

**City of Grant  
City Council Agenda  
November 5, 2018**

*The regular monthly meeting of the Grant City Council will be called to order at 7:00 o'clock p.m. on Monday, November 5, 2018, in the Grant Town Hall, 8380 Kimbro Ave. for the purpose of conducting the business hereafter listed, and all accepted additions thereto.*

**1. CALL TO ORDER**

**PUBLIC INPUT**

**Citizen Comments – Individuals may address the City Council about any item not included on the regular agenda. The Mayor will recognize speakers to come to the podium. Speakers will state their name and address and limit their remarks to two (2) minutes with five (5) speakers maximum. Generally, the City Council will not take any official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.**

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF REGULAR AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

- A. October 2018 Bill List, \$71,263.59
- B. City does NOT Waive Tort Liability
- C. Kline Bros. Excavating, Road Maintenance, \$20,087.50
- D. Brochman Blacktopping, Road Maintenance, \$20,931.14

**5. STAFF AGENDA ITEMS**

- A. City Engineer, Brad Reifsteck (no action items)
- B. City Planner, Jennifer Haskamp (no action items)
- C. City Attorney, Dave Snyder (no action items)

6. **NEW BUSINESS**

- i. October 2, 2018 City Council Meeting Minutes (Council Member Lanoux Abstain)
- ii. Consideration of Resolution No. 2018-24, Washington County All-Hazard Mitigation Plan
- iii. Consideration of Election Certification Meeting

7. **UNFINISHED BUSINESS**

8. **DISCUSSION ITEMS** (no action taken)

- A. Staff Updates (updates from Staff, no action taken)
- B. City Council Reports/Future Agenda Items (no action taken)

9. **COMMUNITY CALENDAR NOVEMBER 6 THROUGH NOVEMBER 30, 2018:**

2018 General Election, Woodbury Lutheran Oak Hill Campus, Tuesday, November 6, 7:00 a.m. to 8:00 p.m.

Mahtomedi Public Schools Board Meeting, Thursday, November 8<sup>th</sup> and 26<sup>th</sup>, Mahtomedi District Education Center, 7:00 p.m.

Stillwater Public Schools Board Meeting, Thursday, November 8<sup>th</sup>, Stillwater City Hall, 7:00 p.m.

Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.

City Office Closed, Thanksgiving Holiday, Thursday and Friday, November 22<sup>nd</sup> and 23<sup>rd</sup>

10. **ADJOURNMENT**

City of Grant

Disbursements Register

10/30/2018

Fund Name: All Funds

Date Range: 10/01/2018 To 10/30/2018

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
10/22/2018	Wells Fargo Business Card	13863	Office Supplies	N	Office Supplies	100-41313-210-	\$ 132.76
	<b>Total For Check</b>	<b>13863</b>					<b>\$ 132.76</b>
10/30/2018	Payroll Period Ending 10/31/2018	13864	Oct18	N	Clerk Salary	100-41101-100-	\$ 3,736.70
	<b>Total For Check</b>	<b>13864</b>					<b>\$ 3,736.70</b>
10/30/2018	AirFresh Industries	13865	PortaPot #32195	N	Town Hall Porta Pot	100-43007-210-	\$ 125.00
	<b>Total For Check</b>	<b>13865</b>					<b>\$ 125.00</b>
10/30/2018	Lisa Senopole	13866	Video Tec	N	Cable Costs	100-41212-100-	\$ 75.00
	<b>Total For Check</b>	<b>13866</b>					<b>\$ 75.00</b>
10/30/2018	Waste Management	13867	Recycling	N	Recycling	100-43011-384-	\$ 4,813.50
	<b>Total For Check</b>	<b>13867</b>					<b>\$ 4,813.50</b>
10/30/2018	MN Department of Labor & Industry	13868	3rd Quarter Building Permit Surchage	N	Building Permit Surchage	100-42005-210-	\$ 2,718.27
	<b>Total For Check</b>	<b>13868</b>					<b>\$ 2,718.27</b>
10/30/2018	KEJ Enterprises	13869	October 2018 Road Contractor	N	Animal Control	100-42006-300-	\$ 83.00
		13869			Town Hall Mowing	100-43006-300-	\$ 125.00
		13869			Ball Field Maintenance	100-43009-300-	\$ 125.00
		13869			Road Engineering Fees	100-43102-300-	\$ 166.14
		13869			Road Garbage Removal	100-43105-300-	\$ 167.00
		13869			Gravel Road Costs	100-43106-300-	\$ 20.84
		13869			Magnesium Choride	100-43107-300-	\$ 41.67
		13869			Road Sign Replacement	100-43110-300-	\$ 83.84
		13869			Culvert Repair	100-43111-300-	\$ 20.84
		13869			Snow & Ice Removal	100-43113-300-	\$ 5,416.67
		13869			Road Brushing	100-43114-300-	\$ 2,250.00
		13869			Road Side Mowing	100-43115-300-	\$ 500.00
	<b>Total For Check</b>	<b>13869</b>					<b>\$ 9,000.00</b>
10/30/2018	WSB & Associates	13870	Engineering	N	Engineering Fees - General	100-41203-300-	\$ 1,109.00
		13870			Seal Coating/Crack Filling	100-43112-300-	\$ 3,335.00
		13870			MS4	100-43118-300-	\$ 135.00
		13870			Special Road Projects	100-43128-300-	\$ 3,142.00
		13870			Utility/ROW Permits	100-43132-300-	\$ 270.00
		13870			Petitioned - 65th Street	100-43172-300-	\$ 1,098.00

Fund Name: All Funds

Date Range: 10/01/2018 To 10/30/2018

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		13870			Escrow	922-49320-300-	\$ 12,540.25
		<b>13870</b>					<b>\$ 21,629.25</b>
10/30/2018	CenturyLink	13871	City Phone	N	City Office Telephone	100-41309-321-	\$ 137.03
		<b>13871</b>					<b>\$ 137.03</b>
10/30/2018	Todd Smith	13872	Monthly Assessment Services - October	N	Property Assessor	100-41208-300-	\$ 1,991.92
		<b>13872</b>					<b>\$ 1,991.92</b>
10/30/2018	Johnson Turner Legal	13873	September Billing	N	Legal Fees - General	100-41204-301-	\$ 1,961.00
		13873			Legal Fees - Complaints	100-41205-301-	\$ 370.00
		13873			Legal Fees - Prosecutions	100-41206-301-	\$ 1,700.00
		13873			Escrow	916-49320-301-	\$ 320.00
		<b>13873</b>					<b>\$ 4,351.00</b>
10/30/2018	Dick Bennett	13874	Escrow Refund/Recording Fee	N	Escrow	943-49320-810-	\$ 46.00
		<b>13874</b>					<b>\$ 46.00</b>
10/30/2018	Reina Mae House Cleaning	13875	Town Hall Cleaning	N	Town Hall Maintenance	100-43003-100-	\$ 130.00
		<b>13875</b>					<b>\$ 130.00</b>
10/30/2018	Press Publications	13876	Publishing	N	Election Expenses	100-41303-351-	\$ 73.70
		<b>13876</b>					<b>\$ 73.70</b>
10/30/2018	Croix Valley Inspector	13877	Building Inspector	N	Building Inspection	100-42004-300-	\$ 1,120.00
		<b>13877</b>					<b>\$ 1,120.00</b>
10/30/2018	WSB & Associates	13878	Engineering - September	N	Engineering Fees - General	100-41203-300-	\$ 492.50
		13878			MS4	100-43118-300-	\$ 92.00
		13878			Special Road Projects	100-43128-300-	\$ 1,188.00
		13878			Utility/ROW Permits	100-43132-300-	\$ 60.00
		13878			Petitioned - 65th Street	100-43172-300-	\$ 654.00
		13878			Escrow	922-49320-300-	\$ 3,898.75
		<b>13878</b>					<b>\$ 6,385.25</b>
10/30/2018	Kline Bros Excavating	13879	Road Maintenance	N	Grader Contractor	100-43101-301-	\$ 8,820.00
		13879			Road Shouldering	100-43108-301-	\$ 1,237.50
		13879			Special Road Projects	100-43128-301-	\$ 10,030.00
		<b>13879</b>					<b>\$ 20,087.50</b>
10/30/2018	Brochman Blacktopping Co.	13880	Potholes	N	Pothole Repairs	100-43109-300-	\$ 20,931.14



Fund Name: All Funds

Date Range: 10/01/2018 To 10/30/2018

<u>Date</u>	<u>Vendor</u>	<u>Total For Check</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
10/30/2018	Xcel Energy	13880	13881	Utilities	N	Town Hall Electricity	100-43004-381-	\$ 61.80
			13881			Well House Electricity	100-43010-381-	\$ 78.09
			13881			Street Lights	100-43117-381-	\$ 45.91
		<b>Total For Check</b>	<b>13881</b>					<b>\$ 185.80</b>
10/30/2018	Washington Conservation District	13882	13882	3rd Quarter Billing	N	MS4	100-43118-301-	\$ 162.50
		<b>Total For Check</b>	<b>13882</b>					<b>\$ 162.50</b>
10/30/2018	League of MN Cities Insurance Trust	13883	13883	Insurance Premium	N	Insurance	100-41302-361-	\$ 9,027.00
		<b>Total For Check</b>	<b>13883</b>					<b>\$ 9,027.00</b>
10/30/2018	ADT Security Services	13884	13884	Battery Replacement/Maintenance	N	Town Hall Maintenance	100-43003-300-	\$ 40.00
		<b>Total For Check</b>	<b>13884</b>					<b>\$ 40.00</b>
10/30/2018	Sprint	13885	13885	City Cell Phone	N	Road Expenses - Other	100-43116-321-	\$ 26.11
		<b>Total For Check</b>	<b>13885</b>					<b>\$ 26.11</b>
10/30/2018	SHC, LLC	13886	13886	Planning	N	City Planner	100-41209-301-	\$ 1,470.00
			13886			Pre-App	100-41319-301-	\$ 300.00
			13886			Escrow	916-49320-301-	\$ 300.00
			13886				952-49320-301-	\$ 585.00
			13886				955-49320-301-	\$ 360.00
			13886				956-49320-301-	\$ 180.00
		<b>Total For Check</b>	<b>13886</b>					<b>\$ 3,195.00</b>
10/30/2018	PERA	13887	13887	PERA	N	Clerk PERA	100-41102-120-	\$ 376.77
			13887			Clerk PERA Withholding	100-41108-100-	\$ 326.53
		<b>Total For Check</b>	<b>13887</b>					<b>\$ 703.30</b>
10/30/2018	Ashby Team	13888	13888	Escrow Refund	N	Escrow	952-49320-810-	\$ 315.00
		<b>Total For Check</b>	<b>13888</b>					<b>\$ 315.00</b>
10/30/2018	IRS	EFT107	EFT107	Payroll Taxes	N	Clerk FICA/Medicare	100-41103-100-	\$ 384.30
			EFT107			Clerk Medicare	100-41105-100-	\$ 72.84
			EFT107			Federal Withholding	100-41107-100-	\$ 374.90
			EFT107			Social Security Expens	100-41109-100-	\$ 311.46
		<b>Total For Selected Checks</b>	<b>EFT107</b>					<b>\$ 1,143.50</b>
								<b>\$ 112,282.23</b>



## LIABILITY COVERAGE – WAIVER FORM

**LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to [pstech@lmc.org](mailto:pstech@lmc.org)**

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

Grant

LMCIT Member Name

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.

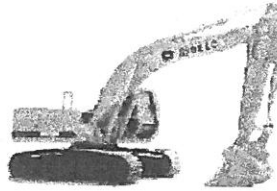
The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting 11/5/18

Signature \_\_\_\_\_

Position \_\_\_\_\_

KLINE BROS EXCAVATING  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

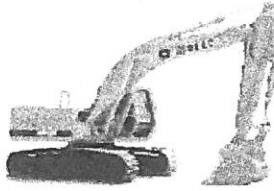
DATE	INVOICE #
10/29/18	2496

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD GRADING 100-43101

DUE DATE
11/8/18

DESCRIPTION	QTY	UNIT COST	AMOUNT
09-24-18 770B	6.5	80.00	520.00
09-24-18 740A	6	80.00	480.00
09-25-18 770B	5	80.00	400.00
09-25-18 740A	7.5	80.00	600.00
09-26-18 770B	7.25	80.00	580.00
09-26-18 740A	7	80.00	560.00
09-28-18 770B	2	80.00	160.00
10-02-18 770B	5.5	80.00	440.00
10-02-18 740A	6.5	80.00	520.00
10-06-18 770B	3	80.00	240.00
10-11-18 770B	7	80.00	560.00
10-11-18 740A	8.5	80.00	680.00
10-12-18 770B	8.5	80.00	680.00
10-12-18 740A	10	80.00	800.00
10-15-18 770B	4.5	80.00	360.00
10-15-18 740A	7.5	80.00	600.00
10-26-18 740A	3.5	80.00	280.00
10-27-18 770B	4.5	80.00	360.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONHTLY SERV CHARGE	<b>Total</b>		8,820.00

KLINE BROS EXCAVATING  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

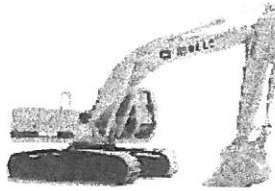
DATE	INVOICE #
10/29/18	2497

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	SPECIAL ROAD PROJECTS 100-43128

DUE DATE
11/8/18

DESCRIPTION	QTY	UNIT COST	AMOUNT
FILL SHOULDER ON NORTH IDEAL WHERE TRUCK RAN OFF LOADS OF TOPSOIL FILL HAULED			0.00
10-04-18 1845C	12	140.00	1,680.00
10-04-18 E70	5	85.00	425.00
10-04-18 T600	5	90.00	450.00
	2	75.00	150.00
FIX EROSION ON JOLIET HILL AND CLEAN WASH OUT FROM DITCH			0.00
10-16-18 1845C	5.5	85.00	467.50
10-16-18 E70	5.5	90.00	495.00
10-16-18 LNT9000	5.5	75.00	412.50
10-16-18 T600	5.5	75.00	412.50
FIX EROSION AND RESHAPE HILL ON IDEAL NORTH OF HWY 96			0.00
10-17-18 1845C	7	85.00	595.00
10-17-18 E70	7	90.00	630.00
10-17-18 LNT9000	7	75.00	525.00
10-17-18 T600	7	75.00	525.00
RESHAPE EAST SIDE DITCH ON JOLIET			0.00
10-18-18 1845C	4.5	85.00	382.50
10-18-18 E70	4.5	90.00	405.00
10-18-18 LNT9000	4.5	75.00	337.50
10-18-18 T600	4.5	75.00	337.50
SPREAD AND COMPACT MILLINGS ON KEATS BETWEEN PONDS AND SPREAD AND COMPACT RC-5 ON NORTH IDEAL			0.00
10-24-18 LOADS OF MILLINGS	1	250.00	250.00
10-24-18 1845C	5	85.00	425.00
10-24-18 SD54	4	75.00	300.00
10-24-18 LNT9000	7	75.00	525.00
10-24-18 T600	4	75.00	300.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE	<b>Total</b>		10,030.00

KLINE BROS EXCAVATING  
 8996 110th St N  
 STILLWATER, MN 55082



# Invoice

DATE	INVOICE #
10/29/18	2498

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD SHOULDERS 100-43108

DUE DATE
11/8/18

DESCRIPTION	QTY	UNIT COST	AMOUNT
CUT ROAD SHOULDERS OFF ON 97TH ST CUL DE SAC AND FILL LOW AREA			0.00
9-27-18 E70	3.5	90.00	315.00
9-27-18 1845C	3.5	85.00	297.50
9-27-18 LNT9000	3.5	75.00	262.50
9-27-18 T600	3.5	75.00	262.50
9-27-18 1/2 LOAD RC-5			100.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE	<b>Total</b>		1,237.50

**Brochman Blacktopping Co.**

7020 Lake Elmo Ave N  
Stillwater, MN 55082

MN: 651-439-5379 WI: 715-294-1622

eMail: brochmanpaving@msn.com  
Website: www.brochmanpaving.com

**Invoice**

Date	Invoice No.
10/24/2018	7311

Bill To:

City Of Grant  
111 Wildwood Road  
P.O. Box 577  
Willernie, MN 55090

Terms Net 15

Due Date 11/8/2018

Description	Qty	Rate	Amount
Asphalt Mix - Tons	6	55.82	334.92
Truck With Driver (hrs)	3	88.00	264.00
Skid Loader With Bucket (hrs)	2	78.00	156.00
Roller With Operator (hrs)	2	73.00	146.00
Labor (per man - hours)	2	57.00	114.00
Labor & Materials for asphalt pothole repairs on McKusick (10JUL2018)			
Asphalt Mix - Tons	6	55.82	334.92
Truck With Driver (hrs)	2.5	88.00	220.00
Skid Loader With Bucket (hrs)	2	78.00	156.00
Roller With Operator (hrs)	2	73.00	146.00
Labor (per man - hours)	2	57.00	114.00
Labor & Materials for asphalt pothole repair on Mckusick Road (19JUL2018)			
Asphalt Mix - Tons	8	55.82	446.56
Truck With Driver (hrs)	5	88.00	440.00
Skid Loader With Bucket (hrs)	4	78.00	312.00
Roller With Operator (hrs)	4	73.00	292.00
Labor (per man - hours)	11	57.00	627.00
Tack Sprayer With Operator	1	76.00	76.00
Tack Per Gallon	9	8.00	72.00
Labor & Materials for asphalt pothole repair on Joilet (01AUG2018)			
Asphalt Mix - Tons	4	55.82	223.28
Truck With Driver (hrs)	4	88.00	352.00
Skid Loader With Bucket (hrs)	3	78.00	234.00
Roller With Operator (hrs)	3	73.00	219.00
Labor (per man - hours)	6	57.00	342.00
Tack Sprayer With Operator	1	76.00	76.00
Tack Per Gallon	10	8.00	80.00

*Thank you for your business.*

Total:
Payments/Credits:
<b>Balance Due:</b>





# Brochman Blacktopping Co.

7020 Lake Elmo Ave N  
Stillwater, MN 55082

MN: 651-439-5379 WI: 715-294-1622

eMail: brochmanpaving@msn.com  
Website: www.brochmanpaving.com

# Invoice

Date	Invoice No.
10/24/2018	7311

Bill To:

City Of Grant  
111 Wildwood Road  
P.O. Box 577  
Willernie, MN 55090

Terms Net 15

Due Date 11/8/2018

Description	Qty	Rate	Amount
Labor & Materials, asphalt pothole repairs Knollwood Ave (03AUG2018)			
Asphalt Mix - Tons	8	55.82	446.56
Truck With Driver (hrs)	6	88.00	528.00
Skid Loader With Bucket (hrs)	5	78.00	390.00
Roller With Operator (hrs)	4	73.00	292.00
Labor (per man - hours)	5	57.00	285.00
Tack Sprayer With Operator	1	76.00	76.00
Tack Per Gallon	11	8.00	88.00
Labor & Materials for asphalt pothole repair Joilet Ave (03AUG2018)			
Asphalt Mix - Tons	4	55.82	223.28
Truck With Driver (hrs)	3	88.00	264.00
Skid Loader With Bucket (hrs)	3	78.00	234.00
Roller With Operator (hrs)	3	73.00	219.00
Labor (per man - hours)	3	57.00	171.00
Tack Sprayer With Operator	1	76.00	76.00
Tack Per Gallon	8	8.00	64.00
Labor & Materials for asphalt pothole repairs: 115th St and Honey Ave (07AUG2018)			
Asphalt Mix - Tons	8	55.82	446.56
Truck With Driver (hrs)	6.5	88.00	572.00
Skid Loader With Bucket (hrs)	6	78.00	468.00
Roller With Operator (hrs)	5	73.00	365.00
Labor (per man - hours)	17	57.00	969.00
Tack Sprayer With Operator	1	76.00	76.00
Tack Per Gallon	12	8.00	96.00
Labor & Materials for asphalt pothole repairs: Hillcrest near 11555, Jocelyn Rd, Keats (10AUG2018)			

*Thank you for your business.*

Total:
Payments/Credits:
<b>Balance Due:</b>

# Brochman Blacktopping Co.

7020 Lake Elmo Ave N  
Stillwater, MN 55082

MN: 651-439-5379 WI: 715-294-1622

eMail: brochmanpaving@msn.com  
Website: www.brochmanpaving.com

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Willernie, MN 55090

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Skid Loader With Bucket (hrs)	2	78.00	156.00
Roller With Operator (hrs)	2	73.00	146.00
Labor (per man - hours)	3	57.00	171.00
Tack Per Gallon	3	8.00	24.00
Labor & Materials for asphalt pothole repairs: 60th St Lane, 61st St, Kelvin (17AUG2018)			
Asphalt Mix - Tons	2.5	55.82	139.55
Truck With Driver (hrs)	3	88.00	264.00
Skid Loader With Bucket (hrs)	2	78.00	156.00
Roller With Operator (hrs)	2	73.00	146.00
Labor (per man - hours)	3	57.00	171.00
Tack Per Gallon	2	8.00	16.00
Labor & Materials for asphalt pothole repairs: 67th St, 115th St West of Manning (27AUG2018)			
Asphalt Mix - Tons	2.5	55.82	139.55
Truck With Driver (hrs)	2	88.00	176.00
Skid Loader With Bucket (hrs)	2	78.00	156.00
Roller With Operator (hrs)	2	73.00	146.00
Labor (per man - hours)	4	57.00	228.00
Tack Per Gallon	3	8.00	24.00
Labor & Materials for asphalt pothole repairs: Leeward (07SEP2018)			
Asphalt Mix - Tons	8	55.82	446.56
Truck With Driver (hrs)	4.5	88.00	396.00
Skid Loader With Bucket (hrs)	4	78.00	312.00
Roller With Operator (hrs)	2	73.00	146.00

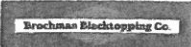
*Thank you for your business.*

Total:

Payments/Credits:

Balance Due:





# Brochman Blacktopping Co.

7020 Lake Elmo Ave N  
Stillwater, MN 55082

MN: 651-439-5379 WI: 715-294-1622

eMail: brochmanpaving@msn.com  
Website: www.brochmanpaving.com

# Invoice

Date	Invoice No.
10/24/2018	7311

Bill To:

City Of Grant  
111 Wildwood Road  
P.O. Box 577  
Willernie, MN 55090

Terms Net 15

Due Date 11/8/2018

Description	Qty	Rate	Amount
Labor (per man - hours)	10	57.00	570.00
Tack Sprayer With Operator	1	76.00	76.00
Tack Per Gallon	3	8.00	24.00
Labor & Materials for asphalt pothole repairs: Maple St, 66th St & Lake Elmo (17SEP2018)			
Asphalt Mix - Tons	5	55.82	279.10
Truck With Driver (hrs)	4.5	88.00	396.00
Skid Loader With Bucket (hrs)	4	78.00	312.00
Roller With Operator (hrs)	3	73.00	219.00
Labor (per man - hours)	4	57.00	228.00
Tack Sprayer With Operator	1	76.00	76.00
Tack Per Gallon	7	8.00	56.00
Labor & Materials for asphalt pothole repairs: Irish (21SEP2018)			
Asphalt Mix - Tons	6	55.82	334.92
Truck With Driver (hrs)	4.5	88.00	396.00
Skid Loader With Bucket (hrs)	4	78.00	312.00
Roller With Operator (hrs)	4	73.00	292.00
Labor (per man - hours)	6	57.00	342.00
Tack Sprayer With Operator	1	76.00	76.00
Tack Per Gallon	6	8.00	48.00
Labor & Materials for asphalt pothole repairs: Field Ridge, Indigo Ave (27SEP2018)			
Asphalt Mix - Tons	4	55.82	223.28
Truck With Driver (hrs)	1.5	88.00	132.00
Skid Loader With Bucket (hrs)	1	78.00	78.00
Roller With Operator (hrs)	1	73.00	73.00
Labor (per man - hours)	1	57.00	57.00
Labor & Materials for asphalt pothole repairs: 66th St & Lake Elmo (12OCT2018)			

*Thank you for your business.*

Total:
Payments/Credits:
<b>Balance Due:</b>



**Brochman Blacktopping Co.**

7020 Lake Elmo Ave N  
Stillwater, MN 55082

MN: 651-439-5379 WI: 715-294-1622

eMail: brochmanpaving@msn.com  
Website: www.brochmanpaving.com

**Invoice**

Date	Invoice No.
10/24/2018	7311

Bill To:

City Of Grant  
111 Wildwood Road  
P.O. Box 577  
Willernie, MN 55090

Terms Net 15

Due Date 11/8/2018

Description	Qty	Rate	Amount
Asphalt Mix - Tons	1	55.82	55.82
Truck With Driver (hrs)	1	88.00	88.00
Labor (per man - hours)	1	57.00	57.00
Labor & Materials for asphalt pothole repairs: Hidden Glade Road (19OCT2018)			
Total:			\$20,931.14
Payments/Credits:			\$0.00
Balance Due:			\$20,931.14

*Thank you for your business.*

CITY OF GRANT  
MINUTES

1  
2  
3  
4  
5 **DATE** : **October 2, 2018**  
6 **TIME STARTED** : **7:01 p.m.**  
7 **TIME ENDED** : **7:42 p.m.**  
8 **MEMBERS PRESENT** : **Councilmember Carr, Kaup, Sederstrom**  
9 : **and Mayor Huber**  
10 **MEMBERS ABSENT** : **Councilmember Lanoux**

11  
12 Staff members present: City Attorney, Dave Snyder; City Engineer Brad Reifsteck; City Planner,  
13 Jennifer Swanson; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Points

14  
15 **CALL TO ORDER**

16  
17 The meeting was called to order at 7:01 p.m.

18  
19 **PUBLIC INPUT**

20  
21 (1) Mr. Gary Baumann, 10060 Joliet, came forward and commented on the Mahtomedi School  
22 District open enrollment and administration raises noting he is not in favor of the proposed levy.

23 (3) Mr. James Drost, 8682 Jamaca, came forward and commented on the lack of officers and violence  
24 happening at correctional facilities.

25 (4) Ms. Tina Lobin, 11034 Irish Avenue N, came forward and stated she would appreciate it if  
26 Council Members did not speak under public comment as they have their time during Council  
27 discussion.

28  
29 **PLEDGE OF ALLEGIANCE**

30  
31 **SETTING THE AGENDA**

32  
33 **Council Member Carr moved to approve the agenda, as presented. Council Member Kaup**  
34 **seconded the motion. Motion carried unanimously.**

35  
36 **CONSENT AGENDA**

- |    |   |          |
|----|---|----------|
| 37 |   |          |
| 38 | September 4, 2018 City Council Meeting Minutes  | Approved |
| 39 |   |          |
| 40 | September 2018 Bill List, \$47,311.06           | Approved |
| 41 |   |          |
| 42 | Envirotech, 2018 Dust Control, \$24,942.92      | Approved |
| 43 |   |          |
| 44 | City of Mahtomedi, 3 <sup>rd</sup> Quarter Fire |          |

1 Contract, \$34,317.00

Approved

2  
3 **Council Member Carr moved to approve the consent agenda, as presented. Council Member**  
4 **Kaup seconded the motion. Motion carried unanimously.**

5  
6 **STAFF AGENDA ITEMS**

7  
8 **City Engineer, Brad Reifsteck**

9  
10 **PUBLIC HEARING, Consideration of Resolution No. 2018-20, Certifying Special Assessments**  
11 **for the 65<sup>th</sup> Street North Roadway Improvement Project** – City Engineer Reifsteck advised  
12 following a public hearing, the City Council ordered the public improvements included in the project  
13 at the September 5, 2017 regular Council Meeting.

14  
15 Project costs to be assessed amount to \$49,277.02 and include associated Legal, Engineering and  
16 Administration cost for the project.

17  
18 The improvements are anticipated to be funded by special assessments to benefitting properties, in  
19 accordance with the Assessment Policy, adopted by City Council. A copy of the Assessment Roll is  
20 attached.

21  
22 Assessments are proposed to be paid in equal annual installments over 15 years for single family  
23 residential property, beginning in January 2019 with an annual interest rate of 4.50 percent per  
24 annum.

25  
26 The assessment may be paid in whole with no interest charged if the entire assessment is paid within  
27 30 days of the adoption of the assessment.

28  
29 **Council Member Kaup moved to open the public hearing at 7:15 p.m. Council Member Carr**  
30 **seconded the motion. Motion carried unanimously.**

31  
32 No one was present to speak during the public hearing.

33  
34 **Council Member Kaup moved to close the public hearing at 7:16 p.m. Council Member Carr**  
35 **seconded the motion. Motion carried unanimously.**

36  
37 **Council Member Kaup moved to adopt Resolution No. 2018-20, as presented. Council Member**  
38 **Carr seconded the motion. Motion carried unanimously.**

39  
40 **Consideration of 2018 Guard Rail Project Bid** – City Engineer Reifsteck advised the City received  
41 a quote for the work related to the Guard Rail Project along Keats Avenue and Jocelyn Road. H & R  
42 Construction submitted a quote for this highly specialized type of work in the amount of \$39,537.50.

43  
44 The work includes installing plate beam guard rails and terminal ends along the east side of each  
45 roadway. The new guardrail will occupy approximately 3 feet of the existing shoulder. Once the

1 guardrails are installed, Kline Bros. will provide grading work to widen the west side of each roadway  
2 to their original width.

3  
4 All work is scheduled to be completed as H & R Construction schedule allows before the end of  
5 November. If work is not completed this fall, they are committed to holding unit prices until spring of  
6 2019.

7  
8 **Council Member Kaup moved to approve the 2018 Guard Rail Project Bid, as presented.**  
9 **Council Member Carr seconded the motion. Motion carried unanimously.**

10  
11 **Consideration of Resolution No. 2018-21, Concurrence of Watershed Boundary Change – City**  
12 **Engineer Reifsteck stated a boundary review of the Watershed District was conducted and it was**  
13 **determined that some of the boundaries were inaccurate and are being petitioned for revision. The**  
14 **Browns Creek Watershed District has approved the revisions as well as the City of Hugo. A public**  
15 **hearing will be held at the Rice Creek Watershed District Board meeting for affected property owners.**  
16

17 **Council Member Carr moved to adopt Resolution No. 2018-21, as presented Council Member**  
18 **Kaup seconded the motion. Motion carried unanimously.**

19  
20 **City Planner, Jennifer Swanson**

21  
22 **Consideration of Resolution No. 2018-22, Lot Line Rearrangement, 6808 117<sup>th</sup> Street North –**  
23 **City Planner Swanson advised the Applicants, William and Judy Courmoyer, are requesting approval**  
24 **of a lot line rearrangement of property which is Owned by the Applicants and Ms. Wegleitner.**  
25 **Earlier this year in February and March Ms. Wegleitner was granted a minor subdivision which**  
26 **created a new (approximately) 10-acre parcel that included the subject home, and a second**  
27 **approximately 39-acre vacant parcel. After the minor subdivision was granted Ms. Wegleitner sold**  
28 **the 10-acre parcel with the existing home to the Applicants. Upon the sale and transfer of the**  
29 **property it was determined that the existing driveway that serves the home and the accessory building**  
30 **on the Applicants’ parcel is partially located on the adjacent vacant 39-acre parcel that was retained**  
31 **by Ms. Wegleitner. Though the Applicants could also memorialize access through a private**  
32 **easement, they instead would like the easterly lot line which separates the two parcels to be adjusted**  
33 **so that their driveway is fully contained on their property. As noted on the application, the Applicants**  
34 **and Owners both agree with the request to rearrange the lot lines as proposed. There are no structures**  
35 **or other improvements proposed at this time, and this application simply considers the lot line**  
36 **rearrangement as requested.**

37  
38 **City Planner Swansons stated the Planning Commission held a duly noticed public hearing on August**  
39 **21, 2018 at 6:30 PM. After presentation by staff and public testimony the Planning Commission**  
40 **discussed the proposed request. During discussion, the Planning Commission asked the Applicants to**  
41 **explore the possibility of adjusting the easterly lot line of Parcel A (westerly of Parcel B) so that the**  
42 **lot line would be at a right angle with the 117<sup>th</sup> Street N. ROW. The Planning Commission did not**  
43 **make it a condition of approval but suggested the Applicants (Courmoyer) discuss the change with the**  
44 **Owners (Wegleitner) prior to the City Council’s review. After discussion, the Planning Commission**

1 unanimously recommended approval of the proposed lot line rearrangement to the City Council with  
2 the before stated suggestion to adjust the easterly lot line.

3  
4 In response to the proposed suggestion the Applicants (Cournoyer) and the Owners (Wegleitner)  
5 agreed to revise the lot lines proposed within the rearrangement so that the easterly lot line of Parcel  
6 A is at a right angle as suggested by the Planning Commission.

7  
8 The following report is provided for your review and consideration of the subject application. This  
9 staff report is generally as presented to the Planning Commission, but has been updated to reflect the  
10 revised easterly lot-line of Parcel A.

11  
12 **Project Summary**

Owner & Applicant:	William and Judy Cournoyer
Owner:	Sandra Wegleitner
PIDs:	0603021110003, 0603021110004
Address:	6808 117 <sup>th</sup> Street North
Zoning & Land Use:	A-1
Request:	Lot Line Rearrangement (Minor Subdivision) to reconfigure approximately 1.10 Acres to allow for the existing driveway to be contained on Parcel A

13  
14 The Applicant is the current owner and occupant of the existing home located on PID  
15 0603021110003 and addressed as 6808 117<sup>th</sup> Street North. The Applicants recently purchased the  
16 created 10-acre lot from Ms. Wegleitner who was granted a minor subdivision of the larger property  
17 earlier this year. At the time of the initial subdivision it was not known that the existing driveway that  
18 served the home and accessory building were not fully contained on the created lot. Now that the  
19 Applicants have purchased the property and determined this to be the case, they are seeking a lot line  
20 rearrangement to alter the lot configuration so that the driveway that serves their home is fully  
21 contained within their property. To achieve this objective, the Applicants have requested that  
22 approximately 1.10 Acres of their northern edge be reconfigured and transferred back to PID  
23 0603021110004 (currently vacant and owned by Ms. Wegleitner) and in exchange Ms. Wegleitner  
24 will transfer an approximately 1.10 Acres of property on the southeastern edge of Parcel B that  
25 contains the Applicant’s driveway to their property. The transfer and reconfiguration will not change  
26 the acreage of the resulting parcels and is an equal exchange of property between the two parcels.

27  
28 City Planner Swansons advisedtThe City’s subdivision ordinance allows for minor subdivisions and  
29 lot line adjustments as defined in Section 30-9 and 30-10. The sections of the code that relate to  
30 dimensional standards and other zoning considerations are provided for your reference:

- 31 Secs. 12-261
- 32 Secs. 32-184
- 33 Secs. 32-246



1  
 2 There are two existing parcels that are the subject of this Application. Both parcels are located north  
 3 of 117<sup>th</sup> Street North, Parcel A is approximately 10-Acres and Parcel B is approximately 39-Acres.  
 4 Based on the Applicant’s provided survey (Attachment B), the southern property line of both Parcel A  
 5 and Parcel B extends to the southerly right-of-way line of 117<sup>th</sup> Street North and includes the traveled  
 6 portion of the roadway within the extents of the property. Parcel A has approximately 310-feet of  
 7 frontage, and Parcel B has approximately 733-feet of frontage. Both Parcel A and Parcel B are  
 8 generally regular in shape, with an exception parcel located in the southeast corner of Parcel B. There  
 9 is an existing homestead on Parcel A located approximately 120-feet to the east of the westerly  
 10 property line and setback approximately 110-feet from the denoted right-of-way line and is  
 11 approximately 150-feet from the centerline of the traveled roadway. The existing roadway and right-  
 12 of-way easement along the property’s frontage are fully within the Subject Parcel’s boundary as  
 13 indicated on the survey provided in Attachment B. There is one (1) accessory building on the site with  
 14 a total square footage of approximately 2,880 square feet. The existing home and accessory building  
 15 are accessed by a single driveway which provides a connection to 117<sup>th</sup> Street North. The Exception  
 16 parcel is approximately three (3) acres and is not part of this review or application.

17  
 18 Based on the attached aerial from Washington County GIS (Attachment D), it appears that  
 19 approximately the southerly two-thirds of the collective Parcel A and Parcel B has been used for  
 20 agricultural production and that a ditch bisects this area from east to west and extends to adjacent  
 21 properties. This ditch (or stream) is identified as a wetland per the National Wetland Inventory  
 22 database. Approximately the northern third of the parcel is heavily vegetated and has not been used  
 23 for agricultural production. The existing homestead and accessory building are located on Parcel A,  
 24 and the driveway that serves both structures travels onto Parcel B near the existing accessory building.  
 25 Topographically the site slopes high to low from both the northern and southern edges which  
 26 reinforces the drainage ditch/wetland area and extends to adjacent properties as a drainageway.

27  
 28 The adopted Comprehensive Plan sets a maximum density of 1 unit per 10 acres in the A-1 land use  
 29 designation. The proposed minor subdivision/lot line rearrangement of the two Parcels does not  
 30 result in any new lots being created. The minor subdivision/lot line rearrangement as proposed meets  
 31 the density requirements as established in the Comprehensive Plan.

32  
 33 Dimensional Standards

34 The following site and zoning requirements in the A-1 district are defined as the following for lot  
 35 standards and structural setbacks:  
 36

Dimension	Standard
Lot Area	5 acres
Lot Width (public street)	300’
Lot Depth	300’
FY Setback – County Road (Centerline)	150’
Side Yard Setback (Interior)	20’
Rear Yard Setback	50’
Maximum Height	35’

Lot Area and Lot Width

The proposed subdivision is depicted on Attachment B: Minor Subdivision. As shown the proposed subdivision would result in revised Parcel A-1 and revised Parcel B-1. following summary of each created parcel is identified on the table below:

**Lot Tabulation (As Proposed):**

Parcel	Size	Frontage	Lot Width	Lot Depth
Parcel A (06030021110003)	10.01 Acres	402.64'	402.64'	1,370'
Parcel B (0603021110004)	39.11 Acres	641.20'	641.20'	1,690'

*As proposed, both created lots meet the city's dimensional standards for size, frontage, lot width and lot depth.*

The existing homestead and accessory structures are located on proposed Parcel A, and are subject to the city's setback requirements given the new configuration of the lots. The existing principal structure is setback approximately 110-feet from the right-of-way line of 117<sup>th</sup> Street North which is a County road (CR-7). The revised easterly line of Parcel A will result in a greater setback from the property line of both the Principal and Accessory Buildings. With the reconfiguration the home will now be setback approximately 185-feet and the accessory building will be setback approximately 117-feet from the easterly property line. *As proposed the existing home and accessory building will meet all setback requirements.*

The existing driveway that serves the home and accessory building on Parcel A is the impetus for this application. After the previous minor subdivision was completed, Ms. Wegleitner sold the created 10-acre lot that contained the home and accessory building. At the time of the sale it was found that the minor subdivision resulted in a portion of the driveway being divided partially on Parcel A and partially on Parcel B. Since the Applicants would prefer that the driveway be fully contained on property they own, they have worked out an exchange of the property with Ms. Wegleitner which is as reflected on the attached survey (Attachment B). No new access, or altered access is proposed as part of this application.

As previously stated there is one (1) accessory structure on the site which totals approximately 2,880-square feet. The structure is located on Parcel A and is accessed by the driveway that is the subject of this application. As proposed, the lot-line rearrangement will result in the driveway being fully contained within the Applicant's property and will ensure access to both the principal structure (home) and accessory building is protected and the existing driveway will not need to be altered or moved.

The proposed lot line rearrangement is subject to the City's standards for minor subdivision which references lot configuration standards stated within the preliminary plat requirements. The proposed rearrangement as presented to the Planning Commission resulted in an irregular lot shape which is not typically favored in the City without some justification. As a result, the Planning Commission requested the Applicants (Cournoyer) to discuss the possibility of adjusting the proposed



1 rearrangement so that the easterly property line would be at a right angle with the 117<sup>th</sup> Street N.  
2 right-of-way with the Owner (Wegleitner). After the Planning Commission meeting the Applicants  
3 worked with the Owner to adjust the easterly lot line to create a more regular lot configuration. The  
4 revised survey depicting the revision is attached to this staff report for your review and consideration.  
5

6 The subject property is located on 117<sup>th</sup> Street North which is County Road 7, and therefore would  
7 ordinarily be subject to Washington County's review and comment. However, Washington County  
8 commented on the previous subdivision in February and the proposed lot-line rearrangement does not  
9 alter access or number of lots with frontage on either Parcel A or Parcel B nor does it propose any  
10 new lots or access. Therefore, further comment from Washington County is not needed at this time.  
11 The Applicant contacted the Rice Creek Watershed District and they have indicated the proposed lot  
12 line rearrangement is not subject to their permitting process.  
13

14 The Planning Commission recommended unanimous approval of the proposed lot line rearrangement.  
15 A draft resolution including the conditions and recommended is included for your review and  
16 consideration.  
17

18 **Council Member Carr moved to adopt Resolution No. 2018-22, as presented. Council Member**  
19 **Kaup seconded the motion. Motion carried unanimously.**  
20

21 **City Attorney, Dave Snyder (no action items)**  
22

23 **NEW BUSINESS**

24 **Consideration of Resolution No. 2018-23, 2018 General Election Judges, Administrator/Clerk –**  
25 **Staff advised Resolution No. 2018-23 outlines additional elections judges for the 2018 General**  
26 **Election.**  
27

28 **Council Member Kaup moved to adopt Resolution No. 2018-23, as presented. Council Member**  
29 **Carr seconded the motion. Motion carried unanimously.**  
30

31 **UNFINISHED BUSINESS**  
32

33 There was no unfinished business.

34 **DISCUSSION ITEMS (no action taken)**  
35

36 **Staff Updates (updates from Staff, no action taken)**  
37

38 **City Council Reports/Future Agenda Items**  
39

40 **No items were added to the November City Council meeting agenda.**  
41

42 **COMMUNITY CALENDAR OCTOBER 3 THROUGH OCTOBER 31, 2018:**  
43

1 **Mahtomedi Public Schools Board Meeting, Thursday, October 11<sup>th</sup> and October 25<sup>th</sup>,**  
2 **Mahtomedi District Education Center, 7:00 p.m.**

3 **Stillwater Public Schools Board Meeting, Thursday, October 11<sup>th</sup> , Stillwater City Hall, 7:00**  
4 **p.m.**

5 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

6  
7 **ADJOURNMENT**

8  
9 **Council Member Carr moved to adjourn the meeting at 7:42 p.m. Council Member Kaup**  
10 **seconded the motion. Motion carried with Council Member Lanoux and Sederstrom voting**  
11 **nay.**

12  
13  
14  
15  
16  
17  
18  
19 These minutes were considered and approved at the regular Council Meeting November 5, 2018.

20  
21  
22  
23  
24 \_\_\_\_\_  
25 Kim Points, Administrator/Clerk

26 \_\_\_\_\_  
Jeff Huber, Mayor

Hazard mitigation is the effort to reduce loss of life and property by lessening the impact of disasters. It is most effective when implemented under a comprehensive, long-term mitigation plan. Mitigation plans are key to breaking the cycle of disaster damage, reconstruction, and repeated damage.

Washington County Sheriff's Office Emergency Management staff has completed the most recent update to the Washington County All Hazard Mitigation Plan. The plan update process engaged representatives from cities and townships in hazard mitigation planning to identify risks and vulnerabilities associated with natural and manmade disasters and develop long-term strategies for protecting people and property from future hazard events.

After making the required updates to the Washington County All Hazard Mitigation Plan over the past two years, the plan was submitted to Minnesota Homeland Security and Emergency Management and then FEMA for approval. Both agencies reviewed the plan and approved it with no changes required.

The last step in the plan update process is the approval locally by the county board and local City Councils and Town Boards by resolution, which is what is being requested today.

Please note that to receive any of the funding sources described in more detail below, your local jurisdiction must have submitted a signed resolution to the county for submittal to the State and FEMA. A FEMA-approved hazard mitigation plan is a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects.

More information on funding sources tied to the Washington County All Hazard Mitigation Plan.

1. Hazard Mitigation Grant Program (HMGP) – The HMGP provides grants to States and local governments to implement long-term hazard mitigation measures after a major disaster declaration occurs in Minnesota. The purpose of the program is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster.

HMGP funds may be used to fund projects that will reduce or eliminate the losses from future disasters. Projects must provide a long-term solution to a problem, for example, elevation of a home to reduce the risk of flood damages as opposed to buying sandbags and pumps to fight the flood. Funds may be used to protect either public or private property or to purchase property that has been subjected to, or is in danger of, repetitive damage.

HMGP funding may be used to acquire disaster prone property to create a buffer against future disasters, construct new facilities, or even nonstructural measures such as development of floodplain management regulations.

<https://www.fema.gov/hazard-mitigation-grant-program>

2. Pre-Disaster Mitigation (PDM) Program - The Pre-Disaster Mitigation (PDM) program provides technical and financial assistance to States and local governments for cost-effective pre-disaster hazard mitigation activities that complement a comprehensive mitigation program, and reduce injuries, loss of life and damage and destruction of property.

<https://www.fema.gov/pre-disaster-mitigation-grant-program>

3. Flood Mitigation Assistance (FMA) Program - FMA provides funding to assist states and communities in implementing measures to reduce or eliminate the long-term risk of flood damage to buildings, manufactured homes, and other structures insurable under the National Flood Insurance Program (NFIP). There are three types of grants available under FMA: Planning, Project, and Technical Assistance Grants. A few examples of eligible FMA projects include: the elevation, acquisition, and relocation of NFIP-insured structures. Funding for the program is provided through the National Flood Insurance Fund, and FMA is funded at \$20 million nationally.

<https://www.fema.gov/flood-mitigation-assistance-grant-program>

RESOLUTION OF THE CITY OF 2018-24

ADOPTION OF THE  
WASHINGTON COUNTY ALL-HAZARD MITIGATION PLAN

WHEREAS, the City of Grant has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Washington County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Washington County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Washington County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Washington County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Washington County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Grant supports the hazard mitigation planning effort and wishes to adopt the Washington County All-Hazard Mitigation Plan.

This Resolution was declared duly passed and adopted and was signed by the Mayor and attested to by the Clerk this 5th day of November, 2018.

\_\_\_\_\_  
Mayor Jeff Huber

Attest:

\_\_\_\_\_  
City Clerk

## City Council Report for October 2018

Date October 26, 2018

To: Honorable Mayor & City Council Members

From: Jack Kramer Building & Code Enforcement Official

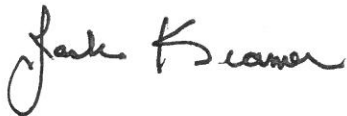
### Zoning Enforcement:

1. No new violations to report.

### Building Permit Activity:

Twenty-Three (23) Building Permits were issued for a valuation of \$ 731,923.00.

Respectfully submitted,

A handwritten signature in black ink that reads "Jack Kramer". The signature is written in a cursive style with a large initial "J" and "K".

Jack Kramer

Building & Code Enforcement Official

Grant Master Form		Name	Project Address	Date Issued	Valuation:	City Fee:	Plan CK Fee:	Surcharge	Paid
Permit	Permit Type								
2018-362	Re-Siding	Gillen	10550 Inwood Ave. N.	10/1/2018	\$ 9,528.00	\$ 181.30	\$ 135.97	\$ 4.76	
2018-363	Re-Roof	Fischer	6363 Jamaica Ave. N.	10/1/2018	\$ 21,000.00	\$ 335.25	\$ 251.43	\$ 10.00	
2018-364	HVAC	Warian	6580 Jocelyn Rd. N.	10/3/2018	N/A	\$ 80.00	\$ 60.00	\$ 1.00	
2018-365	Pole Barn	Manda	11644 Mckusick Rd.	10/4/2018	\$ 14,500.00	\$ 251.25	\$ 188.43	\$ 7.25	
2018-366	HVAC	Blais	11940 Great Oak Trl.	10/4/2018	N/A	\$ 80.00	\$ 60.00	\$ 1.00	
2018-367	Pole Bldg, Add	Peltier	8795-68 th. St.	10/10/2018	\$ 10,200.00	\$ 195.25	\$ 146.43	\$ 5.40	
2018-368	House & Gar.	Mielke	8355 Jamaica Ave. N.	10/5/2018	\$ 556,520.00	\$ 3,504.50	\$ 2,628.37	\$ 278.26	
2018-369	Re-Siding	Christopherson	9848-65th. St. N.	10/8/2018	\$ 20,700.00	\$ 335.25	\$ 251.43	\$ 10.35	
2018-370	Windows	Anderson	10555-62nd St. N.	10/10/2018	\$ 4,475.00	\$ 111.25	\$ 83.43	\$ 2.23	
2018-371	Re-Roof	Olmshenk	6149 Jarvis Ave. N.	10/11/2018	\$ 13,350.00	\$ 208.23	\$ 156.17	\$ 6.67	
2018-372	Pole Barn	Magnusson	10440-114th. St. N.	10/11/2018	\$ 30,000.00	\$ 442.25	\$ 331.68	\$ 15.00	
2018-373	HVAC	Johnson	9936 Lansing Ave. N.	10/11/2018	N/A	\$ 80.00	\$ 60.00	\$ 1.00	
2018-374	HVAC	Maroney	9209 Lansing Ave.	10/11/2018	N/A	\$ 80.00	\$ 60.00	\$ 1.00	
2018-375	HVAC	Holboen	6920 Jocelyn Rd. N.	10/11/2018	N/A	\$ 80.00	\$ 60.00	\$ 1.00	
2018-376	HVAC	Gillen	10550 Inwood Ave. N.	10/11/2018	N/A	\$ 80.00	\$ 60.00	\$ 1.00	
2018-377	HVAC	Slang	10436-61st. N.	10/11/2018	N/A	\$ 80.00	\$ 60.00	\$ 1.00	
2018-378	Repair	Schmidt	9370-98th. St. N.	10/13/2018	N/A	\$ 80.00	\$ 60.00	\$ 1.00	
2018-379	Windows	Vandenboun	9797 Lansing Ave. N.	10/14/2018	\$ 2,300.00	\$ 83.25	\$ 58.27	\$ 1.15	
2018-380	Drain tile	Gacksetter	10169 Jody Ave. N.	10/14/2018	\$ 6,100.00	\$ 139.25	\$ 104.43	\$ 3.05	
2018-381	HVAC	Calton	6371 Keats Ave. N.	10/14/2018	\$ 3,700.00	\$ 97.25	\$ 72.93	\$ 1.85	
2018-282	Re-Siding	Schwartz	10660-62nd. St. N.	10/14/2018	N/A	\$ 80.00	\$ 60.00	\$ 1.00	
2018-283	HVAC	Meyer	8560 Kimbro ave. N.	10/14/2018	\$ 24,550.00	\$ 391.75	\$ 293.81	\$ 12.27	
2018-284	Re-Roof	Sundberg	6969 Jocelyn Rd. N.	10/16/2018	N/A	\$ 80.00	\$ 60.00	\$ 1.00	
Monthly total					\$ 731,923.00	\$ 7,247.01	\$ 5,431.01	\$ 625.72	

## **Administrator/Clerk**

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**From:** Larry Lanoux <llanoux@cityofgrant.us>  
**Sent:** Wednesday, October 24, 2018 10:08 AM  
**To:** Administrator/Clerk; Allison Eklund; Larry Lanoux (llanoux@cityofgrant.us)  
**Subject:** Fwd: LGU Local Governing Unit for Watersheds

Kim the discussion to turn over the permitting process occurred while Dan Potter was in Office Perhaps your search engine can find the documentation or the cities video

Please add Health Safety and Welfare to the next agenda Provide documentation that pertains to the Axdahl Jacobs Development along with the explanation why the Settlers Way was not completed Refer to the Nov 8 2012 city council meeting minutes to understand what I am seeking

Any Question please call 651-485-7574

Please verify that this item will be included on the November agenda

Thank you

Larry Lanoux

Begin forwarded message:

**From:** City Clerk <clerk@cityofgrant.us>  
**Subject: Re: LGU Local Governing Unit for Watersheds**  
**Date:** October 23, 2018 at 10:03:32 AM CDT  
**To:** "llanoux@cityofgrant.us" <llanoux@cityofgrant.us>  
**Cc:** "mayorhuber@cityofgrant.us" <mayorhuber@cityofgrant.us>

Council Member Lanoux:

Do you have a date or time frame of when that was?

Kim Points

On October 23, 2018, at 9:37 AM, Larry Lanoux <llanoux@cityofgrant.us> wrote:

Kim please provide me a copy of the minutes when the city of Grant voted to turn over the LGU authority for permitting watersheds

If you like I can come into the office and research the documents I am seeking

Thank You Larry Lanoux