

**City of Grant  
City Council Agenda  
September 3, 2019**

*The regular monthly meeting of the Grant City Council will be called to order at 7:00 o'clock p.m. on Tuesday, September 3, 2019, in the Grant Town Hall, 8380 Kimbro Ave. for the purpose of conducting the business hereafter listed, and all accepted additions thereto.*

**1. CALL TO ORDER**

**PUBLIC INPUT**

**Citizen Comments – Individuals may address the City Council about any item not included on the regular agenda. The Mayor will recognize speakers to come to the podium. Speakers will state their name and address and limit their remarks to two (2) minutes with five (5) speakers maximum. Generally, the City Council will not take any official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.**

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- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
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**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF REGULAR AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

- A. August 6, 2019 City Council Meeting Minutes
- B. August 2019 Bill List, \$54,734.37
- C. Kline Bros Excavating, Road Work, \$32,197.50

D. Northern Salt, 2019 Dust Control, \$45,129.20

E. Washington County Sheriff, Jan-June 2019 Police Services, \$65,083.88

5. **STAFF AGENDA ITEMS**

A. City Engineer, Brad Reifsteck

i. Consideration of Resolution No. 2019-17, Receive Feasibility Study and Set Public Hearing, 2019 Street Improvement Projects

B. City Planner, Jennifer Haskamp (no action items)

C. City Attorney, Dave Snyder (no action items)

6. **NEW BUSINESS**

A. Consideration of Resolution No. 2019-15, Adopting 2020 Preliminary City Budget, City Treasurer Schwarze

B. Consideration of Resolution No. 2019 -16, Establishing Preliminary 2020 Levy Certification, City Treasurer Schwarze

7. **UNFINISHED BUSINESS**

8. **DISCUSSION ITEMS** (no action taken)

A. Staff Updates (updates from Staff, no action taken)

B. City Council Reports/Future Agenda Items (no action taken)

9. **COMMUNITY CALENDAR SEPTEMBER 4 THROUGH SEPTEMBER 30 , 2019:**

Mahtomedi Public Schools Board Meeting, Thursday, September 12<sup>th</sup> and September 26<sup>th</sup>, Mahtomedi District Education Center, 7:00 p.m.

Stillwater Public Schools Board Meeting, Thursday, September 12<sup>th</sup>, Stillwater City Hall, 7:00 p.m.

Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.

10. **ADJOURNMENT**

CITY OF GRANT  
MINUTES

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**DATE** : August 6 2019  
**TIME STARTED** : 7:05 p.m.  
**TIME ENDED** : 7:43 p.m.  
**MEMBERS PRESENT** : Councilmember Carr Kaup, Rog, Giefer,  
and Mayor Huber  
**MEMBERS ABSENT** : None

Staff members present: City Attorney, Dave Snyder; City Planner, Jennifer Swanson; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Points

**CALL TO ORDER**

The meeting was called to order at 7:05 p.m.

**PUBLIC INPUT**

There was no public input.

**PLEDGE OF ALLEGIANCE**

**SETTING THE AGENDA**

**Council Member Kaup moved to approve the agenda, as presented. Council Member Rog seconded the motion. Motion carried unanimously.**

**CONSENT AGENDA**

July 2019 Bill List, \$55,409.35 Approved

Kline Bros. Excavating, Road Work, \$17,822.50 Approved

**Council Member Kaup moved to approve the consent agenda, as presented. Council Member Rog seconded the motion. Motion carried unanimously.**

**STAFF AGENDA ITEMS**

**City Engineer, Brad Reifsteck (no action items)**

**City Planner, Jennifer Swanson**

1 **Consideration of Resolution No. 2019-14, Request for Minor Subdivision at 11033 66<sup>th</sup> Street N**  
 2 **and 6353 Lake Elmo Avenue N** – City Planner Swanson advised the Applicants, Scott and Mary  
 3 Mogren, are requesting approval of a lot line rearrangement of property located at 11033 66<sup>th</sup> Street  
 4 North. The proposed rearrangement will result in the Applicant’s purchase of approximately 2.0  
 5 acres from the adjacent property (6353 Lake Elmo Avenue North) which will be combined with their  
 6 existing lot.

7  
 8 Section 30-11 subsection (b) *Exchange of Lands* permits some of the minor subdivision requirements  
 9 to be waived provided the resulting lots remain in conformance with the standards identified in  
 10 Chapter 32. Additionally, the Applicant’s request must follow the same process, but may proceed  
 11 straight to City Council provided a Certificate of Survey has been prepared. The Applicants  
 12 submitted materials following the standards as outlined in Chapter 30, but there is a minor deviation  
 13 from the dimensional standards as described in subsequent sections of this report, thus necessitating a  
 14 public hearing. A duly noticed public hearing has been scheduled for August 6, 2019 at 7:00 PM at  
 15 the regular City Council meeting.

16  
 17 **Project Summary:**

Applicants & Owners (11033 66 <sup>th</sup> Street N):	Scott and Mary Mogren
Owner (6353 Lake Elmo Avenue N):	Cory Mogren
PIDs:	3603021230007 and 3603021320002
Address:	11033 66 <sup>th</sup> Street N and 6353 Lake Elmo Avenue North
Zoning & Land Use:	A-1
Request:	Lot Line Rearrangement (Minor Subdivision) to transfer approximately 2.0 acres from 6353 Lake Elmo Avenue to 11033 66 <sup>th</sup> Street N.

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 19  
 20 The Applicant and Owners are requesting a lot line rearrangement of two existing lots to transfer  
 21 approximately 2.0 acres from the property located at 6353 Lake Elmo Avenue N., to the subject  
 22 property at 11033 66<sup>th</sup> Avenue North. The proposed lot line arrangement will not result in any new  
 23 lots, and the 2.0 acres will be combined with the subject property. The Applicants have indicated the  
 24 purpose for acquiring an additional 2.0 acres is to allow for the keeping of additional horses. The  
 25 land exchange is a strip of land approximately 99.85 feet in width that extends from the southerly  
 26 property line of 11033 66<sup>th</sup> Street N to the easterly property line of 6353 Lake Elmo Avenue. The  
 27 transfer area does not have any frontage on either 66<sup>th</sup> Street North or Lake Elmo Avenue North.

28  
 29 City Planner Swanson advised the City’s subdivision ordinance allows for minor subdivisions and lot  
 30 line adjustments as defined in Section 30-9, 30-10 and 30-11. The sections of the code that relate to  
 31 dimensional standards and other zoning considerations are provided for your reference:

32 Secs. 12-261

- 1           Secs. 32-184
- 2           Secs. 32-246
- 3           Secs. 32-313

4

5   There are two existing parcels that are the subject of this Application, and the southerly lot line of  
 6   11033 66<sup>th</sup> Street North abuts the north-central lot line of 6353 Lake Elmo Avenue N (the lots form a  
 7   “T”). Both properties are a part of the Baer Farm platted subdivision and are identified as Lot 3 and  
 8   Lot 5 Block 2.

9

10   Lot 3 is oriented north-south and has primary frontage on 66<sup>th</sup> Street North and the existing principal  
 11   structure and accessory buildings are accessed using a single driveway which connects to the public  
 12   roadway. The existing home is setback approximately 165-feet from the road (front), 75-feet from the  
 13   east property line (side), 250-feet from the west property line (side), and 720-feet (rear) from the  
 14   south property line. There are two existing accessory buildings on the site that total approximately  
 15   2,915-square-feet. There is an existing outdoor riding arena, and other fenced in pasture areas based  
 16   on information observed from Washington County GIS information. The site is sparsely vegetated,  
 17   and there do not appear to be any wetlands on site, but there is an existing drainage and utility  
 18   easement along the southerly property line that was likely granted at the time of platting.

19

20   Lot 5 is oriented east-west with primary frontage on Lake Elmo Avenue N. There is an existing  
 21   principal structure on the property and no accessory buildings. The existing home is setback  
 22   approximately 700-feet from Lake Elmo Avenue N., and the home is accessed from an existing single  
 23   driveway. The existing home is setback approximately 18.9-feet from the southerly property line  
 24   (side), 235-feet from the northerly property line (side), and 500-feet from the easterly property line  
 25   (rear). There appears to be a small wetland on the southeastern corner of the property, and the site is  
 26   sparsely vegetated with stands of trees that appear to primarily be planted to provide buffering  
 27   between adjacent properties. There is an existing drainage and utility easement which covers  
 28   approximately the 450-feet of the property, as with Lot 3, it is assumed that this easement area was  
 29   granted at time of platting.

30

31   The adopted Comprehensive Plan sets a maximum density of 1 unit per 10 acres in the A-1 land use  
 32   designation. The proposed minor subdivision/lot line rearrangement of the two Parcels does not  
 33   result in any new lots being created. The minor subdivision/lot line rearrangement as proposed meets  
 34   the density requirements as established in the Comprehensive Plan.

35

36   The following site and zoning requirements in the A-1 district are defined as the following for lot  
 37   standards and structural setbacks:

38

<b>Dimension</b>	<b>Standard</b>
Lot Area	5 acres
Lot Width (public street)	300'
Lot Depth	300'
FY Setback – County Road (Centerline)	150'
Side Yard Setback (Interior)	20'
Rear Yard Setback	50'

Maximum Height 35'

The proposed subdivision is depicted on Attachment B: Lot Split. As shown the proposed subdivision would result in a revised configuration of Lot 3 and revised configuration of Lot 5, Block 2. A summary of each resulting parcel is identified on the table below:

Lot Tabulation (As Proposed):

Parcel	Size	Frontage	Lot Width	Lot Depth
Lot 3 (3603021230007)	10.51 Acres	400.00'	400.00'	926'
Lot 5 (3603021320002)	10.41 Acres	425.00'	425.00' (325' at structure)	1,272'

As proposed, both created lots meet the city's dimensional standards for size, frontage, lot width and lot depth.

The existing principal structure and accessory buildings on Lot 3 meet all setback standards as identified in the existing conditions description. The existing principal structure on Lot 5 meets all setback standards except it encroaches by approximately 1.1-feet into the southerly side-yard setback. While the existing home does not meet the side-yard setback on the south, the proposed subdivision will transfer property from the northerly portion of the property where the existing home exceeds the side-yard setback requirement. The existing setback from the northerly property line is approximately 335-feet, and if the proposed transfer is approved, will be setback approximately 235-feet. The intent of the ordinance is to prohibit subdivision and lot line rearrangements that further exacerbate non-conforming uses, which is not the case in this request. Given that the Application does not create any new lots, and since the proposed transfer of approximately 2.0 acres will result in essentially the existing condition with respect to setbacks, staff is supportive of the proposed request and believes it is consistent with the intent of the City's subdivision standards.

No new access will be created as a part of this request, and both properties will continue to use their existing driveways. The approximately 2.0 acres transferred to Lot 3 will be combined with the existing lot and will be accessed from the existing property (the transfer area does not have frontage on a roadway but is contiguous to Lot 3).

There are two existing accessory structures on Lot 3, and there are no new proposed structures as part of this application. It should be noted that both Lots in the revised configuration will be subject to the standards identified in Section 32-313 subsection (2)(e) which permit up to four (4) accessory buildings with a total of 3,500-square feet.

The proposed configuration is generally subject to the standards that are contained within Chapter 30 for minor subdivisions in the City. Some additional considerations regarding this request are as follows:

- 1 • The configuration results in an irregular shaped lot, which is generally discouraged in the  
2 City’s subdivision standards for design. However, the proposed lot-lines are at right-angles  
3 and are an extension of existing lot lines contained on Lot 3. Additionally, the easterly third of  
4 Lot 5 is within a drainage and utility easement which limits the uses permitted within the area  
5 (i.e. no structures could be built in this area). For these reasons, Staff generally supports the  
6 Applicant’s proposed configuration.
- 7 • The drainage and utility easements on the southerly lot line of Lot 3 will now bisect the 2.0-  
8 acre portion of land that will be transferred and combined. Staff would suggest the easement  
9 be vacated and moved to the proposed southerly lot line which would make more sense given  
10 the purpose of the area transfer and the new lot line. Staff recommends adding this as a  
11 condition of approval.

12  
13 There are no other agencies that are required to review the subject application. The proposed  
14 rearrangement does not create any new lots or propose any new structures, driveway accesses,  
15 construction or other site work. As a result, no other agency review is necessary. It should be noted  
16 that the proposed rearrangement of the Lots are part of the Baer Farm subdivision and any uses may  
17 be subject to private covenants or restrictions. The City does not review or become involved in  
18 private agreements, but the Applicants should review and research any available documents to their  
19 satisfaction.

20  
21 City Planner Swanson referred to the a draft resolution with conditions for your review and  
22 consideration noting condition #2 should state “subject to review and approval of the City of Grant”.

23  
24 **Council Member Rog moved to open the public hearing at 7:18 p.m. Council Member Kaup**  
25 **seconded the motion. Motion carried unanimously.**

26  
27 Ms. Sue Lund, 11076 66<sup>th</sup> Street N, came forward and indicated she was the previous owner of the  
28 property and she had to conform to all the rules in Grant. She asked if they are allowed to add more  
29 buildings and horses.

30  
31 Ms. Mary Michaels, 11055 66<sup>th</sup> Street N, came forward and this is the property behind her house. She  
32 asked if there will still be a buffer and if they will be installing a fence. She stated she is not happy  
33 about more horses due to the smell and she is very concerned.

34  
35 Mr. Brad Nidersson, 11011 66<sup>th</sup> Street N, came forward and inquired about the drainage and drainage  
36 easement relating to setbacks. He also asked about building an accessory building on the two  
37 additional acres. He stated he pulled a CUP on this property and was only allowed three hourse. He  
38 asked about grazable acres and what is excluded from grazable acres. He stated he would like to  
39 know the zoning on the property to the west as he is concerned about more hourse, a riding stable and  
40 events on the property.

41  
42 City Planner Swanson reviewed the City ordinance relating to accessory structures and advised they  
43 will be allowed to have up to 3500 square feet. The additional horses would depend upon the

1 grazable acres. The revised drainage easement will not change the setback and a building can be put  
2 on a drainage easement. The subdivision will not result in any zoning change. Other events or  
3 activities on the site may result in additional City permits. The application before the City this  
4 evening is an application for a subdivision.

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6 **Council Member Kaup moved to close the public hearing at 7:39 p.m. Council Member Rog**  
7 **seconded the motion. Motion carried unanimously.**

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9 **Council Member Giefer moved to adopt Resolution No. 2019-14, as amended. Council Member**  
10 **Kaup seconded the motion. Motion carried unanimously.**

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13 **City Attorney, Dave Snyder (no action items)**

14  
15 **NEW BUSINESS**

16  
17 **Consideration of June 27, 2019 City Council Meeting Minutes - Council Member Kaup moved**  
18 **to approve the June 27, 2019 City Council Meeting Minutes, as presented. Council Member**  
19 **Giefer seconded the motion. Motion carried with Council Member Rog abstaining.**

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21 **UNFINISHED BUSINESS**

22  
23 There was no unfinished business.

24 **DISCUSSION ITEMS (no action taken)**

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26 **Staff Updates (updates from Staff, no action taken)**

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28 **City Council Reports/Future Agenda Items**

29  
30 No items were discussed to be placed on a future agenda.

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32 **COMMUNITY CALENDAR AUGUST 7 THROUGH AUGUSTS 31, 2019:**

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34 **Mahtomedi Public Schools Board Meeting, Thursday, August 8<sup>th</sup> and August 22<sup>nd</sup>, Mahtomedi**  
35 **District Education Center, 7:00 p.m.**

36 **Stillwater Public Schools Board Meeting, Thursday, August 8<sup>th</sup>, Stillwater City Hall, 7:00 p.m.**

37 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

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39 **ADJOURNMENT**

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41 **Council Member Kaup moved to adjourn the meeting at 7:43 p.m. Council Member Giefer**  
42 **seconded the motion. Motion carried unanimously.**



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These minutes were considered and approved at the regular Council Meeting September 3, 2019.

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Kim Points, Administrator/Clerk

\_\_\_\_\_  
Jeff Huber, Mayor

DRAFT

Fund Name: All Funds

Date Range: 08/01/2019 To 08/27/2019

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
08/07/2019	Xcel Energy	14140	Utilities	N	Town Hall Electricity	100-43004-381-	\$ 125.34
		14140			Well House Electricity	100-43010-381-	\$ 322.45
		14140			Street Lights	100-43117-381-	\$ 43.48
		<b>14140</b>	<b>Total For Check</b>				<b>\$ 491.27</b>
08/26/2019	Payroll Period Ending 08/26/2019	14141	August2019	N	Clerk Salary	100-41101-100-	\$ 3,845.86
		<b>14141</b>	<b>Total For Check</b>				<b>\$ 3,845.86</b>
08/26/2019	Croix Valley Inspector	14142	Building Inspector	N	Building Inspection	100-42004-300-	\$ 4,175.86
		<b>14142</b>	<b>Total For Check</b>				<b>\$ 4,175.86</b>
08/26/2019	Todd Smith	14143	Monthly Assessment Services - August	N	Property Assessor	100-41208-300-	\$ 1,991.92
		<b>14143</b>	<b>Total For Check</b>				<b>\$ 1,991.92</b>
08/26/2019	Northern Salt	14144	2019 Control Round 1	N	Magnesium Chloride	100-43107-210-	\$ 45,129.20
		<b>14144</b>	<b>Total For Check</b>				<b>\$ 45,129.20</b>
08/26/2019	Xcel Energy	14145	Utilities	N	Town Hall Electricity	100-43004-381-	\$ 62.90
		14145			Well House Electricity	100-43010-381-	\$ 258.40
		14145			Street Lights	100-43117-381-	\$ 43.64
		<b>14145</b>	<b>Total For Check</b>				<b>\$ 364.94</b>
08/26/2019	CenturyLink	14146	City Phone	N	City Office Telephone	100-41309-321-	\$ 137.33
		<b>14146</b>	<b>Total For Check</b>				<b>\$ 137.33</b>
08/26/2019	AirFresh Industries	14147	PortaPot #35709	N	Town Hall Porta Pot	100-43007-210-	\$ 125.00
		<b>14147</b>	<b>Total For Check</b>				<b>\$ 125.00</b>
08/26/2019	Lisa Senopole	14148	Video Tech	N	Cable Costs	100-41212-100-	\$ 180.00
		<b>14148</b>	<b>Total For Check</b>				<b>\$ 180.00</b>
08/26/2019	Miller Excavating	14149	Gravel	N	Gravel Road Costs	100-43106-300-	\$ 4,532.85
		<b>14149</b>	<b>Total For Check</b>				<b>\$ 4,532.85</b>
08/26/2019	Waste Management	14150	Recycling	N	Recycling	100-43011-384-	\$ 4,867.52
		<b>14150</b>	<b>Total For Check</b>				<b>\$ 4,867.52</b>
08/26/2019	Ready Watt Electric	14151	Siren Maintenance	N	Siren Warning System	100-42007-220-	\$ 773.00

Fund Name: All Funds

Date Range: 08/01/2019 To 08/27/2019

Date Vendor

Check # Total For Check

Description

Void

Account Name

F-A-O-P

Total \$

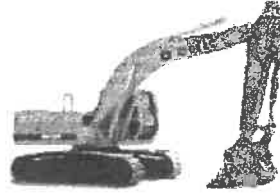
08/26/2019	Washington County Sheriff	14152	Jan-June 2019 Police Services	N	Police	100-42001-301-	\$ 65,083.88
	<b>Total For Check</b>	<b>14152</b>					<b>\$ 65,083.88</b>
08/26/2019	KEJ Enterprises	14153	Aug 2019 Road Contractor	N	Animal Control	100-42006-300-	\$ 83.00
		14153			Town Hall Mowing	100-43006-300-	\$ 125.00
		14153			Ball Field Maintenance	100-43009-300-	\$ 125.00
		14153			Road Engineering Fees	100-43102-300-	\$ 166.14
		14153			Road Garbage Removal	100-43105-300-	\$ 167.00
		14153			Gravel Road Costs	100-43106-300-	\$ 20.84
		14153			Magnesium Chloride	100-43107-300-	\$ 41.67
		14153			Road Sign Replacement	100-43110-300-	\$ 83.84
		14153			Culvert Repair	100-43111-300-	\$ 20.84
		14153			Snow & Ice Removal	100-43113-300-	\$ 5,416.67
		14153			Road Brushing	100-43114-300-	\$ 2,250.00
		14153			Road Side Mowing	100-43115-300-	\$ 500.00
	<b>Total For Check</b>	<b>14153</b>					<b>\$ 9,000.00</b>
08/26/2019	Johnson Turner Legal	14154	July Billing	N	Legal Fees - General	100-41204-301-	\$ 211.50
		14154			Legal Fees - Complaints	100-41205-301-	\$ 743.50
		14154			Legal Fees - Prosecutions	100-41206-301-	\$ 1,800.00
	<b>Total For Check</b>	<b>14154</b>					<b>\$ 2,755.00</b>
08/26/2019	Kline Bros Excavating	14155	Road Maintenance	N	Gravel Contractor	100-43101-301-	\$ 3,180.00
		14155			Gravel Road Costs	100-43106-301-	\$ 5,525.00
		14155			Culvert Repair	100-43111-301-	\$ 3,867.50
		14155			Special Road Projects	100-43128-301-	\$ 19,625.00
	<b>Total For Check</b>	<b>14155</b>					<b>\$ 32,197.50</b>
08/26/2019	WSB & Associates	14156	Engineering - February	N	Engineering Fees - General	100-41203-300-	\$ 318.00
		14156			Road Engineering Fees	100-43102-300-	\$ 11,507.25
		14156			Seal Coating/Crack Filling	100-43112-300-	\$ 174.00
		14156			MS4	100-43118-300-	\$ 346.50
		14156			Utility/ROW Permits	100-43132-300-	\$ 310.00
		14156			Comprehensive Plan	100-43173-300-	\$ 440.00
		14156			Escrow	955-49320-300-	\$ 3,396.50
	<b>Total For Check</b>	<b>14156</b>					<b>\$ 16,492.25</b>
08/26/2019	PERA	14157	PERA	N	Clerk PERA	100-41102-120-	\$ 388.07
		14157			Clerk PERA Withholding	100-41108-100-	\$ 336.33
	<b>Total For Check</b>	<b>14157</b>					<b>\$ 724.40</b>

Fund Name: All Funds

Date Range: 08/01/2019 To 08/27/2019

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
08/26/2019	IRS	EFT118	Payroll Taxes	N	Clerk FICA/Medicare	100-41103-100-	\$ 395.83
		EFT118			Clerk Medicare	100-41105-100-	\$ 75.03
		EFT118			Federal Withholding	100-41107-100-	\$ 388.22
		EFT118			Social Security Expens	100-41109-100-	\$ 320.80
		<b>EFT118</b>					<b>\$ 1,179.88</b>
08/27/2019	Wendy Kloek	14158	COC Escrow Refund	N	Escrow	961-49320-810-	\$ 569.00
		<b>14158</b>					<b>\$ 569.00</b>
08/27/2019	SHC, LLC	14159	Planning	N	City Planner	100-41209-301-	\$ 1,055.50
		14159			Escrow	962-49320-301-	\$ 1,301.75
		<b>14159</b>					<b>\$ 2,357.25</b>
08/27/2019	Office of the Secretary of State	14160	Notary Fee	N	Office Supplies	100-41313-200-	\$ 120.00
		<b>14160</b>					<b>\$ 120.00</b>
08/27/2019	Ramsey County	14161	County Notary Registration	N	Office Supplies	100-41313-200-	\$ 20.00
		<b>14161</b>					<b>\$ 20.00</b>
08/27/2019	Sprint	14162	City Cell Phone	N	Road Expenses - Other	100-43116-321-	\$ 31.04
		<b>14162</b>					<b>\$ 31.04</b>
	<b>Total For Selected Checks</b>						<b>\$ 197,144.95</b>

**KLINE BROS EXCAVATING**  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

DATE	INVOICE #
8/25/19	2525

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD GRADING 100-43101

DUE DATE
9/4/19

DESCRIPTION	QTY	UNIT COST	AMOUNT
8-06-19 770B	1.5	80.00	120.00
8-06-19 740A	3.5	80.00	280.00
8-10-19 770B	7	80.00	560.00
8-10-19 740A	4.5	80.00	360.00
8-12-19 740A	2	80.00	160.00
8-16-19 770B	7.5	80.00	600.00
8-16-19 740A	5	80.00	400.00
8-18-19 770B	1.5	80.00	120.00
8-22-19 740A	2.5	80.00	200.00
8-23-19 740A	4.75	80.00	380.00
<b>AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE</b>		<b>Total</b>	<b>3,180.00</b>

**KLINE BROS EXCAVATING**  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

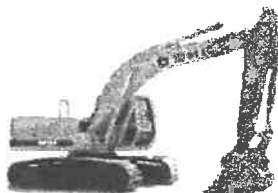
DATE	INVOICE #
8/25/19	2526

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD GRAVEL 100-43106

DUE DATE
9/4/19

DESCRIPTION	QTY	UNIT COST	AMOUNT
7-30-19 L9000 LOADS RC-5 HAULED TO KEATS (OFF 83RD)	8	75.00	600.00
7-31-19 L9000 LOADS RC-5 HAULED TO KEATS	5	75.00	375.00
7-31-19 770B SPREAD GRAVEL	3	80.00	240.00
8-05-19 L9000 LOADS OF RC-5 HAULED TO KEATS	8	75.00	600.00
8-06-19 L9000 LOADS OF RC-5 HAULED TO JULY	6	75.00	450.00
8-06-19 770B SPREAD GRAVEL KEATS & JULY	5	80.00	400.00
8-07-19 L9000 LOADS RC-5 HAULED TO JULY	6	75.00	450.00
8-08-19 L9000 LOADS RC-5 HAULED TO JULY	7	75.00	525.00
8-08-19 770B SPREAD GRAVEL	3.5	80.00	280.00
8-09-19 L9000 LOADS RC-5 HAULED TO JULY	1	75.00	75.00
8-12-19 L9000 LOADS RC-5 HAULED TO JULY	8	75.00	600.00
8-12-19 770B SPREAD GRAVEL	4	80.00	320.00
8-16-19 L9000 RC-5 HAULED TO 114TH OFF IRONWOOD	6	75.00	450.00
8-16-19 770B SPREAD GRAVEL	2	80.00	160.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE	<b>Total</b>		5,525.00

KLINE BROS EXCAVATING  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

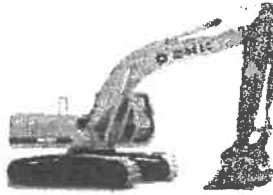
DATE	INVOICE #
8/25/19	2528

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	SPECIAL ROAD PROJECTS 100-43128

DUE DATE
9/4/19

DESCRIPTION	QTY	UNIT COST	AMOUNT
8- 13,14,15-19 350 FEET FROST BOIL WORK ON JOLIET	3.5	5,250.00	18,375.00
8-15-19 10 EXTRA LOADS OF SAND NEEDED	10	125.00	1,250.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONHTLY SERV CHARGE			<b>Total</b>
			19,625.00

KLINE BROS EXCAVATING  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

DATE	INVOICE #
8/25/19	2527

<b>BILL TO</b>	<b>JOB ADDRESS</b>
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	CULVERT REPAIR 100-43111

<b>DUE DATE</b>
9/4/19

DESCRIPTION	QTY	UNIT COST	AMOUNT
8-09-19 REPLACE 15" X 40' GALV METAL CULVERT WITH APRONS ON JULY. DISINTEGRATED CULVERT WITH SECTION MISSING WHERE GAS LINE HIT IT. BED CULVERT IN SAND, REMOVE STUMPS BLOCKING OLD CULVERT. TOUGH INSTALLATION WITH TELEPHONE AND GAS LINE ISSUES			4,840.00
CULVERT CREDIT WITH APRONS AND CONNECTION BAND			-1,040.00
8-18-19 MEET WITH HOMEOWNER ABOUT 62ND ST CULVERT ISSUES	1.5	45.00	67.50
<b>AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE</b>			
<b>Total</b>			3,867.50





PO Box 1028  
Forest Lake, MN 55025-5028

Phone: 651-209-3148  
Fax: 651-407-0609  
www.northersalt.com

# Invoice

Date	Invoice #
6/24/2019	16325

<b>Bill To</b>		<b>Ship To</b>		
City of Grant PO Box 577 Willernie MN 55090				
<b>Due Date</b>	<b>P.O. No.</b>	<b>S.O. No.</b>	<b>Terms</b>	<b>Rep</b>
7/24/2019		2551	Net 30	TR
<b>Description</b>		<b>Quantity</b>	<b>U/M</b>	<b>Rate</b>
Calcium Chloride 38% - Applied  June 20/21 & 24th  Brian Klein 651-269-5889  Meet/Start at corner of Inwood Ave and Highway 36 on north side of 36.  JOB 16251		51,400	gal	0.878
				<b>Amount</b>
				45,129.20

Prompt payment would be appreciated. Late payments could result in a 1.5% monthly finance charge. Customer agrees to pay all costs of collection, including attorney's fees.

<b>Subtotal</b>	\$45,129.20
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$45,129.20

We appreciate your business. For an additional convenience fee of 3% of the transaction total, NSI will accept Visa, Mastercard and American Express credit card payments.



WASHINGTON CTY SHERIFF  
 15015 62ND ST N  
 PO BOX 3801  
 STILLWATER MN 55082

<i>Invoice</i>	
Invoice Number:	160953
Account Number:	27164
Due Date	8/22/19
Amount Enclosed:	\$ _____
Federal Tax Id:41-6005919	

To: GRANT CITY  
 PO BOX 577  
 WILLERNIE MN 55090

*Please return top portion with payment. Thank You.*

Invoice					
Date	Number	Type	Due Date	Remark	Amount
7/30/19	160953	Invoice	8/22/19	JAN-JUN 2019 POLICE SERVICES	\$65,083.88
I declare under the penalties of law that this account claim or demand, is just and correct and no part of it has been paid.  Please make check payable to Washington County and mail to the address above.					<b>Invoice Total</b> \$65,083.88 <b>Sales Tax</b> <b>Balance Due</b> \$65,083.88

## Memorandum

To: **Honorable Mayor and City Council, City of Grant**  
**Kim Points, Administrator, City of Grant**

From: **Brad Reifsteck, PE, City Engineer**  
**WSB & Associates, Inc.**

Date: August 26, 2019

Re: 2019 Street Improvement Projects – Receive Feasibility Report Set Public Hearing.  
 WSB Project No. 014035-000

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### Actions to be considered:

To authorize by resolution the receipt by City Council of a Feasibility Report, Preparation of Plans and Specifications, and scheduling Public Improvement Hearing to order the public improvements for the 2019 Street Improvement Project.

### Facts:

1. The feasibility study includes the following streets:
  - Janero Court N
  - Justen Trail N
  - Grenelefe Ave N
  - Jody Ave & Ct N
  - 103<sup>rd</sup> Street & Ct N
  - Juno Ave N.
  - Joliet Ave N
  - 101<sup>st</sup> St N.
  - Kellman Ct
2. The Council authorized preparation of the Feasibility Report on May 7, 2019.
3. A neighborhood meeting was held with residents to discuss the findings of the Report.
4. The total project cost is estimated at \$1,963,382, including construction, engineering, legal and administrative costs.
5. The project is anticipated to be funded using City Maintenance dollars and special assessments in accordance with City's special assessment policy. A preliminary assessment roll is included in the Feasibility Report that identifies assessment amounts for the benefitting properties.
6. Staff is recommending the Public Hearing considering the 2019 Street Improvement Project be held at the October 1st Council meeting.

**Action:** Discussion. Adopt Resolution

**Attachments:** Report Summary

**CITY OF GRANT**

**WASHINGTON COUNTY, MINNESOTA**

**RESOLUTION NO. 2019-17**

**RESOLUTION RECEIVING FEASIBILITY REPORT, ORDERING  
PREPARATION OF PLANS AND SPECIFICATIONS AND  
CALLING PUBLIC HEARING ON IMPROVEMENT  
2019 Street Improvement Project**

**WHEREAS**, pursuant to resolution of the Council adopted May 7th, 2019, a report has been prepared by WSB & Associates with reference to the improvements of the following Streets:

- Janero Court North
- Justen Trail North
- Grenelefe Avenue North
- Jody Avenue & Court North
- 103<sup>rd</sup> Street & Court North
- Juno Avenue North
- Joliet Avenue North
- 101<sup>st</sup> Street North
- Kellman Court North

**WHEREAS**, this report was received by the Council on September 3, 2019; and,

**WHEREAS**, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of Grant, Minnesota:

1. The City Council designates WSB & Associates, Inc. as the engineer for this improvement and orders the preparation of plans and specifications for the making of such improvement.
2. The council will consider the improvement of such roadway in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$1,963,382.
3. A public hearing shall be held on such proposed improvement on the 1st day of October 2019, in the council chambers of the town hall at 7:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted this 3rd day of September 2019 by the City Council of Grant, Minnesota.

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Jeff Huber, Mayor

ATTEST:

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Kim Points, City Clerk

**CITY OF GRANT, MINNESOTA  
RESOLUTION NO. 2019-15**

**RESOLUTION ADOPTING PRELIMINARY CITY BUDGET FOR 2020**

**WHEREAS**, the City of Grant established a preliminary certification of the City of Grant's levy at its September 3, 2019 meeting; and

**WHEREAS**, the City of Grant is not required to and will not hold public hearings for the 2020 preliminary budget; and

**WHEREAS**, the City Council for the City of Grant wishes to establish its preliminary 2020 budget which must be certified to the Washington County Auditor/Treasurer by September 30, 2019;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA**, as follows:

**BE IT RESOLVED**, that the City Council of the City of Grant, Washington County, Minnesota hereby adopts a preliminary City budget for 2020 in the amount of \$\_\_\_\_\_.

The motion for adopting the foregoing resolution was acted upon by motion and seconded, and upon a vote being taken thereon, the following voted via voice:

Mayor Jeff Huber -  
Council Member Carr -  
Council Member Kaup -  
Council Member Giefer -  
Council Member Rog -

Whereupon, said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Clerk, passed by the City Council, City of Grant, Washington County, Minnesota, on this 3<sup>rd</sup> day of September, 2019.

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Jeff Huber, Mayor

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Kim Points, Administrator/Clerk

**CITY OF GRANT, MINNESOTA  
RESOLUTION NO. 2019-16**

**RESOLUTION ESTABLISHING THE PRELIMINARY LEVY CERTIFICATION FOR  
THE CITY'S GENERAL FUND AT \$ \_\_\_\_\_**

**WHEREAS**, the State of Minnesota requires the City to adopt a proposed, preliminary levy certification for its General Fund; and

**WHEREAS**, the City Council is required to adopt its 2020 Preliminary Levy Certification on or before September 30, 2019; and

**WHEREAS**, the City Council of the City of Grant wishes to comply with State law in this area;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA**, as follows:

Establish the 2020 General Fund Preliminary Levy's certification at \$ \_\_\_\_\_.

The motion for adopting the foregoing resolution was acted upon by motion and seconded, and upon a vote being taken thereon, the following voted via voice:

Mayor Jeff Huber -  
Council Member Carr -  
Council Member Kaup -  
Council Member Giefer -  
Council Member Rog -



Whereupon, said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Clerk, passed by the City Council, City of Grant, Washington County, Minnesota, on this 3<sup>rd</sup> day of September, 2019.

\_\_\_\_\_  
Jeff Huber, Mayor

Attest:

\_\_\_\_\_  
Kim Points, Administrator/Clerk

## City Council Report for August 2019:

To: Kim Points City Clerk

From Jack Kramer Building Official

### Zoning Enforcement:

1. Mr. James Fehling 10100-65<sup>th</sup>. St. N. Violation of City Code Section 32-320 Reasonable Maintenance Required.

a. The City received a formal complaint regarding excessive outside storage. I sent a letter dated August 16, 2019 regarding the violation.

2. 21 Roots Farm I visited the farm on August 9, 2019 to view the operation. My visit lasted about an hour and I was able to obtain the required information to initiate a report of my findings.

The report was provided Kin Points the City Clerk, Jenifer Haskamp City Planner and Dave Snyder City Attorney.

### Building Permit Activity:

1. Twenty Building Permits were issued for a valuation of \$ 977,904.00.

Respectfully submitted,



Jack Kramer

Building & Code Enforcement Official

