

**City of Grant
City Council Agenda
July 7, 2020**

The regular monthly meeting of the Grant City Council will be called to order at 7:00 o'clock p.m. on Tuesday, July 7, 2020, in a teleconference format for the purpose of conducting the business hereafter listed, and all accepted additions thereto.

1. CALL TO ORDER

PUBLIC INPUT

Citizen Comments – Individuals may address the City Council about any item not included on the regular agenda. The Mayor will recognize speakers to come to the podium. Speakers will state their name and address and limit their remarks to two (2) minutes with five (5) speakers maximum. Generally, the City Council will not take any official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF REGULAR AGENDA

4. APPROVAL OF CONSENT AGENDA

- A. June 2, 2020 City Council Meeting Minutes**
- B. June 2020 Bill List, \$110,397.04**
- C. Kline Bros., Road Work, \$15,741.00**

- D. **Washington County Sheriff, Jan-Jun 2020 Services, \$68,100.11**
- E. **Northern Salt, 2020 Dust Control, \$45,584.70**
- F. **Asphalt Restoration, Potholing, \$17,204.52**
- G. **Pay Voucher #1, OMG Midwest, 2020 Road Project, \$337,441.40**
- H. **Resolution No. 2020-28, City of Grant Preparedness Plan**
- I. **Resolution No. 2020-29, Approval of Municipal Support, Manning Ave/Hwy 35 Interchange**
- 5. **STAFF AGENDA ITEMS**
 - A. **City Engineer, Brad Reifsteck**
 - i. **Consideration of Resolution No. 2020- 26, Declare Adequacy of Petition and Ordering Preparation of Report, Inwood Avenue and 105th Street North**
 - ii. **Consideration of Receiving Feasibility Report, Pine Tree Estates Street Improvement**
 - iii. **PUBLIC HEARING, Consideration of Resolution No. 2020-30, Joliet Avenue and Woodlawn Acres, Plan Approval and Authorizing Ad for Bid**
 - iv. **Consideration of Resolution No. 2020-31, Ordering Improvements for Joliet Ave and Woodlawn Acres Street Improvement Project**
 - B. **City Planner, Jennifer Haskamp (no action items)**
 - C. **City Attorney, Dave Snyder**
- 6. **NEW BUSINESS**
- 7. **UNFINISHED BUSINESS**
- 8. **DISCUSSION ITEMS (no action taken)**
 - A. **Staff Updates (updates from Staff, no action taken)**
 - B. **City Council Reports/Future Agenda Items (no action taken)**
- 9. **COMMUNITY CALENDAR JULY 8 THROUGH JULY 31, 2020:**
 - Mahtomedi Public Schools Board Meeting, Thursday, June 9th and 23rd, Mahtomedi District Education Center, 7:00 p.m.**
 - Stillwater Public Schools Board Meeting, Thursday, June 9th, Stillwater City Hall, 7:00 p.m.**
 - Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**
- 10. **ADJOURNMENT**

CITY OF GRANT
MINUTES

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DATE : June 2, 2020
TIME STARTED : 7:00 p.m.
TIME ENDED : p.m.
MEMBERS PRESENT : Councilmember Carr, Rog, Giefer,
Schafer and Mayor Huber
MEMBERS ABSENT : None

Staff members present: City Attorney, Dave Snyder; City Engineer, Brad Reifsteck; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Points

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

PUBLIC INPUT

No one spoke during public input.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Schafer moved to approve the agenda, as presented. Council Member Carr seconded the motion. Motion carried unanimously with a roll call vote.

CONSENT AGENDA

- May 5, 2020 City Council Meeting Minutes Approved
- May 2020 Bill List, \$53,176.79 Approved
- Kline Bros. Excavating, Road Work,
\$35,457.50 Approved
- City of Mahtomedi, 1st Quarter Fire
Contract, \$36,407.00 Approved
- City of Stillwater, 1st Half Fire
Contract, \$65,104.00 Approved
- 2020 Dust Control Bid, Northern Salt,

1 \$1.1190 per Unit Approved

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3 Resolution No.2020-24, Amended CUP,
4 Dellwood Barn Weddings Approved

5

6 **Council Member Carr moved to approve the consent agenda, as presented. Council Member**
7 **Schafer seconded the motion. Motion carried unanimously with a roll call vote.**

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9 **STAFF AGENDA ITEMS**

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11 **City Engineer, Brad Reifsteck**

12

13 **Consideration of Resolution No. 2020-25, Award 2020 Street Improvements Bond – City**
14 **Engineer Reifsteck advised the Council must authorize awarding resolution to award bond for**
15 **financing the 2020 Street Improvement Project. He reviewed the following facts relating to the 2020**
16 **Street Improvement Bond:**

17

- 18 1. The total cost of the project to be assessed against benefited property owners was declared to
- 19 be \$422,760.
- 20 2. The bond issuance and sale in the amount of \$437,000 was offered by Bremer Bank, National
- 21 Association.
- 22 3. The interest rate is 2.08% with an issuance date of June 25, 2020 and maturity date of
- 23 February 1, 2036.
- 24 4. The City Council will take action to adopt the attached approving resolutions as prepared by
- 25 the City’s Bond counsel.
- 26 5. The City Council will take action to adopt the attached Governmental bonds post issuance
- 27 compliance policies and procedures. This policy is simply saying that the City will comply
- 28 with the IRS rules. See attached Memo.
- 29 6. Doug Green, Director at Baker Tilly will be available at the Council meeting for questions.

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31

32 **Council Member Giefer moved to adopt Resolution No. 2020-25, as presnted. Council Member**
33 **Schafer seconded the motion. Motion carried unanimously by a roll call vote.**

34

35 **Consideration of Resolution No. 2020-26, Declare Adequacy of Petition and Ordering**
36 **Preparation of Report, Inwood Avenue and 105th Street North - City Engineer Reifsteck advised**
37 **a petition A petition was received from property owners living along Inwood Avenue N and 105th**
38 **Street requesting street improvements. The signed petitions account for 68% (13 / 19) of the property**
39 **owners within the project limits, the minimum required by state law and the City assessment policy,**
40 **to authorize the City Engineer to prepare a Feasibility Study.**

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42 **City Engineer Reifsteck recommended the resolution declaring adequacy of the petition be tabled**
43 **because a formal letter expressing exactly the proposed improvements was not submitted.**

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Council Member Carr moved to table Resolution No. 2020-26. Council Member Rog seconded the motion. Motion carried unanimously by a roll call vote.

Consideration of Joliet Avenue and Woodlawn Acres Public Hearing, July 7, 2020 – City Engineer Reifsteck advised the feasibility study was accepted by Council on September 3, 2019 for the following streets:

- Jody Ave N
- Jody Ct N
- 103rd Street N
- 103rd Ct N
- Juno Ave N.
- Joliet Ave N
- 101st St N.
- Kellman Ct
- Keswick Ave N

A summary of the costs is provided below:

- The revised estimated construction cost for the streets mentioned above is \$845,775. These costs are based upon the most recent street improvement project.
- The estimated indirect costs for the streets mentioned above is \$101,493
- Total project costs (Construction + Engineering) is \$947,268. The City is contributing \$77,458 from roadway maintenance dollars. The total assessment amount is estimated at \$869,810.
- There is a total of 92 buildable units.
- For each buildable lot the assessment is estimated at \$9,454.
- An overall assessment map is shown below.
- Public Hearing will be held at the July 7 regular council meeting.

It was the consensus of the Council to schedule a public hearing at the July 7, 2020 City Council Meeting.

Consideration of KEJ Contract Extension – City Engineer Reifsteck advised the KEJ Enterprises Roadway Contract is up for renewal. He provided the following facts:

1. KEJ Enterprises has provided roadway services for the City of Grant since 2015.
2. The current contract expires on May 30, 2020.
3. KEJ Enterprises has agreed to extend the existing terms of the contract for one year in exchange for a 3% hike starting in fiscal year 2021.

1 Council Member Giefer moved to approve KEJ Contract Extension, as presented. Council
2 Member Carr seconded the motion. Motion carried unanimously by a roll call vote.

3
4 City Planner, Jennifer Swanson (no action items)

5
6 City Attorney, Dave Snyder

7
8 Consideration of Resolution No. 2020- 27, JPA with City of Grant, City Attorney and Arresting
9 Agency – City Attorney Snyder advised the current Master Joint Powers Agreement is expiring soon
10 and is required to permit the firm to continue to utilize and electronically access court records and
11 court documents through the State’s Criminal Justice Data Communications Network.

12
13 Council Member Giefer moved to adopt Resolution No. 2020-27, as presented. Council
14 Member Rog seconded the motion. Motion carried unanimously by a roll call vote.

15
16 Consideration of Bond Post Issuance Compliance Policies and Procedures – Staff advised
17 following issuance by the City of tax-exempt governmental bonds, the City must continue to take
18 certain actions with respect to the bonds in order that they retain their tax-exempt status. The Policies
19 and Procedures were included in the Council packets.

20
21 Council Member Rog moved to approve the Bond Post Issuance Compliance Policies and
22 Procedures, as presented. Council Member Schafer seconded the motion. Motion carried
23 unanimously by a roll call vote.

24
25 NEW BUSINESS

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27 Accept 2019 Audit – City Treasurer Schwarze advised the 2019 Audit was completed and provided a
28 summary of the final report.

29
30 Council Member Rog moved to accept the 2019 Audit, as presented. Council Member Schafer
31 seconded the motion. Motion carried unanimously by a roll call vote.

32
33 Consideration of Smith Appraisal Contract Extension – Staff advised the current contract
34 outlining a two year extension was included in the Council packets. A discussion regarding fees
35 associated with the contract will be held during the budget work session.

36
37 Council Member Carr moved to approve Smith Appraisal Contract Extension, as presented.
38 Council Member Rog seconded the motion. Motion carried unanimously by a roll call vote.

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40 UNFINISHED BUSINESS

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42 There was no unfinished business.

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44 DISCUSSION ITEMS (no action taken)

1 **Staff Updates (updates from Staff, no action taken)**

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3 **City Council Reports/Future Agenda Items**

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5 No items were placed on a future agenda.

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7 **COMMUNITY CALENDAR JUNE 3 THROUGH JUNE 30, 2020:**

8 **Annual City Clean-up Day, Saturday, June 6, 9:00 am to Noon, Town Hall**

9 **Mahtomedi Public Schools Board Meeting, Thursday, June 11th and 25th, Mahtomedi District**
10 **Education Center, 7:00 p.m.**

11 **Stillwater Public Schools Board Meeting, Thursday, June 11th, Stillwater City Hall, 7:00**
12 **p.m. Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

13

14 **ADJOURNMENT**

15

16 **Council Member Giefer moved to adjourn the meeting at 7:55 p.m. Council Member Schafer**
17 **seconded the motion. Motion carried unanimously.**

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19 These minutes were considered and approved at the regular Council Meeting July 7, 2020.

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24 _____
Kim Points, Administrator/Clerk

Jeff Huber, Mayor

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Fund Name: All Funds

Date Range: 06/03/2020 To 06/30/2020

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Tot</u>
06/11/2020	Payroll Period Ending 06/30/2020	14392	June20	N	Clerk Salary	100-41101-100-	\$ 3,972.85
	Total For Check	14392					\$ 3,972.85
06/11/2020	IRS	EFT129	Payroll Taxes	N	Clerk FICA/Medicare	100-41103-100-	\$ 407.75
		EFT129			Clerk Medicare	100-41105-100-	\$ 77.25
		EFT129			Federal Withholding	100-41107-100-	\$ 403.00
		EFT129			Social Security Expens	100-41109-100-	\$ 330.45
	Total For Check	EFT129					\$ 1,218.45
06/29/2020	Johnson Turner Legal	14393	May Billing	N	Legal Fees - General	100-41204-301-	\$ 977.00
		14393			Legal Fees - Complaints	100-41205-301-	\$ 3,243.50
		14393			Legal Fees - Prosecutions	100-41206-301-	\$ 1,900.00
	Total For Check	14393					\$ 6,120.50
06/29/2020	WSB & Associates	14394	Engineering - May	N	Engineering Fees - General	100-41203-301-	\$ 1,071.00
		14394			Road Engineering Fees	100-43102-301-	\$ 4,600.00
		14394			MS4	100-43118-301-	\$ 479.00
		14394			Utility/ROW Permits	100-43132-301-	\$ 192.00
		14394			2019/2020 Road Project	100-43136-301-	\$ 31,104.75
		14394			Escrow	955-49320-301-	\$ 1,632.00
	Total For Check	14394					\$ 39,078.75
06/29/2020	Waste Management	14395	Recycling -	N	Recycling	100-43011-384-	\$ 5,015.92
	Total For Check	14395					\$ 5,015.92
06/29/2020	Wells Fargo Business Card	14396	Plexiglass	N	Office Equipment	100-41314-200-	\$ 16.20
	Total For Check	14396					\$ 16.20
06/29/2020	CenturyLink	14397	City Phone	N	City Office Telephone	100-41309-321-	\$ 135.70
	Total For Check	14397					\$ 135.70
06/29/2020	Todd Smith	14398	Monthly Assessment Services - June	N	Property Assessor	100-41208-300-	\$ 1,991.92
	Total For Check	14398					\$ 1,991.92
06/29/2020	MCFOA	14399	Membership Dues	N	Workshops	100-41305-310-	\$ 50.00
	Total For Check	14399					\$ 50.00
06/29/2020	Asphalt Restoration Co., Inc	14400	Potholing Inv#1709	N	Pothole Repairs	100-43109-220-	\$ 4,279.01

Fund Name: All Funds

Date Range: 06/03/2020 To 06/30/2020

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Tot</u>
		<u>Total For Check</u>					<u>\$</u>
06/29/2020	Washington County Public Works	14401	Snow and Ice	N	Ice and Snow Removal	100-43125-330-	\$ 6,675.00
		Total For Check					\$ 6,675.00
06/29/2020	Lyle Signs, Inc.	14402	Sign Replacement	N	Road Sign Replacement	100-43110-330-	\$ 73.74
		Total For Check					\$ 73.74
06/29/2020	AirFresh Industries	14403	PortaPot #39166	N	Town Hall Porta Pot	100-43007-210-	\$ 125.00
		Total For Check					\$ 125.00
06/29/2020	Lisa Senopole	14404	Video Tech	N	Cable Costs	100-41212-100-	\$ 180.00
		Total For Check					\$ 180.00
06/29/2020	Jeff Huber	14405	Clean Up Day Supplies	N	Town Hall Supplies	100-43001-210-	\$ 154.18
		Total For Check					\$ 154.18
06/29/2020	WSB & Associates	14406	Engineering - April	N	Engineering Fees - General	100-41203-301-	\$ 806.00
		14406			Road Engineering Fees	100-43102-301-	\$ 7,367.25
		14406			Utility/ROW Permits	100-43132-301-	\$ 256.00
		14406			Grading Permit	100-43135-301-	\$ 1,212.00
		14406			2019/2020 Road Project	100-43136-301-	\$ 3,191.75
		14406			Escrow	922-49320-301-	\$ 344.00
		14406				955-49320-301-	\$ 1,586.25
		Total For Check					\$ 14,763.25
06/29/2020	Washington County Property Records	14407	March Primary	N	Election Expenses	100-41303-301-	\$ 1,829.00
		Total For Check					\$ 1,829.00
06/29/2020	KEJ Enterprises	14408	June20 Road Contractor	N	Animal Control	100-42006-300-	\$ 83.00
		14408			Town Hall Mowing	100-43006-300-	\$ 125.00
		14408			Ball Field Maintenance	100-43009-300-	\$ 125.00
		14408			Road Engineering Fees	100-43102-300-	\$ 166.14
		14408			Road Garbage Removal	100-43105-300-	\$ 167.00
		14408			Gravel Road Costs	100-43106-300-	\$ 20.84
		14408			Magnesium Chloride	100-43107-300-	\$ 41.67
		14408			Road Sign Replacement	100-43110-300-	\$ 83.84
		14408			Culvert Repair	100-43111-300-	\$ 20.84
		14408			Snow & Ice Removal	100-43113-300-	\$ 5,416.67
		14408			Road Brushing	100-43114-300-	\$ 2,250.00
		14408			Road Side Mowing	100-43115-300-	\$ 500.00

Fund Name: All Funds

Date Range: 06/03/2020 To 06/30/2020

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Tot</u>
		<u>Total For Check</u>					<u>\$</u>
06/29/2020	Sprint	14409	City Cell Phone	N	Road Expenses - Other	100-43116-321-	\$ 32.5
		14409					\$ 32.5
06/29/2020	PERA	14410	PERA	N	Clerk PERA	100-41102-120-	\$ 399.7
		14410			Clerk PERA Withholding	100-41108-100-	\$ 346.4
		14410					\$ 746.1
06/29/2020	Press Publications	14411	Public Hearing Notice	N	Publishing Costs	100-41308-351-	\$ 104.4
		14411			Escrow	976-49320-351-	\$ 29.0
		14411					\$ 133.4
06/29/2020	SHC, LLC	14412	Planning	N	City Planner	100-41209-301-	\$ 1,199.2
		14412			Comprehensive Plan	100-43173-301-	\$ 921.5
		14412			Escrow	973-49320-301-	\$ 228.0
		14412				974-49320-301-	\$ 199.5
		14412				976-49320-301-	\$ 798.0
		14412					\$ 3,346.2
06/29/2020	Asphalt Restoration Co., Inc	14413	Potholing Inv#1731	N	Pothole Repairs	100-43109-220-	\$ 3,088.9
		14413					\$ 3,088.9
06/29/2020	Washington County Sheriff	14414	Jan-June 2020 Police Services	N	Police	100-42001-301-	\$ 68,100.1
		14414					\$ 68,100.1
06/29/2020	Croix Valley Inspector	14415	Building Inspector	N	Building Inspection	100-42004-300-	\$ 1,879.2
		14415					\$ 1,879.2
06/29/2020	Maroney's	14416	Clean Up Day Services	N	Town Hall Supplies	100-43001-384-	\$ 1,802.2
		14416					\$ 1,802.2
06/29/2020	Northern Salt	14417	Dust Control	N	Magnesium Choride	100-43107-301-	\$ 45,584.7
		14417					\$ 45,584.7
06/29/2020	Xcel Energy	14418	Utilities	N	Town Hall Electricity	100-43004-381-	\$ 42.9
		14418			Well House Electricity	100-43010-381-	\$ 230.0
		14418			Street Lights	100-43117-381-	\$ 43.4
		14418					\$ 316.4
06/29/2020	Baker Tilly Municipal Advisors	14419	Issuance of Bond	N	2019/2020 Road Project	100-43136-301-	\$ 9,900.0
		14419					\$ 9,900.0

Fund Name: All Funds

Date Range: 06/03/2020 To 06/30/2020

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/29/2020	OMG Midwas, Inc. dba MN Paving & Ma	14420	Pay Voucher #1, 2020 Road Project	N	2019/2020 Road Project	100-43136-224-	\$ 337,441.40
	Total For Check	14420					\$ 337,441.40
06/29/2020	Kline Bros Excavating	14422	Road Maintenance	N	Grader Contractor	100-43101-301-	\$ 9,260.00
		14422			Gravel Road Costs	100-43106-301-	\$ 5,575.00
		14422			Road Sign Replacement	100-43110-301-	\$ 906.00
	Total For Check	14422					\$ 15,741.00
06/29/2020	Asphalt Restoration Co., Inc	14423	Potholing Inv#1665/1690	N	Pothole Repairs	100-43109-220-	\$ 9,836.56
	Total For Check	14423					\$ 9,836.56
06/30/2020	Dellwood Barn Weddings	14424	Escrow Refund	N	Escrow	974-49320-810-	\$ 1,344.49
	Total For Check	14424					\$ 1,344.49
06/30/2020	Indian Hills	14425	Escrow Refund	N	Escrow	973-49320-810-	\$ 495.77
	Total For Check	14425					\$ 495.77
	Total For Selected Checks						\$ 594,468.77

KLING BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

DATE	INVOICE #
6/29/20	2564

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD GRADING 100-43101

DUE DATE
7/9/20

DESCRIPTION	QTY	UNIT COST	AMOUNT
5-26-20 770B	8	80.00	640.00
5-26-20 740A	8	80.00	640.00
5-29-20 740A	2	80.00	160.00
6-03-20 770B	6	80.00	480.00
6-03-20 740A	7.5	80.00	600.00
6-04-20 740A	2.5	80.00	200.00
6-05-20 740A	5.25	80.00	420.00
6-09-20 770B	3.5	80.00	280.00
6-09-20 740A	3.5	80.00	280.00
6-10-20 770B	8	80.00	640.00
6-10-20 740A	9	80.00	720.00
6-18-20 770B	4	80.00	320.00
6-18-20 740A	4.5	80.00	360.00
6-19-20 770B	9	80.00	720.00
6-19-20 740A	10	80.00	800.00
6-20-20 740A	2.5	80.00	200.00
6-22-20 770B	11	80.00	880.00
6-22-20 740A	11.5	80.00	920.00

AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE	Total	9,260.00
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KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

DATE	INVOICE #
6/29/20	2565

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD GRAVEL 100-43106

DUE DATE
7/9/20

DESCRIPTION	QTY	UNIT COST	AMOUNT
5-28-20 LOADS RC-5 HAULED TO END OF JEWEL BEFORE CUL-DE-SAC	6	165.00	990.00
5-28-20 SPREAD GRAVEL	3	80.00	240.00
5-29-20 LOADS RC-5 HAULED TO 99TH ST	8	165.00	1,320.00
5-29-20 LOADS RC-5 HAULED TO LOW SPOT ON IDEAL	4	165.00	660.00
5-29-20 SPREAD RC-5 BOTH LOCATIONS	5	80.00	400.00
6-04-20 LOADS RC-5 HAULED TO EROSION ON 110TH ST	2	165.00	330.00
6-04-20 SPREAD GRAVEL	2	80.00	160.00
6-11-20 LOADS RC-5 HAULED TO LAKE ELMO AVE WHERE ROAD WAS FLOODING NORTH OF 79TH ST	7	165.00	1,155.00
6-11-20 SPREAD GRAVEL	4	80.00	320.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONHTLY SERV CHARGE	Total		5,575.00

KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

DATE	INVOICE #
6/29/20	2566

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	SIGN RENTAL

DUE DATE
7/9/20

DESCRIPTION	QTY	UNIT COST	AMOUNT
SIGN RENTAL FOR KEATS AND KIMBRO			0.00
APRIL			403.00
MAY			503.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE	Total		906.00



WASHINGTON CTY SHERIFFS OFFICE
 15015 62ND ST N
 PO BOX 3801
 STILLWATER MN 55082

Invoice	
Invoice Number:	176362
Account Number:	27164
Due Date:	7/11/20
Amount Enclosed:	\$ _____
Federal Tax Id:41-6005919	

To: GRANT CITY
 PO BOX 577
 WILLERNIE MN 55090

Please return top portion with payment. Thank You.

Invoice					
Date	Number	Type	Due Date	Remark	Amount
6/18/20	176362	Invoice	7/11/20	JAN-JUN 2020 POLICE SERVICES	\$68,100.11
I declare under the penalties of law that this account claim or demand, is just and correct and no part of it has been paid. Please make check payable to Washington County and mail to the address above.					Invoice Total \$68,100.11 Sales Tax Balance Due \$68,100.11



Northern Salt
INCORPORATED

PO Box 1028
Forest Lake, MN 55025-5028

Phone: 651-209-3148
Fax: 651-407-0609
www.northernsalt.com

Invoice

Date	Invoice #
6/24/2020	19845

Bill To City of Grant PO Box 577 Willernie MN 55090	Ship To
---	------------------------

Due Date	P.O. No.	S.O. No.	Terms	Rep
7/24/2020		3429	Net 30	HOUSE

Description	Quantity	Rate	U/M	Amount
Calcium Chloride 38% - Applied Scheduled June 20/21 Brian Klein 651-269-5889 Meet/Start at corner of Inwood Ave and Highway 36 on north side of 36. 7:30 start time. JOB 16251 They will grade in front of application and provide a map 18'@ .27	40,737	1.119	gal	45,584.70

Prompt payment would be appreciated. Late payments could result in a 1.5% monthly finance charge. Customer agrees to pay all costs of collection, including attorney's fees.	Subtotal \$45,584.70
	Sales Tax (0.0%) \$0.00
	Total \$45,584.70

We appreciate your business. For an additional convenience fee of 3% of the transaction total, NSI will accept Visa, Mastercard and American Express credit card payments.



Asphalt Restoration Co. Inc.
 P.O. Box 401
 Hugo, MN 55038
 Email: arcasphalt@gmail.com
 Phone: 651-206-9125

Invoice

Number **1709**
 Date **6/3/2020**

Bill To
 City of Grant
 Asphalt patching
 6-2-20
 Leeward & kimbro

PO Number	Terms	Project
-----------	-------	---------

Date	Description	Amount
6-2-20	Full equipment and crew 5.25 hrs @ 595.00...	\$3,123.75
6-2-20	Material purchase 16 tons 4a mix.	\$1,155.26

Amount Paid	\$0.00	Discount	\$0.00
Amount Due	\$4,279.01	Shipping Cost	\$0.00
		Sub Total	\$4,279.01

Total **\$4,279.01**

0 - 30 days	31 - 60 days	61 - 90 days	> 90 days	Total
\$9,080.77	\$0.00	\$0.00	\$0.00	\$9,080.77



Asphalt Restoration Co. Inc.
 P.O. Box 401
 Hugo, MN 55038
 Email: arcasphalt@gmail.com
 Phone: 651-206-9125

Invoice

Number **1731**
 Date **6/19/2020**

Bill To
 City of Grant
 Street Patching
 60th st.-Keswick
 Kimbro

PO Number Terms Project

Date	Description	Amount
5-18-20	Full crew street patching 3.25 hrs @ 595.00	\$1,933.75
5-18-20	Furnish 16 tons hot mix 4a 1/2"	\$1,155.20

Amount Paid	\$0.00	Discount	\$0.00
Amount Due	\$3,088.95	Shipping Cost	\$0.00
		Sub Total	\$3,088.95
		Total	\$3,088.95

0 - 30 days	31 - 60 days	61 - 90 days	> 90 days	Total
\$3,088.95	\$0.00	\$0.00	\$0.00	\$3,088.95



Asphalt Restoration Co. Inc.
 P.O. Box 401
 Hugo, MN 55038
 Email: arcasphalt@gmail.com
 Phone: 651-206-9125

Invoice

Number	1690
Date	5/20/2020

Bill To
 City of Grant
 Asphalt patching
 5-20-20

PO Number	Terms	Project
-----------	-------	---------

Date	Description	Amount
5-20-20	6.25 hrs @ 595.00 5 man crew. Hadley-79th ave- Itaska-Knollwood.	\$3,718.75
5-20-20	Purchase and install 15 tons 4a mix.	\$1,083.01

Amount Paid	\$0.00	Discount	\$0.00
Amount Due	\$4,801.76	Shipping Cost	\$0.00
		Sub Total	\$4,801.76
		Total	\$4,801.76

0 - 30 days	31 - 60 days	61 - 90 days	> 90 days	Total
\$4,279.01	\$4,801.76	\$0.00	\$0.00	\$9,080.77



Asphalt Restoration Co. Inc.
 P.O. Box 401
 Hugo, MN 55038
 Email: arcasphalt@gmail.com
 Phone: 651-206-9125

Invoice

Number 1665

Date 4/27/2020

Bill To
 City of Grant
 Asphalt repairs

PO Number	Terms	Project
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Date	Description	Amount
4-16-20	2 man sweeping crew 1.25 hrs @ 130.00	\$162.50
4-17-20	5 man - equipment crew for 5.0 hrs @ 595.00 at 115th and lockridge.	\$2,975.00
4-17-20	27 tons 4a mix	\$1,897.30

Amount Paid	\$0.00	Discount	\$0.00
Amount Due	\$5,034.80	Shipping Cost	\$0.00
		Sub Total	\$5,034.80
		Total	\$5,034.80

0 - 30 days	31 - 60 days	61 - 90 days	> 90 days	Total
\$0.00	\$0.00	\$28,694.72	\$0.00	\$28,694.72



June 16, 2020

Ms. Kim Points
Administrator/Clerk
City of Grant
PO Box 577
Willernie, MN 55090

Re: Construction Pay Voucher No. 1
2020 Street Improvements Project
City of Grant, MN
WSB Project No. 014035-000

Dear Ms. Points:

Please find enclosed Construction Pay Voucher No. 1 (in triplicate) in the amount of \$337,441.40 for the above-referenced project. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Grant approve Construction Pay Voucher No. 1 in the amount of \$337,441.40 for OMG Midwest, Inc. dba Minnesota Paving & Materials.

Once processed, please keep one copy for your records and return two copies to our office, one for the contractor and one for our files.

If you have any questions, please contact me at 763.512.5243. Thank you.

Sincerely,

WSB

Brad A. Reifsteck, PE
City Engineer

Attachments

srb

701 XENIA AVENUE S SUITE 300 MINNEAPOLIS, MN 55416 763.541.4800 WSBENG.COM

2020 Street Improvements Project

Pay Voucher 1



Client: City of Grant 111 Wildwood Road Grant, MN 55090-0487	Contractor: OMG Midwest, Inc. dba MN Paving & Materials 14475 Quiram Drive Rogers, MN 55374
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WSB Project No.: 014035-000
Client Project No.: N/A
State Project No.: N/A
Federal Project No.: N/A

Contract Amount		Funds Encumbered	
Original Contract	\$387,567.00	Original	\$387,567.00
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$387,567.00	Total	\$387,567.00

Work Certified To Date	
Base Bid Items	\$355,201.47
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$355,201.47

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$355,201.47	\$355,201.47	\$17,760.07	\$0.00	\$337,441.40	\$337,441.40
Percent: Retained: 5%			Percent Complete: 91.65%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB



City Engineer

Approved By OMG Midwest, Inc. dba MN Paving & Materials



Contractor

June 16, 2020

Date

6/16/20

Date

Approved By City of Grant

Name

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	06/12/20	\$355,201.47	\$17,760.07	\$337,441.40

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	\$355,201.47	\$17,760.07	\$0.00	\$337,441.40	\$337,441.40

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
Local	Local Roadway	\$337,441.40			\$337,441.40

Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$5,000.00	1	1	\$5,000.00	1	\$5,000.00
2	2104.503	REMOVE PIPE CULVERTS	L F	\$4.00	100	0	\$0.00	0	\$0.00
3	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	630	175	\$525.00	175	\$525.00
4	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$12.00	220	62.31	\$747.72	62.31	\$747.72
5	2104.603	MILL BIT SURFACE - LONGITUDINAL TRENCH	L F	\$5.00	1008	651	\$3,255.00	651	\$3,255.00
6	2105.607	SALVAGE RECLAIMED AGGREGATE (CV) PLACED	C Y	\$0.01	254	0	\$0.00	0	\$0.00
7	2106.507	EXCAVATION - SUBGRADE	C Y	\$20.00	254	0	\$0.00	0	\$0.00
8	2215.504	FULL DEPTH RECLAMATION	S Y	\$1.39	30964	28459	\$39,558.01	28459	\$39,558.01
9	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2:B)	TON	\$60.75	5086	4997.79	\$303,615.74	4997.79	\$303,615.74
10	2501.502	15" CS PIPE APRON	EACH	\$200.00	10	0	\$0.00	0	\$0.00
11	2501.503	15" CS PIPE CULVERT	L F	\$110.00	100	0	\$0.00	0	\$0.00
12	2563.601	TRAFFIC CONTROL	LS	\$2,500.00	1	1	\$2,500.00	1	\$2,500.00
Bid Totals:							\$355,201.47		\$355,201.47

Project Category Totals		
Category	Amount This Voucher	Amount To Date
	\$355,201.47	\$355,201.47

Contract Change Item Status

CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:									\$		\$

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Revised Contract Total:	\$355,201.47
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Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

RESOLUTION NO. 2020-28

CITY OF GRANT WASHINGTON COUNTY, MINNESOTA

RESOLUTION APPROVING CITY OF GRANT PREPAREDNESS PLAN

WHEREAS, the City of Grant on behalf of its City Office in Willernie, MN establishes the policies, practices and conditions it will implement to meet the State of Minnesota Industry Guidance for business, Centers for Disease Control and Prevention guidelines, federal Occupational Safety and Health Administration standards and applicable executive orders related to worker, visitor and customer safety and health while in their workplaces.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Grant, Minnesota as follows:

1. That the City of Grant workers have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19 and promote workers to stay at home when they are sick or household members are sick, or when they are required to isolate or quarantine themselves or a member of their household.
2. That the City of Grant will implement and maintain social distancing of six feet between workers in the workplace through administrative protocols. As social distancing cannot be implemented during City meetings all City meetings will be continued via Zoom until further notice.
3. That the City of Grant promotes worker hygiene and source controls with the utilization of sanitizer and masks throughout the City office.
4. That the City of Grant will follow all workplace building and ventilation protocols set forth by the City of Willernie.
5. That the City of Grant will follow regular housekeeping practices to include routine sanitizing of the workplace and frequent sanitizing of high-touch areas.
6. That the City of Grant will install plexi-glass protective shields on counter area for drop-off, and pickup protocols.
7. That the City of Grant will minimize the transmission of COVID-19 by allowing in-person services through appointment only until further notice.

Passed and Adopted by the Council on this 7th day of July, 2020

CITY OF GRANT

By:

Its Mayor, Jeff Huber

ATTEST: _____

By:

Its City Clerk, Kim Points

**CITY OF GRANT
WASHINGTON COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2020-29

**A RESOLUTION APPROVING MUNICIPAL SUPPORT FOR THE MANNING AVENUE AND
TRUNK HIGHWAY 36 INTERCHANGE PROJECT**

WHEREAS, Washington County’s Capital Improvement Program includes an interchange project for Manning Avenue and Trunk Highway 36; and

WHEREAS, the City of Grant, in coordination with Washington County and MnDOT has engaged in a preliminary design effort that started in June of 2017; and

WHEREAS, the City and County have engaged in a community engagement process as part of the preliminary design effort intended to gather and consider public feedback for the proposed project; and

WHEREAS, A County recommended Manning Avenue and Trunk Highway 36 Interchange Project Layout, dated January 17, 2020, showing proposed roadway and pedestrian improvements for the Project has been prepared and presented to the City; and

WHEREAS, a preliminary project cost estimate for the Project has been prepared and presented to the City; and

WHEREAS, prior to advertising for contractor bids on the Project, Washington County will present the City with a Cooperative Agreement including an updated cost estimate and bidding plans for support; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grant that said County Recommended Manning Avenue and Trunk Highway 36 Interchange project be in all things approved; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Grant that the City of Grant supports the County continuing with the development of final plans and right-of-way acquisition necessary for the construction of the Project.

This Resolution shall become effective immediately upon its passage and without publication.

ADOPTED THIS 7th DAY OF JULY, 2020

Mayor

Attest:

City Clerk



Memorandum

To: *Honorable Mayor and City Council, City of Grant*
Kim Points, Administrator, City of Grant

From: *Brad Reifsteck, PE, City Engineer*
WSB & Associates, Inc.

Date: June 29, 2020

Re: Inwood Avenue N. and 105th Street – Resident Petition.

Actions to be considered:

Resolution Declaring Adequacy of Petition and Ordering Preparation of Report.

Facts:

A petition was received from property owners living along Inwood Avenue N and 105th Street requesting street improvements.

The signed petitions account for 62% (13 / 21) of the property owners within the project limits, the minimum required by state law and the City assessment policy, to authorize the City Engineer to prepare a Feasibility Study.

Action: Discussion.

Attachments: Resolution, Map, Petitions

CITY OF GRANT
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. 2020-26

**RESOLUTION DECLARING ADEQUACY OF PETITION AND ORDERING
PREPARATION OF REPORT**

BE IT FURTHER RESOLVED by the City Council of Grant, Minnesota:

1. A certain petition requesting the road paving feasibility Study of Inwood Ave AND 105TH Street N., filed with the City Clerk, is hereby declared to be signed by the required percentage of owners of property affected thereby. This declaration is made in conformity to Minn. Stat. Section 429.035.

2. The petition for proposed improvement is hereby referred to the city engineer and that person is instructed to report to the Council with all convenient speed advising the Council in a preliminary was as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affect parcels.

Adopted this 7th day of July, 2020 by the City Council of Grant, Minnesota.

Jeff Huber, Mayor

ATTEST:

Kim Points, City Clerk

Memorandum

To: **Honorable Mayor and City Council, City of Grant**
Kim Points, Administrator, City of Grant

From: **Brad Reifsteck, PE, City Engineer**
WSB & Associates, Inc.

Date: June 29, 2020

Re: Pine Tree Estates Street Improvement Projects – Receive Feasibility Report
 WSB Project No. 015769-000

Actions to be considered:

To authorize by resolution the receipt by City Council of a feasibility report for the Pine Tree Estates Street Improvement Project.

Facts:

1. The feasibility study includes the following streets:
 - Heron Avenue N
 - 101st Street N
 - 99th Street N
 - 99th Street Circle N
 - 99th Street Court N
2. The Council authorized preparation of the Feasibility Report on March 2, 2020.
3. A neighborhood meeting was held with residents to discuss the findings of the Report on June 25th, 2020.
4. The total project cost is estimated at \$431,963 including construction, engineering, legal and administrative costs.
5. The project is anticipated to be funded using City Maintenance dollars and special assessments in accordance with City's special assessment policy. A preliminary assessment roll is included in the Feasibility Report that identifies assessment amounts for the benefitting properties.
6. Staff is recommending the Public Hearing considering the Pine Tree Estates Street Improvement Project be held once a 2nd petition is submitted showing more than 50% in support of the project.

Action: Discussion. Adopt Resolution

Attachments: Report Summary

Memorandum

To: **Honorable Mayor and City Council, City of Grant**
Kim Points, Administrator, City of Grant

From: **Brad Reifsteck, PE, City Engineer**
WSB & Associates, Inc.

Date: June 29, 2020

Re: 2019 Street Improvement Projects – Discuss Joliet Ave and Woodlawn Acres area
Street Improvements
WSB Project No. 014035-000

Actions to be considered:

- Conduct Public Hearing for the Joliet Ave and Woodlawn Acres (WAC) area streets.
- Order Improvement Project

Facts:

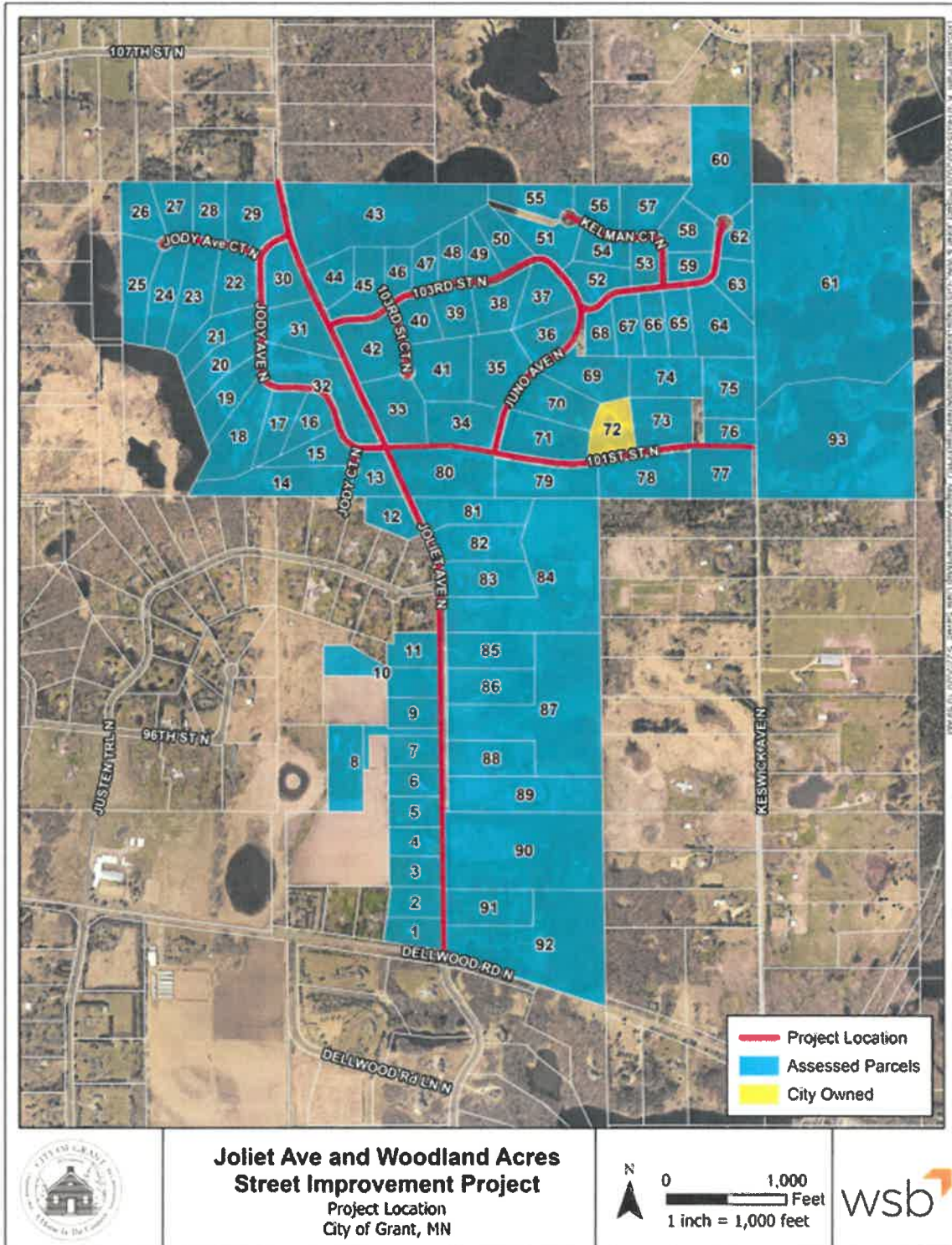
1. The feasibility study was accepted by Council on September 3, 2019 for the following streets:
 - Jody Ave N
 - Jody Ct N
 - 103rd Street N
 - 103rd Ct N
 - Juno Ave N.
 - Joliet Ave N
 - 101st St N.
 - Kellman Ct
2. The revised estimated construction cost for the streets mentioned above is \$845,775. These costs are based upon the most recent street improvement project.
3. The estimated indirect costs for the streets mentioned above is \$101,493
4. Total project costs (Construction + Engineering) is \$947,268. The City is contributing \$77,458 from roadway maintenance dollars. The total assessment amount is estimated at \$869,810.
5. Includes approximately 150 lineal feet of roadway along Keswick Ave
6. There is a total of 92 buildable units.
7. For each buildable lot the assessment is estimated at \$9,454.
8. The mock assessment is attached, and the overall assessment map is shown below.

If the project is ordered at the Council meeting, the potential schedule would look similar to the one shown below:

Order Feasibility Report.....	May 7, 2019
Neighborhood Meeting.....	August 21, 2019
Present Feasibility Report/Set Public Hearing.....	September 3, 2019
Public Hearing/Order Project.....	July 7, 2020
Approve Plans/Order Ad for Bids.....	July 7, 2020
Open Bids	August 6, 2020
Accept Bids & Declare Cost to be Assessed/Set Public Hearing.....	September 1, 2020
Begin Construction.....	September 28, 2020
Public Hearing and Adopt Assessment	October 6, 2020
Final Completion of Construction.....	October 23, 2020
City Bonding / financing may take up to 3 months to complete.....	Begin August 4, 2020

Action: Discussion. Resolution ordering improvement

Attachments: Map and Mock Assessment



CITY OF GRANT

RESOLUTION NO. 2020-30

**RESOLUTION ORDERING THE IMPROVEMENTS
FOR THE JOLIET AVE AND WOODLAWN ACRES STREET IMPROVEMENT
PROJECT**

WHEREAS, the City Council (“Council”) of the City of Grant, Minnesota (“City”) has identified the following Streets as a Capital Improvement Project for Fiscal Year 2020; and

- Jody Avenue & Court North
- 103rd Street & Court North
- Juno Avenue North
- Joliet Avenue North
- 101st Street North
- Kellman Court North

WHEREAS, those improvements shall include pavement rehabilitation; and

WHEREAS, the Council Authorized Brad Reifsteck, WSB & Associates, Inc. to complete a feasibility report (“Study”) on the Project on May 7th, 2019; and

WHEREAS, said Study was received by the Council on September 3rd, 2019; and

WHEREAS, the City notified affected property owners and persons expressing interest in the project of the scheduled Improvement Hearing (“Hearing”) within the minimum 10-day notification requirement and published the notice of hearing in the City’s official newspaper for two weeks; and

WHEREAS, the Hearing was conducted at the regular City Council meeting on July 7, 2020; and

WHEREAS, the Council authorized WSB Inc. as the project engineer and Brad Reifsteck as the City’s engineering representative for the Project, and ordered the preparation of plans and specifications on May 5, 2020; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRANT, MINNESOTA, with the public hearing on the Project complete and public comment on the project received, the City Council finds:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility reports.
2. Such improvements are hereby ordered as proposed in this Resolution.
3. WSB Inc. is hereby designated as the engineer for this improvement.

ADOPTED this 7th day of July 2020.

Jeff Huber, Mayor

Attest:

Kim Points, City Clerk

Memorandum

To: *Honorable Mayor and City Council, City of Grant*
Kim Points, Administrator, City of Grant
From: *Brad Reifsteck, PE, City Engineer*
WSB & Associates, Inc.

Date: June 29, 2020

Re: Joliet Ave and WAC Street Improvement Project – Plan Approval and Authorizing Ad for Bid.

Actions to be considered:

To adopt a resolution approving Plans and Specifications and Ordering Advertisement for Bids for Joliet Ave and WAC Street Improvement Project. The project includes the following streets:

- Jody Avenue & Court North
- 103rd Street & Court North
- Juno Avenue North
- Joliet Avenue North
- 101st Street North
- Kellman Court North
- Keswick Ave

Facts:

The City Council authorized preparation of plans and specifications for the project on May 5, 2020.

- The City Council authorized preparation of a Feasibility Report for the project on May 7th, 2019,
- Received the Feasibility Report on September 3rd, 2019 and
- Ordered the public improvement for the project following a noticed public hearing held at the July 7, 2020 regular council meeting.

A bid date and time has been proposed for Thursday August 6, 2020. At that time all bids shall be opened, tabulated for mathematical accuracy, and prepared for City Council consideration at the September 1, 2020 regular council meeting.

Action: Discussion. Adopt Resolution

Attachments: Resolution

**CITY OF GRANT
RESOLUTION NO. 2020-31**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS
FOR THE JOLIET AVENUE AND WOODLAWN ACRES STREET IMPROVEMENT
PROJECT**

WHEREAS, the City Council (“Council”) of the City of Grant, Minnesota (“City”) has identified the following streets a Capital Improvement Project for Fiscal Year 2020; and

- Jody Avenue & Court North
- 103rd Street & Court North
- Juno Avenue North
- Joliet Avenue North
- 101st Street North
- Kellman Court North
- Keswick Ave

WHEREAS, those improvements shall include pavement rehabilitation; and,

WHEREAS, pursuant to a resolution passed by the Council May 5, 2020, the consultant City Engineer Brad Reifsteck, WSB & Associates, has prepared plans and specifications for the Project; and,

WHEREAS, the Hearing was conducted at the regular City Council meeting on July 7, 2020; and,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRANT, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. An advertisement for bids shall be prepared and published in the official paper on July 15, 2020, that specifies the work to be done and that all bids will be received by the City Clerk until 10:00 a.m., C.S.T., on Thursday, August 6, 2020, at which time they will be publicly opened at Town Hall by the City Clerk and City Engineer, tabulated, and presented to the City Council for consideration at the September 1, 2020 City Council meeting.

ADOPTED this 7th day of July, 2020.

Jeff Huber, Mayor

Attest:

Kim Points, City Clerk

City Council Report for June 2020

To: Honorable Mayor & City Council Members

From: Jack Kramer Building & Code Enforcement Official

Zoning Enforcement:

1. Jeff & Cheryl Kargel 6782 Jocelyn Rd. N.

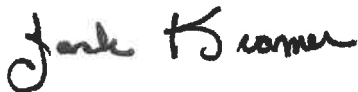
a. Violation of City Code Section 12-27 Partially Dismantled, wrecked, junked, discarded or nonoperating movable property.

The City received a formal complaint regarding an unlicensed inoperative motor vehicle located at the Kargel property. The complaint was valid and I sent a letter dated June 12, 2020 to abate the violation.

Building Permit Activity:

Twenty -Seven (27) Building Permits have been issued with a valuation of \$ 4,594,126.30.

Respectfully submitted,

A handwritten signature in black ink that reads "Jack Kramer". The signature is written in a cursive, slightly slanted style.

Jack Kramer

Building & Code Enforcement Official

2020-86	Porch / Deck	Klaehn	7995 Kimbro Ave. N.	5/21/2020	\$	25,000.00	\$	391.75	\$	293.81	\$	254.63
2020-87	HVAC	Allen Homes	7315 Inwood Way	5/21/2020	N/A		\$	80.00	\$	-	\$	-
2020-88	House & Gar.	Hammel	7216 Loan Oak Trl.	5/25/2020	\$	800,000.00	\$	4,658.75	\$	3,494.06	\$	3,028.18
2020-89	Porch/Window	Lucke	7395 Ideal Ave.	5/25/2020	\$	35,000.00	\$	492.75	\$	369.56	\$	320.28
2020-90	Plumbing	Engbretson	11260 Lansing Ave.	5/27/2020	N/A		\$	80.00	\$	60.00	\$	-
2020-91	HVAC	Burg	9820 Keswick Ave. N.	5/27/2020	N/A		\$	80.00	\$	60.00	\$	-
2020-92	Re-Roof	Velo	7975 Kimbro Ave. N.	5/29/2020	\$	21,600.00	\$	349.25	\$	261.93	\$	-
2020-93	Plumbing	Leach	9696 Dellwood Rd. N.	5/29/2020	N/A		\$	80.00	\$	60.00	\$	-
2020-94	Void	Void	Void	Void	Void		Void	Void	Void	Void	Void	Void
2020-95	Solar System	Armstrong	7231 Ideal Ave.N.	5/30/2020	\$	56,132.30	\$	692.75	\$	519.56	\$	450.28
2020-96	Porch	Stangl	9963 Jamamca Ct. N.	5/30/2020	\$	11,700.00	\$	209.25	\$	156.93	\$	136.01
2020-97	Swim Pool	Bettin	7711 Lake Elmo Ave.	5/30/2020	\$	40,000.00	\$	543.25	\$	407.43	\$	-
2020-98	HVAC	Mursko	6260 Keswick Ave. N	6/1/2020	N/A		\$	80.00	\$	60.00	\$	-
2020-99	HVAC	Patnoe	11202 Lansing Ave.N.	6/1/2020	N/A		\$	80.00	\$	60.00	\$	-
2020-100	Plumbing	Schumann	6720 Lake Elmo Ave.	6/3/2020	N/A		\$	80.00	\$	60.00	\$	-
2020-101	HVAC	Schmid	10911-69th. St.N.	6/4/2020	N/A		\$	80.00	\$	60.00	\$	-
2020-102	House & Gar.	Kootenia Hms.	7470-73rd. St.N.	6/4/2020	\$	584,060.00	\$	3,637.50	\$	2,728.12	\$	2,364.37
2020-103	Plumbing	Resch	8540 Kimbro Ave. N.	6/6/2020	N/A		\$	80.00	\$	60.00	\$	-
2020-104	Swim Pool	Burg	9820 Keswick Ave. N.	6/8/2020	\$	15,000.00	\$	251.25	\$	188.43	\$	-
2020-105	HVAC	Zenias	9045 Justen Trail N.	6/9/2020	N/A		\$	80.00	\$	60.00	\$	-
2020-106	HVAC	Elsoltz	8674 Jamaca Ave. N.	6/11/2020	N/A		\$	89.00	\$	60.00	\$	-
2020-107	Remodel	Leventhal	10025 Indigo Trl.N.	6/11/2020	\$	270,000.00	\$	1,833.75	\$	1,375.31	\$	1,191.93
2020-108	HVAC	Allen Homes	7450-73rd. Ct. N.	6/12/2020	N/A		\$	80.00	\$	60.00	\$	-
2020-109	Windows	Leiser	10300 Kismet Ln.	6/13/2020	\$	17,921.00	\$	293.25	\$	219.93	\$	-
2020-110	Windows	Jesinaski	8703 Kimbro Ave.	6/13/2020	\$	45,453.00	\$	603.85	\$	452.88	\$	-
2020-111	House & Gar.	Gunderson	9135 Ideal Ave.	6/16/2020	\$	432,260.00	\$	2,858.55	\$	2,143.91	\$	1,858.05
2020-112	House & Gar.	Hawkins		6/17/2020	\$	2,240,000.00	\$	9,514.75	\$	7,136.06	\$	6,184.58
Monthly total					\$	4,594,126.30	\$	27,299.65	\$	20,407.92	\$	15,788.31