street, and Hillcrest Court Street Improvement Project.

1 **Facts:**

- 2
- 3 1. Roadway improvements were petition by adjacent parcel owners.:
- 4 • Honeye Avenue N
- 5 • 115th Street N
- 6 • Hillcrest Court N
- 7 2. The Council authorized preparation of the Feasibility Report on November 1, 2022.
- 8 3. The total project cost is estimated at \$511,692, including construction, engineering, legal and
- 9 administrative costs.
- 10 4. The project is anticipated to be funded using City Maintenance dollars and special
- 11 assessments in accordance with City’s special assessment policy. Special assessments account
- 12 for approximately 75% of the total project costs. City funding would be responsible for the
- 13 remaining 25% of total project costs.
- 14 5. The amount of City of Grant funding for this project is estimated at \$127,923. This city
- 15 participation amount is higher compared to city street improvements in the past because parcel
- 16 density within the project limits is much less and the assessment must not exceed the special
- 17 benefit per Minnesota State Statute 429.
- 18 6. A preliminary assessment roll is included in the Feasibility Report that identifies assessment
- 19 amounts for the benefitting properties.
- 20 7. Staff is recommending a public hearing be held at the April 4, 2023 Council meeting.
- 21

22 **Council Member Giefer moved to adopt Resolution No. 2023-08, as presented. Council Member**
23 **Tufty seconded the motion. Motion carried unanimously.**

24 **City Planner, Jennifer Swanson**

25
26 **PUBLIC HEARING, Consideration of Resolution No. 2023-07, Approving the Vacation of**
27 **Public Road and Alley Right-Of-Way, Withrow Plat** – City Planner Swanson advised the
28 Applicant, Aaron Stewart, has requested (petitioned) the City to consider vacating a portion of unused
29 public road and alley right-of-way generally a part of Block 4 of the Withrow plat. In the Spring of
30 2022, the Applicant met with the City Staff to describe the proposed request to vacate portions of
31 alley and road right-of-way that were intended to serve the old Withrow plat which was planned to be
32 developed with several small urban sized lots on a traditional road and alley grid with municipal
33 services. As the City Council is aware of today, the town of Withrow plat was never developed and
34 only a few homes were developed in the area and municipal services were never installed to support
35 an urban town center configuration. After the City adopted its minimum lot sizes in the 60’s the
36 Withrow plat became non-conforming, and contiguous lots under the same ownership were combined
37 to create larger – though still nonconforming – lots. While contiguous lots have generally be
38 combined to the extent possible and the configuration is generally set, the old Withrow right-of-way
39 that was intended to serve as local roads and alleyways remains intact because they are publicly
40 dedicated. Based on this history, the Applicant is requesting that the public road and alley that abuts
41 his property be vacated and combined with his property so that a larger contiguous area is available
42 for single-family uses.

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44 A duly noticed public hearing has been scheduled for March 7, 2023 at 6:30 P.M. All property
45 owners within ¼-mile were provided individual letters that identified the proposed right-of-way to be
46 vacated.

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Application Summary

Applicant/Owner: Aaron Stewart	Area to be Vacated: 19,277 SF (0.44 Acres)
Land Use: RR-AG	Request: Vacation of public road and alley right-of-way to be added to adjacent property (PID 020302122016).
Zoning: A2 – Agricultural Small Scale	
Address: XXX 119 th Street North Grant, MN 55082	Location Description and PIDs: PID 020302122016, generally north of 119 th Street North and south of the Railroad right-of-way

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The Applicant is petitioning the City to vacate a portion of unused road and alley right-of-way adjacent to their existing vacant lot. The proposed vacated area would be combined with the existing property. As shown on the attached Certificate of survey, that portion of the right-of-way that is fully bordered by the subject property would be vacated in full and combined with the subject lot, and that portion of the right-of-way that is only partially bordered by the subject property is vacated to the centerline of the dedicated right-of-way. The total area proposed for vacation is approximately 0.44 Acres and if combined with the subject parcel would result in a total lot/parcel area of approximately 2.44 Acres.

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City Planner Swanson advised the City Code does not expressly identify a process for vacation of public right-of-way, therefore Minnesota State Statute 412.851 Vacation of Streets takes precedence. The following language is provided for your reference and consideration:

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“The council may by resolution vacate any street, alley, public grounds, public way, or any part thereof, on its own motion or on petition of a majority of the owners of land abutting on the street, alley, public grounds, public way, or part thereof to be vacated. When there has been no petition, the resolution may be adopted only by a vote of four-fifths of all members of the council. No vacation shall be made unless it appears in the interest of the public to do so after a hearing preceded by two weeks published and posted notice. The council shall cause written notice of the hearing to be mailed to each property owner affected by the proposed vacation at least ten days before the hearing...”

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The following analysis is provided based on the requirements as established by MN State Statute 412.851:

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“Then council may vacate...on its own motion or on petition of a majority of the owners of land abutting on the street, alley...”

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As shown on the Certificate of Survey the Applicant is proposing to vacate the following:

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- To the centerline of the dedicated right-of-way on Second Street. The property adjacent to this right of way is comprised of two (2) property owners, one of which is the Applicant. The amount of right-of-way adjacent to the Applicant represents at least 50% of the right-of-way and at least 50% of the owners.

- 1 • The full vacation of the Alley from old lots 5 and 12, and the west half to the centerline of the
2 alley from historic lot 9 to 12. There are two property owners that abut this alley right-of-way
3 and the Applicant represents more than 75% of the frontage along the right-of-way and at
4 least 50% of the Owners.
- 5 • To the western half of the centerline of the dedicated right-of-way on First Street. There are
6 three property owners that abut the First Street right-of-way and the Applicant represents only
7 33% of the Ownership. However, the Applicant represents more than 60% of the frontage
8 along the right-of-way.

9
10 The Applicant’s petition is generally valid and appears to meet the spirit and intent of the Statute.
11 However, agreement or written correspondence from the property owners adjacent to the First
12 Street right-of-way either as part of the public hearing or submitted separate is recommended
13 given the ownership composition.

14
15 *“No vacation shall be made unless it appears in the interest of the public to do so...”*
16

17 City Planner Swanson stated the request to vacate that portion of unused right-of-way does not appear
18 to be serving any public purpose. At one time when the historic plat of Withrow was contemplated
19 these rights-of-way would have been imperative to the property functioning of small urban scale lots.
20 historical configuration. As such, there is no public purpose to these rights-of-way, and by vacating
21 this area and adding it back into the lots the resulting lot area becomes more conforming with the
22 City’s current standards.

23
24 The City Engineer has reviewed the proposed vacation and does not have any additional comments.
25 As indicated in the Staff Report, there are no future plans to develop the historic right-of-way and
26 therefore there is no public purpose.

27
28 No other agencies have review authority over the subject request since the rights-of-way are unused
29 and undeveloped.

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31 The City Staff is requesting discussion regarding the proposed vacation. A resolution of approval is
32 provided for your review and consideration, and may be amended or modified based on the
33 discussion and public testimony provided during the Public Hearing.

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35 **Council Member Giefer moved to open the public hearing at 7:07 p.m. Council Member Tufty**
36 **seconded the motion. Motion carried unanimously.**

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38 No one was present for public hearing.

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40 **Council Member Giefer moved to close the public hearing at 7:12 p.m. Council Member Tufty**
41 **seconded the motion. Motion carried unanimously.**
42

1 Council Member Tufty moved to adopt Resolution No. 2023-07, as presented. Council Member
2 Giefer seconded the motion. Motion carried unanimously.

3 **Consideration of Wildlife Rehabilitation Center Development Agreement** – City Attorney Vivian
4 advised there was a minor change in the site plan that was approved during the CUP process for the
5 Wildlife Center. The proposed Development Agreement outlines the current site plan and what will
6 happen moving forward with the site and allows for an emergency access per Washington County.

7 City Planner Swanson stated the site is 30 acres and the number of accessory buildings on the site
8 was capped through the CUP process. The current site plan lowers the amount of square footage for
9 accessory buildings allowed on the site.

10 City Attorney Vivian revised the language in the Development Agreement to indicate the additional
11 access is for emergencies only and is not the primary access to the site.

12

13 Council Member Tufty moved to approve Wildlife Rehabilitation Center Development
14 Agreement, as amended. Council Member Giefer seconded the motion. Motion carried
15 unanimously.

16

17 City Attorney, Nick Vivian (no action items)

18

19 **NEW BUSINESS**

20 **Consideration of February 7, 2023 City Council Meeting Minutes** – Council Member Rog
21 moved to approve the February 7, 2023 City Council Meeting Minutes, as presented. Council
22 Member Giefer seconded the motion. Motion carried with Council Member Tufty abstaining.

23

24 **UNFINISHED BUSINESS**

25 There was no unfinished business.

26 **DISCUSSION ITEMS (no action taken)**

27 **Staff Updates (updates from Staff, no action taken)**

28 **City Council Reports/Future Agenda Items**

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30 **COMMUNITY CALENDAR MARCH 8 THROUGH MARCH 31, 2023:**

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32 **Mahtomedi Public Schools Board Meeting, Thursday, March 9th and March 23rd, Mahtomedi
33 District Education Center, 7:00 p.m.**

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35 **Stillwater Public Schools Board Meeting, Thursday, March 9th, Stillwater City Hall, 7:00 p.m.**

36

37 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

38 **CLOSED SESSION - Pursuant to Minn. Stat. 13D.05 Subd. 3 (a) – Evaluation of the
39 performance of an individual who is subject to its authority. – Road Supervisor**

40 Council Member Giefer moved to go into closed session at 7:27 p.m. Council Member Rog
41 seconded the motion. Motion carried unanimously.

1 **Council Member Rog moved to go back into open session at 7:49 p.m. Council Member Tufty**
2 **seconded the motion. Motion carried unanimously.**

3 City Attorney Vivian advised the purpose of the closed session was for the Council to discuss a
4 contract with KEJ for Road Supervisor duties for the City of Grant. Terms of the contract were
5 discussed and is now before the Council for consideration.

6 **Council Member Rog moved to approve Road Supervisor Contract with KEJ, as presented.**
7 **Council Member Tufty seconded the motion. Motion carried unanimously.**

8 **ADJOURNMENT**

9 **Council Member Rog moved to adjourn at 7:58 p.m. Council Member Giefer seconded the**
10 **motion. Motion carried unanimously.**

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13 These minutes were considered and approved at the regular Council Meeting April 4, 2023.

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18 _____
Kim Points, Administrator/Clerk

19 _____
Jeff Huber, Mayor

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City Council Report for March 2023

To: Honorable Mayor & City Council Members

From: Jack Kramer Building Official

City Code Violations:

No new violations to report.

Building Permit Activity:

Eighteen (18) Building Permits have been issued with a total valuation of \$ 1,124,630.00.

Respectfully submitted,

A handwritten signature in black ink that reads "Jack Kramer". The signature is written in a cursive style with a large initial "J" and "K".

Jack Kramer

Building & Code Enforcement Official

2023-50	Plumbing New Home	Tillges	11942 Great Oak Trail	2/28/2023	N/A		\$	80.00	\$	60.00	
2023-51	Basement Finish	Anderson	9426 Lansing Ave. N.	2/28/2023	\$	95,000.00	\$	958.75	\$	719.06	
2023-52	Water Heater	Pearson	9400-85th. St. N.	3/1/2023	N/A		\$	80.00	\$	60.00	
2023-53	Furnace	Harrington	10327 Dellwood Ave. N.	3/2/2023	N/A		\$	80.00	\$	60.00	
2023-54	Water Heater	Harrington	10327 Dellwood Ave. N.	3/2/2023	N/A		\$	80.00	\$	60.00	
2023-55	Window	Chiarella	10663 =83rd. St. N.	3/2/2023	\$	1,466.00	\$	199.59	\$	149.69	
2023-56	Bath Remodel	Seekel	11199-76th. St. N.	3/6/2023	\$	10,403.00	\$	195.25	\$	146.43	
2023-57	Bath Plumbing	Seekel	11199-76th. St. N.	3/6/2023	N/A		\$	80.00	\$	60.00	
2023-58	Windows	Hoist	7720 Leward Ave. N.	3/6/2023	\$	56,231.00	\$	692.75	\$	519.56	
2023-58	Window	Fischer	6363 Jamaca Ave. N.	3/8/2023	\$	6,030.00	\$	139.25	\$	104.43	
2023-59	HVAC Remodel	Patnoe	10980 Lansing Ave.N.	3/10/2023	N/A		\$	80.00	\$	60.00	
2023-60	Gas Fireplace	Wiechmann	7125 Lone Oak Trail N.	3/13/2023	N/A		\$	80.00	\$	60.00	
2023-61	Capra Properties	Capra	10271-119th. St. N.	3/14/2023	\$	45,000.00	\$	593.75	\$	445.31	
2023-62	Capra Properties	Capra	10271-119th. St. N.	3/14/2023	N/A		\$	80.00	\$	60.00	
2023-63	Capra Properties	Capra	10271-119th. St. N.	3/14/2023	N/A		\$	80.00	\$	60.00	
2023-64	Re-Roof Dog Kennel	Goldswood Kennels	9500 Dellwood Rd.N.	3/16/2023	\$	94,500.00	\$	958.75	\$	719.06	
2023-65	House & Garage	Klasic	7239 Lone Oak Trail N.	3/16/2023	\$	816,000.00	\$	4,734.75	\$	3,551.06	
20123-66	HVAC New Home	Tillges	11942 Great Oak Trail	3/16/2023	N/A		\$	80.00	\$	60.00	
Monthly total						\$	1,124,630.00	\$	9,272.84	\$	6,954.60