

**City of Grant
City Council Agenda
September 3, 2013**

The regular monthly meeting of the Grant City Council will be called to order at 7:00 o'clock p.m. on Tuesday, September 3, 2013, in the Grant Town Hall, 8380 Kimbro Ave. for the purpose of conducting the business hereafter listed, and all accepted additions thereto.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF REGULAR AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
 - A. August 6, 2013 City Council Meeting Minutes
 - B. Bill List, \$42,144.27
 - C. Ready Watt Electric, Emergency Siren, \$18,966.25
5. **PUBLIC INPUT**
6. **STAFF AGENDA ITEMS**
 - A. City Engineer, Phil Olson
 1. MS4 Permit Requirements
 - B. City Planner, Jennifer Haskamp
(No action items)
 - C. City Attorney, Nick Vivian
 - i. Harmony Horse Farm
 - ii. Charter Commission Expenditures, Room Deposit and Video Technician Services
7. **NEW BUSINESS**
 - A. Civility at City Council Meetings, Council Member Lobin
 - B. Public Comment Revision, Council Member Huber
 - C. Resolution No. 2013-20, 2013 Revised Budget, City Treasurer, Sharon Schwarze
 - D. Resolution No. 2013-21, 2014 Preliminary Budget, City Treasurer, Sharon Schwarze
 - E. Resolution No. 2013-22, 2014 Preliminary Levy Certification, City Treasurer, Sharon Schwarze
 - F. Met Council Liaison Appointment, Mayor Carr
 - G. Tax Forfeited Property in Grant, City Treasurer Sharon Schwarze
8. **UNFINISHED BUSINESS**
9. **DISCUSSION ITEMS**

A. City Council Reports (any updates from Council)

B. 2013 City Council Goals

C. Staff Reports

10. COMMUNITY CALENDAR SEPTEMBER 4 THROUGH SEPTEMBER 30, 2013:

GRP Tractor Parade, Saturday, September 7, 2013, Gausthaus, 11:30 am

Mahtomedi Public Schools Board Meeting, Thursday, September 12, 2013, Mahtomedi District Education Center, 7:00 p.m.

Stillwater Public Schools Board Meeting, Thursday, September 12th and 26th, 2013, Stillwater City Hall, 7:00 p.m.

Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.

11. ADJOURNMENT

I. GUIDELINES FOR CONDUCT AT GRANT CITY MEETINGS

1. Public input (agenda item) and public comment during agenda items will be addressed as time allows and individuals must be recognized by the Meeting Chair prior to making comments.
2. Any individual addressing the Council will approach the microphone and clearly state their name and full address.
3. Comments and reading of written statements shall be limited to two (2) minutes. You are encouraged not to be repetitious of comments made by any previous speakers.
4. No personal attacks are allowed during any public input, public comment or public hearings.

II. PUBLIC INPUT –AGENDA ITEM

The City is currently utilizing the Agenda Item Request Form for Public Input.

III. PUBLIC COMMENT – DURING AGENDA ITEMS

Citizens may share their comments or concern on a specific agenda item if called upon by the City Council. This is the portion of the Council meeting that citizens may comment on an individual agenda item if called on to do so. All comments must be addressed to the Mayor and Council and name and full address must be stated clearly. If the agenda item has had a public hearing, this will not be a continuation of that hearing.

CITY OF GRANT
MINUTES

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DATE : August 6, 2013
TIME STARTED : 7:10 p.m.
TIME ENDED : 8:47 p.m.
MEMBERS PRESENT : Councilmember Bohnen, Tronrud, Huber, Lobin and Mayor Carr
MEMBERS ABSENT : None

Staff members present: City Attorney, Nick Vivian; City Planner, Jennifer Haskamp; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Points

CALL TO ORDER

Mayor Carr called the meeting to order at 7:10 p.m.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Item 10C, GRP Tractor Parade, was added under New Business.

Council Member Bohnen moved to approve the agenda, as amended. Council Member Huber seconded the motion. Motion carried unanimously.

CONSENT AGENDA

July 2, 2013 City Council Meeting Minutes	Approved
Bill List, \$71,814.26	Approved
Miller Excavating, Gravel, \$16,896.70	Approved
M.J. Raleigh Trucking, Gravel, \$28,878.44	Approved
Washington County Sheriff's Department, 1 st Half Contract, \$55,070.62	Approved
Kline Bros. Excavating, Road Maintenance, \$14,755.00	Approved

Council Member Bohnen moved to approve the Consent Agenda, as presented. Council Member Lobin seconded the motion. Motion carried unanimously.

COUNCIL VACANCY

1
2
3 **Resolution No. 2013-17, Appointment to City Council** – Mayor Carr provided the background on
4 this issue noting Mr. Scott Fogelson resigned from the City Council. This has happened before in
5 Grant and the City Council has to fill the vacancy. Appointment options include Mr. Dan Potter, Mr.
6 Dennis Kaup and Mr. David Tronrud. The regular election will start in about a year and then voters
7 will decide who is on the City Council.

8
9 Council Member Bohnen stated an application process should have been utilized for the appointment.
10

11 Council Member Huber stated this had been done before in Grant as a vacancy has occurred a number
12 of times. Folks will have the right to re-elect. Elections should prevail and he would have preferred a
13 special election to fill the seat.

14
15 **Council Member Bohnen moved to appoint Mr. Dan Potter to the City Council. Council**
16 **Member Lobin seconded the motion.**

17
18 Mayor Carr agreed Mr. Potter would be good but he is unsure about voting for him as he provided a
19 candidate.

20
21 Council Member Huber stated he respects Mr. Potter but is concerned as he decided not to run again.
22 The Council as a whole was elected to use their judgment and put someone in that reflects the
23 attitudes of the voters.

24
25 Council Member Bohnen stated he believes Mr. Potter is looking to serve the City of Grant again.
26

27 **Motion failed with Council Member Huber and Mayor Carr voting nay.**

28
29 **Council Member Lobin moved to appoint Mr. David Tronrud to the City Council. Mayor Carr**
30 **seconded the motion.**

31
32 Mayor Carr stated he has known Mr. Tronrud for a while and there was some talk about that. Grant is
33 a small community and there are currently residents and even friends of the City Council members
34 that serve the City and get paid for that, which is fine as we are a small community and everyone
35 works together.

36
37 **Motion carried with Council Member Bohnen voting nay and Council Member Huber**
38 **abstaining.**

39
40 **Mayor Carr moved to adopt Resolution No. 2013-17, appointing David Tronrud to the City**
41 **Council. Council Member Lobin seconded the motion. Motion carried with Council Member**
42 **Bohnen voting nay and Council Member Huber abstaining.**

43
44 **Oath of Office** - City Attorney Vivian administered the Oath of Office to Mr. David Tronrud.
45

1 **PUBLIC INPUT**

2 There were no public input items.

3
4 **CONCEPT PLAN REVIEW, PRIVATE ART STUDIO, 10390 118TH STREET, CAMI**
5 **MENDLIK**

6
7 Ms. Cami Mendlik came forward and provided the background noting she is looking to purchase a
8 property in Grant and have art classes on site. It is a 14 acre property and it already has a studio on
9 site.

10
11 City Planner Haskamp referred to the information provided in the packet and advised she looked for
12 similar uses. It appears a COC would be required as a CUP would be for a more intense use of the
13 property.

14
15 It was the consensus of the Council that Ms. Mendlik could move forward with a COC application
16 and include the specific sign request in that application.

17
18 **CONCEPT PLAN REVIEW, DEVELOPMENT PLAN, 6550 JASMINE AVENUE, STUART**
19 **GRUBB**

20
21 City Planner Haskamp provided the background information noting a pre-application meeting was
22 held with Mr. Grubb at the City office. There were questions about the development plan relating to
23 access, CUP requirements, number of lots, etc. She advised the plan included in the packets is
24 different than the plan reviewed during the pre-application meeting and the plan now includes phases.

25
26 City Planner Haskamp stated preliminary questions relating to the development plan include 1)
27 density requirements 2) Cul-de-sac issues that would include the recommendation to pave 3) minor
28 subdivision application would not apply as there are three lots proposed 3) CUP ordinance
29 clarification regarding the requirement of a principal structure prior to the accessory buildings and 4)
30 caretakers quarters are currently not allowed per City ordinance.

31
32 Mayor Carr stated the City prefers straighter lot lines and he is also concerned about a cul-de-sac. He
33 questioned whether or not the density had previously been used as well as easements and wetlands.

34
35 Council Member Bohnen asked for confirmation regarding lot one and lot two. He stated the house
36 being torn down would have to coincide with a barn being built. He stated the lots can be combined
37 to determine how many horses are allowed. An acre is taken off for the homestead and then one
38 horse per two grazeable acres is allowed.

39
40 Council Member Huber stated it appears there is room for a house with the proper setbacks. He also
41 asked for straighter lines and inquired about a timeline for the development.

42
43 Mayor Carr added that access to a road can be shared but shared driveways are not allowed.

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45 **STAFF AGENDA ITEMS**

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City Engineer, Phil Olson – No action items.

City Planner, Jennifer Haskamp

Resolution No. 2013-19, Rosell Minor Subdivision – City Planner Haskamp provided the background on the minor subdivision and reviewed the staff report as well as recommendation for approval based on conditions.

Mayor Carr stated he believes there is a CUP on that property for a church.

City Attorney Vivian advised if there is a CUP and it is not being used it is abandoned.

City Planner Haskamp advised if there is a CUP it is associated with the entire lot. A subdivision would invalidate the CUP.

Council Member Bohnen moved to adopt Resolution No. 2013-19, as presented. Council Member Huber seconded the motion. Motion carried unanimously.

City Attorney, Nick Vivian - No action items.

NEW BUSINESS

Resolution No. 2013-18, City of Grant Investment Policy (Initial Review) City Treasurer, Sharon Schwarze – City Treasurer Sewharze advised she is working with the City Investment Advisor on the investment policy. He requested this be delayed until next month.

Mayor Carr asked for information regarding the debt service fund relating to investments.

Council Member Huber asked for a recommendation regarding investing some of the City’s reserves.

City Treasurer Schwarze advised she will look into that and prepay penalties also. The investment policy will be on the September meeting agenda.

Council Endorsement of Craig Leiser reappointment to Brown’s Creek Watershed District, Administrator/Clerk – Mr. Craig Leiser is seeking reappointment to the Brown’s Creek Watershed District.

Mayor Carr moved to endorse Mr. Leiser for reappointment to the Brown’s Creek Watershed District. Council Member Bohnen seconded the motion. Motion carried unanimously.

GRP Tractor Parade, Bill David – Mr. Bill David came forward and stated the fourth annual Tractor Parade is being held on Saturday, September 7, one week earlier than usual. The date changed due to a conflict with Oktoberfest. He noted sign up is from 9:30 am to 11:30 am. The

1 parade will depart at Noon from the Gaushaus and circle Town Hall. Everyone is invited and
2 encouraged to attend.

3
4 **UNFINISHED BUSINESS**

5
6 **City Website Update, Mayor Carr** – A comment received is difficulty in downloading files as well
7 as having the ordinances all in one file.

8
9 **Town Hall Hand Pump** – Council Member Huber stated the well does need to be capped. The well
10 itself is very shallow and lends itself to pollution and bacteria. Bids were obtained for approval.

11
12 **Council Member Bohnen moved to accept the bid from McCollugh, as presented. Council**
13 **Member Lobin seconded the motion. Motion carried unanimously.**

14
15 **DISCUSSION ITEMS**

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17 **City Council Reports:**

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19 Council Member Bohnen advised road counts have been taken on Jasmine in relation to the Hilton
20 Trail closure if the City ends up having to go back to the state regarding repairs.

21
22 Mayor Carr stated the Charter Commission has requested cable reimbursement to record meetings and
23 a \$100 deposit for use of the Mahtomedi City Hall for meetings. He stated this will be on the
24 September agenda and requested a legal opinion regarding specific Charter expenditures, per state
25 statute.

26
27 Council Member Huber stated the dry hydrant has been repaired again. The design has been modified
28 so it should not be hit again. He advised he is working with the Cable Commission on expenditures
29 for furniture and lighting in Town Hall. Any improvements made will go to the Cable Commission
30 prior to Council approval. Newsletter articles are needed. Please submit all articles in a Word File
31 only. Articles should be geared toward the positive aspects of Grant. He requested articles be
32 submitted at the September Council meeting.

33
34 Council Member Bohnen read an email regarding brushing that causes a disturbance to wild life in
35 Grant. He stated the road corners need to get mowed as it is a safety issue.

36
37 Council Member Huber stated public safety takes precedence.

38
39 Mayor Carr stated the City can try to mow in that area more often so the wildlife does not nest there.

40
41 **2013 City Council Goals** -- Mayor Carr stated grooms men quarters have been talked about at the last
42 couple meetings. He was open to discussions to try and help horse farms and he thought it should be
43 looked at. However, he does not believe the City should move forward on this now because it would
44 have to be an allowable use for everyone that is problematic. He stated he had good intentions but
45 there were some issues and then there was an editorial in the paper about this issue.

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Council Member Bohnen stated he believes it would be a good thing for Grant to offer property owners and would like to move forward.

Council Member Lobin asked if the City knows how many people want them and would it be limited to horse farms? She also asked what would happen if people already have them and they are not up to code.

Council Member Huber stated planning dollars are involved and there is a limited benefit for a limited number of property owners.

Staff Reports – Staff updates were included in the Council packets.

City Attorney Vivian verbally updated the Council on legal activities for the month of July.

COMMUNITY CALENDAR AUGUST 7 THROUGH AUGUST 31, 2013:

Mahtomedi Public Schools Board Meeting, Thursday, August 8, 2013, Mahtomedi District Education Center, 7:00 p.m.

Stillwater Public Schools Board Meeting, Thursday, August 8th and 22nd, 2013, Stillwater City Hall, 7:00 p.m.

Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.

ADJOURN

There being no further business, Council Member Bohnen moved to adjourn at 8:47 p.m. Council Member Lobin seconded the motion. Motion carried unanimously.

These minutes were considered and approved at the regular Council Meeting September 3, 2013.

Kim Points, Administrator/Clerk

Tom Carr, Mayor

Date range: 08/12/2013 to 08/27/2013

<u>Vendor</u>	<u>Date</u>	<u>Check #</u>	<u>Total</u>	<u>Description</u>	<u>Void</u>	<u>Account #</u>	<u>Detail</u>
Payroll Period Ending 08/31/2013	08/26/2013	12170	\$3,171.64		No	100-41101-100	\$3,171.64
Croix Valley Inspector	08/26/2013	12171	\$5,999.89	Building Inspector	No	100-42004-300	\$5,999.89
Smith Appraisal Service	08/26/2013	12172	\$1,810.83	Monthly Assessment Services	No	100-41208-300	\$1,810.83
Steve Nelson	08/26/2013	12173	\$90.00	Animal Pickup/Sheriff Reid2013-25	No	100-42006-300	\$90.00
Sheriff Reid Animal Control	08/26/2013	12174	\$180.00	Animal Control/Inv2013-23/24	No	100-42006-300	\$180.00
Lyle Signs, Inc.	08/26/2013	12175	\$142.12	Sign Replacement	No	100-43110-330	\$142.12
Xcel Energy	08/26/2013	12176	\$147.22	Utilities	No	100-43004-381	\$87.32
						100-43010-381	\$11.69
						100-43117-381	\$48.21
Maroney's	08/26/2013	12177	\$185.40	Roadside Garbage	No	100-43105-384	\$185.40
CenturyLink	08/26/2013	12178	\$171.13	City Phone	No	100-41309-321	\$171.13
AirFresh Industries	08/26/2013	12179	\$133.91	PortaPot#14367	No	100-43007-210	\$133.91
Ken Ronnan	08/26/2013	12180	\$50.00	Video Services	No	100-41318-300	\$50.00
Wells Fargo Business Card	08/26/2013	12181	\$33.38	Dry Hydrant Pizza	No	100-41306-220	\$33.38
Jeff Huber	08/26/2013	12182	\$135.21	Dry Hydrant Parts	No	100-41317-220	\$135.21
Waste Management	08/26/2013	12183	\$4,347.38	Recycling	No	100-43011-384	\$4,347.38
Fred or Mary Neher	08/26/2013	12184	\$789.00	COC Escrow Refund	No	858-49310-300	\$789.00
Eckberg Lammers	08/26/2013	12185	\$4,188.94	Legal Services	No	100-41204-300	\$1,334.11
						100-41205-300	\$1,088.16
						100-41206-300	\$1,541.67
						857-49310-300	\$75.00
						859-49310-300	\$150.00
Envirotech Services	08/26/2013	12186	\$855.00	Dust Control	No	100-43107-210	\$855.00
Kline Bros Excavating	08/26/2013	12187	\$3,061.25	Road Maintenance	No	100-43101-300	\$2,846.25
						100-43108-300	\$215.00
Mike Perron	08/26/2013	12188	\$899.85	Brushing/Sales Use Tax	No	100-43114-300	\$899.85
Petty Cash	08/26/2013	12189	\$200.00	Election Expenses	No	100-41310-210	\$100.00

<u>Vendor</u>	<u>Date</u>	<u>Check#</u>	<u>Total</u>	<u>Description</u>	<u>Void</u>	<u>Account#</u>	<u>Detail</u>
Sprint	08/26/2013	12190	\$33.00	City Cell Phone	No	100-41313-210	\$100.00
Ready Watt	08/26/2013	12191	\$18,966.25	Siren/Installation	No	100-43116-321	\$33.00
David's Consulting	08/26/2013	12192	\$5,281.26	Roadside Services/Tax	No	100-42007-300	\$18,966.25
WSB & Associates	08/26/2013	12193	\$3,909.50	Engineering	No	100-43115-300	\$5,281.26
PERA	08/26/2013	12194	\$584.95	PERA	No	100-41203-300	\$2,109.75
IRS	08/26/2013	EFT39	\$1,045.41	Payroll Taxes June	No	100-43128-300	\$1,690.75
Swanson Haskamp Consulting	08/27/2013	12195	\$1,870.00	Planning	No	809-49310-300	\$109.00
Beissel Window & Siding	08/27/2013	12196	\$2,292.00	Town Hall Windows	No	100-41102-120	\$270.81
Jerome Linser	08/27/2013	12197	\$536.00	Escrow Refund	No	100-41113-100	\$314.14
						100-41103-100	\$331.48
						100-41107-100	\$382.45
						100-41110-100	\$268.65
						100-41112-100	\$62.83
						100-41209-300	\$865.00
						100-41210-300	\$407.00
						860-49310-300	\$92.00
						861-49310-300	\$92.00
						862-49310-300	\$414.00
						100-43002-300	\$2,292.00
						862-49310-810	\$536.00

Total For Selected Checks

\$61,110.52

\$61,110.52

Ready Watt ELECTRIC

21269 Jarvis Street NW
 Nowthen, MN 55330
 Phone (763) 241-4944
 Fax (763) 241-5245
 www.readywattelectric.com
 rschiller@readywattelectric.com

Invoice

Date	Invoice #
8/22/2013	97603

Bill To
City of Grant Po Box 577 Willernie MN 55090 Attention: Tina Lobin

P.O. No.	Terms	Due Date	Project
	Net 30	9/21/2013	13-422 New Siren Install

Description	Amount
<p>Supplied and installed 130bd DC Siren, antenna, battery control box on 55' class 2 wood pole.</p> <p>If there are any additional questions please call me. Bob Schiller 612-282-4840 Over 40 years of Civil Defense Siren experience, installation, maintenance, and consulting.</p> <p><i>7445 Heats Avenue</i></p>	18,966.25

Thank you for your business, Bob Schiller 612-282-4840

Total \$18,966.25



Memorandum

To: *Honorable Mayor and City Council, City of Grant
Kim Points, Administrator, City of Grant*

From: *Phil Olson, PE, City Engineer
WSB & Associates, Inc.*

Date: *August 26, 2013*

Re: *MS4 Permit Application*

The 2006 Municipal Separate Storm Sewer System (MS4) permit expired on May 31, 2011 and was reissued by the Minnesota Pollution Control Agency (MPCA) on August 1, 2013. The MPCA is requesting that Grant submit their Part II application for permit reauthorization by December 30, 2013. The reissued permit includes new requirements (through revisions to the existing SWPPP), which must be implemented after receiving permit coverage (anticipated in early 2015). Please see the attached memo outlining the work needed for the MS4 Part II application for permit reauthorization. WSB is requesting authorization to complete this work on an hourly basis at a cost not to exceed \$8,500.

Concurrent with the new permit application and MPCA review, Grant is required by the MPCA to maintain their existing MS4 permit. Since the city may not actually receive permit coverage until early 2015, the city should also plan to budget for costs associated with reapplication of their existing MS4 permit. WSB is requesting authorization to complete this work on an hourly basis at a cost not to exceed \$1,400.

Following approval of the new permit by the MPCA, Grant will be required to complete additional tasks to implement the permit. WSB can assist with these items but until the tasks are defined by the MPCA, we are unable to provide a scope for the work. For budgeting purposes, this additional work could be required in 2014.

Action: Authorize WSB to complete the MS4 Part II application for permit reauthorization and authorize WSB to maintain the existing MS4 permit.



August 26, 2013

Ms. Kim Points
City of Grant
P.O. Box 577
Willernie, MN 55090

Re: Request for Authorization to Complete MS4 Application for Reauthorization

Dear Ms. Points:

This letter is a scope of work for the preparation, review and submittal of the City of Grant's Municipal Separate Storm Sewer System (MS4) Application for Reauthorization. The updated permit became effective on August 1, 2013 and the City will need to submit their Part II application for permit reauthorization by **December 30, 2013**. As you may recall, Part I was submitted by the City to the MPCA prior to the 2006 MS4 permit expiration of May 31, 2011. The August 1, 2013 MS4 permit and additional MS4 information can be found on the following MPCA website:

<http://www.pca.state.mn.us/index.php/water/water-types-and-programs/stormwater/municipal-stormwater/municipal-separate-storm-sewer-systems-ms4.html#permit>.

Please be advised that Tasks 1-3 of this scope (as detailed below) does not include work that will need to be included as part of implementation of the revised Stormwater Pollution Prevention Plan (SWPPP).

Task 1: Existing MS4 Program Assessment (October 2013)

As part of this task, WSB will schedule one meeting with the City Clerk to gather all necessary information about the existing programs, and to identify any deficiencies that exist between the expired 2006 MS4 permit and the new 2013 MS4 permit. This assessment will include previously collected information and any new information pertaining to:

- Interviews with the City Clerk to review MS4 responsibilities.
- Historical MS4 records, such as annual reports, MPCA audits and correspondence
- Reviews of existing Best Management Practices (BMPs), Comprehensive Water Resource Management Plans (CWRMP), Well Head Protection Plans (WHPP), Ordinances, TMDLs, storm sewer system mapping and inspection reports, and Watershed Requirements (if any)
- Facilities inspections, including any NPDES Industrial Permit related documents

The results from the above investigations will be used to develop information that can be used to assist in the completion of an Application for Reauthorization (SWPPP Document).

Task 2: Develop Application for Reauthorization (November-December 2013)

The information gathered during the program assessment will be used to complete the application for reauthorization (SWPPP Document) to receive permit coverage. This SWPPP Document becomes a program assessment report and can be used by the City to identify deficiencies with their program according to the new MS4 general permit requirements.

Task 3: Draft SWPPP & Implementation Schedule (2014)

The information gathered from Task 1 & 2 will be used to develop a draft summary of the major SWPPP components for the five year permit cycle (2013-2018). This spreadsheet will include a unique identifier, BMP description, measurable goals, and a timeline for completing each SWPPP activity. This document will also include a draft organizational chart to identify the responsible City staff for each SWPPP activity. This draft implementation schedule can be used by City staff for future planning of SWPPP related budgets, staff, and resources that will be needed to meet the MS4 permit requirements.

This proposal outlines the work needed to complete the tasks associated with the preparation, review and submittal of the City of Grant's MS4 Application for Reauthorization. WSB proposes to complete Tasks 1-3, billed hourly and at a cost not to exceed \$8,500.

Future Task: Final SWPPP & Implementation Schedule (To Be Determined)

Please be advised that specific SWPPP tasks and corresponding implementation schedules will be drafted in early 2014, but not finalized until after MS4 permit coverage is extended to the City of Grant. The City of Grant should not formally implement new SWPPP components until after permit coverage is received by the Minnesota Pollution Control Agency, however, the City must continue to operate and annually report under the requirements of the expired 2006 MS4 permit. The following timeline summarizes the anticipated final implementation of the revised SWPPP for the City of Grant:

December 30, 2013

Part II. Application for Reauthorization due to MPCA (Tasks 1-3)

January 29, 2014 (or earlier)

End of 30-day MPCA review for determining a complete application

Within 150 Days of a complete Application (May 29, 2014 or earlier)

MPCA public notices complete application for 30-days, responds to comments received, revise SWPPP tasks/implementation schedule (if applicable), MPCA extends MS4 permit coverage to the City.

Within 12 months of receiving permit coverage (May 29, 2015 or earlier)

Implement Final SWPPP Revisions and Implementation Schedule. The additional tasks associated with implementing the final SWPPP components are unknown at this time, therefore WSB will prepare separate work plans for these SWPPP items as requested by the City after permit coverage is received.

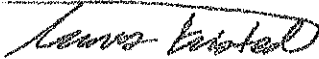
This letter represents our complete understanding of the MS4 regulatory program and the proposed scope of services. If you are in agreement with the scope of services and proposed fee, please sign in the appropriate space below and return one copy to us.

Ms. Kim Points
August 26, 2013
Page 3

We appreciate the opportunity to share this proposal with you, and look forward to working with the City of Grant to bring your MS4 Program into compliance. If you have any questions about this proposal, please contact me at 763-287-7169 or tfristed@wsbeng.com.

Sincerely,

WSB & Associates, Inc.



Travis Fristed
Environmental Scientist

ACCEPTED BY: CITY OF GRANT

Name: _____

Signature/Date: _____

**CITY OF GRANT, MINNESOTA
RESOLUTION NO. 2013-20**

RESOLUTION ADOPTING REVISED CITY BUDGET FOR 2013

WHEREAS, the City of Grant established a final certification of the City of Grant's levy at its December 4, 2013 meeting; and

WHEREAS, the City of Grant is not required to and will not hold public hearings for the 2013 revised budget; and

WHEREAS, the City of Grant has experienced unusual circumstances that affected the roads and several other budget items; and

WHEREAS, the City Council for the City of Grant wishes to establish its revised 2013 budget which does not need to be certified to the Washington County Auditor/Treasurer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA, as follows:

BE IT RESOLVED, that the City Council of the City of Grant, Washington County, Minnesota hereby adopts a revised City budget for 2013 in the amount of \$1,228,187. The motion for adopting the foregoing resolution was acted upon by motion and seconded, and upon a vote being taken thereon, the following voted via voice:

Mayor Tom Carr
Council Member Bohnen
Council Member Tronrud
Council Member Huber
Council Member Lobin

Whereupon, said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Clerk, passed by the City Council, City of Grant, Washington County, Minnesota, on this 3rd day of September, 2013.

Thomas Carr, Mayor

Kim Points, Administrator/Clerk

**CITY OF GRANT, MINNESOTA
RESOLUTION NO. 2013-21**

RESOLUTION ADOPTING PRELIMINARY CITY BUDGET FOR 2014

WHEREAS, the City of Grant established a preliminary certification of the City of Grant's levy at its September 3rd, 2013 meeting; and

WHEREAS, the City of Grant is not required to and will not hold public hearings for the 2014 preliminary budget; and

WHEREAS, the City Council for the City of Grant wishes to establish its preliminary 2014 budget which must be certified to the Washington County Auditor/Treasurer by September 15, 2013;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA, as follows:

BE IT RESOLVED, that the City Council of the City of Grant, Washington County, Minnesota hereby adopts a preliminary City budget for 2014 in the amount of \$1,250,568.

The motion for adopting the foregoing resolution was acted upon by motion and seconded, and upon a vote being taken thereon, the following voted via voice:

Mayor Tom Carr
Council Member Bohnen
Council Member Tronrud
Council Member Huber
Council Member Lobin

Whereupon, said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Clerk, passed by the City Council, City of Grant, Washington County, Minnesota, on this 3rd day of September, 2013.

Thomas Carr, Mayor

Kim Points, Administrator/Clerk

**CITY OF GRANT, MINNESOTA
RESOLUTION NO. 2013-22**

**RESOLUTION ESTABLISHING THE PRELIMINARY LEVY CERTIFICATION FOR
THE CITY'S GENERAL FUND AT \$994,202**

WHEREAS, the State of Minnesota requires the City to adopt a proposed, preliminary levy certification for its General Fund; and

WHEREAS, the City Council is required to adopt its 2014 Preliminary Levy Certification on or before September 15, 2013; and

WHEREAS, the City Council of the City of Grant wishes to comply with State law in this area;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA, as follows:

Establish the 2014 General Fund Preliminary Levy's certification at \$994,202.

The motion for adopting the foregoing resolution was acted upon by motion and seconded, and upon a vote being taken thereon, the following voted via voice:

Mayor Tom Carr
Council Member Bohnen
Council Member Tronrud
Council Member Huber
Council Member Lobin

Whereupon, said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Clerk, passed by the City Council, City of Grant, Washington County, Minnesota, on this 3rd day of September, 2013.

Thomas Carr, Mayor

Attest:

Kim Points, Administrator/Clerk

11:37 AM
07/19/13
Accrual Basis

City of Grant
2014 Preliminary budget
8/6/13

	2011 Actual	2012 Actual	7/30/13 YTD	2013 Budget	\$ Over Budget	Revised 2013 Budget	Proposed 2014 Budget	Percent of 2013 Budget
Income								
301-000 · TAXES								
301-100 · General Tax Levy	868,759	915,620	488,969	931,015	-442,046	931,015	958,945	103.0%
303-100 · Franchise Tax - Cable	14,054	15,198	15,004	16,000	-996	15,000	15,000	93.8%
303-150 · Cable salary reimbursement	2,124	1,079	770	2,000	-1,230	2,000	2,000	100.0%
303-200 · Franchise Tax - Utilities	55,262	55,133	27,746	55,260	-27,514	55,260	55,260	100.0%
334-400 · Non Levy Mobile Home	55	64	0	50	-50	50	50	100.0%
Total 301-000 · TAXES	940,253.94	987,093.39	532,489	1,004,325	-471,836	1,003,325	1,031,255	102.7%
304-001 · LICENSES AND PERMITS								
304-000 · Liquor Licenses	13,600	11,200	11,200	11,200	0	11,200	11,200	100.0%
305-000 · Other Licenses/Permits/Fees	1,760	879	1,289	2,000	-711	2,000	2,000	100.0%
305-500 · Utility Permits	825	395	373	500	-127	500	500	100.0%
306-000 · Permits-Building	65,453	91,611	41,557	50,000	-8,443	50,000	50,000	100.0%
306-010 · Permits-Heating	4,335	4,915	1,955	5,000	-3,045	5,000	5,000	100.0%
306-020 · Permits-Plumbing	1,540	2,286	1,020	1,000	20	1,000	1,000	100.0%
306-045 · Permits - Variance			0	800	-800	800	800	100.0%
306-046 · Permits-CUP	1,600	1,200	0	800	-800	800	800	100.0%
306-050 · Certificate of Compliance	150	0	200	0	200	0	0	
306-053 · Pre-Application Mtg Fee			400					
306-055 · Grading Permit	5,650	311	0	900	-900	900	900	100.0%
307-000 · Subdivision-Adm Fee	800	800	2,000	600	1,400	600	600	100.0%
Total 304-001 · LICENSES AND PERMITS	95,713	113,598	59,994	72,800	-12,806	72,800	72,800	100.0%
334-000 · INTERGOVERNMENTAL REVENUE								
334-201 · Ag Preserve	0	53						
334-300 · Fiscal Disparity-City	31,450	29,882	24,631	34,230	-9,599	34,230	35,257	103.0%
334-700 · Recycling Grant Washington Cty	7,962	7,962	7,962	8,000	-38	8,000	8,000	100.0%
Total 334-000 · INTERGOVERNMENTAL REVENUE	39,412	37,897	32,593	42,230	-9,637	42,230	43,257	102.4%
389-000 · MISCELLANEOUS								
334-600 · Assessment Searches	20	60	120	120	0	120	120	100.0%
361-000 · Fines and Fees-County	15,334	12,713	7,849	15,000	-7,151	10,000	10,000	66.7%
361-100 · Penalties	135	2,405	1,484	0	1,484	0	0	
388-000 · Lease Revenue-Tower	21,129	22,217	646	21,750	-21,104	21,750	21,750	100.0%
389-150 · Other	16,757	774	85	0	85	0	0	

11:37 AM
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Accrual Basis

City of Grant
2014 Preliminary budget
8/6/13

	2011 Actual	2012 Actual	7/30/13 YTD	2013 Budget	\$ Over Budget	Revised 2013 Budget	Proposed 2014 Budget	Percent of 2013 Budget
389-300 · Refunds and Reimbursements	18,000	2,217	105	1,000	-895	1,000	1,000	100.0%
389-400 · Misc Income-Roads	60,000	5,000	3,405	0	3,405	3,405	5,000	
390-000 · Interest Income	806	469	734	1,000	-266	1,000	1,500	150.0%
Total 389-000 · MISCELLANEOUS	132,180	45,854	14,428	38,870	-24,442	37,275	39,370	101.3%
390-001 · DEBT SERVICES								
301-700 · Special Assessments Levy	31,298	21,765	10,175	20,400	-10,225	20,400	20,400	100.0%
Total 390-001 · DEBT SERVICES	31,298	21,765	10,175	20,400	-10,225	20,400	20,400	100.0%
Total Income	1,238,857	1,206,207	649,679	1,178,625	-528,946	1,176,030	1,207,082	102.4%
Expense								
400-000 · GENERAL GOVERNMENT								
401-001 · Mayor and Council								
401-000 · Mayor Salary	2,900	2,900	0	2,900	-2,900	2,900	2,900	100.0%
401-010 · Mayor-City PERA	174	174	0	377	-377	377	377	100.0%
401-020 · Mayor-City FICA/Medicare	222	222	0	222	-222	222	222	100.0%
401-200 · Election Salary (judges)	0	3,117	0	2,000	-2,000	0	3,500	175.0%
403-000 · Council Salaries	9,660	9,660	1,208	9,660	-8,452	9,660	9,660	100.0%
403-001 · Council Meeting Per Diem	1,000	475	75	1,000	-925	1,000	1,000	100.0%
403-010 · Council-City PERA	739	739	0	672	-672	672	672	100.0%
403-020 · Council-City FICA/Medicare	0	74	0	784	-784	784	784	100.0%
403-030 · Council Mileage	0	0	0	250	-250	250	250	100.0%
408-100 · Election Expense	0	1504	470	470	0	470	1,500	319.1%
Total 401-001 · Mayor and Council	14695	18864	1,753	18,335	-16,582	16,335	20,865	113.8%
402-001 · Finance								
402-000 · City Clerk Salary	46142	45928	30,331	47,586	-17,255	52,000	53,560	112.6%
402-010 · Clerk-PERA	3262	3386	2,199	5,802	-3,603	3,770	3,883	66.9%
402-020 · Clerk-FICA/Medicare	4089	3644	2,320	5,691	-3,371	3,978	4,097	72.0%
402-040 · Clerk Miscellaneous Expense	290	0	0	200	-200	200	206	103.0%
405-010 · Accounting Services	0	0	0	500	-500	500	500	100.0%
409-000 · Treasurer	4000	4000	0	4,000	-4,000	4,000	4,000	100.0%
Total 402-001 · Finance	57,783	56,958	34,850	63,779	-28,929	64,448	66,246	103.9%
405-001 · Consultants								

11:37 AM
07/19/13
Accrual Basis

City of Grant
2014 Preliminary budget
8/6/13

	2011 Actual	2012 Actual	7/30/13 YTD	2013 Budget	\$ Over Budget	Revised	Proposed	Percent of
						2013 Budget	2014 Budget	2013 Budget
405-000 · Audit Fees	17718	11500	9,175	11,500	-2,325	11,500	11,500	100.0%
406-000 · Engineering Fees-General	24094	9511	7,529	22,000	-14,471	22,000	22,000	100.0%
407-100 · Legal Fees - General	18586	19377	14,533	25,000	-10,467	25,000	25,000	100.0%
407-150 · Legal Fees - Complaints	11457	5748	5,295	9,000	-3,705	9,000	9,000	100.0%
407-300 · Legal Fees - Criminal	25090	19442	16,975	18,500	-1,525	26,500	18,500	100.0%
407-500 · Other Consultant Costs	79	0	0	1,000	-1,000	1,000	1,000	100.0%
413-100 · Assessor	10865	23541	13,938	23,000	-9,062	23,000	23,600	102.6%
Total 405-001 · Consultants	107888	89118	67,445	110,000	-42,555	118,000	110,600	100.5%
406-001 · Other Services & Charges								
406-010 · Dry Hydrants	393	0	72	250	-178	250	250	100.0%
408-000 · Insurance	3705	8520	5,542	9,000	-3,458	9,000	9,000	100.0%
410-120 · Dues	3758	3922	40	4,000	-3,960	4,000	4,000	100.0%
410-125 · Workshops	1215	295	110	1,000	-890	1,000	1,000	100.0%
410-200 · Assessment Expense	24256	225	0	255	-255	255	255	100.0%
410-290 · Miscellaneous Expense	-11322	280	218	200	18	200	200	100.0%
410-300 · Newsletter Costs	2129	0	1,202	2,500	-1,298	2,500	2,500	100.0%
410-301 · Publishing Costs	114	37	736	2,000	-1,264	2,000	2,000	100.0%
410-400 · Telephone	2192	2381	1,120	2,000	-880	2,000	2,000	100.0%
410-411 · Postage	1497	1188	100	500	-400	500	500	100.0%
410-412 · Post Office Box Rental	1911	1804	106	100	6	100	100	100.0%
410-420 · Web Site Costs	300	400	2,588	1,000	1,588	1,000	1,000	100.0%
410-500 · Office Supplies	100	100	448	1,000	-552	1,000	1,000	100.0%
410-501 · Office Equipment								
470-999 · Capital Outlay Gen Gov't.	20234	0	0	0	0	0	0	
410-501 · Office Equipment - Other	1624	0	0	0	0	0	0	
410-510 · Bank Fees	581	92	123	100	23	100	100	100.0%
410-600 · Rental City Office	5545	2786	2,728	6,514	-3,786	6,514	6,514	100.0%
411-100 · Equipment Repair	0	1194	0	500	-500	500	500	100.0%
Charter Commission Expense						1,500	1,500	
450-000 · Bad Debt Allowance	8413							
Total 406-001 · Other Services & Charges	58,231	23,224	15,133	30,919	-15,786	32,419	32,419	104.9%
Total 400-000 · GENERAL GOVERNMENT	238,597	188,164	119,181	223,033	-103,852	231,202	230,130	103.2%
413-000 · PUBLIC SAFETY								

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Accrual Basis

City of Grant
2014 Preliminary budget
8/6/13

	2011 Actual	2012 Actual	7/30/13 YTD	2013 Budget	\$ Over Budget	Revised 2013 Budget	Proposed 2014 Budget	Percent of 2013 Budget
413-200 · Zoning Administrator/Planner	20617	10940	6,454	20,000	-13,546	20,000	20,000	100.0%
413-205 · Zoning Admin Pre-App Meeting			400					
417-000 · Police Services	103359	108947	55,393	108,592	-53,199	108,592	115,954	106.8%
417-100 · Siren Warning System	0	19836	2,428	20,000	-17,572	20,000	20,000	100.0%
418-100 · Fire Services - Mahtomedi	111610	114958	59,204	118,036	-58,832	118,036	121,577	103.0%
418-200 · Fire Services - Stillwater	93400	89792	46,243	92,486	-46,243	92,486	95,261	103.0%
419-100 · Building Inspector	59239	51243	36,622	37,500	-878	37,500	37,500	100.0%
419-400 · Surcharge Building Permit	2280	3880	1,416	2,325	-909	2,325	5,000	215.1%
420-000 · Animal Control	1225	1200	2,207	1,000	1,207	2,000	1,500	150.0%
Total 413-000 · PUBLIC SAFETY	391730	400796	210,367	399,939	-189,572	400,939	416,792	104.2%
414-000 · PUBLIC WORKS								
414-001 · City Hall								
414-100 · City Hall Supplies	750	631	651	750	-99	750	750	100.0%
414-200 · City Hall Repairs	2268	989	2,374	1,000	1,374	16,000	9,000	900.0%
414-300 · Utilities - 8380 Kimbro Avenue	1394	1309	1,503	1,400	103	1,400	1,400	100.0%
414-400 · City Hall Yardman	1322	1198	1,237	1,500	-263	1,500	1,500	100.0%
490-000 · Real Estate Taxes City	2282	2428	2,570	2,428	142	2,428	2,428	100.0%
Total 414-001 · City Hall	8016	6554	8,335	7,078	1,257	22,078	15,078	213.0%
414-002 · Other Services and Charges								
414-401 · Park Upkeep Expense	1935	1477	692	1,500	-808	1,500	1,500	100.0%
430-225 · Porto Pot Expense	2041	1920	995	1,700	-705	1,700	1,700	100.0%
430-226 · Well House-7175 - 101st St. No.	643	308	583	500	83	500	500	100.0%
431-380 · Street Lighting	786	720	410	800	-390	800	800	100.0%
432-300 · Recycling	51890	52151	26,084	52,000	-25,916	52,000	52,000	100.0%
480-000 · Cable Costs	1843	1468	565	2,000	-1,435	2,000	2,000	100.0%
Total 414-002 · Other Services and Charges	59138	58044	29,329	58,500	-29,171	58,500	58,500	100.0%
414-003 · Roads								
501-300 · Grader Contractor	34544	48591	32,865	50,000	-17,135	50,000	50,000	100.0%
503-020 · Mower Maintenance	440	0	0	400	-400	400	400	100.0%
505-000 · Engineering Fees	10253	1993	1,627	6,400	-4,773	6,400	6,400	100.0%
510-500 · Road Supplies	443	202	217	500	-283	500	500	100.0%
510-600 · Garbage Removal-Roads	1067	1451	38	2,000	-1,962	2,000	2,000	100.0%
510-700 · Gravel Costs-Roads	59599	49598	45,775	50,000	-4,225	50,000	55,000	110.0%

11:37 AM
 07/19/13
 Accrual Basis

City of Grant
 2014 Preliminary budget
 8/6/13

	2011 Actual	2012 Actual	7/30/13 YTD	2013 Budget	\$ Over Budget	Revised 2013 Budget	Proposed 2014 Budget	Percent of 2013 Budget
510-701 · Gravel Reclaiming	0	2423	0	2,400	-2,400	2,400	2,400	100.0%
510-702 · Ditch Repair	0	35345	6,513	18,000	-11,487	18,000	18,000	100.0%
510-721 · Magnesium Chloride	39513	39399	28,511	45,000	-16,489	48,400	53,000	117.8%
510-722 · Road Shouldering	10781	5319	2,253	10,000	-7,747	10,000	10,000	100.0%
510-723 · Road Potholes & Asphalt Repair	54026	53673	62,056	50,000	12,056	97,000	67,000	134.0%
510-724 · Sign Replacement	2598	16003	1,125	10,000	-8,875	10,000	10,000	100.0%
510-725 · Culverts	12778	11829	0	15,000	-15,000	15,000	15,000	100.0%
510-728 · Seal Coating & Crack Filling	24193	51205	0	60,000	-60,000	0	60,000	100.0%
510-730 · Snow & Ice Removal-Roads	69179	52392	82,522	100,000	-17,478	100,000	105,000	105.0%
510-740 · Brushing-Roads	15340	26529	4,349	27,000	-22,651	27,000	27,000	100.0%
510-741 · Mowing-Roads	3168	5327	0	6,000	-6,000	6,000	6,000	100.0%
510-745 · Road Expenses-Other	3029	500	261	500	-239	500	500	100.0%
510-750 · Street Lights-Irish/Jamaica Ave	0	1068	0	0	0	0	0	
510-760 · Traffic Signal-9000 Dellwood	162	0	0	0	0	0	0	
Total 414-003 · Roads	341113	402845	268,112	453,200	-185,088	443,600	488,200	107.7%
414-004 · Street Projects								
510-770 · Special Road Projects	0	63032	4,674	20,000	-15,326	55,000	25,000	125.0%
Total 414-004 · Street Projects	0	63032	4,674	20,000	-15,326	55,000	25,000	125.0%
Total 414-000 · PUBLIC WORKS	408,267	530,475	310,450	538,778	-228,328	579,178	586,778	108.9%

11:37 AM
07/19/13
Accrual Basis

City of Grant
2014 Preliminary budget
8/6/13

	2011 Actual	2012 Actual	7/30/13 YTD	2013 Budget	\$ Over Budget	Revised 2013 Budget	Proposed 2014 Budget	Percent of 2013 Budget
470-001 · DEBT SERVICES EXPENSE								
470-002 · Bond Interest-Irish Ave.	885	133						
470-005 · Bond Interest - Jasmine Avenue	5,689	5,118	0	4,516	-4,516	4,516	3,884	86.0%
470-603 · Bond Principal-Irish Avenue	10,000	11,774						
470-606 · Bond Principal - Jasmine Avenue	11,179	11,751	8,434	12,352	-3,918	12,352	12,984	105.1%
Total 470-001 · DEBT SERVICES EXPENSE	27,753	28,775	8,434	16,868	-8,434	16,868	16,868	100.0%
Total Expense	1,066,347	1,148,210	648,432	1,178,618	-530,186	1,228,187	1,250,568	106.1%
Net Income	172,509	57,997	1,247	7	1,240	-52,157	-43,486	
General Reserves		1,113,031				1,060,874	1,017,388	
% of General Fund Expenses		99.43%				87.58%	82.47%	

MS4 Budget item included in Engineering?

2013 Revised Budget

Windows	15,000
Prosecutions (Appeal of Conviction)	8,000
Roads	34,600
Potholing	
Justin Trail	
Irish Ave	
Jocelyn Lane	
69th	
Less Seal Coating \$60,000	
Note that Magnesium Cl increase is offset by Roads Misc. Income	-3,405
Miscellaneous Changes	-2,038
	<u>-52,157</u>



**Property Records and
Taxpayer Services**

Jennifer Wagenius
Director

Steve Gransee
Taxpayer Services Division Manager

August 22, 2013

Grant City Hall
City Clerk
P.O. Box 577
Willernie, MN 55090

Re: Tax Forfeited Parcels

City Clerk:

Enclosed is a classification listing of non-conservation land located in your city. The parcels described in the listing forfeited to the State of Minnesota for non-payment of property taxes. I will be requesting the County Board to classify the parcels as non-conservation at a September meeting.

As required under M.S. 282.01, we request that the City review and either approve the parcel(s) for public auction or auction to adjacent owners or request a conveyance to your city for an authorized public use or public purpose. We request a letter listing the parcel(s) approved for sale or to withhold from sale. If requesting a conveyance, contact us for specifics on required forms and other information.

Your request(s) will be contingent upon the Department of Natural Resources' approval of the classification and sale. Please keep in mind that the previous owner may still be allowed to repurchase their forfeited property at anytime during this period.

Special assessments that were levied before the forfeiture do not need to be certified to this office. They were canceled at forfeiture and will be paid from the sale price, if adequate funds are available. If the sale price is not high enough to fully pay the unpaid taxes and special assessments, some or all of the special assessments levied prior to forfeiture may be reassessed by the city. Special assessments that are levied after the forfeiture should be certified to this office. They will be added to the appraised value and paid from the sale price.

Please be advised that if the City Council fails to respond within sixty (60) days of the date of this letter, the classification and sale will be deemed to be approved by the city.

If you have any questions, please feel free to contact me by calling 651-430-8272 or by email at steve.gransee@co.washington.mn.us

Sincerely,

Steve Gransee
Taxpayer Services Division Manager

Enc. Parcels Forfeited Listing

2013 Expiration of Redemption List-Washington County

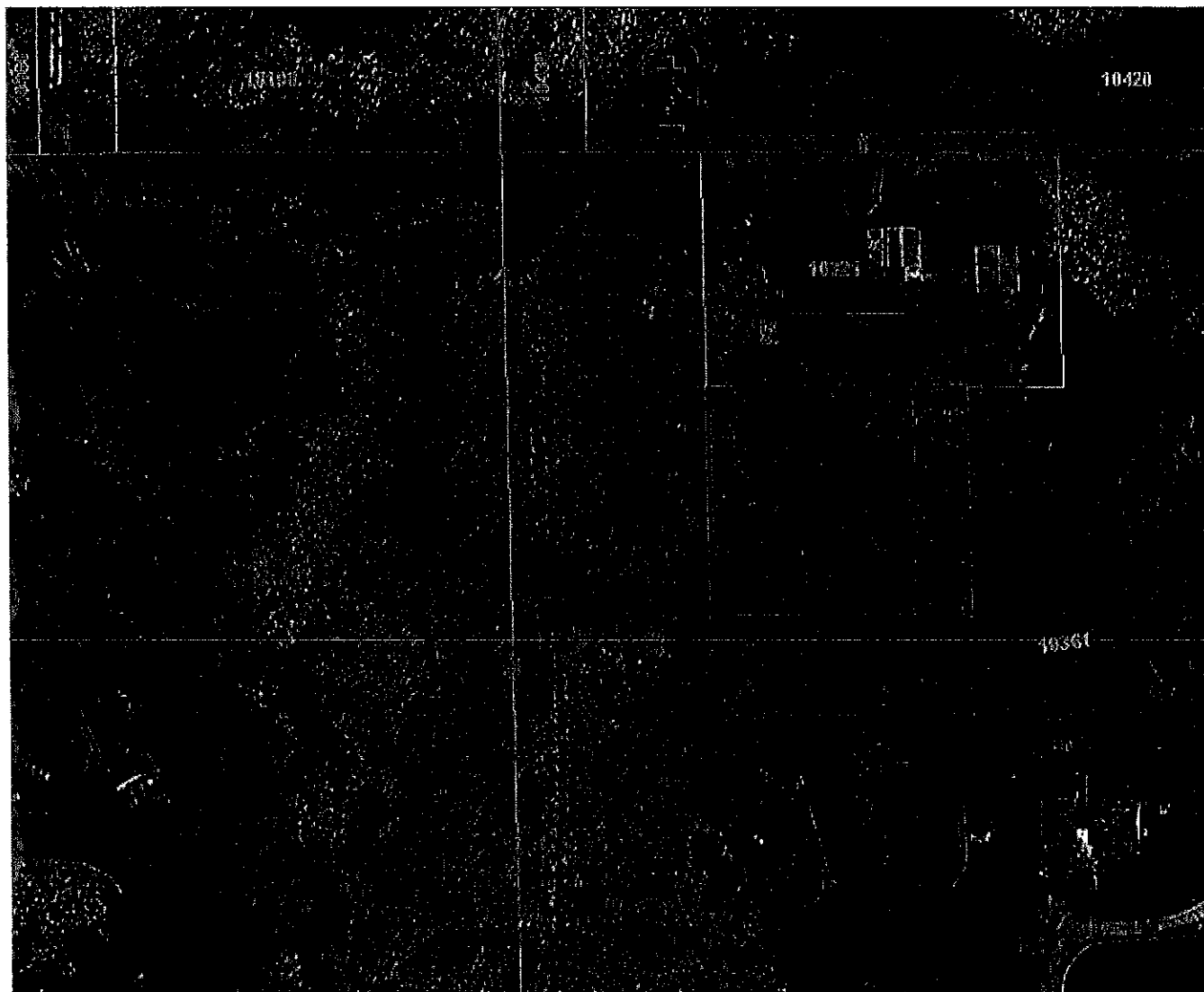
ParcelId	UseCode	AY 2013 Level 2 Values				EMVTotal	TotalAmtDue	GoodThruDate	CurrOwnerName	City/Town
		Hstd	EMVLand	EMVImp						
11.030.21.21.0004	140 Res V Land	N	8,100	0	8,100	\$550.16	4/30/2013	HOFFOSS JASON E & MAI	CITY OF GRANT	

1 parcels remaining unpaid as of 7/19/2013



Property Viewer

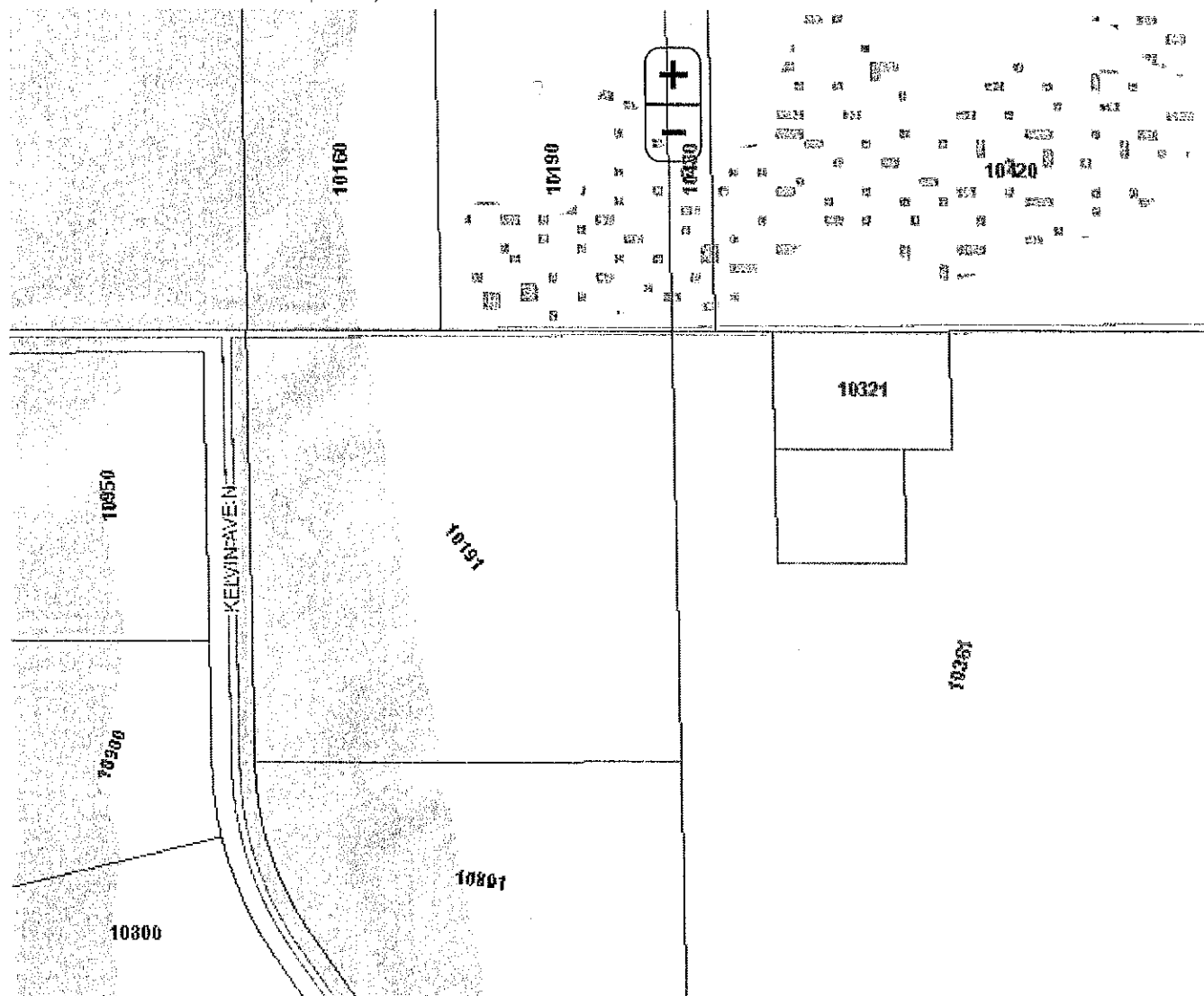
[Sign in](#)





[Sign in](#)

Property Viewer



CITY of GRANT

P.O. BOX 577
WILLERNIE, MN 55090
(651) 426-3383

September 3, 2013

Mr. Steve Gransee
Taxpayer Services Division Manager
Government Center
14949 62nd Street North P.O. Box 6
Stillwater, MN 55082-0006

Re: Tax Forfeited Parcels

Mr. Gransee:

The City of Grant approves the parcel 11.030.21.21.0004, forfeited to the State of Minnesota, for sale at auction or auction to adjacent owners. We do not request a conveyance to City of Grant.

Sincerely,

Kim Points
Administrator Clerk

City Council Report for August 2013

To: Honorable Mayor & City Council Members

From: Jack Kramer Building & Code Enforcement Official

Zoning Enforcement:

1. No new zoning violations noted.

Building Permit Activity:

1. (23) Building Permits were issued with a total valuation of \$ 1,582,132.00.

Respectfully submitted,



Jack Kramer

Building & Code Enforcement Official

Grant Master Form		Name	Project Address	Date Issued	Valuation:	City Fee:	75% Plan CK Fe	Surcharge	Paid
Permit	Permit Type								

2013-104	Deck for Pool	Beirsdorf	7059 Jamaica Ave. N.	7/19/2013	\$ 4,500.00	\$ 111.25	\$ 83.43	\$ -	\$ 2.25
2013-105	Windows	Hall	9020-60th. St. N.	7/19/2013	\$ 2,078.00	\$ 83.25	\$ 62.43	\$ -	\$ 1.03
2013-106	Windows	Renewal	11525 Lansing Ave. N.	7/20/2013	\$ 8,352.00	\$ 167.25	\$ 125.43	\$ -	\$ 4.17
2013-107	HVAC Permit	Flare Heat	8380 Dellwood Rd. N.	7/24/2013	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00
2013-108	Siding/Window	Scholl	10650 Ideal Ave. N.	7/24/2013	\$ 20,000.00	\$ 321.25	\$ 240.93	\$ -	\$ 10.00
2013-109	Re-Roof	Shepperd	9850 Hidden Glade ave	7/26/2013	\$ 105,000.00	\$ 1,061.00	\$ 810.75	\$ -	\$ 52.50
2013-110	HVAC Permit	Weaver	9051 Lansing Ave.	7/26/2013	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00
2013-111	HVAC Permit	Vanderiet	9293 Keswick	7/27/2013	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00
2013-112	Re-Roof	Tebben	6300 Jasmine Ave. N.	7/29/2013	\$ 12,900.00	\$ 223.25	\$ 167.43	\$ -	\$ 6.45
2013-113	Re-Roof	Norton	10320 Jody Ave>	7/29/2013	\$ 20,000.00	\$ 311.25	\$ 233.43	\$ -	\$ 10.00
2013-114	Pole Bldg.	Black	10361- 110th. St.	7/31/2013	\$ 42,000.00	\$ 563.45	\$ 422.58	\$ 366.24	\$ 21.00
2013-115	Garage	Linzer	10317 Jody Ave.	7/31/2013	\$ 18,000.00	\$ 293.25	\$ 219.93	\$ 190.61	\$ 9.00
2013-116	Porch	Bolton	10591-88th. St. N.	8/1/2013	\$ 45,000.00	\$ 593.75	\$ 445.31	\$ 385.93	\$ 22.50
2013-117	Cell Micro Dis	Sprint	11900 manning ave. N.	8/2/2013	\$ 4,000.00	\$ 97.25	\$ 72.93	\$ 63.21	\$ 2.00
2013-118	House & Gara	Schulte	9645 Keswick Ave. N.	8/2/2013	\$ 806,802.00	\$ 4,692.00	\$ 3,519.00	\$ 3,049.80	\$ 403.40
2013-119	Deck/Front Er	Gruber	10190 -101st. St. N.	8/5/2013	\$ 30,000.00	\$ 442.25	\$ 331.68	\$ 287.46	\$ 15.00
2013-120	Re-Roof-Gara	New Image	8730 Jamaica Ave. N.	8/6/2103	\$ 4,500.00	\$ 111.25	\$ 83.43	\$ -	\$ 2.25
2013-121	Accessory Bid	Shepard	9850 Hidden Glade ave	8/6/2013	\$ 360,000.00	\$ 2,449.75	\$ 1,837.31	\$ 1,592.33	\$ 180.00
2013-122	Porch / Deck	Kubitschek	10690 Inwood Ave. N.	8/6/2013	\$ 18,000.00	\$ 293.25	\$ 219.93	\$ 190.61	\$ 9.00
2013-123	Gazebo & De	Smith	11920 July Ave. N.,	8/8/2013	\$ 9,800.00	\$ 181.25	\$ 135.93	\$ 117.81	\$ 4.90
2013-124	Window Repla	Neeser	7256 Keats Ave. N.	8/13/2013	\$ 1,200.00	\$ 69.25	\$ 51.93	\$ -	\$ 1.00
2013-125	Remodeling	Bolton	10591-88th. St. N.	8/14/2013	\$ 70,000.00	\$ 783.75	\$ 587.81	\$ 509.43	\$ 35.00
2013-126	HVAC Permit	Propp	9933 Jamaica Ave. N.	8/16/2013	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00

Monthly total
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 \$ 9,891.60 \$ 6,753.43 \$ 811.45

MEMORANDUM

To: <u>Mayor and Grant City Council</u>	Date: <u>August 27, 2013</u>
CC: <u>Kim Points, City Clerk</u> <u>Nick Vivian, City Attorney</u>	RE: <u>Staff Report</u>
From: <u>Jennifer Haskamp, City Planner</u>	

Staff Report

Grubb – Major Subdivision, Pending Application

At the August Council meeting Mr. Grubb was in attendance to present a concept plan for review of a potential major subdivision. Since the meeting, Mr. Grubb has been communicating with staff regarding the process for moving forward and specifically with questions regarding the requirements of the wetland delineation. The Applicant is interested in beginning the process for subdivision this year, and the wetland delineation will be one of the first items necessary to complete particularly considering that we are entering the fall and the growing season is limited. Staff will keep council informed as the process progresses, but anticipates that an application will likely be made within the month.

Pre-Application Meetings

On August 20th staff met with Mr. Johnson to review the process for a lot line rearrangement and potential minor subdivision. Mr. Johnson, who was acting on behalf of the land owner, was interested in knowing the process, requirements and density allotments for property generally located south of 75th St. N., and east of Ideal.

Other

- Over the past couple of weeks staff has been working with the Building Inspector, Administrator and City Attorney regarding a sign request for interior signage at a business, ultimately the signage was allowed to be installed based upon the ordinance requirements.
- There has been one COC issued in the past month. The request was made for an accessory structure to be constructed in front of the existing home, after review of the application; staff issued the permit with conditions including the necessity to obtain a building permit for construction of the structure.