

**City of Grant  
City Council Agenda  
August 3, 2021**

*The regular monthly meeting of the Grant City Council will be called to order at 7:00 o'clock p.m. on Tuesday, August 3, 2021, in a teleconference format for the purpose of conducting the business hereafter listed, and all accepted additions thereto.*

**1. CALL TO ORDER**

**PUBLIC INPUT**

**Citizen Comments – Individuals may address the City Council about any item not included on the regular agenda. The Mayor will recognize speakers to come to the podium. Speakers will state their name and address and limit their remarks to two (2) minutes with five (5) speakers maximum. Generally, the City Council will not take any official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.**

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF REGULAR AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

**A. July 6, 2021 City Council Meeting Minutes**

**B. July 2021 Bill List, \$88,106.41**

- C. Kline Bros., Road Work, \$17,530.00
- D. Allied Blacktop, Pay Voucher #1, \$18,756.56
- E. City of Mahtomedi, 2<sup>nd</sup> Quarter Fire Contract, \$37,499.25
- F. Washington County Sheriff, 1<sup>st</sup> Half Police Services, \$72,265.11
- G. Northern Salt, Dust Control, Payment #1, \$36,148.50
- H. Special Gambling Permit, Stillwater Hockey Association, Indian Hills Golf Club

5. **STAFF AGENDA ITEMS**

- A. City Engineer, Brad Reifsteck
  - i. Consideration of Additional 2021 Special Roads Projects
  - ii. Consideration of Small City Transportation Funds
- B. City Planner, Jennifer Haskamp (no action items)
- C. City Attorney, Dave Snyder (no action items)

6. **NEW BUSINESS**

- A. Consideration of Waste Management Recycling Contract Renewal
- B. Consideration of Washington Conservation District MS4 Contract Renewal
- C. Consideration of Celia Wirth Endorsement, Browns Creek Watershed District
- D. Consideration of In-Person Meetings
- E. Consideration of Amendment to City of Grant Code of Conduct
- F. Consideration of Town Hall Improvements

7. **UNFINISHED BUSINESS**

8. **DISCUSSION ITEMS** (no action taken)

- A. Staff Updates (updates from Staff, no action taken)
- B. City Council Reports/Future Agenda Items (no action taken)

9. **COMMUNITY CALENDAR AUGUST 4 THROUGH AUGUST 31, 2021:**

Mahtomedi Public Schools Board Meeting, Thursday, August 12<sup>th</sup> and 26<sup>th</sup>, Mahtomedi District Education Center, 7:00 p.m.

Stillwater Public Schools Board Meeting, Thursday, August 12<sup>th</sup>, Stillwater City Hall, 7:00 p.m.

Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.

10. **ADJOURNMENT**

CITY OF GRANT  
MINUTES

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46

**DATE** : **June 29, 2021**  
**TIME STARTED** : **7:04 p.m.**  
**TIME ENDED** : **8:08 p.m.**  
**MEMBERS PRESENT** : **Councilmember Carr, Rog, Giefer,  
Schafer and Mayor Huber**  
**MEMBERS ABSENT** : **None**

Staff members present: City Attorney, Dave Snyder; City Engineer, Brad Reifsteck; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Points

**CALL TO ORDER**

The meeting was called to order at 7:04 p.m.

**PUBLIC INPUT**

Ms. Cassandra Tanquist, 9704 Manning Avenue, stated she has just moved to Grant, is loving it and hopes the community stays rural.

**PLEDGE OF ALLEGIANCE**

**SETTING THE AGENDA**

**Council Member Giefer moved to approve the agenda, as presented. Council Member Schafer seconded the motion. Motion carried unanimously with a roll call vote.**

**CONSENT AGENDA**

- June 1, 2021 City Council Meeting Minutes Approved
- June 2021 Bill List, \$63,390.65 Approved
- Kline Bros. Excavating, Road Work, \$29672.50 Approved
- T.A. Schifsky, Kimbro Avenue, \$31,640.00 Approved
- Northwest Asphalt, 2020 Road Project Pay Voucher #2  
And Final, \$42,7400.23 Approved
- Resolution No. 2021-09, Summary Publication of  
Ordinance No. 2021-64 Approved

1 City of Stillwater, 1<sup>st</sup> Half Fire Contract, \$72,607.50 Approved

2  
3 Miller Excavating, 2021 Gravel, \$23,409.31 Approved

4  
5 **Council Member Rog moved to approve the consent agenda, as presented. Council Member**  
6 **Schafer seconded the motion. Motion carried unanimously with a roll call vote.**  
7

8 **STAFF AGENDA ITEMS**

9  
10 **City Engineer, Brad Reifsteck**

11  
12 **Consideration of Street Maintenance Quote** – City Engineer Reifsteck advised the following streets  
13 have been identified for maintenance work in 2021:

- 14
- 15 • Ideal Ave N
- 16 • Great Oak Trail
- 17 • Jocelyn Rd & Ln N
- 18 • 71<sup>st</sup> Street N
- 19 • Lockridge Ave
- 20 • 115<sup>th</sup> Street
- 21 • Hillcrest Court
- 22 • Honeye Ave

23  
24 This year’s project will include a combination of patching, crack repair and fog seal.

25  
26 Any patching required will be completed by the City’s bituminous patching contractor - Asphalt  
27 Restoration Co.

28  
29 One quote was received on Tuesday June 22 from Allied Blacktop Company in the amount of  
30 \$61,327.25 . The 2021 Budget is \$68,000.

31  
32 **Council Member Giefer made a motion to award the bid to Allied Blacktop Company, as**  
33 **presented. Council Member Rog seconded the motion. Motion carried unanimously with a roll**  
34 **call vote.**

35  
36 **Consideration of Special Roads Projects** – City Engineer Reifsteck reviewed the frost boil bids that  
37 were submitted by Kline Excavating.

38  
39 **Mayor Huber moved to approve the 110<sup>th</sup> Street and 120<sup>th</sup> Street Frost Boil Bids, as presented.**  
40 **Council Member Giefer seconded the motion. Motion carried unanimously with a roll call vote.**

41  
42 **City Planner, Jennifer Swanson (no action items)**

43  
44 **City Attorney, Dave Snyder (no action items)**

45  
46 **NEW BUSINESS**

1  
2 **Set 2022 Budget Work Session** – The 2022 Budget work session was scheduled and noticed for  
3 Tuesday, August 3, 2021 at 6:00 p.m. via Zoom.

4  
5 **Determination of Additional COVID Funds** – Staff requested Council direction regarding the  
6 application for additional COVID funds noting the deadline is June 30, 2021.

7  
8 **The Council directed staff to apply for the additional funds and engage CBG Communications**  
9 **for a broadband study within the City of Grant.**

10  
11 **UNFINISHED BUSINESS**

12  
13 There was no unfinished business.

14  
15 **DISCUSSION ITEMS (no action taken)**

16  
17 **Staff Updates (updates from Staff, no action taken)**

18  
19 **City Council Reports/Future Agenda Items**

20  
21 It was determined that the following would be placed on the next regular agenda:

- 22  
23
  - In Person Meeting
  - Special Roads Projects
  - Town Hall Repairs

24  
25  
26  
27 **COMMUNITY CALENDAR JULY 1 THROUGH JULY 31, 2021:**

28  
29 **Mahtomedi Public Schools Board Meeting, Thursday, July 8<sup>th</sup> and 22<sup>nd</sup>, Mahtomedi District**  
30 **Education Center, 7:00 p.m.**

31 **Stillwater Public Schools Board Meeting, Thursday, July 8<sup>th</sup>, Stillwater City Hall, 7:00 p.m.**

32 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

33  
34 **ADJOURNMENT**

35  
36 **Council Member Schafer moved to adjourn the meeting at 8:08 p.m. Council Member Rog**  
37 **seconded the motion. Motion carried unanimously.**

38  
39 These minutes were considered and approved at the regular Council Meeting August 3, 2021.

40  
41  
42  
43  
44 \_\_\_\_\_  
Kim Points, Administrator/Clerk

\_\_\_\_\_  
Jeff Huber, Mayor

1  
2

DRAFT

Fund Name: 100 - General Fund

Date Range: 07/01/2021 To 07/27/2021

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
07/26/2021	Washington County Sheriff	15297	Jan-June Police Services	N	Police	100-42001-300-	\$ 72,265.11
	<b>Total For Check</b>	<b>15297</b>					<b>\$ 72,265.11</b>
07/26/2021	Northern Salt	15298	1st Payment 2021 Dust Control	N	Magnesium Chloride	100-43107-210-	\$ 36,148.50
	<b>Total For Check</b>	<b>15298</b>					<b>\$ 36,148.50</b>
07/26/2021	CliftonLarsonAllen	15299	2nd Billing	N	Audit Fees	100-41201-300-	\$ 7,600.00
	<b>Total For Check</b>	<b>15299</b>					<b>\$ 7,600.00</b>
07/26/2021	Waste Management	15300	Recycling -	N	Recycling	100-43011-384-	\$ 5,267.60
	<b>Total For Check</b>	<b>15300</b>					<b>\$ 5,267.60</b>
07/26/2021	MN Department of Labor & Industry	15301	2nd Quarter Building Permit Surcharge	N	Building Permit Surcharge	100-42005-210-	\$ 3,564.58
	<b>Total For Check</b>	<b>15301</b>					<b>\$ 3,564.58</b>
07/26/2021	Lisa Senopole	15302	Video Tech - July	N	Cable Costs	100-41212-100-	\$ 90.00
	<b>Total For Check</b>	<b>15302</b>					<b>\$ 90.00</b>
07/26/2021	Warning Lites of Minnesota	15303	Striping - Kimbro/Joliet	N	2019/2020 Road Project	100-43136-224-	\$ 4,168.70
	<b>Total For Check</b>	<b>15303</b>					<b>\$ 4,168.70</b>
07/26/2021	KEJ Enterprises	15304	July21 Road Contractor	N	Animal Control	100-42006-300-	\$ 83.00
		15304			Town Hall Mowing	100-43006-300-	\$ 125.00
		15304			Ball Field Maintenance	100-43009-300-	\$ 125.00
		15304			Road Engineering Fees	100-43102-300-	\$ 166.14
		15304			Road Garbage Removal	100-43105-300-	\$ 167.00
		15304			Gravel Road Costs	100-43106-300-	\$ 20.84
		15304			Magnesium Choride	100-43107-300-	\$ 41.67
		15304			Road Sign Replacement	100-43110-300-	\$ 83.84
		15304			Culvert Repair	100-43111-300-	\$ 20.84
		15304			Snow & Ice Removal	100-43113-300-	\$ 5,686.67
		15304			Road Brushing	100-43114-300-	\$ 2,250.00
		15304			Road Side Mowing	100-43115-300-	\$ 500.00
	<b>Total For Check</b>	<b>15304</b>					<b>\$ 9,270.00</b>
07/26/2021	Johnson Turner Legal	15305	June Billing	N	Legal Fees - General	100-41204-301-	\$ 1,675.50
		15305			Legal Fees - Complaints	100-41205-301-	\$ 2,118.00
		15305			Legal Fees - Prosecutions	100-41206-301-	\$ 1,900.00
	<b>Total For Check</b>	<b>15305</b>					<b>\$ 5,693.50</b>
07/26/2021	WSB & Associates	15306	Engineering - June	N	Engineering Fees - General	100-41203-300-	\$ 810.50

Fund Name: 100 - General Fund

Date Range: 07/01/2021 To 07/27/2021

Date	Vendor	Check #	Description	Void	Account Name	FA-O-P	Total
07/26/2021	Payroll Period Ending 07/31/2021	15286	July21	N	Clerk Salary	100-41101-100-	\$ 4,086.66
	<b>Total For Check</b>	<b>15286</b>					<b>\$ 4,086.66</b>
07/26/2021	Kline Bros Excavating	15287	Road Maintenance	N	Grader Contractor	100-43101-301-	\$ 6,600.00
		15287			Gravel Road Costs	100-43106-220-	\$ 1,400.00
		15287			Road Shouldering	100-43108-220-	\$ 2,725.00
		15287			Culvert Repair	100-43111-220-	\$ 3,400.00
		15287			Gravel Reclaiming	100-43127-301-	\$ 2,445.00
		15287			Special Road Projects	100-43128-220-	\$ 960.00
	<b>Total For Check</b>	<b>15287</b>					<b>\$ 17,530.00</b>
07/26/2021	AirFresh Industries	15288	PortaPot #45414 and #46062	N	Town Hall Porta Pot	100-43007-210-	\$ 250.00
	<b>Total For Check</b>	<b>15288</b>					<b>\$ 250.00</b>
07/26/2021	Wells Fargo	15289	City Cell Phone	N	Office Equipment	100-41314-310-	\$ 193.27
	<b>Total For Check</b>	<b>15289</b>					<b>\$ 193.27</b>
07/26/2021	Press Publications	15290	Public Hearing and Ordinance	N	Publishing Costs	100-41308-351-	\$ 35.85
	<b>Total For Check</b>	<b>15290</b>					<b>\$ 35.85</b>
07/26/2021	Todd Smith	15291	Monthly Assessment Services - July	N	Property Assessor	100-41208-300-	\$ 2,173.00
	<b>Total For Check</b>	<b>15291</b>					<b>\$ 2,173.00</b>
07/26/2021	Asphalt Restoration Co., Inc	15292	Potholing Inv#86	N	Pothole Repairs	100-43109-220-	\$ 1,610.00
	<b>Total For Check</b>	<b>15292</b>					<b>\$ 1,610.00</b>
07/26/2021	Washington Conservation District	15293	2nd Quarter Billing	N	MS4	100-43118-300-	\$ 175.00
	<b>Total For Check</b>	<b>15293</b>					<b>\$ 175.00</b>
07/26/2021	Allied Blacktop Co.	15294	2021 Sealcoating	N	Seal Coating/Crack Filling	100-43112-400-	\$ 18,756.56
	<b>Total For Check</b>	<b>15294</b>					<b>\$ 18,756.56</b>
07/26/2021	CenturyLink	15295	City Phone	N	City Office Telephone	100-41309-321-	\$ 146.65
	<b>Total For Check</b>	<b>15295</b>					<b>\$ 146.65</b>
07/26/2021	City of Mahtomedi	15296	2nd Quarter Fire Contract	N	Fire - Mahtomedi	100-42002-300-	\$ 37,499.25
	<b>Total For Check</b>	<b>15296</b>					<b>\$ 37,499.25</b>



Fund Name: 100 - General Fund

Date Range: 07/01/2021 To 07/27/2021

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
		15306			MS4	100-43118-300-	\$ 616.00
		15306			Special Road Projects	100-43128-300-	\$ 873.50
		15306			Utility/ROW Permits	100-43132-300-	\$ 207.00
		15306			Grading Permit	100-43135-300-	\$ 310.50
		15306			2019/2020 Road Project	100-43136-300-	\$ 47.50
		15306			2021 Road Project	100-43137-300-	\$ 8,055.50
		<b>Total For Check</b>					<b>\$ 10,920.50</b>
07/26/2021	Croix Valley Inspector	15307	Building Inspector	N	Building Inspection	100-42004-300-	\$ 13,345.90
		<b>Total For Check</b>					<b>\$ 13,345.90</b>
07/26/2021	PERA	15308	PERA	N	Clerk PERA	100-41102-120-	\$ 411.71
		15308			Clerk PERA Withholding	100-41108-100-	\$ 356.81
		<b>Total For Check</b>					<b>\$ 768.52</b>
07/26/2021	Bremer Bank	15309	Bond Payment	N	2019/2020 Road Project	100-43136-220-	\$ 4,817.49
		15309				100-43136-220-	\$ 12,331.67
		<b>Total For Check</b>					<b>\$ 17,149.16</b>
07/26/2021	IRS	EFT145	Payroll Taxes	N	Clerk FICA/Medicare	100-41103-100-	\$ 419.94
		EFT145			Clerk Medicare	100-41105-100-	\$ 79.60
		EFT145			Federal Withholding	100-41107-100-	\$ 417.75
		EFT145			Social Security Expens	100-41109-100-	\$ 340.34
		<b>Total For Check</b>					<b>\$ 1,257.63</b>
07/26/2021	Xcel Energy	XcLEFT1	Utilities	N	Town Hall Electricity	100-43004-381-	\$ 172.47
		XcLEFT1			Well House Electricity	100-43010-381-	\$ 34.39
		XcLEFT1			Street Lights	100-43117-381-	\$ 133.03
		<b>Total For Check</b>					<b>\$ 339.89</b>
		<b>Total For Selected Checks</b>					<b>\$ 270,305.83</b>

KLINE BROS EXCAVATING  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

DATE	INVOICE #
7/25/21	2618

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	HOLE IN ASPHALT RD ?

DUE DATE
8/4/21

DESCRIPTION	QTY	UNIT COST	AMOUNT
FIX HOLE IN JOCELYN BY 7107 DRIVEWAY AND CLEAN OUT CATCH BASIN			0.00
7-07-21 E70	3	90.00	270.00
7-07-21 L9000	3	85.00	255.00
7-07-21 325G	1	115.00	115.00
7-07-21 T600& T50	2	160.00	320.00
<b>AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE</b>			
<b>Total</b>			<b>960.00</b>

KLINE BROS EXCAVATING  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

DATE	INVOICE #
7/25/21	2617

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	CULVERT REPAIR 100-43111

DUE DATE
8/4/21

DESCRIPTION	QTY	UNIT COST	AMOUNT
7-23-21 REPLACE 15" X 20' CULVERT AT 10697 LANSING AVE AND BED WITH SAND			3,400.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE			
<b>Total</b>			3,400.00

KLINE BROS EXCAVATING  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

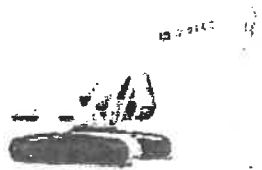
DATE	INVOICE #
7/23/21	2613

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD GRADING 100-43101

DUE DATE
8/2/21

DESCRIPTION	QTY	UNIT COST	AMOUNT
6-22-21 770B	5.5	80.00	440.00
6-22-21 740A	5	80.00	400.00
6-25-21 770B	5	80.00	400.00
6-25-21 740A	4	80.00	320.00
6-29-21 770B	8.5	80.00	680.00
6-30-21 770B (9+3)	12	80.00	960.00
6-30-21 740A	10	80.00	800.00
7-01-21 770B	10	80.00	800.00
7-01-21 740A	10.5	80.00	840.00
7-15-21 770B	5.5	80.00	440.00
7-15-21 740A	6.5	80.00	520.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE			
<b>Total</b>			<b>6,600.00</b>

KLINE BROS EXCAVATING  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

DATE	INVOICE #
7/23/21	2616

<b>BILL TO</b>	<b>JOB ADDRESS</b>
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	GRAVEL RECLAIMING 100-43127

<b>DUE DATE</b>
8/2/21

DESCRIPTION	QTY	UNIT COST	AMOUNT
6-23-21 WORK ON JODY AVE N			0.00
6-23-21 E70	6	90.00	540.00
6-23-21 325G	6	115.00	690.00
6-23-21 RD690	6	85.00	510.00
6-23-21 L9000	1	85.00	85.00
6-23-21 LOADS OF BRUSH AND STUMPS HAULED OUT	2	150.00	300.00
6-23-21 T600 & T50	2	160.00	320.00
<b>AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONHTLY SERV CHARGE</b>			
<b>Total</b>			<b>2,445.00</b>

KLINE BROS EXCAVATING  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

DATE	INVOICE #
7/23/21	2615

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD GRAVEL 100-43106

DUE DATE
8/2/21

DESCRIPTION	QTY	UNIT COST	AMOUNT
6-23-21 LOADS OF RC-5 HAULED TO JODY AVE	8	175.00	1,400.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE			<b>Total</b>
			1,400.00

2021 Pavement Management Project

Pay Voucher 1



Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	07/22/21	\$19,743.75	\$987.19	\$18,756.56

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
1 - Local Funding	\$19,743.75	\$987.19	\$0.00	\$18,756.56	\$18,756.56

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1 - Local Funding	Local	\$18,756.56	\$61,327.25	\$61,327.25	\$18,756.56

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$5,000.00	1	0	\$0.00	0	\$0.00
2	2331.619	ROUT & SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$81.25	243	243	\$19,743.75	243	\$19,743.75
3	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$5.65	5590	0	\$0.00	0	\$0.00
4	2563.601	TRAFFIC CONTROL	LS	\$5,000.00	1	0	\$0.00	0	\$0.00
<b>Bid Totals:</b>							<b>\$19,743.75</b>		<b>\$19,743.75</b>

Project Category Totals		
Category	Amount This Voucher	Amount To Date
SCHEDULE 1	\$19,743.75	\$19,743.75

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
<b>Contract Change Totals:</b>											

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments







WASHINGTON COUNTY SHERIFFS OFFICE  
 15015 62ND ST N  
 PO BOX 3801  
 STILLWATER MN 55082

<b>Invoice</b>	
Invoice Number:	191303
Account Number:	27164
Due Date	7/29/21
Amount Enclosed:	\$ _____
Federal Tax Id:41-6005919	

To: GRANT CITY  
 PO BOX 577  
 WILLERNIE MN 55090

*Please return top portion with payment. Thank You.*

Invoice					
Date	Number	Type	Due Date	Remark	Amount
7/6/21	191303	Invoice	7/29/21	JAN-JUN 2021 POLICE SERVICES	\$72,265.11
I declare under the penalties of law that this account claim or demand, is just and correct and no part of it has been paid.  Please make check payable to <b>Washington County</b> and mail to the address above.					<b>Invoice Total</b> \$72,265.11  <b>Sales Tax</b>  <b>Balance Due</b> \$72,265.11



**Northern Salt**  
INCORPORATED

PO Box 1028  
Forest Lake, MN 55025-5028

Phone: 651-209-3148  
Fax: 651-407-0609  
www.northernsalt.com

# Invoice

Date	Invoice #
7/6/2021	22796

<b>Bill To</b>	<b>Ship To</b>
City of Grant PO Box 577 Willernie MN 55090	

Due Date	P.O. No.	S.O. No.	Terms	Rep
8/5/2021		3951	Net 30	HOUSE

Description	Quantity	Rate	U/M	Amount
Calcium Chloride 38% - Applied Spring Brian Klein 651-269-5889  Meet/Start at corner of Inwood Ave and Highway 36 on north side of 36.  7:30 start time. Job # 19324  They will grade in front of application and provide a map  18'@ .27	32,625	1.108	gal	36,148.50

Prompt payment would be appreciated. Late payments could result in a 1.5% monthly finance charge. Customer agrees to pay all costs of collection, including attorney's fees.	<b>Subtotal</b>	\$36,148.50
--	-----------------	-------------

	<b>Sales Tax (0.0%)</b>	\$0.00
--	-------------------------	--------

	<b>Total</b>	\$36,148.50
--	--------------	-------------

We appreciate your business. For an additional convenience fee of 3% of the transaction total, NSI will accept Visa, Mastercard and American Express credit card payments.

**LG230 Application to Conduct Off-Site Gambling**

**No Fee**

**ORGANIZATION INFORMATION**

Organization Name: Stillwater Area Hockey Association License Number: 03375

Address: 1675 Market Drive Ste B City: Stillwater, MN Zip: 55082

Chief Executive Officer (CEO) Name: Timothy Michael McGlynn Daytime Phone: \_\_\_\_\_

Gambling Manager Name: Aliya Taube Daytime Phone: 651-246-4641

**GAMBLING ACTIVITY**

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 08 / 16 / 21 to 08 / 16 / 21

Check the type of games that will be conducted:

- Raffle
- Pull-Tabs
- Bingo
- Tipboards
- Paddlewheel

**GAMBLING PREMISES**

Name of location where gambling activity will be conducted: Indian Hills Golf Course

Street address and City (or township): 6667 Keats Ave N, Grant, MN Zip: 55082 County: Washington

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes** If yes, a lease is not required.
- No** If no, the lease agreement below must be completed, and signed by the lessor.

**LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)**

Rent to be paid for the leased area: \$ 0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Lessor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Lessor's Name: \_\_\_\_\_



## Memorandum

To: **Honorable Mayor and City Council, City of Grant**  
**Kim Points, Administrator, City of Grant**

From: **Brad Reifsteck, PE, City Engineer**  
**WSB & Associates, Inc.**

Date: July 27, 2021

Re: 2021 Special Road Projects

---

### Actions to be considered:

Motion to Identify project for use of 2021 Special Road Projects funding

The following projects have been identified by Staff for the City's special roadway project for 2021:

- Frost Boil on Inwood Court Estimated at \$52,365
- Frost Boil on Joliet Ave Estimated at \$11,335
- Leverage dollars for a larger street improvement project.
  - Knollwood Drive, 105<sup>th</sup> Street and Inwood Ave (Feasibility Study complete)
  - Pine Tree Estates (Feasibility Study complete)
  - 2022 Street Maintenance Project
- Others – Guardrail, street maintenance -crack filling, fog seals, Pine Tree Lake pump station monitoring, etc...

**Action:** Discussion and motion.

## Memorandum

To: *Honorable Mayor and City Council, City of Grant*  
*Kim Points, Administrator, City of Grant*

From: *Brad Reifsteck, PE, City Engineer*  
*WSB & Associates, Inc.*

Date: July 27, 2021

Re: 2021 Small Cities Assistance Program

---

Motion to Identify project for use of 2021 Small Cities Assistance Program funding

**Facts:**

The transportation bill recently signed by Governor Tim Walz included assistance for small cities. The funding is for construction and maintenance of roads located within the City and can include land acquisition, environmental analysis, design, engineering, construction, reconstruction, and maintenance.

The cities that eligible for Small Cities Assistance Account funds are those that do not receive direct funds from the constitutional formula that distributes proceeds from the gas tax, motor vehicles sales and license tab fees. The Small Cities Assistance Program is administered by MnDOT with the funding distributed by the Minnesota Department of Revenue.

**Action:** Discussion and motion.

# Small Cities Assistance Account Funded in Transportation Bill

July 12, 2021

**The omnibus transportation bill provides \$18 million in one-time funding for the account, and payment amounts are now available.**

*This page was updated on July 13 to reflect that the Small Cities Assistance Account payment amounts are actual and not estimated.*

The omnibus transportation bill signed by Gov. Tim Walz on June 26 contains \$18 million in general funds for the Small Cities Assistance Account, a program established in 2015 to provide funding for construction and maintenance of roadways in cities with a population less than 5,000. The provision is found in First Special Session Chapter 5, authored by Rep. Frank Hornstein (DFL-Minneapolis) and Sen. Scott Newman (R-Hutchinson).

The funding is for the construction and maintenance of roads located within the city and can include land acquisition, environmental analysis, design, engineering, construction, reconstruction, and maintenance.

The cities that are eligible for Small Cities Assistance Account funds are those that do not receive direct funds from the constitutional formula that distributes proceeds from the gas tax, motor vehicle sales tax, and license tab fees. The Small Cities Assistance Program is administered by MnDOT's State Aid for Local Transportation Division, with the funding distributed by the Minnesota Department of Revenue.



---

# Small Cities Assistance Account Funded in Transportation Bill

July 12, 2021

**The omnibus transportation bill provides \$18 million in one-time funding for the account, and payment amounts are now available.**

*This page was updated on July 13 to reflect that the Small Cities Assistance Account payment amounts are actual and not estimated.*

The omnibus transportation bill signed by Gov. Tim Walz on June 26 contains \$18 million in general funds for the Small Cities Assistance Account, a program established in 2015 to provide funding for construction and maintenance of roadways in cities with a population less than 5,000. The provision is found in First Special Session Chapter 5, authored by Rep. Frank Hornstein (DFL-Minneapolis) and Sen. Scott Newman (R-Hutchinson).

The funding is for the construction and maintenance of roads located within the city and can include land acquisition, environmental analysis, design, engineering, construction, reconstruction, and maintenance.

The cities that are eligible for Small Cities Assistance Account funds are those that do not receive direct funds from the constitutional formula that distributes proceeds from the gas tax, motor vehicle sales tax, and license tab fees. The Small Cities Assistance Program is administered by MnDOT's State Aid for Local Transportation Division, with the funding distributed by the Minnesota Department of Revenue.

## Payment amounts available

The Department of Transportation has calculated the amounts that will be paid to each eligible city in 2021. Eligible cities should expect to see the funds in the coming weeks.

[View the payment amounts to eligible cities from the Small Cities Assistance Account in 2021 \(pdf\)](#)

## One-time funding

Since its creation, the Small Cities Assistance Account has only been funded three times: \$12.5 million in 2015, \$8 million in 2017, and \$8 million in 2018. The League has consistently requested that funding for the program be made a permanent part of the state's transportation budget so cities can plan for spending the funds. Unfortunately, the 2021 appropriation is again one-time funding.

## Distribution formula

The formula for distributing the funds is as follows:



- 5% equally allocated to all cities.
- 35% allocated based on each city's share of lane miles of municipal streets compared to the total municipal lane miles of all eligible cities.
- 35% allocated based on each city's share of population compared to the total population of all eligible cities.
- 25% allocated based on each city's share of the state aid adjustment factor compared to the sum of the state aid adjustment factor for all eligible cities.

## Questions?

Contact Chris Kufner, MnDOT Deputy State Aid Engineer, at [chris.kufner@state.mn.us](mailto:chris.kufner@state.mn.us) or (651) 366-3804.

[Read more news articles](#)

---

Your LMC Resource

Anne Finn

Assistant IGR Director

(651) 281-1263 or (800) 925-1122

[afinn@lmc.org](mailto:afinn@lmc.org)

Florence city	11,106
Foley city	47,380
Forada city	13,987
Foreston city	21,242
Fort Ripley city	14,005
Fosston city	35,637
Fountain city	14,061
Foxhome city	13,656
Franklin city	18,040
Frazee city	29,737
Freeborn city	14,175
Freeport city	20,696
Frost city	12,446
Fulda city	33,318
Funkley city	10,599
Garfield city	14,586
Garrison city	17,432
Garvin city	12,205
Gary city	13,046
Gaylord city	45,344
Gem Lake city	14,631
Geneva city	16,817
Genola city	11,940
Georgetown city	13,534
Ghent city	14,746
Gibbon city	22,899
Gilbert city	39,020
Gilman city	11,879
Glenville city	19,801
Glenwood city	58,388
Glyndon city	29,500
Gonvick city	14,204
Good Thunder city	17,776
Goodhue city	24,527
Goodridge city	12,581
Goodview city	69,149
Graceville city	19,849
Granada city	14,403
Grand Marais city	27,422
Grand Meadow city	26,665
Granite Falls city	53,186
Grant city	89,362
Grasston city	11,028
Green Isle city	20,869
Greenbush city	22,008
Greenfield city	76,066
Greenwald city	13,963



May 13, 2021

Mrs Kim Points  
8380 Kimbro Ave N  
Grant, MN

**EXTENSION PROPOSAL – Recycling Services for the City of Grant**

Dear Mayor, Staff, and City Council,

Waste Management is pleased to submit this Extension Proposal for the Recycling Services for the City of Grant, Minnesota.

Waste Management has built a working relationship with not only the City Staff, but also the Residents of Grant. We appreciate the opportunity to provide the same high level of service and relationships for years to come.

This Extension Proposal aligns with the City's interest of preserving its goals of limiting the wear and tear on City streets through use of a single hauler, reducing noise, exceeding industry safety standards, having a clean environment, and securing the best rate for recycling collection. WM views the City's interests as the highest priority, and the service and proposal has been customized to meet and exceed these goals. Collection schedules and routes are established, containers are already on site, and experienced staff are attending to the needs and requests of the residents and City.

We look forward to continuing our work with the City of Grant, and the option of strengthening our relationship as a community service provider and partner. The provided recycling rates have adjusted taking into account changes in processing, and recycling markets.

Please feel free to contact me with any additional questions you may have.

Sincerely,

A handwritten signature in cursive script that reads "Jason Hartman".

Jason Hartman  
Waste Management of Minnesota, Inc.  
Jhartma5@wm.com  
612-271-7863

## City of Grant, 5-Year Extension Proposal

We would like to propose a 5 year extension to the current recycling services for the City of Grant. Extension term would run from January 1, 2022 to December 31, 2026.

Monthly Recycling Rates Per Household

Year	Rate
January 1, 2022 thru December 31, 2022	\$ 4.55
January 1, 2023 thru December 31, 2023	\$ 4.70
January 1, 2024 thru December 31, 2024	\$ 4.86
January 1, 2025 thru December 31, 2025	\$ 5.03
January 1, 2026 thru December 31, 2026	\$ 5.20

Yearly Price increases using the WST (Water, Sewer Trash) index. Rate increases shown are at current rate of 3.4%.

Proposed recycle rates are for bi-weekly residential collection with WM supplied carts, transfer, and material processing.

Recycling terms and conditions are subject to Attachment B – “Single Stream Specifications”.

**AGREEMENT BETWEEN  
WASHINGTON CONSERVATION DISTRICT  
AND MEMBERS OF THE 2022-2024  
EMWREP - LOWER ST. CROIX WATER EDUCATION PROGRAM**

**A. PARTIES**

This Agreement is made and entered into by Washington Conservation District, hereinafter referred to as HOST, and members of the EMWREP - Lower St. Croix Water Education Program, hereinafter referred to individually as a PARTNER. A PARTNER is defined as an entity that executes this agreement, and this Agreement provides for the withdrawal or addition of PARTNERS to the EMWREP - Lower St. Croix Water Education Program. Eligible PARTNERS include counties, watershed organizations, lake improvement districts, and municipalities within the Twin Cities East Metro and Lower St. Croix Watershed of Minnesota.

**B. PURPOSE**

WHEREAS, the PARTNER and the HOST have a common objective of educating the citizens of the East Metro and Lower St. Croix Watershed about water resource, stormwater, and groundwater management in order to improve water quality; and

WHEREAS, the PARTNER has identified a need for education assistance; and

WHEREAS, counties, watershed organizations, lake improvement districts, and municipalities within the East Metro and Lower St. Croix Watershed have education components in their respective watershed management plans; and

WHEREAS, 25 communities in Washington County and 5 communities within the Lower St. Croix portions of Anoka, Chisago and Isanti Counties are required to obtain a Municipal Separate Storm Sewer System (MS4) Permit from the Minnesota Pollution Control Agency (MPCA), which requires nonpoint source pollution education; and

WHEREAS, the PARTNER agrees it is in its best interest to define its respective responsibilities and obligations; and

WHEREAS, the PARTNER agrees that collaborative efforts are needed to more effectively and efficiently deliver water resource education and meet MS4 permit education requirements; and

WHEREAS, the PARTNER requests assistance from the HOST to implement the policies specified in MINN. STAT. §§ 103A.206; and

WHEREAS, the HOST is authorized to enter agreements to provide such assistance pursuant to MINN. STAT. §§ 103C.331, SUBD. 3 and 7.

NOW, THEREFORE, the PARTNER agrees as follows:

**C. TERM OF CONTRACT**

The term of this agreement shall be from January 1, 2022 to December 31, 2024 unless extended or terminated earlier as provided herein.

**D. MEMBERSHIP STRUCTURE**

In accordance to the program goals of collaboration and partnership, entities may become a PARTNER by signing the Signature Page at the end of this Agreement. A new PARTNER shall apply to the HOST and sign a separate

contract and its signature page shall be attached to the original document. The HOST will coordinate with each PARTNER, update the project budget, and distribute it to each PARTNER.

Each PARTNER will assign a member to the Steering Committee of the EMWREP - Lower St. Croix Water Education Program. This Committee will assist the Shared Water Resource Educator and HOST to prepare the Annual Workplan, Annual Budget, and Annual Report. A Membership Summary will be included in the Annual Report prepared by the HOST.

#### **E. SCOPE OF SERVICES**

The HOST will perform for the PARTNER the services and furnish and deliver work products generally described in Exhibit A, attached and made part of this agreement. Services for a specific PARTNER will be defined in the Annual Workplan developed as described in Exhibit A. PARTNER-specific services will constitute approximately 15% of the total Annual Workplan. Eighty-five (85) percent of the total Annual Workplan will be committed to shared, multi-jurisdictional benefit educational activities.

#### **F. COST**

In full consideration for services under this agreement, the PARTNER shall provide its portion of the annual costs to the HOST in accordance with the executed Signature Page at the end of this Agreement. The total annual budget for the program is as shown in Exhibit B with contributions outlined in Paragraph G. If all PARTNER contributions total less than the Total Budget, educational material expenses not otherwise paid for will not be incurred. PARTNER's annual contribution may be increased from the amount stated in the Signature Page at the end of the Agreement only with approval of PARTNER's governing body.

#### **G. FUNDING STRUCTURE**

Each PARTNER is suggested to contribute annually in accordance with the following funding structure.

County or SWCD (Population > 100,000): \$13,583.48/year  
County or SWCD (Population < 100,000): \$6,685.62/year  
County or SWCD partially within the Lower St. Croix watershed: \$1337.12/year  
Small Watershed Districts (Taxable Market Value < \$1 Billion): \$13,477.35/year  
Medium Watershed Districts (TMV \$1-5 Billion): \$20,481.33/year  
Large Watershed Districts (TMV >\$5 Billion): \$26,530.23/year  
Watershed Management Organizations and Lake Improvement Districts: \$6685.62/year  
Large MS4 Cities (Population > 5,000): \$2,865.26/year  
Small MS4 Cities (Population > 5,000): \$742.85/year

In-kind matches from existing educational staff from within partner organizations are also encouraged. The WCD shall provide \$13,477.35 of in-kind match to the program per year. As shown in Exhibit B, PARTNER contributions will be reviewed and adjusted on an annual basis, as needed.

#### **H. PAYMENTS**

1. The services in Exhibit A provided by the HOST will be billed in accordance to Exhibit B. Invoices will be sent on a quarterly basis and will summarize the work performed. Invoices are payable within 60 days.
2. Office supplies, in-house reproduction expenses, and transportation are included in the overhead noted above. Out source reproduction, special bulk mailings and other direct costs beyond the actual current budget as established in accordance with the Annual Workplan (the combined contributions

of each PARTNER) noted in Paragraph F are to be reimbursed at actual cost with prior approval from the PARTNERS.

#### **I. EQUAL EMPLOYMENT OPPORTUNITY- CIVIL RIGHTS**

During the performance of this Agreement, the HOST agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance, criminal record, creed or national origin, be excluded from full employment rights in, be denied the benefits of, or be otherwise subjected to discrimination under any program, service, or activity under the provisions of and all applicable federal and state laws against discrimination including the Civil Rights Act of 1964.

#### **J. STANDARDS**

The HOST shall comply with all applicable Federal and State statutes and regulations as well as local ordinances now in effect or hereafter adopted. Failure to meet the requirements of the above may be cause for cancellation of this contract effective the date of receipt of the Notice of Cancellation.

#### **K. DATA PRIVACY**

All data collected, created, received, maintained, or disseminated, or used for any purpose in the course of the HOST's performance of the Agreement is governed by the Minnesota Government Data Practices Act, Minnesota 1984, Section 13.01, et seq. or any other applicable state statutes and state rules adopted to implement the Act, as well as state statutes and federal regulations on data privacy. The HOST agrees to abide by these statutes, rules and regulations and as they may be amended.

#### **L. AUDITS, REPORTS, AND MONITORING PROCEDURES**

The HOST will:

1. Maintain records that reflect all revenues, cost incurred and services provided in the performance of the Agreement.
2. Agree that the County, the State Auditor, or legislative authority, or any of their duly authorized representatives at any time during normal business hours, and as often as they may deem reasonably necessary, shall have access to the rights to examine audit, excerpt, and transcribe any books, documents, papers, records, etc., and accounting procedures and practices of the HOST which are relevant to the contract. The annual audit conducted for the Washington Conservation District that includes EMWREP activities.

#### **M. INDEMNITY**

No party to this Agreement agrees to be responsible for the acts or omissions of another, its agents, officials, contractors or employees within the meaning of Minnesota Statutes section 471.59, subdivision 1a. Each PARTNER and HOST will hold harmless, defend and indemnify all other parties to this Agreement, their officers, board members, employees and agents for any and all damage, liability, cost or claim (including reasonable attorneys' fees) to the extent it is the result of its negligent act or of another action or inaction that is the basis for its liability in law or equity. The PARTNER agrees to provide proof of contractual liability insurance upon request. This paragraph does not constitute a waiver or otherwise diminish, any statutory or common law defense, immunity or limit on liability any PARTNER or HOST may enjoy as against any third party.

#### **N. INDEPENDENT CONTRACTOR**

It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the HOST as the agent, representative, or employee of PARTNER organization for any purpose or in any manner whatsoever. The HOST is to be and shall remain an independent contractor with respect to all services performed under this Agreement.

The HOST represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the HOST or other person, while engaged in the performance of any work or services required by the HOST under this Agreement, shall have no contractual relationship with the PARTNER and shall not be considered employees of the PARTNER.

#### **O. MODIFICATIONS**

Any material alteration or variation shall be reduced to writing as an amendment and signed by the parties. Any alteration, modification, or variation deemed not to be material by written agreement of the HOST and the PARTNER shall not require written approval. Contract extensions will be handled as a material alteration.

#### **P. MERGER**

It is understood and agreed that the entire agreement of the parties is contained here, except as modified during the term of the Agreement by a writing under Paragraph O above concerning a non-material change, and that this contract supersedes oral agreements and negotiations between the parties relating to this subject matter. All items referred to in this contract are incorporated or attached and deemed to be part of the contract.

#### **Q. TERMINATION**

This Agreement will commence when executed by HOST and all PARTNERS and will continue until terminated. The Agreement will commence with respect to each additional PARTNER on that PARTNER'S execution of a signature page acceding to the terms of the Agreement. This Agreement will terminate immediately upon completion of the activities enumerated herein and the program duration expires. Any party to this Agreement may withdraw participation on an agreement-year basis with 60 days written notice to HOST prior to the annual anniversary date of the Agreement, with the actual termination date falling on the anniversary date. Pro-rated contributions will be returned to the terminated or terminating PARTNER. The HOST will promptly notify all PARTNERS of any PARTNER's termination. Termination by any one PARTNER will not constitute the termination of this Agreement. If HOST determines that PARTNER termination has resulted in inadequate funds to deliver the work products generally described in Exhibit A, the HOST will terminate the Agreement effective the anniversary date unless adequate funds can be procured. Termination by the HOST will constitute termination of this Agreement in whole and pro-rated contributions will be returned to each PARTNER.

#### **R. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY**

All property of the HOST or a PARTNER used, acquired or created in the performance of work under this Agreement, including documents and records of any kind, shall remain the property of the HOST and the PARTNER providing the property. The HOST and PARTNERS shall jointly own and each party has the individual right to use, sell, license, publish, or otherwise disseminate any product developed in whole or in part during the performance of work under this Agreement. Durable goods purchased by the HOST, such as office equipment and computers, shall remain the property of the HOST.



**CONTRACT BETWEEN  
WASHINGTON CONSERVATION DISTRICT  
AND MEMBERS OF THE  
EMWREP - LOWER ST. CROIX WATER EDUCATION PROGRAM**

**HOST: Washington Conservation District**

**PARTNER: City of Grant**

Annual Contribution Amount: **\$742.85**

Contract start date: **January 1, 2022**

IN TESTIMONY WHEREOF the parties have duly executed this agreement by their duly authorized officers.

APPROVED:

PARTNER

HOST

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Mayor or Lead Staff

Date

\_\_\_\_\_  
Title

BY: \_\_\_\_\_

BY: \_\_\_\_\_

WCD Manager

Date

\_\_\_\_\_  
Title

Approval as to form and execution:

\_\_\_\_\_  
Date

## EXHIBIT A

### SCOPE OF SERVICES EMWREP - LOWER ST. CROIX WATER EDUCATION PROGRAM

#### HOST responsibilities:

1. Hire, employ and supervise the Water Resource Educator/s that will successfully serve the education needs as prescribed herein.
2. Obtain financial reimbursement from each PARTNER as prescribed in this agreement.
3. Work in good faith to achieve the goals identified in this agreement.
4. Maintain a strict accounting of all financial transactions.
5. Develop and disseminate annual summaries of accomplishments and budgetary analysis to partners of the EMWREP - Lower St. Croix Water Education Program.
6. Provide office space, office furniture, computer, transportation, and phone. Equipment purchased by the HOST will remain the property of the HOST following the term of this agreement.

#### PARTNER responsibilities:

1. Provide a single representative to the Steering Committee of the EMWREP - Lower St. Croix Water Education Program. This person shall actively participate in the Steering Committee and assist in employee selection, Annual Workplan Development, and other tasks as needed.
2. Provide funds for the EMWREP - Lower St. Croix Water Education Program described herein.
3. Provide appropriate and timely feedback to the HOST manager regarding the performance of the Water Resource Educator/s.
4. Share equipment, staff, and educational resources to facilitate Education Program planning and implementation.
5. As initiated by the HOST, discuss the progress of the Water Resource Educator/s and agree to take any action that is appropriate to ensure the successful fulfillment of project objectives.
6. Work with the Water Resource Educator/s to ensure that services are being used to address high priorities at the local level.

#### Water Resource Educator/s responsibilities:

1. Prepare, coordinate, and revise EMWREP - Lower St. Croix Water Education Program Plan annually with the Steering Committee of the EMWREP - Lower St. Croix Water Education Program.
2. Review and advise watershed district PARTNERS annually on educational aspects of their watershed district plans.
3. Develop annual plan of work with the Steering Committee of the EMWREP - Lower St. Croix Water Education Program. Workplan will reference Washington County MS4 education programs and watershed district PARTNERS education plans.
4. Implement annual work plan, including planning, implementing, evaluating, and reporting on such anticipated activities as presentations, workshops, in-field training, demonstration projects, and published materials.
5. Pursue grants and other funding sources to enhance the EMWREP - Lower St. Croix Water Education Program.
6. Coordinate with "Watershed Partners" and other entities conducting water resource education efforts to minimize overlap and maximize effectiveness.
7. Maintain educational information for web-based EMWREP - Lower St. Croix Water Education Program.
8. Presents papers as appropriate at professional meetings within Minnesota.
9. Prepare annual education report (which meets MS4 requirements) and conduct shared MS4 annual meetings for participating EMWREP - Lower St. Croix Water Education Program members

**EXHIBIT B  
BUDGET**

**SHARED WATER RESOURCE EDUCATION PROGRAM ANNUAL BUDGET**

	<b>Staff Support and Overhead Expenses</b>	<b>Materials</b>	<b>Total</b>
<b>Version 1: Existing EMWREP Partners</b>	\$154,381.27	\$10,000	<b>\$164,381.27</b>
<b>Version 2: Existing EMWREP Partners and Potential New Lower St. Croix Partners</b>	\$178,352.28	\$15,000	<b>\$193,352.28</b>

**MEMBERSHIP STRUCTURE AND FUNDING CONTRIBUTIONS**

<b>Version 1: Existing EMWREP Partners</b>		<b>Version 2: Existing EMWREP Partners and Potential New Lower St. Croix Partners</b>	
<b>PARTNER</b>	<b>Annual Contribution</b>	<b>PARTNER</b>	<b>Annual Contribution</b>
SWWD	\$26,530.23	SWWD	\$26,530.23
VBWD	\$20,481.33	VBWD	\$20,481.33
BCWD	\$20,481.33	BCWD	\$20,481.33
CLFLWD	\$20,481.33	CLFLWD	\$20,481.33
CMSCWD	\$13,477.35	CMSCWD	\$13,477.35
RWMWD	\$13,477.35	RWMWD	\$13,477.35
RCWD	\$3,183.63	RCWD	\$3,183.63
Washington County	\$13,583.48	Washington County	\$13,583.48
MSCWMO	\$6,685.62	MSCWMO	\$6,685.62
Cottage Grove	\$2,865.26	Cottage Grove	\$2,865.26
Forest Lake	\$2,865.26	Forest Lake	\$2,865.26
Lake Elmo	\$2,865.26	Lake Elmo	\$2,865.26
Hugo	\$2,865.26	Hugo	\$2,865.26
Oakdale	\$2,865.26	Oakdale	\$2,865.26
Stillwater	\$2,865.26	Stillwater	\$2,865.26
Woodbury	\$2,865.26	Woodbury	\$2,865.26
Bayport	\$742.85	Bayport	\$742.85
Dellwood	\$742.85	Dellwood	\$742.85
Grant	\$742.85	Grant	\$742.85
Newport	\$742.85	Newport	\$742.85
Oak Park Heights	\$742.85	Oak Park Heights	\$742.85
St. Paul Park	\$742.85	St. Paul Park	\$742.85
West Lakeland	\$742.85	West Lakeland	\$742.85
Willernie	\$742.85	Willernie	\$742.85
		Chisago County	\$6,685.62
		Chisago SWCD	\$6,685.62
		Chisago LID	\$6,685.62
		Anoka SWCD	\$1,337.12
		Pine County	\$1,337.12
		Pine SWCD	\$1,337.12
		Isanti County	\$1,337.12
		Isanti SWCD	\$1,337.12
		Wyoming	\$742.85
		North Branch	\$742.85
		East Bethel	\$742.85
<b>TOTAL</b>	<b>\$164,381.27</b>	<b>TOTAL</b>	<b>\$193,352.28</b>

Good afternoon,

The term of office for Gerald Johnson, Stillwater and Celia Wirth, Grant, with the Brown's Creek Watershed District, will expire on October 21, 2021.

Minnesota Statute 103D.311 provides that the County Board will select watershed district managers from a list of nominees submitted by the municipalities that are wholly or partially within the watershed district. The lists submitted, either together or separately, by the municipalities will be provided to the county board. If the list submitted to the county board contains at least 3 names, the county board must either choose a nominee on the list, if it chooses a person who resides in any of the municipalities that provided a list, or choose a person that resides from a municipality that did not provide a list. The statute asks that lists be submitted to the county at least 60 days prior to the expiration of the term of office of a manager. The county board shall make its appointment 30 days prior to the term expiration. The statute directs the county board to appoint managers to fairly represent the various hydrologic areas within the watershed district by residence of the manager appointed.

If you wish to submit a list of nominees for consideration or wish the incumbent to be considered for reappointment, your joint or separate list should be sent to me prior to August 23, 2021.

The county's advisory board application form is attached. Please duplicate it as necessary.

Thank you for your assistance in filling this important watershed position.

*Alyssa*

Alyssa Soderlund | Administrative Assistant, Board of Commissioners  
Washington County Office of Administration  
14949 62<sup>nd</sup> Street North  
Stillwater, MN 55082  
Work: (651)430-6015  
Mobile: (651)271-4101

**Washington**  
 **County**

*A great place to live, work and play...today and tomorrow.*

personal economic situations.

### **Electronic Devices During Meetings**

In the spirit of the Open Meeting Act, and in furtherance of the City Council's commitment to conducting government business with as much transparency as possible, electronic devices belonging to a Councilor should be turned off or set on airplane mode during City Council meetings. Use of electronic devices by City Council members for talking, texting, email, video equipment or otherwise during City Council meetings is, except for emergency communications, prohibited. It is the City Council's intent to prohibit electronic communications between members of the Council and other persons during City Council meetings. Prohibiting communications of this type enables the Council to operate with maximum transparency and allows Council members to avoid any appearance or perception of engaging in discussions or deliberations not open to the public during City Council meetings. **Use of City issued laptops is allowed during City Council meetings.**

### **Respect for Process**

City Council members shall perform their duties with the processes and rules of order established by the City Council. Upon a "Call to Order" of the City Council meeting, Councilors will respect that a meeting is in progress and recognize that it is inappropriate to temporarily exit the meeting unless a recess or adjournment has been called by the Mayor. All business of the City, per the agenda, will be conducted with respect to the rules of order.

### **Public Meetings**

City Council members have the right to endorse candidates for all City Council seats and other elected offices. However, it is inappropriate to mention endorsements during City Council meetings or other official City meetings or hearings. Members of the City Council shall not provide testimonials or endorsements that identify themselves as City Council members. Such remarks should make clear that they in no way reflect the official position of the City Council or the City of Grant.

City Council members shall prepare themselves for discussions of public issues brought before the City Council. City Council members shall listen courteously and attentively to all discussion and comment on the issue by the public, City staff and other City Council members. City Council members shall refrain from interrupting other speakers unless compelled to do so to ensure compliance with City Council policies or processes for public meetings and shall additionally refrain from interfering with the orderly conduct of City Council meetings.

### **Impartiality**

All City Council meetings and hearings shall be conducted fairly and impartially. City Council members shall not show favoritism in carrying out the City's business. The receipt of campaign contributions should not in any circumstance constitute a basis for preferential treatment. The City of Grant does not authorize any funding to endorsing any

07/19/2021



**Bruggeman Exteriors Co**  
2555 County Rd E  
Suite 104  
White Bear Lake, MN 55110  
Phone: 651-426-8176

**Grant Town Hall**  
8376 Kimbro Avenue North  
Stillwater, MN 55082

**Siding Section**

R&R cedar siding and install LP expert finish siding

Install 6" LP trim boards around window/doors

Install Tyvek House wrap

Install LP corner boards

R&R fascia boards with 6" LP board

Install 1x4 LP trim board on-top of 6" fascia board

Install 1x2 LP trim board on top of 1x4 fascia board

R&R soffit with LP soffit

NOTE: Bid does not include any unforeseen rot or damage

NOTE: Permit to be billed at job completions

NOTE: Would like to meet with someone onsite to go over scope of work in more detail

**TOTAL**

**\$39,725.00**

07/19/2021



**Bruggeman Exteriors Co**  
2555 County Rd E  
Suite 104  
White Bear Lake, MN 55110  
Phone: 651-426-8176

**Grant Town Hall**  
8376 Kimbro Avenue North  
Stillwater, MN 55082

**Paint/Stain Section**

Scrape, Sand, Wash, Spot prime and paint exterior of town hall building

Bid includes painting all siding, soffit, fascia, frames and three entry doors

Job includes staging for lead, lead safe practices for all workers onsite

**TOTAL**

**\$19,625.00**

07/19/2021



**Bruggeman Exteriors Co**  
2555 County Rd E  
Suite 104  
White Bear Lake, MN 55110  
Phone: 651-426-8176

**Grant Town Hall**  
8376 Kimbro Avenue North  
Stillwater, MN 55082

**Gutters Section**

Install white 6" K style seamless gutters


Install white 3x4 downspouts

Remove crown molding and install 1x4 LP trim board for 6" gutters

**TOTAL**

**\$3,780.00**



 <p><b>"Bring New Life To Your Property"</b></p> <p><b>New Life Contracting, Inc.</b></p>	<p>1896 Livingston Avenue West St. Paul 55118  Office: (651) 224-3442 Fax: (952) 405-6106  www.newlifecontracting.com  MN Lic. # BC 249486</p>
	<p>Roofing • Siding • Windows • Gutters</p>
MINNESOTA	WISCONSIN

Bring New Life to Your Property!

Quote

**Homeowner Information**

DATE: JULY 31, 2021

NAME: Grant City Hall  
ADDRESS: 8380 Kimbro Avenue North  
CITY/STATE/ZIP: Grant, MN 55082  
PHONE:  
ALT.PHONE:

SALESPERSON	PHONE NUMBER	PAYMENT TERMS	TARGET COMPLETION DATE
Gerard	612 965-0164	½ Down On Delivery of Materials	

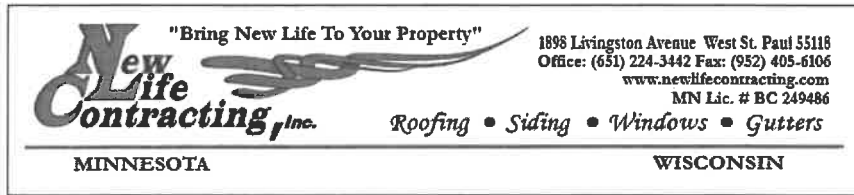
QTY	DESCRIPTION	UNIT PRICE	OPTIONS	LINE TOTAL
1	Remove Existing Siding – Replace Front Elevation with LP Lap Siding; Prefinished.			\$ 27,875.00
1	Remove Existing Soffit and Fascia – Replace with LP Soffit and Trim and Crown Moulding			\$ 6,125.00
1	Gutters – 5” Seamless Aluminum Gutters, 3x4” Downspouts and Either Gutter RX or Leaf Sentry Gutter Covers			\$ 2,500.00
1	Permit to be charged to City Hall at actual cost.		Approximately	
<b>TOTAL OPTONS</b>				
			<b>SUBTOTAL</b>	<b>\$ 36,500.00</b>
			<b>SALES TAX (MATERIALS ONLY)</b>	<b>Included</b>
			<b>TOTAL</b>	<b>\$ 36,500.00</b>

Quotation prepared by:

This is a quotation on the goods named, subject to the conditions noted below: (Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.)

To accept this quotation, sign here and return: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**



## SIDING SPECIFICATIONS – GRANT CITY HALL

8380 Kimbro Avenue North – Grant, MN

1. Proposal includes materials and labor to remove existing siding and dispose in a jobsite dumpster/trailer, then disposed properly on the City Hall only, no other outbuildings have been estimated.
2. House wrap to be applied per applicable codes.
3. Front Elevation to be Lap Siding, exposure to be determined; available in smooth or woodgrained. Color to be prefinished in LP ExpertFinish.
4. Corners to have 5/4x6 LP Trim. A combination of 5/4x6 and 5/4x4 LP Trim around all windows and doors.
5. The gable end rake trim to be 5/4x8” LP Trim.
6. Aluminum drip cap on window and door tops installed.
7. New light blocks, dryer vents and split mini blocks to be installed where applicable.
8. Electrician to re-install lights and check outlets as required.
9. Permits and inspections as required.

## SOFFIT AND FASCIA – GRANT CITY HALL

1. Existing Soffit and Fascia to be removed.
2. New Fascia and crown moulding to be installed.
3. If gutters are being installed, suggest that we do not use crown moulding on eaves and that we square the eave fascia to better attach gutters horizontally.
4. LP Trim – 5/4x6 to be used for base fascia. We have figured in extra hours for the carpentry work that may need to be performed on the fascia and soffit.
5. Soffit to be LP Soffit. Both soffit and fascia to be in an ExpertFinish.

Date: July 18, 2021

To Honorable Mayor & City Council Members

From: Jack Kramer Building Official

Code Enforcement Activity:

1. No new violations to report.

Building permit activity:

1. Twenty-nine (29) Building Permits were issued with a total valuation of \$ 2,725,608.68

Respectfully submitted,

A handwritten signature in black ink that reads "Jack Kramer". The signature is written in a cursive, flowing style.

Jack Kramer

Building official

