

**City of Grant
City Council Agenda
October 2, 2018**

The regular monthly meeting of the Grant City Council will be called to order at 7:00 o'clock p.m. on Tuesday, October 2, 2018, in the Grant Town Hall, 8380 Kimbro Ave. for the purpose of conducting the business hereafter listed, and all accepted additions thereto.

1. CALL TO ORDER

PUBLIC INPUT

Citizen Comments – Individuals may address the City Council about any item not included on the regular agenda. The Mayor will recognize speakers to come to the podium. Speakers will state their name and address and limit their remarks to two (2) minutes with five (5) speakers maximum. Generally, the City Council will not take any official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF REGULAR AGENDA

4. APPROVAL OF CONSENT AGENDA

- A. September 4, 2018 City Council Meeting Minutes
- B. September 2018 Bill List, \$47,311.06
- C. Envirotech, 2018 Dust Control, \$24,942.92
- D. City of Mahtomedi, 3rd Quarter Fire Contract, \$34,317.00

5. STAFF AGENDA ITEMS

A. City Engineer, Brad Reifsteck

i. PUBLIC HEARING, Consideration of Resolution No. 2018-20, Certifying Special Assessments for the 65th Street North Roadway Improvement Project

ii. Consideration of 2018 Guard Rail Project Bid

iii. Consideration of Resolution No. 2018-21, Concurrence of Watershed Boundary Change

B. City Planner, Jennifer Haskamp

i. Consideration of Resolution No. 2018-22, Lot Line Rearrangement, 6808 117th Street North

C. City Attorney, Dave Snyder (no action items)

6. NEW BUSINESS

A. Consideration of Resolution No. 2018-23, 2018 General Election Judges, Administrator/Clerk

7. UNFINISHED BUSINESS

8. DISCUSSION ITEMS (no action taken)

A. Staff Updates (updates from Staff, no action taken)

B. City Council Reports/Future Agenda Items

9. COMMUNITY CALENDAR OCTOBER 3 THROUGH OCTOBER 31, 2018:

**Mahtomedi Public Schools Board Meeting, Thursday, October 11th and October 25th,
Mahtomedi District Education Center, 7:00 p.m.**

Stillwater Public Schools Board Meeting, Thursday, October 11th, Stillwater City Hall, 7:00 p.m.

Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.

10. ADJOURNMENT

CITY OF GRANT
MINUTES

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4
5 **DATE** : September 4, 2018
6 **TIME STARTED** : 7:00 p.m.
7 **TIME ENDED** : 8:50 p.m.
8 **MEMBERS PRESENT** : Councilmember Carr, Kaup, Sederstrom
9 Lanoux and Mayor Huber
10 **MEMBERS ABSENT** : None

11
12 Staff members present: City Attorney, Dave Snyder; City Engineer Brad Reifsteck; City Treasurer,
13 Sharon Schwarze; and Administrator/Clerk, Kim Points

14
15 **CALL TO ORDER**

16
17 The meeting was called to order at 7:00 p.m.

18
19 **PUBLIC INPUT**

20
21 (1) Mr. Gary Baumann, 10060 Joliet Ave, came forward and commented on the Joliet Avenue Road
22 meeting that was held last week.

23 (2) Mr. Larry Lanoux, Keswick Ave., came forward and commented on agenda items.

24 (3) Mr. Mark Albrecht, 9700 Janero Ct. N, came forward and commented on the road policy noting
25 there are a lot of questions residents have.

26 (4) Mr. Jerry Helander, 6261 Jasmine Ave., came forward and commented on the County resources
27 available and work done within County right-of-ways.

28
29 **PLEDGE OF ALLEGIANCE**

30
31 **SETTING THE AGENDA**

32
33 **Council Member Carr moved to approve the agenda, as presented. Council Member Kaup**
34 **seconded the motion. Motion carried with Council Member Lanoux and Sederstrom voting nay.**

35
36 **CONSENT AGENDA**

37
38 August 7, 2018 City Council Meeting Minutes Approved

39
40 August 2018 Bill List, \$60,515.59 Approved

41
42 Washington County Sheriff's Department,
43 Jan-June 2018, \$62,077.29 Approved

1
2 Brochman Blacktopping, Potholing, \$10,135.57

Approved

3
4 **Council Member Kaup moved to approve the consent agenda, as presented. Council Member**
5 **Carr seconded the motion.**

6
7 City Attorney Snyder requested a five minute recess. Mayor Huber called for a five minute recess at
8 7:12 p.m.

9
10 Mayor Huber called the meeting back to order at 7:18 p.m.

11
12 **Motion carried with Council Member Lanoux and Sederstrom voting nay.**

13
14 **STAFF AGENDA ITEMS**

15
16 **City Engineer, Brad Reifsteck**

17
18 **Consideration of Resolution No. 2018-13, Declaring Costs to be Assessed and Ordering**
19 **Preparation of Proposed Assessments, 65th Street North Roadway Project** – City Engineer
20 Reifsteck advised the City Council received this feasibility report and ordered the preparation of plans
21 and specs at the August 1st, 2017 regular Council Meeting. The total cost of the improvements was
22 estimated at \$62,500.

23
24 Following the public hearing, the City Council ordered the public improvements for the
25 improvements on 65th Street North at the September 5th, 2017 regular Council Meeting.

26
27 Following the completion of construction, the total project cost of the improvement is \$53,160.60.
28 The Cities' participation amount set aside for 65th Street maintenance is \$3,883. The total cost of the
29 improvement to be assessed against benefited property owners is \$49,277.60.

30
31 **Council Member Carr moved to adopt Resolution No. 2018-13, as presented. Council Member**
32 **Kaup seconded the motion. Motion carried unanimously.**

33
34 **Consideration of Resolution No. 2018-14, Calling for and Ratifying an Assessment Hearing, 65th**
35 **Street North Roadway Project** – City Engineer Reifsteck advised an Assessment Hearing will
36 need to be held to consider the adoption of assessments. This hearing is proposed to be held at the
37 October 2, 2018 City Council meeting.

38
39 **Council Member Carr moved to adopt Resolution No. 2018-14, as presented. Council Member**
40 **Kaup seconded the motion. Motion carried unanimously.**

41
42 **Consideration of 2018 Seal Coat Project, Allied Blacktop Company** – City Engineer Reifsteck
43 advised
44 the City received two quotes for seal coating streets in the 2018 Pavement Management Program
45 Project area. The lowest quote received is in the amount of \$105,190.00 from Allied Blacktop

1 Company. Allied Blacktop is a reputable company who has completed similar work for the City in the
 2 past. A bid tab is shown in the table below:

3

| | | | | | Allied Blacktop Company | | Pearson Bros, Inc. | |
|------------------------|----------|---|----------------|----------|-------------------------|---------------------|--------------------|---------------------|
| Line No. | Item | SCHEDULE A. STREET & GENERAL | Estimated Qty. | Unit | Unit Bid | Total Bid | Unit Bid | Total Bid |
| | | | | | (in Dollars) | (in Dollars) | (in Dollars) | (in Dollars) |
| 1 | 2356.505 | BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2) | 13300 | GALLON | \$ 5.95 | \$ 79,135.00 | \$ 2.99 | \$ 39,767.00 |
| 2 | 2356.507 | SEAL COAT AGGREGATE (FA-1) | 670 | TON | \$ 2.50 | \$ 1,675.00 | \$ 53.00 | \$ 35,510.00 |
| 3 | 2575.601 | TRAFFIC CONTROL | 1 | LUMP SUM | \$3,500.00 | \$ 3,500.00 | \$22,000.00 | \$ 22,000.00 |
| 4 | 2355.502 | BITUMINOUS MATERIAL FOR FOG SEAL | 4800 | GALLON | \$ 4.35 | \$ 20,880.00 | \$ 2.44 | \$ 11,712.00 |
| GRAND TOTAL BID | | | | | | \$105,190.00 | | \$108,989.00 |

4

5

6 This year’s project included a bid item for a fog seal (item no. 4 above). A fog seal is a bituminous
 7 material applied after the rock is placed and swept and provides the surface a fresher look and added
 8 protection from water and other roadway contaminants. This is the same product you may have
 9 noticed recently on Hwy 96 east of Jamaica.

10

11 The fog seal item is not necessary to complete the seal coating work, but was offered only to solicit a
 12 quote in the case the price was within budget. A fog seal is done to help preserve the seal coat, is
 13 aesthetically appealing and appropriate on collector roads where traffic is heavy.

14

15 The additional cost for this work is \$20,880.00 as shown in the table above. Removing this line item
 16 does not change the apparent low bidder. If a decision is made to eliminate the fog seal item, then the
 17 total quote amount is \$84,310.00.

18

19 Seal coating is seasonally sensitive and only allowed per MnDOT specifications between May 15 to
 20 August 31, therefore, it is recommended to complete all work next spring. The apparent low bidder
 21 has guaranteed the prices above for work completed next spring.

22

23 The Council may decide to reject bids and rebid work next year or award work to low apparent
 24 bidder. He noted the contractor has indicated he will hold the bid until next spring.

25

26 **Council Member Carr moved to award the 2018 Seal Coat Project to Allied in the amount of**
 27 **\$84,310.00. Council Member Kaup seconded the motion. Motion carried with Council**
 28 **Member Lanoux voting nay.**

29

30 **Consideration of Resolution No. 2018-17, Ordering of Feasibility Study** – City Engineer Reifsteck
 31 advised A petition was received by the City on July 27th, 2018 from Mark Albrecht at 9700 Janero
 32 Court N requesting a feasibility study be completed for significant roadway improvements along
 33 Janero Court N, west of Justen Trail. The Petition was signed by 90% of the abutting property
 34 owners, which meets the requirement of at least 35% in the City’s assessment policy and Minnesota
 35 state statue 429.031(b).

36

37 This street was included as part of the 2018 Pavement Management Program scheduled for roadway
 38 maintenance.

39

1 **Council Member Carr moved to adopt Resolution No. 2018-17, as presented. Council Member**
2 **Kaup seconded the motion. Motion carried unanimously.**

3
4 **City Planner, Jennifer Swanson**

5
6 **Consideration of Resolution No. 2018-15, Review of the EAW, Record of Decision and Finding**
7 **of EIS -** A memo outlining the requested Council action was provided in the Council packets. City
8 Attorney Snyder advised an EAW is the first step in determining if an EIS should be ordered. There
9 is a comment period on the study and findings. The EAW will not change based on comments that
10 were not made during the comment period.

11
12 **Council Member Carr moved to adopt Resolution No. 2018-15, as presented. Council Member**
13 **Kaup seconded the motion. Motion carried with Council Member Lanoux and Sederstrom**
14 **voting nay.**

15
16 **Consideration of Resolution No. 2018-16, Minor Subdivision Application, 10361 110th Street N**
17 **-** A staff report outlining the request was included in the Council packets. It was noted the Planning
18 Commission did recommend approval of the application.

19
20 **Council Member Carr moved to adopt Resolution No. 2018-16, as presented. Council Member**
21 **Kaup seconded the motion. Motion carried unanimously.**

22
23 **City Attorney, Dave Snyder**

24
25 City Attorney Snyder advised the scope of public comment varies from city to city and differs on how
26 public comment is allowed. He stated it appears as though public comment as been an issue the last
27 two City meetings. He provided options to the Council including 1) continue as the rules currently
28 state; 2) eliminate public comment altogether; and 3) restrict public comment to Grant residents only.

29
30 City Attorney Snyder recommended the City eliminate public comment altogether. Typically Council
31 Members do not comment during public comment. He again recommended the City eliminate the
32 public comment portion of City meetings. If in fact the City chooses to restrict public comment to
33 residents only then the Council can administer that as best they can.

34
35 **Council Member Lanoux moved that any and all citizens are allowed to spear during public**
36 **comment. Council Member Sederstrom seconded the motion.**

37
38 **Council Member Lanoux amended the motion to include five speakers are allowed for three**
39 **minutes per person and all citizens not just residents. Council Member Sederstrom agreed to**
40 **the amended motion. Motion failed with Council Member Carr, Kaup and Mayor Huber**
41 **voting nay.**

42
43 **Council Member Kaup moved to allow citizens of Grant only to speak during public comment.**
44 **Council Member Carr seconded the motion.**

1 Mayor Huber made a friendly amendment to the motion to include the determination of
2 residency handled by the Mayor. Council Member Kaup and Carr agreed to the friendly
3 amendment. Motion carried with Council Member Lanoux and Sederstrom voting nay.
4

5 **NEW BUSINESS**

6 Consideration of April 3, 2018, Executive Meeting Minutes (Lanoux Abstain) – Council
7 Member Carr moved to approve the April 3, 2018, Executive Meeting Minutes, as presented.
8 Council Member Kaup seconded the motion. Motion carried with Council Member Sederstrom
9 voting nay and Council Member Lanoux abstaining.

10 Consideration of April 17, 2018, Executive Session Meeting Minutes (Lanoux Abstain) –
11 Council Member Kaup moved to approve the April 17, 2018 Executive Session Meeting
12 Minutes, as presented. Council Member Carr seconded the motion. Motion carried with
13 Council Member Sederstrom voting nay and Council Member Lanoux abstaining.

14 Consideration of May 17, 2018, Executive Session Meeting Minutes (Lanoux Abstain) – Council
15 Member Carr moved to approve the May 17, 2018 Executive Session Meeting Minutes, as
16 presented. Council Member Kaup seconded the motion. Motion carried with Council Member
17 Sederstrom voting nay and Council Member Lanoux abstaining.

18 Consideration of June 6, 2018, Executive Session Meeting Minutes (Lanoux Abstain) – Council
19 Member Kaup moved to approve the June 6, 2018 Executive Session Meeting Minutes, as
20 presented. Council Member Carr seconded the motion. Motion carried with Council Member
21 Sederstrom voting nay and Council Member Lanoux abstaining.

22 Consideration of Endorsement of Incumbent Sharon Schwarze, Brown's Creek Watershed
23 District, Administrator/Clerk – Staff requested Council consideration of the endorsement of Ms.
24 Sharon Schwarze, incumbent to the Brown's Creek Watershed District.

25 Council Member Carr moved to endorse incumbent Sharon Scwharze for appointment of the
26 Brown's Creek Watershed District. Council Member Kaup seconded the motion. Motion
27 carried with Council Member Lanoux and Sederstrom voting nay.

28 Consideration of Washington Conservation District Contract, East Metro Water Resource
29 Education Program, Administrator/Clerk – Staff advised the current contract with the Washington
30 Conservation District expires at the end of the year. The contract relates to communication services
31 provided to meet requirements for the MS4 permitting process.

32 Council Member Carr moved to approve the Washington Conservation District Contract, East
33 Metro Water Resource Education Program, as presented. Council Member Kaup seconded the
34 motion. Motion carried with Council Member Lanoux and Sederstrom voting nay.
35

36 Consideration of Resolution No. 2018-18, Adopting 2019 Preliminary City Budget, City
37 Treasurer Schwarze – City Treasurer Schwarze advised a second 2019 budget work session was
38 held earlier in the evening. The preliminary budget reflects a 3% increase in the levy.
39

40 Council Member Carr moved to adopt Resolution No. 2018-18, as presented. Council Member
41 Kaup seconded the motion. Motion carried unanimously.

1
2 **Consideration of Resolution No. 2018-19, Establishing Preliminary 2019 Levy Certification,**
3 **City Treasurer Schwarze** – City Treasurer Schwarze noted the 2019 preliminary levy can be
4 decreased when the final levy is approved in December but it cannot be raised.

5
6 **Council Member Carr moved to adopt Resolution No. 2018-19, as presented. Council member**
7 **Kaup seconded the motion. Motion carried unanimously.**

8
9 Staff noted the Truth in Taxation Hearing will be held on December 4, 2018, 6:00 p.m.

10
11 **UNFINISHED BUSINESS**

12
13 There was no unfinished business.

14 **DISCUSSION ITEMS** (no action taken)

15
16 **Staff Updates (updates from Staff, no action taken)**

17
18 **City Council Reports/Future Agenda Items**

19
20 **No items were added to the October City Council meeting agenda.**

21
22 **COMMUNITY CALENDAR SEPTEMBER 5 THROUGH SEPTEMBER 30, 2018:**

23
24 **Mahtomedi Public Schools Board Meeting, Thursday, September 13th and September 27th,**
25 **Mahtomedi District Education Center, 7:00 p.m.**

26 **Stillwater Public Schools Board Meeting, Thursday, September 13th, Stillwater City Hall, 7:00**
27 **p.m.**

28 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

29
30 **ADJOURNMENT**

31
32 **Council Member Carr moved to adjourn the meeting at 8:50 p.m. Council Member Kaup**
33 **seconded the motion. Motion carried with Council Member Lanoux and Sederstrom voting**
34 **nay.**

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42 These minutes were considered and approved at the regular Council Meeting October 2, 2018.

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Kim Points, Administrator/Clerk

Jeff Huber, Mayor

DRAFT

City of Grant

Disbursements Register

9/25/2018

Fund Name: All Funds

Date Range: 09/01/2018 To 09/25/2018

| <u>Date</u> | <u>Vendor</u> | <u>Check #</u> | <u>Description</u> | <u>Void</u> | <u>Account Name</u> | <u>F-A-O-P</u> | <u>Total</u> |
|------------------------|----------------------------|----------------|--|-------------|-----------------------|----------------|---------------------|
| 09/24/2018 | CenturyLink | 13842 | City Phone | N | City Office Telephone | 100-41309-321- | \$ 136.25 |
| | | 13842 | | | | | \$ 136.25 |
| Total For Check | | | | | | | \$ 136.25 |
| 09/24/2018 | Bay West | 13843 | EAW Billing | N | Escrow | 916-49320-301- | \$ 3,500.00 |
| | | 13843 | | | | | \$ 3,500.00 |
| Total For Check | | | | | | | \$ 3,500.00 |
| 09/24/2018 | AirFresh Industries | 13844 | PortaPot #31770 | N | Town Hall Porta Pot | 100-43007-210- | \$ 125.00 |
| | | 13844 | | | | | \$ 125.00 |
| Total For Check | | | | | | | \$ 125.00 |
| 09/24/2018 | Todd Smith | 13845 | Monthly Assessment Services - Aug/Sept | N | Property Assessor | 100-41208-300- | \$ 3,983.84 |
| | | 13845 | | | | | \$ 3,983.84 |
| Total For Check | | | | | | | \$ 3,983.84 |
| 09/24/2018 | Croix Valley Inspector | 13846 | Building Inspector | N | Building Inspection | 100-42004-300- | \$ 1,166.69 |
| | | 13846 | | | | | \$ 1,166.69 |
| Total For Check | | | | | | | \$ 1,166.69 |
| 09/24/2018 | Lisa Senpole | 13847 | Video Tech Services | N | Cable Costs | 100-41212-301- | \$ 75.00 |
| | | 13847 | | | | | \$ 75.00 |
| Total For Check | | | | | | | \$ 75.00 |
| 09/24/2018 | Waste Management | 13848 | Recycling | N | Recycling | 100-43011-384- | \$ 4,813.50 |
| | | 13848 | | | | | \$ 4,813.50 |
| Total For Check | | | | | | | \$ 4,813.50 |
| 09/24/2018 | League of Minnesota Cities | 13849 | Membership Dues #276030 | N | LMC Dues | 100-41304-300- | \$ 4,399.00 |
| | | 13849 | | | | | \$ 4,399.00 |
| Total For Check | | | | | | | \$ 4,399.00 |
| 09/24/2018 | City of Mahtomedi | 13850 | 3rdQuarter Fire Contract | N | Fire - Mahtomedi | 100-42002-300- | \$ 34,317.00 |
| | | 13850 | | | | | \$ 34,317.00 |
| Total For Check | | | | | | | \$ 34,317.00 |
| 09/24/2018 | KEJ Enterprises | 13851 | September 2018 Road Contractor | N | Animal Control | 100-42006-300- | \$ 83.00 |
| | | 13851 | | | | | \$ 83.00 |
| Total For Check | | | | | | | \$ 83.00 |
| | | 13851 | Town Hall Mowing | | | 100-43006-300- | \$ 125.00 |
| | | 13851 | Ball Field Maintenance | | | 100-43009-300- | \$ 125.00 |
| | | 13851 | Road Engineering Fees | | | 100-43102-300- | \$ 166.14 |
| | | 13851 | Road Garbage Removal | | | 100-43105-300- | \$ 167.00 |
| | | 13851 | Gravel Road Costs | | | 100-43106-300- | \$ 20.84 |
| | | 13851 | Magnesium Choride | | | 100-43107-300- | \$ 41.67 |
| | | 13851 | Road Sign Replacement | | | 100-43110-300- | \$ 83.84 |
| | | 13851 | Culvert Repair | | | 100-43111-300- | \$ 20.84 |
| | | 13851 | Snow & Ice Removal | | | 100-43113-300- | \$ 5,416.67 |

Fund Name: All Funds

Date Range: 09/01/2018 To 09/25/2018

Date Vendor

Check #

Description

Void

Account Name

F-A-O-P

Tota

\$ 2,250.00
\$ 500.00
\$ 9,000.00

\$ 28.10
\$ 28.10

\$ 2,480.00
\$ 2,480.00

\$ 330.00
\$ 300.00
\$ 950.00
\$ 240.00
\$ 510.00
\$ 2,330.00

\$ 56.65
\$ 29.64
\$ 41.06
\$ 127.35

\$ 3,573.00
\$ 1,000.00
\$ 1,700.00
\$ 320.00
\$ 6,593.00

\$ 3,736.70
\$ 3,736.70

\$ 376.77
\$ 326.53
\$ 703.30

\$ 2,049.83
\$ 2,049.83

\$ 390.00
\$ 390.00

\$ 530.00
\$ 530.00

100-43114-300-
100-43115-300-

100-43116-321-

100-43101-301-

100-41209-301-

100-41319-301-

100-43173-301-

916-49320-301-

953-49320-301-

100-43004-381-

100-43010-381-

100-43117-381-

100-41204-301-

100-41205-301-

100-41206-301-

916-49320-301-

100-41101-100-

100-41102-120-

100-41108-100-

944-49320-810-

953-49320-810-

950-49320-810-

Road Brushing
Road Side Mowing

Road Expenses - Other

Grader Contractor

City Planner
Pre-App
Comprehensive Plan
Escrow

Town Hall Electricity
Well House Electricity
Street Lights

Legal Fees - General
Legal Fees - Complaints
Legal Fees - Prosecutions
Escrow

Clerk Salary

Clerk PERA
Clerk PERA Withholding

Escrow

Escrow

Escrow

City Cell Phone

Road Maintenance

Planning

Utilities

August Billing

Sept18

PERA

Escrow Refund

COC Escrow Refund

COC Escrow Refund

13851
13851
Total For Check 13851

13852
Total For Check 13852

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Total For Check 13853

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Total For Check 13854

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Total For Check 13856

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Total For Check 13857

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Total For Check 13858

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Total For Check 13859

13860
Total For Check 13860

13861

09/24/2018 Sprint

09/24/2018 Kline Bros Excavating

09/24/2018 SHC, LLC

09/24/2018 Xcel Energy

09/24/2018 Johnson Turner Legal

09/24/2018 Payroll Period Ending 09/30/2018

09/24/2018 PERA

09/24/2018 Barbara Black

09/24/2018 Ven Manda

09/24/2018 Shelley Stanton

Fund Name: All Funds

Date Range: 09/01/2018 To 09/25/2018

Date Vendor

Check #
Total For Check 13861

Description

Void Account Name

F-A-O-P

Total

09/24/2018 IRS

EFT106
EFT106
EFT106
EFT106
EFT106

Payroll Taxes

N

Clerk FICA/Medicare
Clerk Medicare
Federal Withholding
Social Security Expens

100-41103-100-
100-41105-100-
100-41107-100-
100-41109-100-

\$ 530.00

\$ 384.30

\$ 72.84

\$ 374.90

\$ 311.46

\$ 1,143.50

09/25/2018 Envirotech Services

13862

Dust Control

N

Magnesium Chloride

100-43107-210-

\$ 24,942.92

Total For Selected Checks

13862

Total For Check

\$ 24,942.92

\$ 106,570.98



PO Box 5512 • Denver, CO 80217
 For Inquiries:
 West Region • 509-936-7102
 Rocky Mtn Region • 800-577-5346
 Midwest Region • 800-881-5848
 ESI East • 877-664-3401

Customer Statement of Account

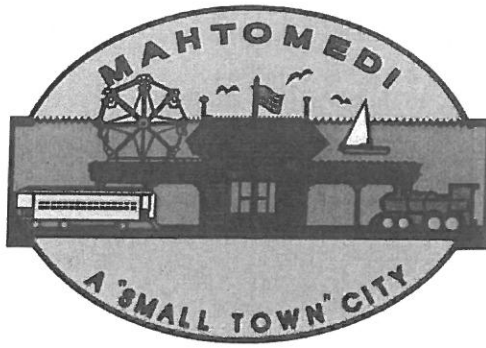
Print Date 09/04/2018
 Page 1
 Currency USD
 Balance Date 08/31/2018
 Customer Id: 13555

City of Grant
111 Wildwood Road
Box 577
Willernie MN 55090

| Transaction | Document No | Document Date | Due Date | Document Amount | Open Amount |
|-------------|--------------|---------------|------------|-----------------|-------------|
| Invoice | CD 201818153 | 08/24/2018 | 09/08/2018 | 22,157.77 | 22,157.77 |
| Invoice | CD 201818358 | 08/31/2018 | 09/15/2018 | 2,785.15 | 2,785.15 |

Balance Per 08/31/2018 24,942.92

| Not Due | Due 0 - 30 Days | Due 31 - 60 Days | Due 61 - 90 Days | Due More Than 90 Days |
|-----------|--------------------|---------------------|---------------------|--------------------------|
| 24,942.92 | 0.00 | 0.00 | 0.00 | 0.00 |



January 8, 2018

City of Grant
c/o Kim Points
P.O. Box 577
Willernie, MN 55090

Dear Kim,

Please remit a check in the amount of \$34,317.00 for the 3rd quarter fire contract. Please pay October 1, 2018.

If you have any questions, please feel free to give me a call at 651-426-3344.

Thank you,

A handwritten signature in cursive script that reads "Jerene Rogers".

Jerene Rogers
Account Clerk



Building a legacy – your legacy.

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

Memorandum

To: *Honorable Mayor and City Council, City of Grant
Kim Points, Administrator, City of Grant*

From: *Brad Reifsteck, PE, City Engineer
WSB & Associates, Inc.*

Date: *October 2, 2018*

Re: *65th Street North Roadway Improvement Project – Public Hearing on Assessments*

Actions to be considered:

To adopt resolution accepting the final assessment roll for the 65th Street North Roadway Improvement Project

Facts:

Following a public hearing, the City Council ordered the public improvements included in the project at the September 5, 2017 regular Council Meeting.

Project costs to be assessed amount to \$49,277.02 and include associated Legal, Engineering and Administration cost for the project.

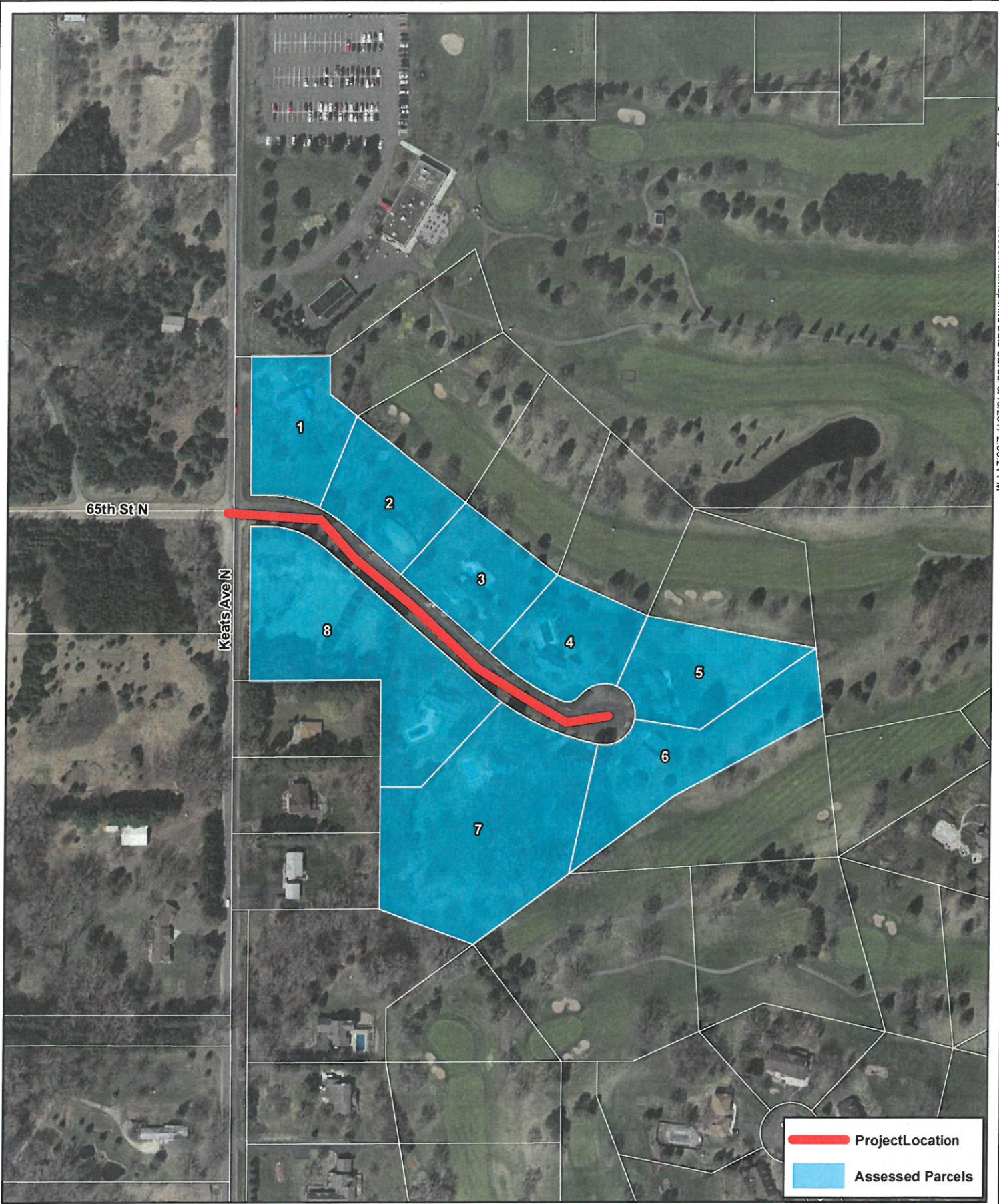
The improvements are anticipated to be funded by special assessments to benefitting properties, in accordance with the Assessment Policy, adopted by City Council. A copy of the Assessment Roll is attached.

Assessments are proposed to be paid in equal annual installments over 15 years for single family residential property, beginning in January 2019 with an annual interest rate of 4.50 percent per annum.

The assessment may be paid in whole with no interest charged if the entire assessment is paid within 30 days of the adoption of the assessment.

Action: Discussion. Adopt Resolution

Attachments: Map, Resolution Certifying Special Assessments, Assessment Roll



Legend:

-  Project Location
-  Assessed Parcels



Preliminary Assessment Map

65th Street North
Grant, MN



0 250 Feet
1 inch = 250 feet



| MAP ID | PARCEL ID (PIN) | PROPERTY ADDRESS | TAXPAYER / OWNER NAME | OWNER ADDRESS | UNITS | ASSESSMENT RATE | ASSESSMENT |
|--------|-------------------|----------------------------------|-------------------------------|--|-------|-----------------|------------|
| 1 | 163-3503021230011 | 6575 KEATS AVEN N GRANT MN 55082 | STINSKI CHERYL | 3647 MCKINLEY ST NE MINNEAPOLIS MN 55418 | 0.25 | \$6,797 | 1,699.21 |
| 2 | 163-3503021230012 | 10066 65TH ST N GRANT MN 55082 | ODLAND RICHARD P & LYNDA G | 10066 65TH ST N STILLWATER MN 55082 | 1 | \$6,797 | 6,796.83 |
| 3 | 163-3503021320007 | 10100 65TH ST N GRANT MN 55082 | FEHLING JAMES A & MICHELE L | 10100 65TH ST N STILLWATER MN 55082 | 1 | \$6,797 | 6,796.83 |
| 4 | 163-3503021320008 | 10144 65TH ST N GRANT MN 55082 | HOPKINS RONALD R & JANICE M | 10144 65TH ST W STILLWATER MN 55082 | 1 | \$6,797 | 6,796.83 |
| 5 | 163-3503021320009 | 10188 65TH ST N GRANT MN 55082 | MOGREN THOMAS G | 10188 65TH ST N STILLWATER MN 55082 | 1 | \$6,797 | 6,796.83 |
| 6 | 163-3503021320010 | 10177 65TH ST N GRANT MN 55082 | COLLINS DANIEL A & LINDA L | 10177 65TH ST N STILLWATER MN 55082 | 1 | \$6,797 | 6,796.83 |
| 7 | 163-3503021320011 | 10133 65TH ST N GRANT MN 55082 | MCHUTCHISON DEBRAH SUE HOIDA | 10133 N 65TH ST STILLWATER MN 55082 | 1 | \$6,797 | 6,796.83 |
| 8 | 163-3503021320012 | 10085 65TH ST N GRANT MN 55082 | ROLLEFSON MICHAEL R & HOLLY M | 10085 65TH ST N STILLWATER MN 55082 | 1 | \$6,797 | 6,796.83 |
| | | | | | 7.25 | | 49,277.02 |

**CITY OF GRANT
RESOLUTION NO. 2018-20**

**A RESOLUTION CERTIFYING SPECIAL ASSESSMENTS
FOR THE 65th STREET NORTH ROADWAY IMPROVEMENT PROJECT**

WHEREAS, pursuant to proper notice duly given as required by law, the Grant City Council ("Council") has met, heard and passed upon all objections to the assessment for 65th Street North Roadway Improvement Project; and,

WHEREAS, the Project improvement shall include street reconstruction and reclamation, pursuant to Minnesota Statutes, Sections 429.011 to 429.111; and,

WHEREAS, estimated costs have been calculated for the project and the portion of the cost of such improvement to be assessed against benefited property owners was declared; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, MINNESOTA:

1. Such assessments, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. For single family residential properties such assessments shall be payable in equal annual installments extending over a period of 15 years and shall bear interest at the rate of 4.50 percent from the date of the adoption of this assessment resolution. To each subsequent installment, when due, shall be added interest for one (1) year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the city treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

ADOPTED this 2nd day of October, 2018.

Jeff Huber, Mayor

Attest:

Kim Points, City Clerk



Building a legacy – your legacy.

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

Memorandum

To: *Honorable Mayor and City Council, City of Grant
Kim Points, Administrator, City of Grant*

From: *Brad Reifsteck, PE, City Engineer
WSB & Associates, Inc.*

Date: *October 2, 2018*

Re: *Keats Avenue and Jocelyn Road Guardrail Improvements*

Actions to be considered:

Motion to award H & R Construction Co. Contract for Guardrail Improvements

Facts:

The City received a quote for the work related to the Guard Rail Project along Keats Avenue and Jocelyn Road. H & R Construction submitted a quote for this highly specialized type of work in the amount of \$39,537.50.

The work includes installing plate beam guard rails and terminal ends along the east side of each roadway. The new guardrail will occupy approximately 3 feet of the existing shoulder. Once the guardrails are installed, Kline Bros. will provide grading work to widen the west side of each roadway to their original width.

All work is scheduled to be completed as H & R Construction schedule allows before the end of November. If work is not completed this fall, they are committed to holding unit prices until spring of 2019.

Action: Motion to award H & R Construction Co. a contract based upon unit pricing as shown

Attachments: H & R Construction Co., Quote and Location map.

Proposed Guardrail
 Guardrail Fill
 Level 1 Wetland Boundary



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



Figure 5 - Guardrail Fill
Keats Avenue & Jocelyn Road
City of Grant



0 300 Feet
1 inch = 300 feet



9/12/2018

QUOTE

PROJECT #: CITY OF GRANT - KEATS & JOCELYN
COUNTY: WASHINGTON
QUOTE: GUARDRAIL

TO: Brian Reifsteck
EMAIL: breifsteck@wsbeng.com

| ITEM / NOTES | ITEM DESCRIPTION | QUANTITY | UNIT PRICE | TOTAL |
|--------------|----------------------------------|------------|------------|-----------|
| (1) | END TREATMENT - TANGENT TERMINAL | 4.00 EACH | 3,750.00 | 15,000.00 |
| (2) | TRAFFIC BARRIER DESIGN TYPE 31 | 650.00 L F | 37.75 | 24,537.50 |
| TOTAL= | | | | 39,537.50 |

(1) Price includes MSKT w/std. steel posts.

(2) Price includes 9' posts. If 6' posts can be used, unit price can be reduced by \$3.00/LF.

NOTE: Price for work to be completed as H&R's schedule allows.

NOTE: Price does not include any hand digging or utility mitigation.

NOTE: Price for all work to be completed without frost present.

EXCLUSIONS: TMA's, Grading, As Builts, Surveying, Staking, Engineering, Electrical Work.

These prices include all costs necessary for the complete installation of the above listed items. We appreciate your consideration of our firm for the construction of these items.

Quote valid for 30 days past quote date. Later notification may result in price adjustments, and/or delays to project.

Regards,
H & R CONST. CO.

Anthony Peterson

Technical Memorandum

To: Phil Belfiori
Rice Creek Watershed District

Cc: Catherine Nester, RCWD

From: Timothy Erickson P.E.
Houston Engineering, Inc.

Through: Chris Otterness P.E.

Subject: RCWD/BCWD's 2018 Legal Boundary Update: List of Impacted Parcels in the City of Grant.

Date: July 17, 2018

Project #: R155555-0250

INTRODUCTION

The purpose of this technical memorandum is to summarize proposed changes to the Rice Creek Watershed District's (RCWD) legal boundaries with Brown's Creek Watershed District (BCWD) in the City of Grant. These proposed changes are based on the hydrologic boundary and described in an April 9, 2018 technical memorandum drafted by Houston Engineering, Inc., comments from Brown's Creek Watershed District (BCWD) detailed in a February 25th, 2016 memorandum drafted by Emmons and Olivier Resources, Inc (EOR), and an October 2nd, 2015 memorandum titled *Boundary Review in Washington County* prepared by Houston Engineering, Inc (HEI). Any land parcels along the hydrologic boundaries with >50% area within a district were assigned to the respective district. The attached **mapbook** identifies the parcels that are recommended to change districts, per the revised hydrologic boundary. Once the parcels have been assigned to the appropriate district, the proposed legal district boundary was revised to aid discussions between districts and in petitioning of BWSR for alteration of the legal boundary. This memorandum identifies the parcels in the City of Grant proposed to change districts.

LEGAL BOUNDARY REVISIONS

Lists of the affected parcels along the boundary between the RCWD and BCWD in the City of Grant are given in the below tables: **Table 1** provides a list of parcels recommended to be reassigned from the RCWD to the BCWD and **Table 2** provides a list of parcels to be reassigned from the BCWD to the RCWD. Each table includes a map identification number corresponding to the parcel in the mapbook, the parcel number, and mapbook page(s) containing the parcel. In the City of Grant, a total of 12 parcels are recommended to be reassigned from RCWD to the BCWD, and 60 parcels from the BCWD to the RCWD.

Table 1. Parcels changing from the RCWD to the BRWD.

| Map ID | Parcel PIN | Old District | New District | Mapbook Page Number(s) |
|--------|-------------------|--------------|--------------|------------------------|
| 1 | 03.030.21.11.0003 | RCWD | BCWD | 6 |
| 2 | 03.030.21.11.0004 | RCWD | BCWD | 6 |
| 3 | 03.030.21.11.0005 | RCWD | BCWD | 6 |
| 4 | 03.030.21.11.0006 | RCWD | BCWD | 6 |
| 5 | 03.030.21.11.0007 | RCWD | BCWD | 6 |
| 6 | 03.030.21.11.0008 | RCWD | BCWD | 6 |
| 7 | 03.030.21.12.0004 | RCWD | BCWD | 6 |
| 8 | 03.030.21.12.0005 | RCWD | BCWD | 6 |
| 9 | 03.030.21.12.0006 | RCWD | BCWD | 6 |
| 10 | 03.030.21.21.0004 | RCWD | BCWD | 6 |
| 12 | 03.030.21.24.0009 | RCWD | BCWD | 6 |
| 60 | 21.030.21.11.0002 | RCWD | BCWD | 3 |

Table 2. Parcels changing from the BCWD to the RCWD.

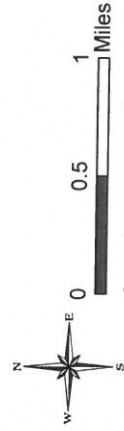
| Map ID | Parcel PIN | Old District | New District | Mapbook Page Number(s) |
|--------|-------------------|--------------|--------------|------------------------|
| 11 | 03.030.21.24.0003 | BCWD | RCWD | 5,6 |
| 13 | 03.030.21.31.0001 | BCWD | RCWD | 5,6,7 |
| 14 | 03.030.21.31.0002 | BCWD | RCWD | 5,6,7 |
| 15 | 03.030.21.31.0004 | BCWD | RCWD | 5,6 |
| 16 | 03.030.21.32.0002 | BCWD | RCWD | 5,6 |
| 17 | 03.030.21.32.0003 | BCWD | RCWD | 5,6 |
| 18 | 03.030.21.32.0004 | BCWD | RCWD | 5 |
| 19 | 03.030.21.33.0002 | BCWD | RCWD | 5 |
| 20 | 03.030.21.33.0007 | BCWD | RCWD | 5 |
| 21 | 03.030.21.33.0008 | BCWD | RCWD | 5 |
| 22 | 03.030.21.33.0009 | BCWD | RCWD | 5 |
| 23 | 03.030.21.34.0001 | BCWD | RCWD | 5,7 |
| 24 | 03.030.21.34.0002 | BCWD | RCWD | 5,7 |
| 25 | 03.030.21.34.0003 | BCWD | RCWD | 5,7 |
| 26 | 03.030.21.34.0004 | BCWD | RCWD | 5,7 |
| 27 | 03.030.21.42.0001 | BCWD | RCWD | 6,7 |
| 28 | 03.030.21.43.0001 | BCWD | RCWD | 7 |
| 29 | 03.030.21.43.0002 | BCWD | RCWD | 7 |
| 30 | 03.030.21.43.0004 | BCWD | RCWD | 7 |
| 31 | 04.030.21.43.0002 | BCWD | RCWD | 5 |
| 32 | 09.030.21.11.0001 | BCWD | RCWD | 5 |
| 33 | 09.030.21.11.0003 | BCWD | RCWD | 5 |

| Map ID | Parcel PIN | Old District | New District | Mapbook Page Number(s) |
|--------|-------------------|--------------|--------------|------------------------|
| 34 | 09.030.21.11.0004 | BCWD | RCWD | 5 |
| 35 | 09.030.21.11.0005 | BCWD | RCWD | 5 |
| 36 | 09.030.21.12.0001 | BCWD | RCWD | 5 |
| 37 | 09.030.21.13.0001 | BCWD | RCWD | 4,5 |
| 38 | 09.030.21.13.0002 | BCWD | RCWD | 4,5 |
| 39 | 09.030.21.13.0003 | BCWD | RCWD | 4,5 |
| 40 | 09.030.21.13.0004 | BCWD | RCWD | 4,5 |
| 41 | 09.030.21.14.0001 | BCWD | RCWD | 4,5 |
| 42 | 09.030.21.14.0003 | BCWD | RCWD | 4,5 |
| 43 | 09.030.21.42.0001 | BCWD | RCWD | 4 |
| 44 | 09.030.21.42.0002 | BCWD | RCWD | 4 |
| 45 | 10.030.21.12.0004 | BCWD | RCWD | 7 |
| 46 | 10.030.21.12.0005 | BCWD | RCWD | 7 |
| 47 | 10.030.21.12.0006 | BCWD | RCWD | 7 |
| 48 | 10.030.21.21.0002 | BCWD | RCWD | 5,7 |
| 49 | 10.030.21.22.0001 | BCWD | RCWD | 5 |
| 50 | 10.030.21.22.0002 | BCWD | RCWD | 5 |
| 51 | 10.030.21.22.0003 | BCWD | RCWD | 5 |
| 52 | 10.030.21.22.0004 | BCWD | RCWD | 5 |
| 53 | 10.030.21.22.0005 | BCWD | RCWD | 5 |
| 54 | 10.030.21.22.0006 | BCWD | RCWD | 5 |
| 55 | 16.030.21.42.0004 | BCWD | RCWD | 3 |
| 56 | 16.030.21.43.0003 | BCWD | RCWD | 3 |
| 57 | 16.030.21.43.0004 | BCWD | RCWD | 3 |
| 58 | 16.030.21.43.0005 | BCWD | RCWD | 3 |
| 59 | 16.030.21.43.0006 | BCWD | RCWD | 3 |
| 61 | 22.030.21.23.0003 | BCWD | RCWD | 2,3 |
| 62 | 22.030.21.23.0004 | BCWD | RCWD | 2,3 |
| 63 | 22.030.21.31.0002 | BCWD | RCWD | 2 |
| 64 | 22.030.21.31.0006 | BCWD | RCWD | 2 |
| 65 | 22.030.21.31.0011 | BCWD | RCWD | 2 |
| 66 | 22.030.21.31.0012 | BCWD | RCWD | 2 |
| 67 | 22.030.21.31.0013 | BCWD | RCWD | 2 |
| 68 | 22.030.21.32.0002 | BCWD | RCWD | 2 |
| 69 | 22.030.21.32.0002 | BCWD | RCWD | 2 |
| 70 | 22.030.21.32.0006 | BCWD | RCWD | 2 |
| 71 | 22.030.21.32.0010 | BCWD | RCWD | 2 |
| 72 | 22.030.21.32.0011 | BCWD | RCWD | 2 |

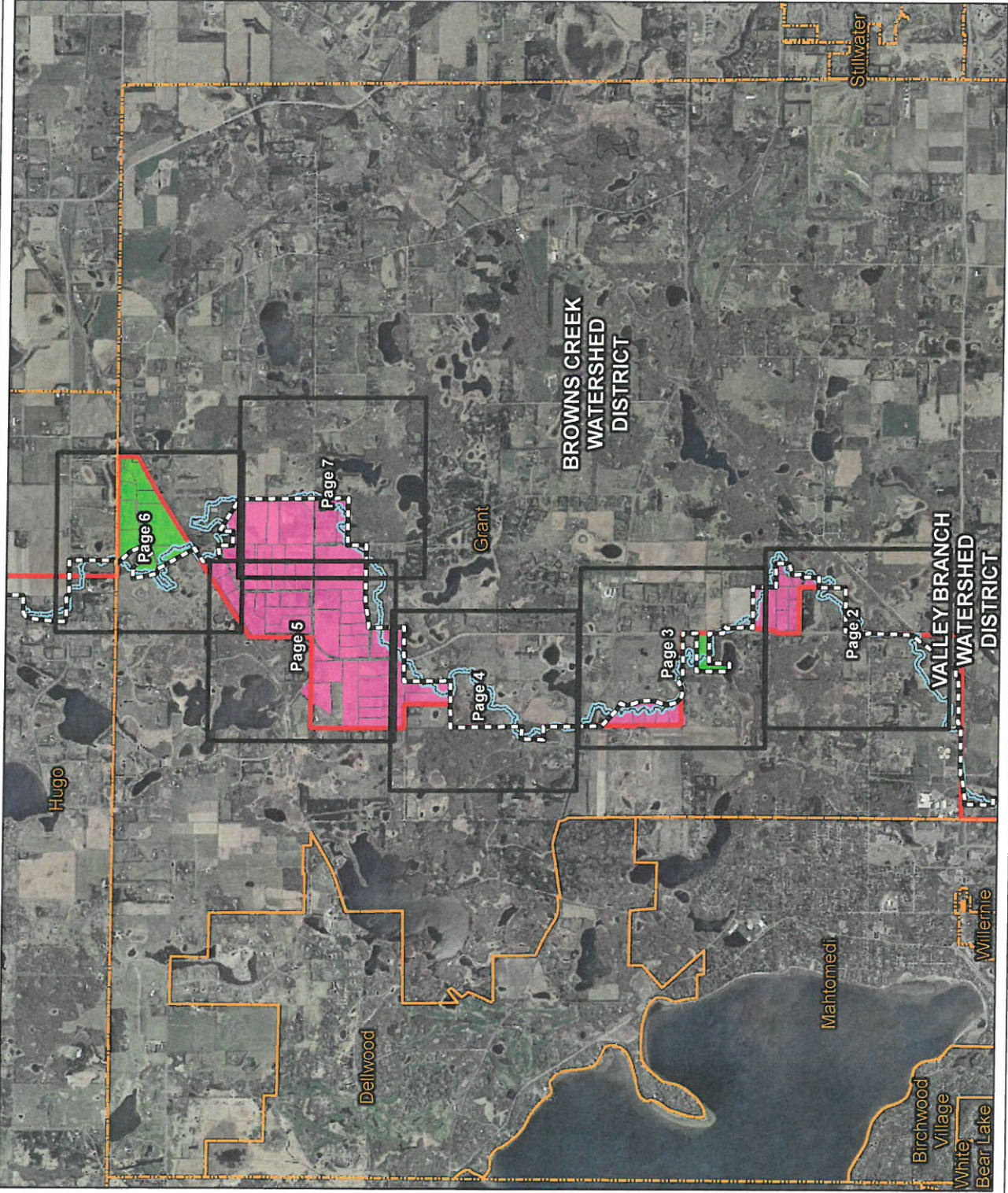


Legal Boundary Review City of Grant

- Mapbook Pages
- City Boundary
- RCWD/BCWD Proposed Legal Boundary
- RCWD Current Hydrologic Boundary (Revised 2018)
- RCWD/BCWD Current Legal Boundary
- New Watershed District**
- RCWD to BCWD
- BCWD to RCWD



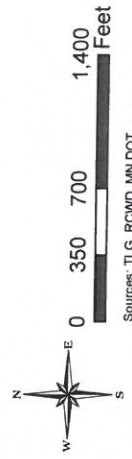
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| Legal Boundary Review - Page 1 of 7 | | | |
| Scale: | Drawn by: | Checked by: | Project No.: |
| AS SHOWN | TWW | TWW | 5555-250 |
| Date: | 7/18/2018 | Sheet: | |
| | | Maple Grove | |
| | | P: 763.493.4822 F: 763.493.5572 | |



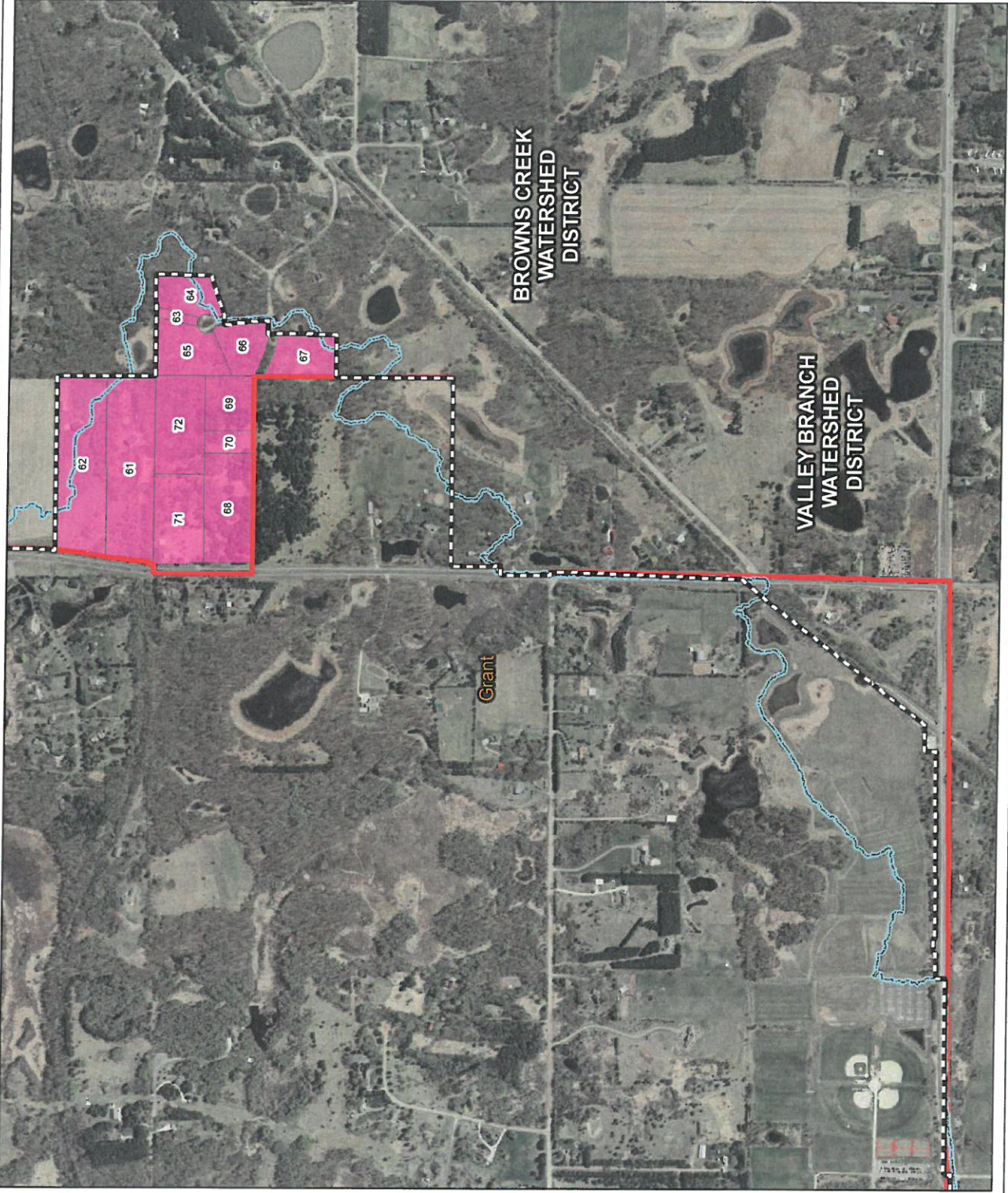


Legal Boundary Review City of Grant

- City Boundary
 - RCWD/BCWD Proposed Legal Boundary
 - RCWD Current Hydrologic Boundary (Revised 2018)
 - RCWD/BCWD Current Legal Boundary
- New Watershed District**
- RCWD to BCWD
 - BCWD to RCWD



| | | | |
|-------------------------------------|-----------|------------------------------------|----------|
| Legal Boundary Review - Page 2 of 7 | | | |
| Scale: | AS SHOWN | Drawn by: | TMM |
| Checked by: | TMM | Project No.: | 5656-200 |
| Date: | 7/18/2018 | Sheet: | |
| | | Maple Grove | |
| | | P: 763.493.4523 F: 763.493.5572 | |



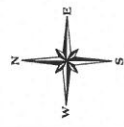
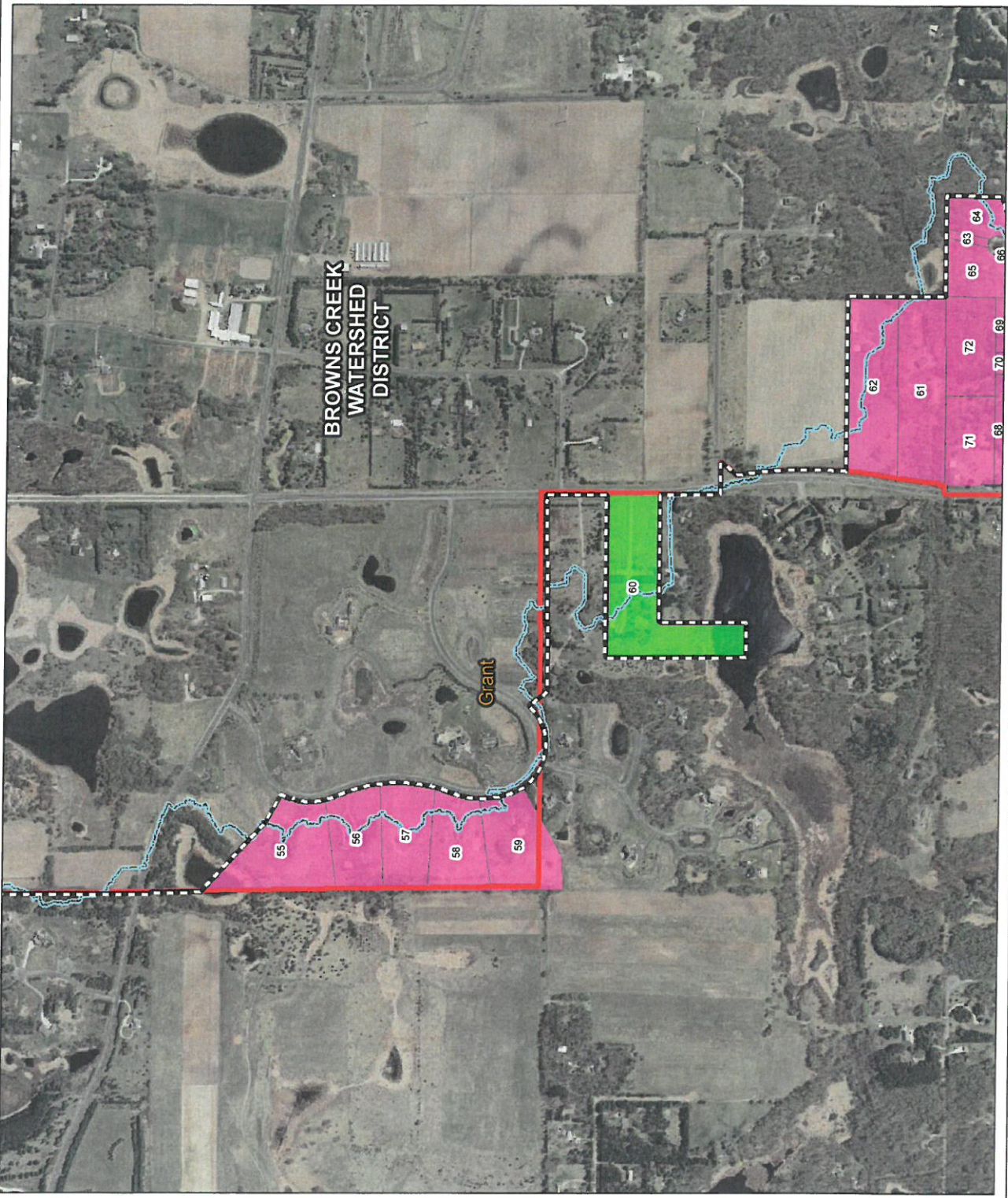


Legal Boundary Review City of Grant

-  City Boundary
-  RCWD/BCWD Proposed Legal Boundary
-  RCWD Current Hydrologic Boundary (Revised 2018)
-  RCWD/BCWD Current Legal Boundary

New Watershed District


-  RCWD to BCWD
-  BCWD to RCWD



Sources: TLG, RCWD, MN DOT







| | | | | | |
|-----------------|---------------|-----------------|----------------------|-----------------|--------|
| Scale: AS SHOWN | Drawn by: TWW | Checked by: TWW | Project No: 8555-250 | Date: 7/12/2018 | Sheet: |
|-----------------|---------------|-----------------|----------------------|-----------------|--------|

Legal Boundary Review - Page 3 of 7

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|---|---|
|  | Maple Grove P: 763.493.4522 F: 763.493.5572 |
|---|---|



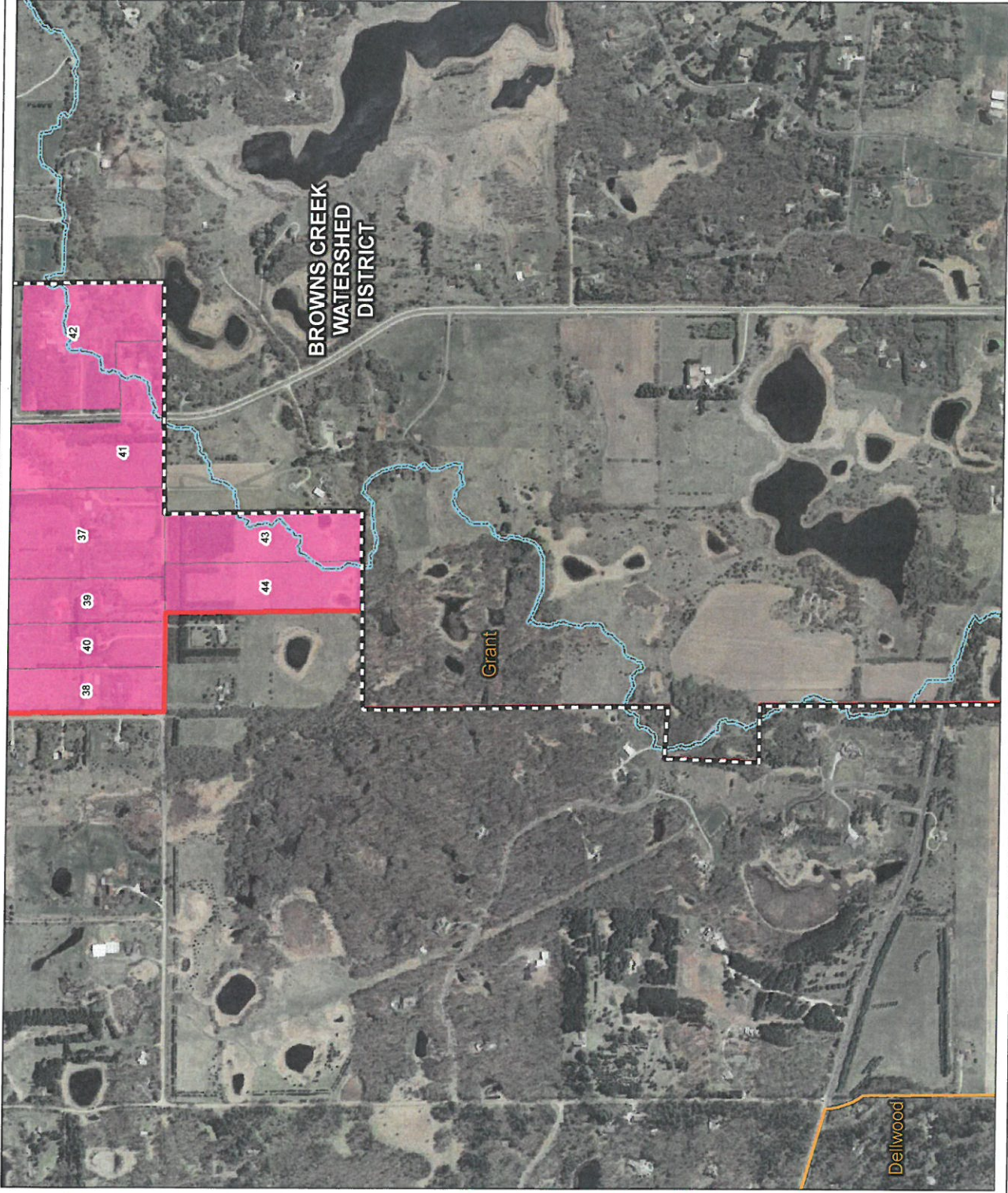
Legal Boundary Review City of Grant

-  City Boundary
-  RCWD/BCWD Proposed Legal Boundary
-  RCWD Current Hydrologic Boundary (Revised 2018)
-  RCWD/BCWD Current Legal Boundary
- New Watershed District**
-  RCWD to BCWD
-  BCWD to RCWD









Sources: TLG, RCWD, MN DOT

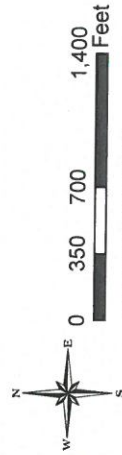
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| Legal Boundary Review - Page 4 of 7 | | | |
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| | | | Date: 7/18/2018 |
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|  | | Maple Grove P: 763.493.4572 F: 763.493.5572 | |



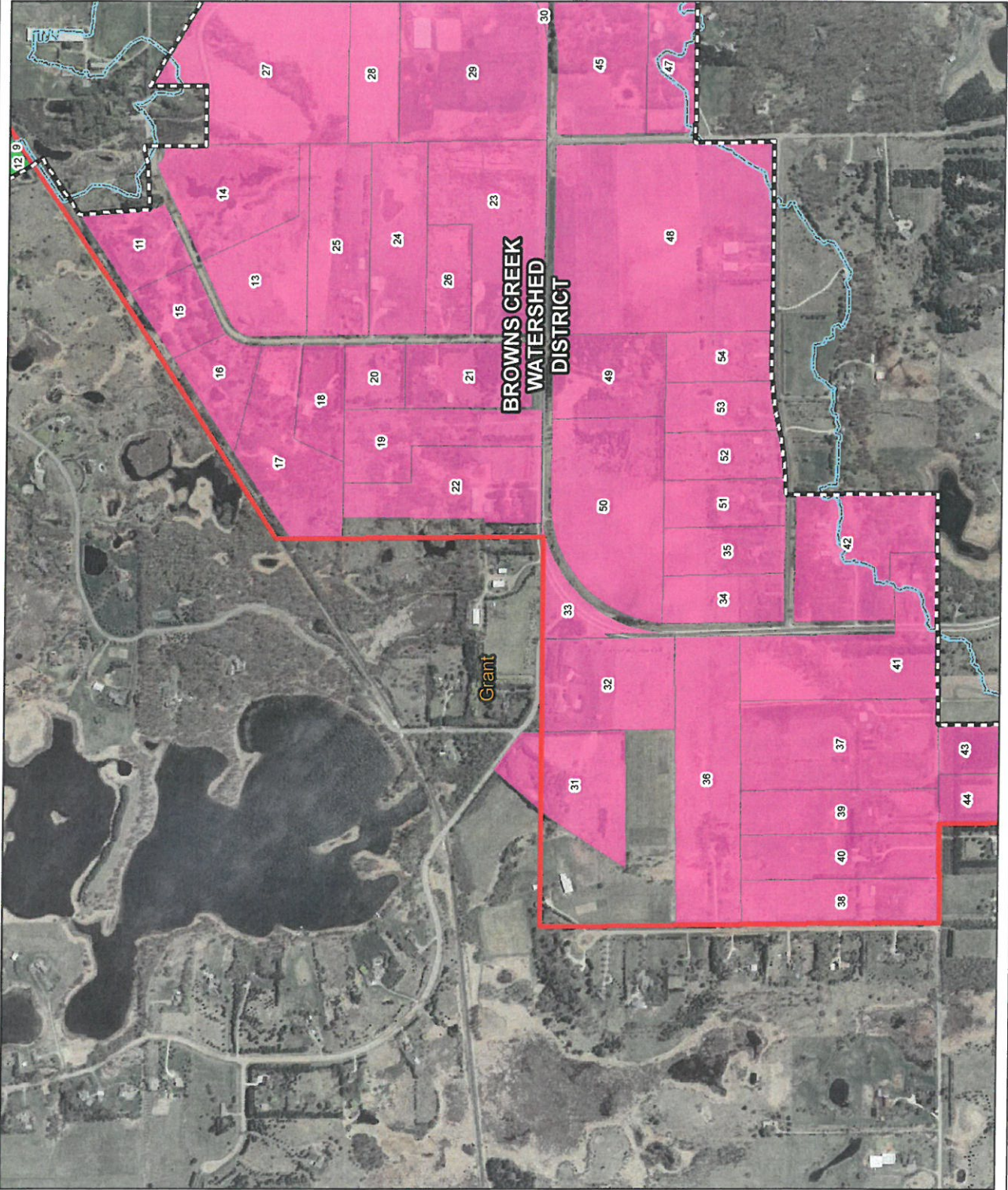


Legal Boundary Review City of Grant

-  City Boundary
 -  RCWD/BCWD Proposed Legal Boundary
 -  RCWD Current Hydrologic Boundary (Revised 2018)
 -  RCWD/BCWD Current Legal Boundary
- ### New Watershed District
-  RCWD to BCWD
 -  BCWD to RCWD



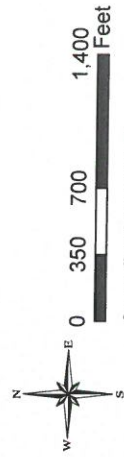
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| Legal Boundary Review - Page 5 of 7 | | | |
| Scale: | Drawn by: | Checked by: | Project No.: |
| AS SHOWN | TMM | TMM | 8552-250 |
| | | | Date: |
| | | | 7/19/2018 |
| | | | Sheet: |
| | | | |
|  Houston Engineering Inc. | | Maple Grove P: 763.493.4522 F: 763.493.5572 | |



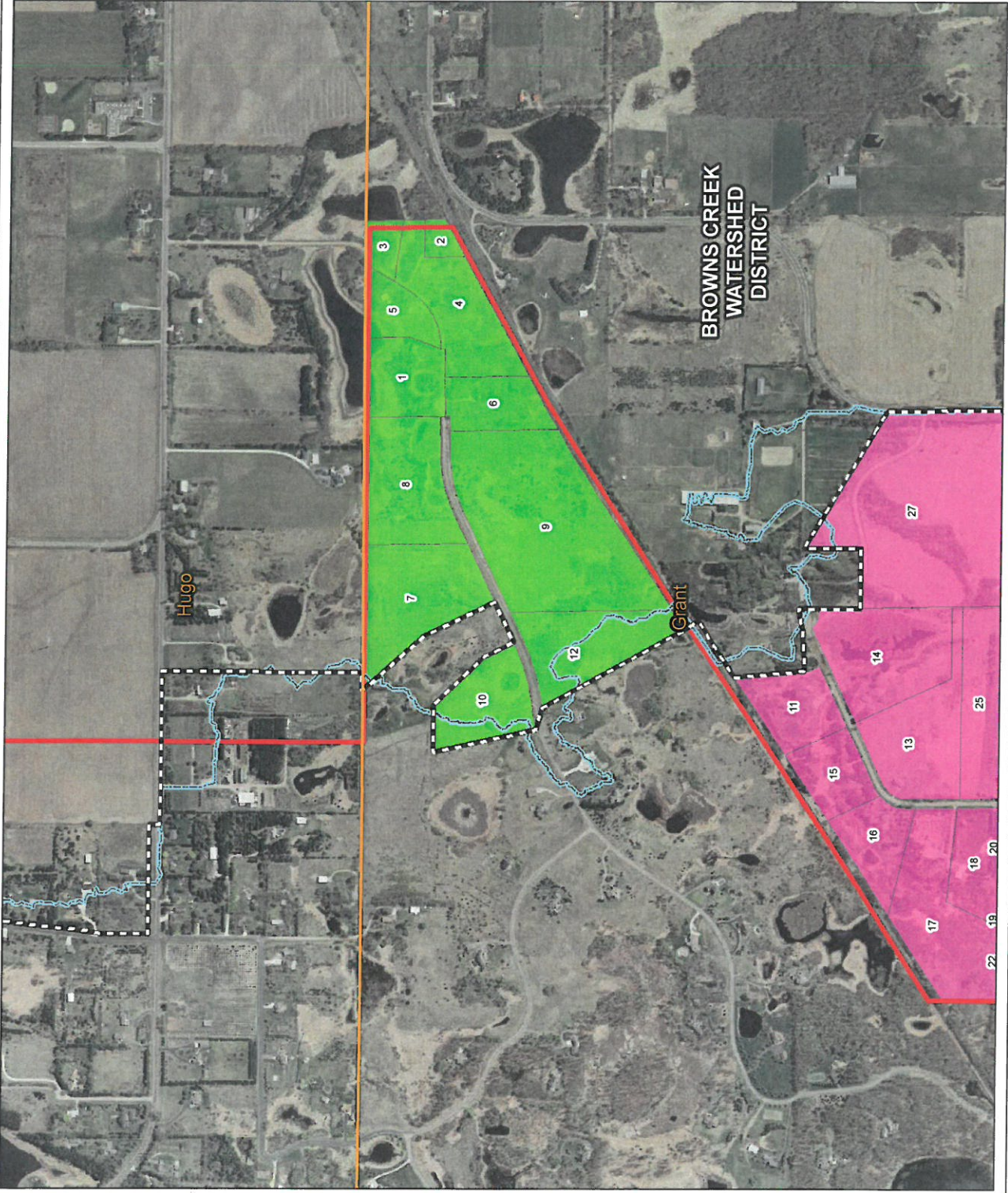


Legal Boundary Review City of Grant

- City Boundary
 - RCWD/BCWD Proposed Legal Boundary
 - RCWD Current Hydrologic Boundary (Revised 2018)
 - RCWD/BCWD Current Legal Boundary
- New Watershed District**
- RCWD to BCWD
 - BCWD to RCWD









| | | | |
|-------------------------------------|---------------|------------------------------------|-----------------------|
| Legal Boundary Review - Page 6 of 7 | | | |
| Scale: AS SHOWN | Drawn By: TWW | Checked by: | Project No.: 8555-250 |
| | | | Date: 7/18/2018 |
| | | | Sheet: |
| | | Maple Grove | |
| | | P: 763.493.4523 F: 763.493.5572 | |



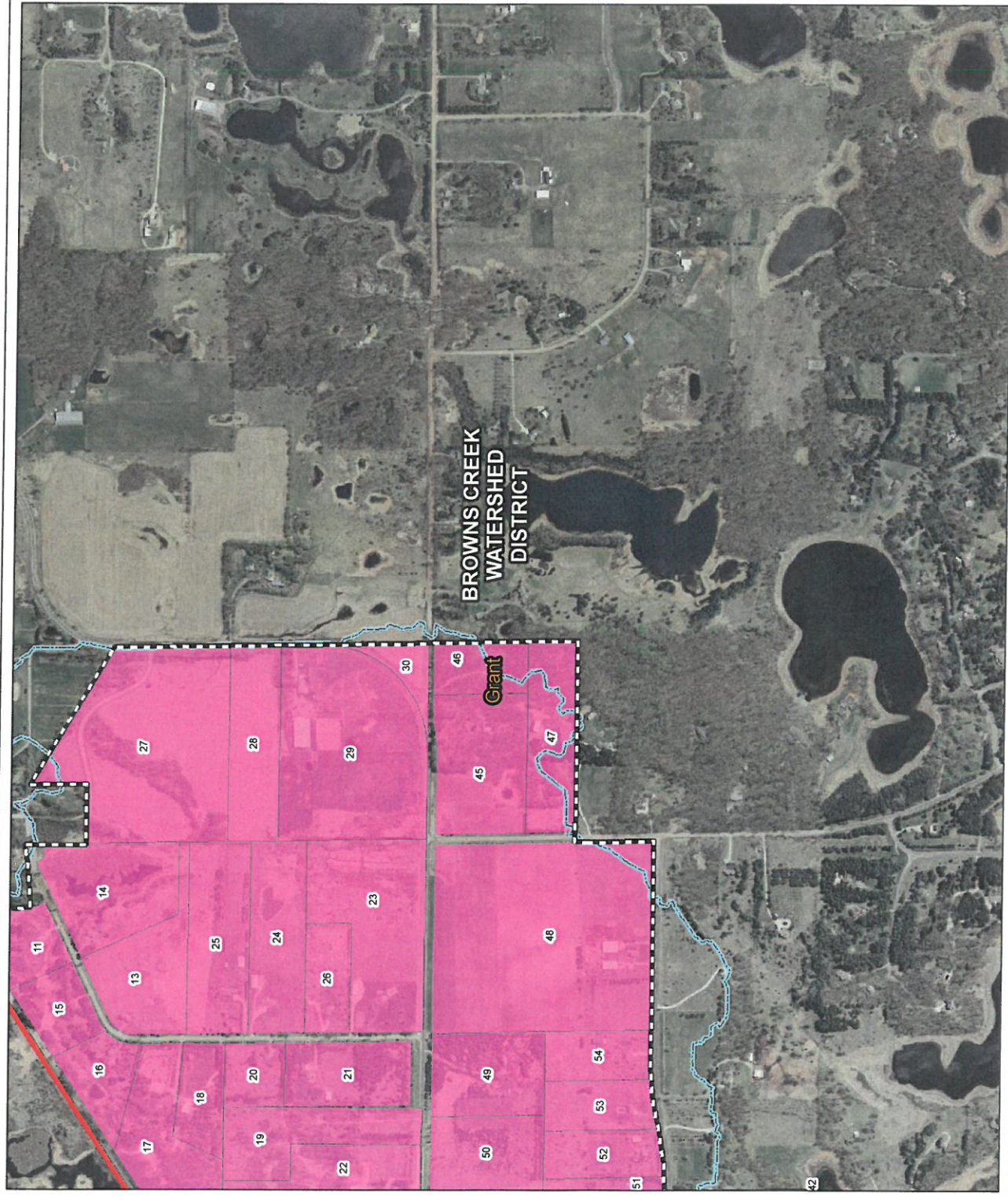


Legal Boundary Review City of Grant

-  City Boundary
 -  RCWD/BCWD Proposed Legal Boundary
 -  RCWD Current Hydrologic Boundary (Revised 2018)
 -  RCWD/BCWD Current Legal Boundary
- New Watershed District**
-  RCWD to BCWD
 -  BCWD to RCWD



| | | | |
|-------------------------------------|---------------|-----------------------------------|-----------------|
| Legal Boundary Review - Page 7 of 7 | | | |
| Scale: AS SHOWN | Drawn by: TWW | Checked by: Project No.: 5055-250 | Date: 7/18/2018 |
| | | Sheet: | |
| | | Maple Grove | |
| | | Houston Engineering Inc. | |
| | | P: 763.493.4522 | |
| | | F: 763.493.5572 | |



RESOLUTION 2018-21

CITY OF GRANT

**APPROVAL OF LETTER OF CONCURRENCE FOR WATERSHED DISTRICT BOUNDARY
CHANGE/ADJUSTMENT**

WHEREAS, Rice Creek Watershed District ("RCWD") has analyzed and identified certain discrepancies in the common boundary between the Brown's Creek Watershed District and the RCWD. The discrepancies arise because of differences between the boundaries as established by State order and the hydrologic boundaries as determined by modern mapping information;

WHEREAS, RCWD has developed a revised boundary for inclusion in a petition to the Board of Water and Soil Resources for boundary change;

WHEREAS, RCWD has presented the revised boundary for consideration by the City of Grant;

WHEREAS, the RCWD Engineer has prepared a revised watershed district boundary map and affected parcel listing Exhibits 1-7 which have been considered by the City of Grant;

WHEREAS, Minnesota Statute 103B.215, requires a petition for boundary change to be accompanied by a written statement of concurrence in the petition from the governing body of each statutory or home rule charter city and town and each watershed management organization having jurisdiction over the territory proposed to be added or transferred;

WHEREAS, RCWD has requested concurrence from the City of Grant in the proposed boundary change and in the filing of a petition for boundary change with the Board of Water and Soil Resources that reflects the boundary changes described in Exhibits 1-7.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF GRANT THAT:

The City of Grant, in accordance with Minnesota Statute 103B.215, concurs with the proposed boundary changes found in Exhibits 1-7, and authorizes its Mayor to execute the attached concurrence letter for inclusion with the RCWD petition to the Board of Water and Soil Resources for boundary change.

Adopted October 2, 2018.

ATTEST:

Jeff Huber, Mayor

Kim Points, City Clerk

CITY of GRANT

P.O. BOX 577
WILLERNIE, MN 55090
(651) 426-3383

October 2, 2018

Rice Creek Watershed District
ATTN: Phil Belfiori
4325 Pheasant Ridge Dr NE, Suite 611
Blaine, MN 55449

Re: Petition for Boundary Change, Rice Creek Watershed District: Letter of Concurrence

Dear Mr. Belfiori,

The City of Grant has reviewed and considered the proposal to change the common boundary between the Rice Creek Watershed District and Brown's Creek Watershed District. Pursuant to Resolution No. 2018-21, the City of Grant authorized concurrence with the proposed petition to change the common boundary between the Rice Creek Watershed District and Brown's Creek Watershed District.

Your point of contact regarding this concurrence is City Clerk of City of Grant at 651-426-3383, PO Box 577, Willernie, MN 55090.

Sincerely,

Jeff Huber, Mayor

City of Grant
P.O. Box 577
Willemie, MN 55090



Phone: 651.426.3383
Fax: 651.429.1998
Email: clerk@cityofgrant.com

| | |
|-------------------|-----------------|
| Application Date: | 7/19/18 |
| Fee: \$400 | Escrow: \$4,000 |

*Pd Cashiers Check \$4,400
#104960276*

MINOR SUBDIVISIONS

A minor subdivision is any subdivision containing not more than two lots fronting on an existing street, not involving any new street or road, or the extension of municipal facilities, or the creation of any public improvements, and not adversely affecting the remainder of the parcel or adjoining property.

| | | |
|--|---|--|
| PARCEL IDENTIFICATION NO (PIN): 06-030-21-11-0001 | | ZONING DISTRICT & COMP PLAN LAND USE: |
| LEGAL DESCRIPTION: N.E. QUARTER - N.E. QUARTER Sec. 6 TWP. 30 RANG. 21 | | LOT SIZE: 310.31 x 1339.54 (10.01 ACRES) |
| PROJECT ADDRESS: 6808 117 th ST. N. GRANT, MN. 55110 | OWNER: William & Judy Name: Cournoyer Address: 6808 117 th ST. N. City, State: GRANT, MN. Phone: 651-770-3793 Email: billcn@yahoo.com | APPLICANT (IF DIFFERENT THAN OWNER): |
| DESCRIPTION OF REQUEST: <i>Lot adjustment. Prior Survey cut off driveway access.</i> | | |
| EXISTING SITE CONDITIONS: <i>Residential</i> | | |
| APPLICABLE ZONING CODE SECTION(S): Please review the referenced code section for a detailed description of required submittal documents, and subsequent process. 1. Chapter 30; Section 30-9 | | |

Submittal Materials

The following materials must be submitted with your application in order to be considered complete. If you have any questions or concerns regarding the necessary materials please contact the City Planner.

AP - Applicant check list, CS - City Staff check list

| AP | CS | MATERIALS |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <p><u>Site Plan: Technical drawing demonstrating existing conditions and proposed changes</u> (Full scale plan sets shall be at a scale not less than 1:100)</p> <ul style="list-style-type: none"> ▪ North arrow and scale ▪ Name, address, phone number for owner, developer, surveyor, engineer ▪ Streets within and adjacent to the parcel(s) including driveway access points ▪ Topographic data at two (2) foot contour intervals and steep slopes ▪ Proposed lot sizes (with dimensions) indicating setbacks for newly created lots ▪ Buildable area with acres and square footage identified ▪ Welland limits (delineation) ▪ Drainage plans ▪ Soil tests for the installation of an on-site septic system |

Application for: MINOR SUBDIVISION
City of Grant

| | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <ul style="list-style-type: none"> ▪ Septic system and well location ▪ Building locations and dimensions with setbacks ▪ Vegetation and landscaping ▪ Wetland Delineation ▪ Shoreland classifications: waterbodies, Ordinance High Water Level, 100 year flood elevation, and bluff line ▪ Name of subdivision with lot and block numbers of property, if platted <p>COPIES: 20 copies (4 sets at 22" x 34" and 16 at 11" x 17" format)</p> |
| <input type="checkbox"/> | <input type="checkbox"/> | A <u>certificate of survey</u> , by a registered land surveyor for each parcel will be required. The survey must show newly created lots and the original lot, limits of any wetland, one acre of buildable area, and elevation of the building site above any lake, stream, wetland, etc. |
| <input type="checkbox"/> | <input type="checkbox"/> | Statement acknowledging that you have contacted the other governmental agencies such as Watershed Districts, County departments, State agencies, or others that may have authority over your property for approvals and necessary permits. |
| <input type="checkbox"/> | <input type="checkbox"/> | Mailing labels with names and address of property owners within 1,320 feet, contact Washington County Surveyor's Office: (651) 430-6875 |
| <input type="checkbox"/> | <input type="checkbox"/> | Minor Subdivision submittal form completed and signed by all necessary parties |
| <input type="checkbox"/> | <input type="checkbox"/> | Paid Application Fee: \$400 |
| <input type="checkbox"/> | <input type="checkbox"/> | Escrow Paid: \$4,000 |

Review and Recommendation by the Planning Commission. The Planning Commission shall consider oral or written statements from the applicant, the public, City Staff, or its own members. It may question the applicant and may recommend approval, disapproval or table by motion the application. The Commission may impose necessary conditions and safeguards in conjunction with their recommendation.

Review and Decision by the City Council. The City Council shall review the application after the Planning Commission has made its recommendation. The City Council is the only body with the authority to make a final determination and either approve or deny the application for minor subdivision.

This application must be signed by ALL owners of the subject property or an explanation given why this not the case.

We, the undersigned, have read and understand the above.

William R. Cournoyer 7-19-18
Signature of Applicant Date

Judy A. Cournoyer 7-19-18
Signature of Owner Date

Sandra Wegleitner 8-1-2018

Administrator/Clerk

From: Samantha Berger <SBerger@ricecreek.org>
Sent: Tuesday, July 17, 2018 8:59 AM
To: billcrn@yahoo.com
Cc: clerk@cityofgrant.us
Subject: RE: Lot Adjustment at 6808 117th St, RCWD Permit #18-014
Attachments: V-MINOR-SUB-1290F0497-COUMOYER-MINOR SUB.pdf

Bill,

Upon my review of the attached survey, a RCWD permit would not be required for the minor lot adjustment at 6808 117th St in Grant, MN. A previous permit with Sandra Wegleitner dealt with the subdivision of the parcel; therefore, no additional permitting for the lot adjustment is required. Future subdivision of the parcel would likely be subject to District requirements, including our Rule C, stormwater management.

Please let me know with any questions.

Sam

Samantha Berger,
SBerger@ricecreek.org
District Technician
Rice Creek Watershed District
4325 Pheasant Ridge Drive NE #611
Blaine, MN 55449-4539
Direct: (763) 398-3084
www.ricecreek.org



Please consider following the RCWD on Facebook.

From: Kelly Jordan <Kelly.Jordan@wsn.us.com>
Sent: Tuesday, July 17, 2018 8:49 AM
To: Samantha Berger <SBerger@ricecreek.org>; billcrn@yahoo.com
Subject: RE: Lot Adjustment at 6808 117th St, RCWD Permit #18-014

Sam

All is good here just really busy. Hope things are the same there. Attached is a pdf of what we gave Bill this morning when he stopped by. Let us know if there are any questions at all.

Kelly Jordan
Land Surveyor
651-412-7503
Kelly.Jordan@wsn.us.com



STAFF REPORT

TO: Mayor and City Council
Kim Points, City Administrator/Clerk

Date: September 24, 2018

RE: Application for Minor Subdivision
6808 117th Street North, Grant, MN

CC: Dave Snyder, City Attorney

From: Jennifer Haskamp, Consulting City Planner

Background

The Applicants, William and Judy Cournoyer, are requesting approval of a lot line rearrangement of property which is Owned by the Applicants and Ms. Wegleitner. Earlier this year in February and March Ms. Wegleitner was granted a minor subdivision which created a new (approximately) 10-acre parcel that included the subject home, and a second approximately 39-acre vacant parcel. After the minor subdivision was granted Ms. Wegleitner sold the 10-acre parcel with the existing home to the Applicants. Upon the sale and transfer of the property it was determined that the existing driveway that serves the home and the accessory building on the Applicants' parcel is partially located on the adjacent vacant 39-acre parcel that was retained by Ms. Wegleitner. Though the Applicants could also memorialize access through a private easement, they instead would like the easterly lot line which separates the two parcels to be adjusted so that their driveway is fully contained on their property. As noted on the application, the Applicants and Owners both agree with the request to rearrange the lot lines as proposed. There are no structures or other improvements proposed at this time, and this application simply considers the lot line rearrangement as requested.

Planning Commission & Public Hearing

The Planning Commission held a duly noticed public hearing on August 21, 2018 at 6:30 PM. After presentation by staff and public testimony the Planning Commission discussed the proposed request. During discussion, the Planning Commission asked the Applicants to explore the possibility of adjusting the easterly lot line of Parcel A (westerly of Parcel B) so that the lot line would be at a right angle with the 117th Street N. ROW. The Planning Commission did not make it a condition of approval but suggested the Applicants (Cournoyer) discuss the change with the Owners (Wegleitner) prior to the City Council's review. After discussion, the Planning Commission unanimously recommended approval of the proposed lot line rearrangement to the City Council with the before stated suggestion to adjust the easterly lot line.

Applicants Updated Survey

In response to the proposed suggestion the Applicants (Cournoyer) and the Owners (Wegleitner) agreed to revise the lot lines proposed within the rearrangement so that the easterly lot line of Parcel A is at a right angle as suggested by the Planning Commission.



The following staff report is provided for your review and consideration of the subject application. This staff report is generally as presented to the Planning Commission, but has been updated to reflect the revised easterly lot-line of Parcel A.

Project Summary

| | |
|--------------------|---|
| Owner & Applicant: | William and Judy Cournoyer |
| Owner: | Sandra Wegleitner |
| PIDs: | 0603021110003, 0603021110004 |
| Address: | 6808 117 th Street North |
| Zoning & Land Use: | A-1 |
| Request: | Lot Line Rearrangement (Minor Subdivision) to reconfigure approximately 1.10 Acres to allow for the existing driveway to be contained on Parcel A |

The Applicant is the current owner and occupant of the existing home located on PID 0603021110003 and addressed as 6808 117th Street North. The Applicants recently purchased the created 10-acre lot from Ms. Wegleitner who was granted a minor subdivision of the larger property earlier this year. At the time of the initial subdivision it was not known that the existing driveway that served the home and accessory building were not fully contained on the created lot. Now that the Applicants have purchased the property and determined this to be the case, they are seeking a lot line rearrangement to alter the lot configuration so that the driveway that serves their home is fully contained within their property. To achieve this objective, the Applicants have requested that approximately 1.10 Acres of their northern edge be reconfigured and transferred back to PID 0603021110004 (currently vacant and owned by Ms. Wegleitner) and in exchange Ms. Wegleitner will transfer an approximately 1.10 Acres of property on the southeastern edge of Parcel B that contains the Applicant's driveway to their property. The transfer and reconfiguration will not change the acreage of the resulting parcels and is an equal exchange of property between the two parcels.

Review Criteria

The City's subdivision ordinance allows for minor subdivisions and lot line adjustments as defined in Section 30-9 and 30-10. The sections of the code that relate to dimensional standards and other zoning considerations are provided for your reference:

- Secs. 12-261
- Secs. 32-184
- Secs. 32-246

Existing Site Conditions

There are two existing parcels that are the subject of this Application. Both parcels are located north of 117th Street North, Parcel A is approximately 10-Acres and Parcel B is approximately 39-Acres. Based on the Applicant's provided survey (Attachment B), the southern property line of both Parcel A and Parcel B



extends to the southerly right-of-way line of 117th Street North and includes the traveled portion of the roadway within the extents of the property. Parcel A has approximately 310-feet of frontage, and Parcel B has approximately 733-feet of frontage. Both Parcel A and Parcel B are generally regular in shape, with an exception parcel located in the southeast corner of Parcel B. There is an existing homestead on Parcel A located approximately 120-feet to the east of the westerly property line and setback approximately 110-feet from the denoted right-of-way line and is approximately 150-feet from the centerline of the traveled roadway. The existing roadway and right-of-way easement along the property’s frontage are fully within the Subject Parcel’s boundary as indicated on the survey provided in Attachment B. There is one (1) accessory building on the site with a total square footage of approximately 2,880 square feet. The existing home and accessory building are accessed by a single driveway which provides a connection to 117th Street North. The Exception parcel is approximately three (3) acres and is not part of this review or application.

Based on the attached aerial from Washington County GIS (Attachment D), it appears that approximately the southerly two-thirds of the collective Parcel A and Parcel B has been used for agricultural production and that a ditch bisects this area from east to west and extends to adjacent properties. This ditch (or stream) is identified as a wetland per the National Wetland Inventory database. Approximately the northern third of the parcel is heavily vegetated and has not been used for agricultural production. The existing homestead and accessory building are located on Parcel A, and the driveway that serves both structures travels onto Parcel B near the existing accessory building. Topographically the site slopes high to low from both the northern and southern edges which reinforces the drainage ditch/wetland area and extends to adjacent properties as a drainageway.

Comprehensive Plan Review

The adopted Comprehensive Plan sets a maximum density of 1 unit per 10 acres in the A-1 land use designation. The proposed minor subdivision/lot line rearrangement of the two Parcels does not result in any new lots being created. The minor subdivision/lot line rearrangement as proposed meets the density requirements as established in the Comprehensive Plan.

Zoning/Site Review

Dimensional Standards

The following site and zoning requirements in the A-1 district are defined as the following for lot standards and structural setbacks:

| Dimension | Standard |
|---------------------------------------|-----------------|
| Lot Area | 5 acres |
| Lot Width (public street) | 300' |
| Lot Depth | 300' |
| FY Setback – County Road (Centerline) | 150' |
| Side Yard Setback (Interior) | 20' |
| Rear Yard Setback | 50' |
| Maximum Height | 35' |



Lot Area and Lot Width

The proposed subdivision is depicted on Attachment B: Minor Subdivision. As shown the proposed subdivision would result in revised Parcel A-1 and revised Parcel B-1. following summary of each created parcel is identified on the table below:

Lot Tabulation (As Proposed):

| Parcel | Size | Frontage | Lot Width | Lot Depth |
|------------------------------|-------------|----------|-----------|-----------|
| Parcel A (06030021110003) | 10.01 Acres | 402.64' | 402.64' | 1,370' |
| Parcel B (0603021110004) | 39.11 Acres | 641.20' | 641.20' | 1,690' |

As proposed, both created lots meet the city’s dimensional standards for size, frontage, lot width and lot depth.

Setbacks

The existing homestead and accessory structures are located on proposed Parcel A, and are subject to the city’s setback requirements given the new configuration of the lots. The existing principal structure is setback approximately 110-feet from the right-of-way line of 117th Street North which is a County road (CR-7). The revised easterly line of Parcel A will result in a greater setback from the property line of both the Principal and Accessory Buildings. With the reconfiguration the home will now be setback approximately 185-feet and the accessory building will be setback approximately 117-feet from the easterly property line. ***As proposed the existing home and accessory building will meet all setback requirements.***

Access & Driveways

The existing driveway that serves the home and accessory building on Parcel A is the impetus for this application. After the previous minor subdivision was completed, Ms. Wegleitner sold the created 10-acre lot that contained the home and accessory building. At the time of the sale it was found that the minor subdivision resulted in a portion of the driveway being divided partially on Parcel A and partially on Parcel B. Since the Applicants would prefer that the driveway be fully contained on property they own, they have worked out an exchange of the property with Ms. Wegleitner which is as reflected on the attached survey (Attachment B). No new access, or altered access is proposed as part of this application.

Accessory Structures

As previously stated there is one (1) accessory structure on the site which totals approximately 2,880-square feet. The structure is located on Parcel A and is accessed by the driveway that is the subject of this application. As proposed, the lot-line rearrangement will result in the driveway being fully contained within the Applicant’s property and will ensure access to both the principal structure (home) and accessory building is protected and the existing driveway will not need to be altered or moved.

Additional Considerations



The proposed lot line rearrangement is subject to the City's standards for minor subdivision which references lot configuration standards stated within the preliminary plat requirements. The proposed rearrangement as presented to the Planning Commission resulted in an irregular lot shape which is not typically favored in the City without some justification. As a result, the Planning Commission requested the Applicants (Cournoyer) to discuss the possibility of adjusting the proposed rearrangement so that the easterly property line would be at a right angle with the 117th Street N. right-of-way with the Owner (Wegleitner). After the Planning Commission meeting the Applicants worked with the Owner to adjust the easterly lot line to create a more regular lot configuration. The revised survey depicting the revision is attached to this staff report for your review and consideration.

Other Agency Review

The subject property is located on 117th Street North which is County Road 7, and therefore would ordinarily be subject to Washington County's review and comment. However, Washington County commented on the previous subdivision in February and the proposed lot-line rearrangement does not alter access or number of lots with frontage on either Parcel A or Parcel B nor does it propose any new lots or access. Therefore, further comment from Washington County is not needed at this time. The Applicant contacted the Rice Creek Watershed District and they have indicated the proposed lot line rearrangement is not subject to their permitting process.

Requested Action

The Planning Commission recommended unanimous approval of the proposed lot line rearrangement. A draft resolution including the conditions and recommended is attached for your review and consideration.

Attachments:

Attachment A: Application

Attachment B: Resolution 2018-22

Attachment C: Minor Subdivision exhibit, revised date 9/6/2018

**CITY OF GRANT, MINNESOTA
RESOLUTION NO. 2018-22**

**RESOLUTION APPROVING A REQUEST FOR MINOR SUBDIVISION (LOT LINE
REARRANGEMENT) AT
6808 117TH STREET NORTH**

WHEREAS, William and Judy Cournoyer (“Applicant”) and Sandra Wegleitner (“Owner”) submitted an application for a Lot Line Rearrangement – Minor Subdivision of the property located at 6808 117th Street North and the adjacent approximately 40-acre parcel lying easterly (“Property”), which is legally described in Exhibit A, in the City of Grant, Minnesota; and

WHEREAS, the proposed subdivision will create two lots described as Parcel A and Parcel B on the submitted survey dated September 6, 2018; and

WHEREAS, proposed Parcel A is approximately 10.01 acres and contains an existing principal structure and one accessory structure; and

WHEREAS, proposed Parcel B is approximately 39.11 acres and is vacant; and

WHEREAS, the Planning Commission has considered the Applicant’s request at a duly noticed Public Hearing which took place on August 21, 2018; and

WHEREAS, on August 21, 2018 the Planning Commission unanimously recommended approval of the Minor Subdivision with recommendations and subject to certain conditions; and

WHEREAS, the City Council has considered the recommendation of the Planning Commission and the Applicant’s request at a regular City Council meeting which took place on October 2, 2018.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA, that it does hereby approve the request William and Judy Cournoyer and Sandra Wegleitner for a Minor Subdivision

as described in Chapter 30, based upon the following findings pursuant to Section 30-4 of the City's Subdivision Ordinance. The City Council's Findings relating to the standards are as follows:

- The lot line rearrangement (minor subdivision) and combination will not negatively affect the physical characteristics of the lots or the neighborhood.
- The proposed minor subdivision conforms to the city's comprehensive plan.
- The lot line rearrangement results in two lots Parcel A which is 10.01 acres and Parcel B which is 39.11 acres and complies with the density requirements of the guided A-1 land use designation.
- The lot line rearrangement creates Parcel A and Parcel B and both resulting lots comply with the A-1 zoning districts.
- The minor subdivision will not be detrimental to or endanger the public health, safety or general welfare of the city, its residents, or the existing neighborhood.

FURTHER BE IT RESOLVED that the following conditions of approval of the Minor Subdivision shall be met:

1. All future structures and improvements will be subject to the applicable setback rules and regulations in effect at the time of application.
2. If new improvements on Parcel A or Parcel B appear to encroach or are within proximity to the identified wetland or its buffers based on the NWI, then a wetland delineation shall be required prior the City issuing any permit for site work or a building permit.
3. Any redevelopment of Parcel A with a new, or substantially larger, principal structure may necessitate a new septic system and at such time a septic permit must be obtained from Washington County prior to the City issuing a building permit.
4. Any new access to Parcel A or Parcel B shall be subject to review and approval of Washington County.
5. The City Attorney shall review and stamp the deeds associated with the created parcels.
6. All escrow amounts shall be brought up to date and kept current.

Adopted by the Grant City Council this 2nd day of October 2018.

Jeff Huber, Mayor

State of Minnesota)
) ss.
County of Washington)

I, the undersigned, being the duly qualified and appointed Clerk of the City of Grant, Minnesota do hereby certify that I have carefully compared the foregoing resolution adopted at a meeting of the Grant City Council on _____, 2018 with the original thereof on file in my office and the same is a full, true and complete transcript thereof.

Witness my hand as such City Clerk and the corporate seal of the City of Grant, Washington County, Minnesota this ____ day of _____, 2018.

Kim Points
Clerk
City of Grant

CITY OF GRANT
WASHINGTON COUNTY, MINNESOTA

Resolution No. 2018 - 23

A RESOLUTION APPOINTING ELECTION JUDGES FOR THE
THE NOVEMBER 6th, 2018 GENERAL ELECTION

WHEREAS, a General Election will be held on November 6th, 2018;

WHEREAS, Minnesota Statute 20413.2 1, subd. 2, requires election judges for precincts in a municipality be appointed by the governing body of the municipality; and

WHEREAS, the City of Grant has one precinct; and

WHEREAS, the following State of Minnesota residents have applied to serve as election judges and meet the qualifications established by the State of Minnesota

WHEREAS, any individuals not specified below to be placed as a replacement or as additional election judges needed up to and including the day of the election shall be appointed at that time.

NOW THEREFORE BE IT RESOLVED, that the City of Grant Council, in accordance with State Law, hereby appoints the following persons as listed in Attachment A to serve as election judges for the General Election on November 6th, 2018, approves payment of an hourly wage of \$10.00; \$14.00 for Head Judges and \$12.00 Co-Head Judge during election judge training and time served on election day.

BE IT FURTHER RESOLVED, that in case an appointed judge is unable to serve, the clerk is authorized to find a substitute judge of the same political party for the judge who cannot serve.

BE IT FURTHER RESOLVED, additional judges may appointed upon completion of necessary election judge training.

Adopted by the City Council of the City of Grant, on October 2, 2018

By:

Jeff Huber, Mayor

ATTEST:

Kim Points, City Clerk

**Resolution No. 2018-23
City of Grant
Attachment A**

| Last Name | First Name |
|-------------|------------|
| MULLALEY | MAUREEN |
| SAND | MICHAEL |
| CARTER | MATTHEW |
| COLLINS | LYNN |
| CUNNINGHAM | CHRISTINE |
| FRUCI | LAURA |
| HARTE | JACALYN |
| KIEFNER | JANICE |
| LINSER | JEROME |
| SIEKMEIER | REBECCA |
| DELMORE | REBECCA |
| MEREDITH | WILLIAM |
| OCHI-WATSON | SHIRLEY |
| SUBLETT | ROSS |
| SWIFT | LYNN |
| GAGLIARDI | DANNY |
| HOLSTEN | IONA |
| RUSH | WENDY |
| SCHMID | GEOFFREY |
| SCHROEDL | JAMES |

City Council Report for August 2018

Date: August 28, 2018

To: Honorable Mayor & City Council Members

From: Jack Kramer Building & Code Enforcement Official

Zoning Enforcement:

1. Dellwood Wedding Barns 7373-120th. St. N. (Conditional Use Permit Violations).
 - a. The City received a formal complaint regarding several concerns or possible violations of the CUP issued to the property. The complaints are noted below
 1. Violation of CUP # 7 The North doors were open during a ceremony were amplified music was noted.
 2. Violation of CUP # 11 Guests were congregating on the North Side pf the barn.

I sent a letter dated August 2, 2018 regarding the violation and I also spoke with The Wedding Barn owners and advised them of the complaint. Currently no further complaints were noted.

Building Permit Activity:

Twenty-three (23) Building Permits were issued for a valuation of \$ 468,251.00

Respectfully submitted,



Jack Kramer

Building & Code Enforcement Official

Kim Points
Administrator/Clerk
City of Grant

August 19 2018

September 4 2018 Agenda Items to be place under new business.

Formal request to put items listed from the special meeting request for July 23 2018 ,that was not honored, on the August 7 2018 agenda request

Item 1 Health ,Safety and Welfare of City of Grant.
Condition of roads and maintenance of roads
Please provide certificate of insurance from all contractors and subcontractors who have provided services or have worked under contract in Grant.Please provide invoices for all contractors performing work in city of Grant

I intend to speak on the condition and safety of city roads and the cities water supply .

Please provide a copy of MS4 annual report for year 2017 to all council members for supporting documentation

Item 2 Public Participation

Please provide legal interpretation from city of Grant attorney as promised, as to who is allowed to speak and participate in city council meetings and city staff meetings.

Also verify that the items requested in the request will be honored and included in the meeting packet for September 4 2018.

This shall include all information requested from councilman Lanoux in his data request.

Make sure that the overhead projector is in working order for this meeting. I will be asking members from the public to speak on these issues.

If items requested are not placed on the agenda for the September 4 2018 meeting please give a detailed explanation who denied this request any the reason behind their actions .

Thank you

Larry Lanoux
Loren Sederstrom
City Council
City of Grant