



**City Council Meeting
Tuesday, May 5, 2026
8380 Kimbro Ave
6:30p.m.**

The regular monthly meeting of the Grant City Council will be called to order at 6:30 p.m. on Tuesday, May 5, 2026, in a teleconference format and in person at Town Hall for the purpose of conducting the business hereafter listed, and all accepted additions thereto. Council members may participate in the meeting remotely via interactive technology.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. PUBLIC INPUT

Citizen Comments – Individuals may address the City Council about any item during the Public Input portion of the agenda. The Mayor will recognize speakers to come to the podium. Speakers will state their name and address and limit their remarks to two (2) minutes with five (5) speakers maximum. Generally, the City Council will not take any official action on items discussed at this time but may refer to staff for follow-up or be placed on a future agenda.

5. CONSENT AGENDA

- A. April 2026 Bill List, \$261,519.62**
- B. April 7, 2026 City Council Meeting Minutes**
- C. April 15, 2026 Special City Council Meeting Minutes**
- D. Approve Resolution No 2026-14 Accepting Donation from Kevin Helmer**
- E. Award Quote for Calcium Chloride**
- F. Approve Resolution No. 2026-18 Approving Quote for the 2026 Pavement Management Project**
- G. Approve Certificate of Plat Correction for Elliot's Crossing 1st Addition**

6. REGULAR AGENDA

- A. Consideration of Resolution No. 2026-15, Elliot's Crossing 2nd Addition Final Plat-City Planner Haskamp**
- B. Consideration of Resolution No. 2026-16, A Resolution Proclaiming May 30, 2026 Gasthaus Bavarian Hunter Day in the City of Grant-Interim City Administrator Handt**
- C. Consideration of the 2027 Budget Calendar-Interim City Administrator Handt**
- D. Consideration of Resolution No. 2026-17, Resolution Authorizing Authority of the Personnel Committee and Discussion of City Administrator Next Steps-City Attorney Johnson**

7. DISCUSSION ITEMS (no action taken)

- A. Staff Updates (updates from Staff, no action taken)**
- B. City Council Reports/Future Agenda Items (no action taken)**

8. CLOSED SESSION

*Pursuant to the holding in *Prior Lake American v. Mader*, there is no land use decision before the Council at this time, instead the sole purpose for this closed session is to discuss the allegations made by Mark McGrath's attorney in what he identifies as his "fifth and final complaint". Therefore, balancing the policies served by the attorney-client privilege and the open meeting law, absolute confidentiality is needed in this case because there is no application of any kind before the Council that may be served by the open meeting law. The City shall hold a closed session in accordance with Minn. Stat. Sec.13.D.05, subd. 3(b) as permitted by attorney-client privilege.*

9. ADJOURNMENT

Join Zoom Webinar

<https://us06web.zoom.us/j/81627707936?pwd=zM92G1JcqxEqERMbHJObHdZPNwedQg.pFbMT3PV2b3ws1Cq>

Webinar ID: 816 2770 7936

Passcode: 104968

Fund Name: All Funds

Date Range: 04/02/2026 To 04/29/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
04/28/2026	Payroll Period Ending 04/24/2026	17007	April Payroll	N	Clerk Salary	100-41101-100-	\$ 5,286.98
	Total For Check	17007					\$ 5,286.98
04/28/2026	Payroll Period Ending 04/24/2026	17008	April Payroll	N	Clerk Salary	100-41101-100-	\$ 1,100.57
	Total For Check	17008					\$ 1,100.57
04/28/2026	A.R.C Paving	17009	Inv#523/524/525/526/527/528/ 534/535	N	Pothole Repairs	100-43109-220-	\$ 11,685.00
		17009				100-43109-220-	\$ 10,080.00
		17009				100-43109-220-	\$ 2,932.50
		17009				100-43109-220-	\$ 9,832.00
		17009				100-43109-220-	\$ 8,035.00
		17009				100-43109-220-	\$ 3,520.00
		17009				100-43109-220-	\$ 1,642.00
		17009				100-43109-220-	\$ 7,659.00
	Total For Check	17009					\$ 55,385.50
04/28/2026	Catalyst	17010	Spring Newsletter	N	City Newsletter	100-41307-210-	\$ 1,813.11
	Total For Check	17010					\$ 1,813.11
04/28/2026	CenturyLink	17011	City Phone	N	City Office Telephone	100-41309-321-	\$ 180.71
	Total For Check	17011					\$ 180.71
04/28/2026	CliftonLarsonAllen	17012	2025 Audit Billing - Invoice L261159614	N	Audit Fees	100-41201-300-	\$ 24,496.50
	Total For Check	17012					\$ 24,496.50
04/28/2026	Croix Valley Inspector	17013	Building Inspector-permits from 2024-2025	N	Building Inspection	100-42004-300-	\$ 46,867.18
	Total For Check	17013					\$ 46,867.18
04/28/2026	Department of Labor & Industry	17014	1st Quarter Building Surcharge payment	N	Building Permit Surcharge	100-42005-210-	\$ 1,480.21
	Total For Check	17014					\$ 1,480.21
04/28/2026	Eckberg Lammers	17015	Legal Services-March2026	N	Legal Fees - General	100-41204-304-	\$ 4,035.00
		17015			Legal Fees - Prosecutions	100-41206-304-	\$ 2,731.75
		17015			Escrow	100-49320-304-1049	\$ 501.30
	Total For Check	17015					\$ 7,268.05

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04/28/2026	KEJ Enterprises	17016	Roads Supervisor-April 2026	N	Roads Supervisor	100-43014-300-	\$ 15,025.00
	Total For Check	17016					\$ 15,025.00
04/28/2026	Ken Ronnan	17017	Video Tech Services -April 2026	N	Cable Costs	100-41212-100-	\$ 150.00
	Total For Check	17017					\$ 150.00
04/28/2026	LRS	17018	Town Hall Portable-April	N	Town Hall Porta Pot	100-43007-210-	\$ 134.00
	Total For Check	17018					\$ 134.00
04/28/2026	City of Mahtomedi	17019	2nd Quarter Fire Contract	N	Fire - Mahtomedi	100-42002-300-	\$ 49,183.50
	Total For Check	17019					\$ 49,183.50
04/28/2026	Pauszek Inc.	17020	April Assessor Billing	N	Assessing	100-41550-300-	\$ 2,400.00
	Total For Check	17020					\$ 2,400.00
04/28/2026	Washington Conservation District	17021	Shared Water Resource Ed Porgram-1st Qtr	N	MS4	100-43118-300-	\$ 234.00
	Total For Check	17021					\$ 234.00
04/28/2026	Washington County Public Works	17022	Jan-Mar 2026 Traffic Signal	N	Street Lights	100-43117-210-	\$ 85.66
	Total For Check	17022					\$ 85.66
04/28/2026	Washington County Property Records	17023	Pay 2026 Special Asmt Billing	N	Assessing	100-41550-300-	\$ 370.00
	Total For Check	17023					\$ 370.00
04/28/2026	Waste Management	17024	Recycling -April 2026	N	Recycling	100-43011-384-	\$ 8,282.82
	Total For Check	17024					\$ 8,282.82
04/28/2026	Woodchuck	17025	Remove Pile of Brush Dumped on Keats, Invoice 6570	N	Road Brushing	100-43114-220-	\$ 400.00
	Total For Check	17025					\$ 400.00
04/28/2026	Washington County Public Works	17026	Salt and Sand Inc 235511	N	Snow & Ice Removal	100-43113-210-	\$ 928.04
	Total For Check	17026					\$ 928.04
04/28/2026	Maroney's	17027	Trash Pickup	N	Road Garbage Removal	100-43105-384-	\$ 76.00
	Total For Check	17027					\$ 76.00
04/28/2026	Kline Bros Excavating	17028	Road Grading April Inv #71, Forestry Mulcher April Inv #72	N	Grader Contractor	100-43101-400-	\$ 9,360.00
		17028			Road Brushing	100-43114-400-	\$ 12,348.75

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		Total For Check	17028				\$ 21,708.75
04/28/2026	SHC, LLC	17029	Planning Services - Inv 1577-1586	N	City Planner	100-41209-300-	\$ 4,933.75
		17029				100-41209-300-	\$ 500.00
		17029			Escrow	100-49320-300-1008	\$ 398.25
		17029				100-49320-300-1014	\$ 989.75
		17029				100-49320-300-1025	\$ 442.50
		17029				100-49320-300-1053	\$ 354.00
		17029				100-49320-300-1055	\$ 442.50
		17029				100-49320-300-1056	\$ 623.75
		17029				100-49320-300-1057	\$ 483.00
		17029				100-49320-300-1058	\$ 217.50
		Total For Check	17029				\$ 9,385.00
04/28/2026	LHB	17030	Engineering-2027 Street Improvement Project	N	Road Engineering Fees	100-43102-300-	\$ 1,373.00
		Total For Check	17030				\$ 1,373.00
04/28/2026	Robert Keldsen	17031	Refund Escrow from COC application-10484 Kismet Ave	N	Escrow	100-49320-810-1056	\$ 276.25
		Total For Check	17031				\$ 276.25
04/28/2026	Adobe	EFT327	April Subscription-Auto Pay	N	Office Supplies	100-41313-200-	\$ 52.00
		Total For Check	EFT327				\$ 52.00
04/28/2026	TMobile	EFT328	City Cell Phone-Auto Pay	N	Road Expenses - Other	100-43116-210-	\$ 18.31
		Total For Check	EFT328				\$ 18.31
04/28/2026	Xcel Energy	EFT329	Street Lights - Town Hall - Well House-Pole Barn - Auto	N	Town Hall Electricity	100-43004-381-	\$ 160.98
		EFT329			Well House Electricity	100-43010-381-	\$ 143.00
		EFT329			Pole Barn Electricity	100-43020-381-	\$ 70.46
		EFT329			Street Lights	100-43117-381-	\$ 63.62
		Total For Check	EFT329				\$ 438.06
04/28/2026	Comcast	EFT330	Town Hall Wifi-Auto	N	Town Hall Supplies	100-43001-210-	\$ 190.24
		Total For Check	EFT330				\$ 190.24
04/28/2026	League of MN Cities Insurance Trust	EFT331	Workman's Comp-FRCC	N	Insurance	100-41302-360-	\$ 118.00
		Total For Check	EFT331				\$ 118.00

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<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
04/28/2026	Minnesota Department of Revenue	EFT332	April Payroll Tax Deposit-Auto	N	State withholding	100-41106-100-	\$ 421.71
	Total For Check	EFT332					\$ 421.71
04/28/2026	IRS	EFT333	April Payroll-EFT	N	Clerk FICA/Medicare	100-41103-100-	\$ 864.83
		EFT333			Clerk Medicare	100-41105-100-	\$ 700.91
		EFT333			Federal Withholding	100-41107-100-	\$ 931.17
		EFT333			Social Security Expens	100-41109-100-	\$ 163.92
	Total For Check	EFT333					\$ 2,660.83
04/28/2026	PERA	EFT334	PERA -April-EFT	N	Clerk PERA	100-41102-120-	\$ 750.00
		EFT334			Clerk PERA Withholding	100-41108-100-	\$ 650.00
	Total For Check	EFT334					\$ 1,400.00
04/28/2026	Minnesota State Retirement System	EFT335	MNDP-Voya- April Payroll Contribution-EFT	N	Admin Def. Income Withholding	100-41114-125-	\$ 2,000.00
	Total For Check	EFT335					\$ 2,000.00
04/28/2026	Bluehost	FRCC 4-13-26	New Temp Website Hosting-FRCC 4-13-26	N	Web Site Costs	100-41312-210-	\$ 251.64
	Total For Check	FRCC 4-13-26					\$ 251.64
04/28/2026	USPS	FRCC 4-7-26	Stamps-FRCC 4-7-26	N	Postage	100-41318-200-	\$ 78.00
	Total For Check	FRCC 4-7-26					\$ 78.00
Total For Selected Checks							\$ 261,519.62

CITY OF GRANT
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DATE : : April 7, 2026
TIME STARTED : 6:31 p.m.
TIME ENDED : 8:23 p.m.
MEMBERS' PRESENT : Councilmember Cornett,
Cremona, Anderson and Mayor Giefer. Council
Member Rog
MEMBERS ABSENT : None

Staff members present: City Engineer, Brad Reifsteck and Interim Administrator Clerk, Kristina Handt.

CALL TO ORDER

The meeting was called to order at 6:31 p.m. by Mayor Giefer.

PUBLIC INPUT

Kevin Helmer, 10235 Jamaca Ave N asked for council permission to plant native trees and shrubs in Bass Lake Park.

PLEDGE OF ALLEGIANCE

APPROVAL OF REGULAR AGENDA

Council Member Rog moved to approve the agenda, as presented. Council Member Cremona seconded the motion. Motion carried 5-0.

CONSENT AGENDA

- A. March 2026 Bill List, \$174,813.33
- B. March 3, 2026 City Council Meeting Minutes
- C. March 13, 2026 City Council Special Meeting Minutes
- D. March 30, 2026 City Council Special Meeting Minutes
- E. Approve 2026 Washington County Recycling Contract
- F. Approve Washington County SHIP Active Living Grant Agreement

Council Member Cornett moved to approve the consent agenda, as presented. Council Member Rog seconded the motion. Motion carried 5-0.

STAFF AGENDA ITEMS

City Engineer, Brad Reifsteck

PUBLIC HEARING: Consideration of Resolution Certifying Special Assessments for the 2026 Street Improvement Project-Resolution No. 2026-11

1
2 City Engineer Reifsteck presented a review of the background information on the 2026 Street
3 Improvement Project that includes 66th Street North and Great Oak Trail North. Reifsteck also
4 updated project costs and assessments, street-level cost breakdowns and assessment terms. He
5 provided answers to residents' previous questions about the city contribution, soft costs, the bid
6 process, and culverts.

7
8 **Motion by Council Member Cremona, seconded by Council Member Rog to open the public**
9 **hearing. Motion approved 5-0.**

10
11 Scott Sinclair, 11765 Great Oak Trail, commented on history of road, the taxes paid for the road over
12 the last 28 years, soft costs being ridiculous, and the impact of the increased taxes when assessment
13 and interest are added to current city taxes . Asked council to consider alternative bid obtained by
14 residents to save each of them \$3,800.

15
16 Matt Stonehouse, 11052 66th St N, thanked Brad for a good process. Commented on the need to make
17 sure the road is crowned properly as the lack of proper drainage is what led to some road issues in the
18 past.

19
20 Bob Tillges, 11942 Great Oak Trail, presented a bid he obtained from another company that wasn't
21 submitted through the city's public bid process. Expressed concern about the two roads being bid
22 together and the breakdown between the two roads.

23
24 Arlys Kath, 11947 Great Oak Trail N, asked why the other bidder that the neighborhood got was not
25 allowed to bid and can it be considered?

26
27 Interim Administrator Handt read written submissions from Jeff and Sue Lund, 11076 66th St N
28 expressing full support for the project and Bob and Mary Michels, 11055 66th St N expressing how
29 much the road project is needed.

30
31 **Motion by Council Member Anderson, seconded by Council Member Cremona to close the**
32 **public hearing. Motion approved 5-0.**

33
34 **Motion by Council Member Anderson, seconded by Council Member Cornett to approve**
35 **Resolution No. 2026-11. Motion approved 5-0.**

36
37 **Consideration of Resolution Accepting Bids and Awarding a Construction Contract for the**
38 **2026 Street Improvement Project-Resolution No. 2026-12**

39
40 City Engineer Reifsteck commented that the low bidder was Winberg Companies LLC in the amount
41 of \$228,404.34.

42
43 **Motion by Council Member Cornett, seconded by Council Member Rog to approve Resolution**
44 **No. 2026-12. Motion approved 5-0.**

45
46 **NEW BUSINESS**

1 **Consideration of Resolution to Accept Donation of Website Design and Authorize Work on**
2 **Behalf of City-Resolution No. 2026-13**

3 Interim Administrator Handt provided background information about the city's plans to meet ADA
4 requirements for the website effective April 2027 and the proposal from Celia Wirth to volunteer to
5 build a new city website including maintaining the current content, and training someone to maintain
6 it. Information was presented on other websites Wirth had designed and what peer communities
7 used. A resolution was available for the Council to formally accept the donation of services from
8 Wirth.

9
10 **Motion by Council Member Rog, seconded by Council Member Cremona to approve**
11 **Resolution No. 2026-13. Motion approved 5-0.**

12
13 **Consideration of Amendments to City of Grant Rules of Procedure**

14 Interim Administrator Handt presented the proposed redlines to the City of Grant Rules of Procedure,
15 mostly discussed at the last meeting with the addition of some spelling and formatting corrections and
16 the deletion of performance reviews for consultants.

17
18 Mayor Giefer presented alternative language for Section 2 D. Public Input as follows:

19 **Proposed Alternative – Public Input Policy (with Recording Notice)**

20
21 Residents may speak to the City Council about any item during the Public Input portion of the
22 meeting. The Mayor will recognize speakers; signing in does not guarantee time at the podium.
23 Speakers must state and write their name and address, and are limited to two minutes. Up to five
24 speakers will be heard.

25
26 Public Input is recorded as part of the official meeting record. Residents who prefer not to be
27 recorded may contact the Mayor or Council members directly by phone or email instead of speaking
28 during the meeting.

29
30 The Council generally will not take action on items raised during Public Input. Items may be referred
31 to staff for follow-up, placed on a future agenda, or handled directly by the Administrator/Clerk if no
32 Council action is required.

33
34 When a public hearing is required by law, the Mayor will invite members of the public to the podium
35 to provide comments when that agenda item is under consideration.

36
37 Giefer explained the proposed changes would add a recording notice and a privacy option for
38 residents, fixes unclear wording in the current version, uses clear, more concise language throughout,
39 keeps all existing rules, retains the public hearing statement in a more polished form, and improves
40 readability and professionalism.

41
42 Council Member Anderson asked if there was a reason Public Input was after Consent Agenda.
43 Residents may want to address council about something on the consent agenda and then it would be
44 too late. Interim Administrator said there wasn't a reason she had likely just followed an example
45 from another city but made sense to move it.

1 **Motion by Council Member Cremona, seconded by Council Member Anderson to approve**
2 **revising the City of Grant Rules of Procedures as proposed with swapping the consent agenda**
3 **and public input order and including the proposed alternative provided for Section 2. D.**
4 **Public Input. Roll Call- Cornett-Nay, Rog-Aye, Cremona-Aye, Anderson-Aye, Giefer-Aye.**
5 **Approved 4-1.**

6
7 **Consideration of Unaudited 1st Quarter 2026 Financial Report**

8 Interim Administrator Handt presented the unaudited 1st quarter financial report, explaining the city's
9 use of two different financial software systems and the challenges but the goal to go to one by 2027.
10 She also covered the revenue and expense highlights year to date.

11
12 **Motion by Council Member Anderson, seconded by Council Member Cremona to accept the 1st**
13 **Quarter Financial Report. Approved 5-0.**

14
15 **UNFINISHED BUSINESS**

16 None

17 **DISCUSSION ITEMS (no action taken)**

18 **Staff Updates (updates from Staff, no action taken)**

19 City Engineer Reifsteck presented his memo for discussion purposes only regarding the schedule and
20 benefit area alternatives for the 2027 Street Improvement Project. Discussion added clarification of
21 work session before June council meeting to review draft feasibility study and include a greater city
22 contribution perhaps up to 30%.

23 Interim Administrator Handt provided an update on code enforcement issues from the building
24 official's report. NO further review of the Wood Chuck Tree Service complaint is underway as the
25 property owner as submitted a site plan for the log wall. Additional materials have been submitted for
26 the CUP application for the Buddhist temple and that is being reviewed for completeness by the city
27 planner. Handt also shared the spring newsletter has been submitted to the printer and should be in
28 mailboxes next week. She reminded folks of the spring clean up event on May 2nd and the new fees.

29 **City Council Reports/Future Agenda Items (no action taken)**

30 Mayor Giefer asked about the request from public comment to allow tree planting at Bass Lake Park.
31 Council directed staff to bring a resolution to accept the Helmer donation to a future meeting.

32 Council member Cornett asked about setting a date and time for a special council meeting. A special
33 council meeting to discuss the contract for the city administrator will Wednesday, April 15th at
34 9:30am.

35 Council Member Rog asked if the City Attorney had provided information on Gasthaus's 60th
36 Anniversary for the newsletter. Handt responded she didn't get any information and the newsletter
37 was already at the printers. Rog said he would send information to Handt for the future.

38
39 **COMMUNITY CALENDAR MARCH 4 THROUGH MARCH 31, 2026:**

40 **Council Member Cornett read the following calendar announcements:**

41 **Mahtomedi Public Schools Board Meeting, Monday April 27th Mahtomedi District Education**
42 **Center, 7:00 p.m.**

1 **Stillwater Public Schools Board Meeting, Tuesday, April 21st Oak Park Learning Center, 5:30**
2 **p.m.**
3 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

4
5 **ADJOURNMENT**

6 **Council Member Cremona moved to adjourn at 8:23 p.m. Council Member Cornett seconded**
7 **the motion. Motion carried 5-0.**

8 These minutes were considered and approved at the regular Council Meeting on May 5, 2026.
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14 _____
15 Kristina Handt, Interim Administrator/Clerk

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14 _____
15 Jeff Giefer, Mayor

DRAFT

CITY OF GRANT
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DATE : : April 15, 2026
TIME STARTED : 9:30 a.m.
TIME ENDED : 10:31 a.m.
MEMBERS' PRESENT : Councilmember Cornett,
Cremona, Anderson and Mayor Giefer.
MEMBERS ABSENT : Councilmember Rog arrived at 9:50 a.m.

Staff members present: City Attorney Amanda Johnson

CALL TO ORDER

The Mayor called the meeting to order at 9:30 a.m.

Council discussion and approval of contract terms for City Administrator.

Motion by Councilmember Cornett to approve the proposed contract with the terms as presented as Council's final, best offer. Second by Councilmember Cremona. Motion approved 5-0.

Council follow-up discussion to add provision clarifying healthcare coverage.

Motion by Councilmember Cornett to add provision to proposed contract. Second by Councilmember Cremona. Motion approved 5-0.

ADJOURNMENT

Motion by Councilmember Cornett, second by council member Cremona to adjourn meeting. Motion passed 5-0 meeting adjourned at 10:31.m.

These minutes were considered and approved at the regular Council Meeting on May 5, 2026.

Kristina Handt, Interim City Administrator/Clerk Jeff Giefer, Mayor



STAFF REPORT

DATE: May 5, 2026

Consent

TO: Mayor and City Council

FROM: Kristina Handt, Interim City Administrator

AGENDA ITEM: Donation of Native Trees and Plantings and Authorizing Work on Behalf of City

BACKGROUND:

Mr. Kevin Helmer reached out to the city prior to the April meeting to inquire about planting trees and shrubs at Bass Lake Park to provide some privacy between his property and those enjoying the trail at the park. He also appeared at the April 7, 2026, Council meeting and spoke under public comment. He explained he would like to plant on city property as it was not under water in 2021 during times of high-water levels on the lake like portions of his property were.

ISSUE BEFORE COUNCIL:

Should Council approve a resolution to accept the donation of native plantings from Mr. Kevin Helmer?

PROPOSAL:

After consultation with the Browns Creek Watershed District and Washington Conservation District, Mr. Helmer has obtained a list of native trees and shrubs to plant along the northwest area of Bass Lake Park across from his home. He is proposing to hand plant an area approximately 30 feet by 150 feet as depicted in the Helmer Screening Concept Plan to provide a visible barrier between those enjoying the trails at Bass Lake Park and his home. Mr. Helmer would purchase the plantings himself, plant them and maintain them at no cost to the city.

A resolution is attached to allow the city to accept the donation as required by state statute.

FISCAL IMPACT:

None. As noted in the resolution the city will not be responsible for maintenance or replacement of the plantings. The estimated project cost is \$2,725.80 and Mr. Helmer plans to apply for a \$500 grant from Brown's Creek Watershed District.

OPTIONS:

- 1) Approve Resolution 2026-14: Resolution Accepting A Donation of Native Tree and Shrub Plantings at Bass Lake Park and Authorizing Work on Behalf of the City
- 2) Amend and then Approve Resolution 2026-14: Resolution Accepting A Donation of Native Tree and Shrub Plantings at Bass Lake Park and Authorizing Work on Behalf of the City
- 3) Do not Approve Resolution 2026-14: Resolution Accepting A Donation of Native Tree and Shrub Plantings at Bass Lake Park and Authorizing Work on Behalf of the City

RECOMMENDATION:

If removed from the Consent Agenda:

“Motion to approve Resolution 2026-14: Resolution Accepting A Donation of Native Tree and Shrub Plantings at Bass Lake Park and Authorizing Work on Behalf of the City .”

ATTACHMENTS:

- Resolution 2026-14: Resolution Accepting A Donation of Native Tree and Shrub Plantings at Bass Lake Park and Authorizing Work on Behalf of the City
- Helmer Screening Concept Plan

**CITY OF GRANT, MINNESOTA
RESOLUTION NO. 2026-14**

**RESOLUTION ACCEPTING A DONATION OF NATIVE TREE AND SHRUB
PLANTINGS AT BASS LAKE PARK
AND AUTHORIZING WORK ON BEHALF OF THE CITY**

WHEREAS, Minnesota Statutes Section 465.03 provides that donations to the City be accepted by resolution of the City Council; and

WHEREAS, Mr. Kevin Helmer, has offered to donate native trees, shrubs and materials valued at \$2,725.80 to plant an area approximately 30 feet by 150 feet near the northwest shoreline of Bass Lake Park, a City owned public park (PID 10.030.21.33.0002) as depicted in the Helmer screening concept plan ; and

WHEREAS, Mr. Helmer is further donating his time, knowledge and skills to hand plant and maintain said native trees and shrubs (“Donation of Services”); and

WHEREAS, the City of Grant will have no obligation to maintain or replace the trees or shrubs; and

WHEREAS, all such donations noted above will be contributed to the city for the benefit of its citizens, as required by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered; and

WHEREAS, Mr. Helmer shall not be an employee, subcontractor or agent of the City while providing the Donation of Services.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA that it does hereby accept the donation of native trees and shrubs and the Donation of Services from Mr. Kevin Helmer with gratitude.

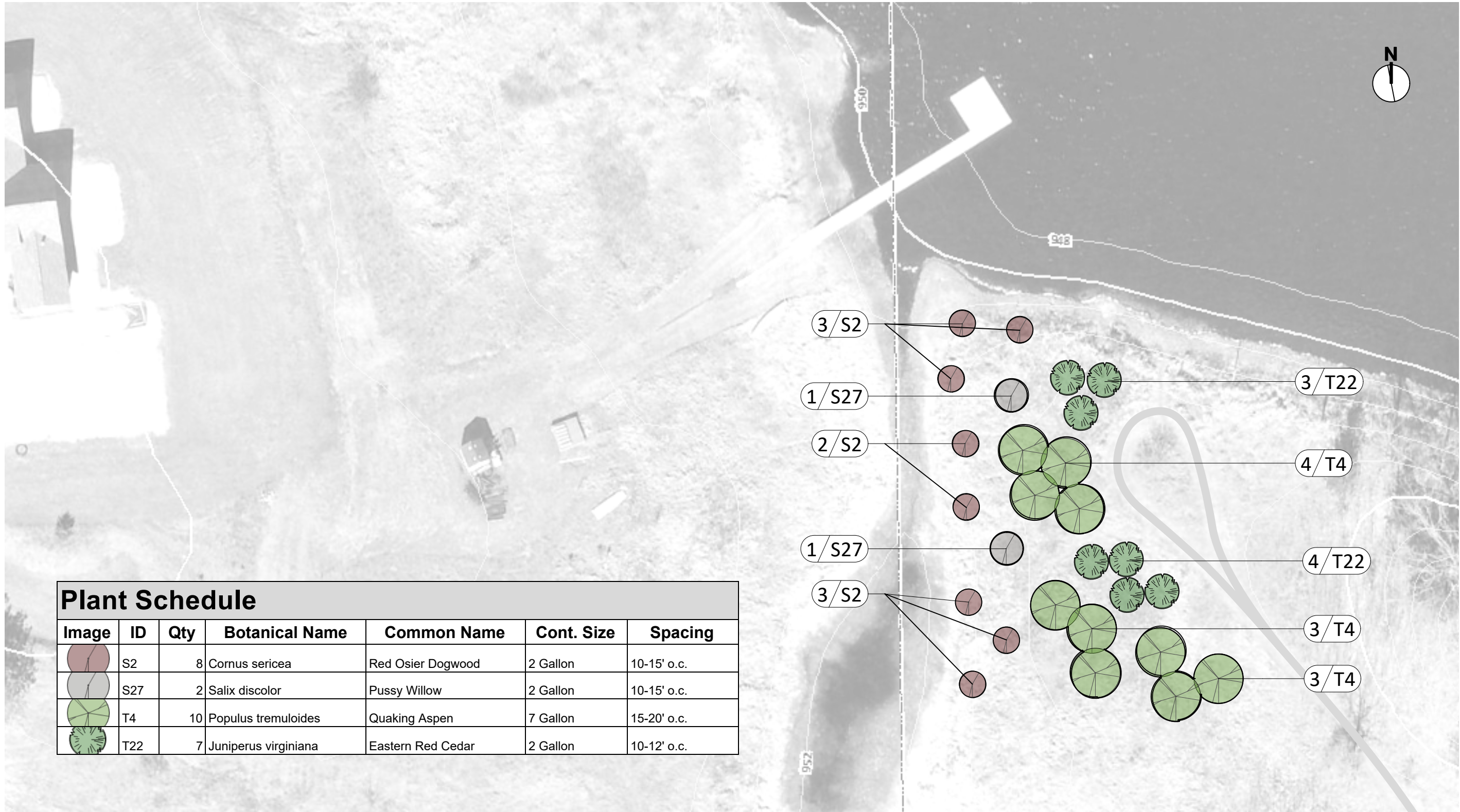
FURTHER, BE IT RESOLVED that the City does hereby authorize Mr. Kevin Helmer to provide and hand plant native trees and shrubs at Bass Lake Park however Mr. Helmer shall not be considered an employee, subcontractor or agent of the City.

Adopted by the Grant City Council this 5th day of May 2026.

Jeff Giefer, Mayor

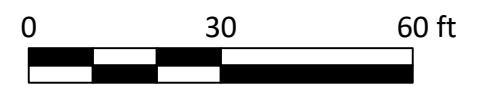
ATTEST

Kristina Handt, Interim City Administrator



Plant Schedule						
Image	ID	Qty	Botanical Name	Common Name	Cont. Size	Spacing
	S2	8	Cornus sericea	Red Osier Dogwood	2 Gallon	10-15' o.c.
	S27	2	Salix discolor	Pussy Willow	2 Gallon	10-15' o.c.
	T4	10	Populus tremuloides	Quaking Aspen	7 Gallon	15-20' o.c.
	T22	7	Juniperus virginiana	Eastern Red Cedar	2 Gallon	10-12' o.c.

1 PLANTING PLAN
Scale: 1" = 30'-0"



Washington Conservation District
455 Hayward Ave N
Oakdale, MN 55128
(651) 330-8220
www.mnwcd.org

Project Address
10235 Jamaca Ave N, St Paul, MN 55115

Project Manager
Brett Stolpestad
Washington Conservation District

Drawn
Reviewed
Revision



Project Title
HELMER SCREENING CONCEPT

Sheet Title
CONCEPT PLAN

CAD File Name: Helmer_Concept.rvt

Date
4/17/2026

Sht-1
of
1



STAFF REPORT

DATE: May 5, 2026

Consent

TO: Mayor and City Council

FROM: Kristina Handt, Interim City Administrator

AGENDA ITEM: Award Quote for Calcium Chloride Application (Dust Control)

BACKGROUND:

In 2013 the city updated their dust control policy with the adoption of Resolution No. 2013-02 (attached) and for the last few years have been publishing the following summary in the spring newsletter:

“The City will contribute 50% of the cost for treatment of lower volume roads totaling approximately 10% of the Chloride budget.

Treatment must be coordinated and applied with the City treatment.

At least one half-mile of road must be treated to qualify for City cost sharing unless the total road is less than one half mile or unless the road segment is part of a connecting road that is being treated.

Resident’s co-pay must be made based on the following:

- i.) one payment for each neighborhood,**
- ii.) submitted prior to treatment each year thereafter, and**
- iii.) selection of neighborhoods are made on a first come first serve basis upon payment in full.”**

Northern Salt submitted a quote to the city as they do each year and the city’s grader contractor obtained a second quote from Envirotech Services. A copy of the quotes are attached.

ISSUE BEFORE COUNCIL:

Who should the City Council award the quote to for Calcium Chloride Application?

PROPOSAL:

Three applications of dust control will occur beginning in May and throughout the summer on city roads. Per the grading contractor, the city roads that will get two to three applications in May, late June/early July and August are Ironwood & 120th, Jamaca-68th-Jasmine, Keats, 80th, Lansing and Jeffrey (see attached map for 1st chloride application). The additional resident roads participating in the cost share will receive one application of calcium chloride typically in late June but is weather dependent. The applications are coordinated by the city’s grader contractor.

As mentioned, quotes from two companies were received:

Northern Salt: \$1.67/gallon assumes 70,000 gallons used = \$116,900

Envirotech Services: \$1.83/gallon assumes 80,000 gallons used = \$146,400

Envirotech noted that fuel is impacting prices and offered the alternative DuraBlend CXEP. It has less chloride, can be applied at lesser application rates (.25 p sq yd vs .30 per sq yd) and has added polymers to enhance performance. \$1.78/gallon assumes 80,000 gallons used = \$142,400.

FISCAL IMPACT:

The 2026 Budget includes \$120,000 in expenses for Magnesium Chloride and \$11,000 in revenue for Misc. Income-Roads which is the 50% paid by residents to have their roads receive one application per the dust control policy. The remainder of the cost is paid for with property tax dollars.

OPTIONS:

- 1) Award the quote to Northern Salt for \$1.67/gallon
- 2) Do not award a quote at this time and solicit quotes

RECOMMENDATION:

If removed from the Consent Agenda:

“Motion to award the quote for calcium chloride to Northern Salt for \$1.67/gallon .”

ATTACHMENTS:

- Northern Salt quote
- Envirotech Services quote
- Resolution 2013-02, A Resolution of the City of Grant Adopting a Dust Control Policy
- Map of 1st Chloride Application 2026



Northern Salt
INCORPORATED

March 10, 2026

City of Grant
PO Box 577
Willernie, MN 55090

Northern Salt submits a bid for the 2026 dust control season.

38% Calcium Chloride \$1.67 per gallon applied. With a estimated 70,000 gallons needed.

Please let us know if you have any questions.

We look forward to working with you again this year!

Tammy Kmetz

Tammy Kmetz
Controller

tammy@northernsalt.com

651-363-2787



PO Box 5512 • Denver, CO 80217

For Inquiries:
West Region • 509-936-7102
Rocky Mtn Region • 800-577-5346
Midwest Region • 800-881-5848
ETS East • 877-664-3401

Quotation

Quotation Date: 4/7/26	Date Printed: 4/7/26	Expiration Date: 9/30/26
Quotation Number: S9511	Revision No: 1	Customer Number: 13555
Your Reference:		Our Reference: John Johansen

Delivery Address:
City of Grant
General Delivery
Various Roads
Grant MN 55082

Document Address:
City of Grant
111 Wildwood Road
Box 577
Willernie MN 55090

Product Application
Length in Feet:
Width in Feet:
Rate in Gallons:

Wanted Delivery Date:

Payment Terms:
15 Days Net

Water Application
EnviroTech: N
Rate:
Gallons Required:

Label Note:
Full trucks applied

Del	Description	Qty	Unit	Price/Unit	Disc. %	Net Amount	Gross Amount
1	Calcium Chloride 38% - Applied	80,000	gal	1.83	0.00%	146,400.00	146,400.00
2	DuraBlend® CEP	80,000	gal	1.78	0.00%	142,400.00	142,400.00

Net Total: 288,800.00

Gross Total 288,800.00

Disclaimer: No warranty is conveyed concerning this product, be it expressed or implied. This includes but is not limited to a warranty of merchantability or fitness for a particular purpose. Product performance may vary depending on road conditions, traffic counts, weather and other related factors.

Resolution 2013-02

**CITY OF GRANT
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION OF THE CITY OF GRANT ADOPTING A DUST
CONTROL POLICY**

WHEREAS, the City of Grant wishes to control and limit gravel loss from its gravel roads where high traffic conditions exist and reduce dust in these areas; and

WHEREAS, the City of Grant has been tracking its expenditures for gravel and maintenance on the roads, with and without dust control measures in the City of Grant, in order to determine the cost and benefits of dust control over the last year; and

WHEREAS, the cost benefit of dust control increases based upon the amount of traffic on a gravel road and the City benefits by not having to grade the road as often as it would have if the dust control had not been applied; and

WHEREAS, the City of Grant has determined that City participation in the cost of dust control along with the contributions of residents is a cost effective use of City road maintenance funds. The cost savings are a result of reduced grading costs and reduced loss of the fine particles, which bind the gravel together.

NOW THEREFORE BE IT RESOLVED that the City of Grant hereby adopts the Dust Control Policy:

- 1) Chloride will be applied based upon the budget, road volume and other conditions as determined by the Road Commissioner.**
- 2) The City will contribute 50% of the cost for treatment of lower volume roads totaling approximately 10% of the Chloride budget.**
 - a. Treatment must be coordinated and applied with the City treatment.**
 - b. At least one half mile of road must be treated to qualify for City cost sharing unless the total road is less than one half mile or unless the road segment is part of a connecting road that is being treated.**
 - c. Resident's co-pay must be made based on the following:**
 - i.) one payment for each neighborhood,**
 - ii.) submitted by February 11, 2013 and January 31 each year thereafter, and**
 - iii.) selection of neighborhoods are made on a first come first serve basis upon payment in full.**

Tom Carr, Mayor

ATTEST:

Kim Points, Administrator/Clerk

3. Recommendation:

The proposed work represents a cost-effective maintenance strategy that will help preserve the City's roadway system and protect prior infrastructure investments.

Staff recommends approval of the quote from **Allied Blacktop Company** in the amount of **\$77,500**.

Attachments: Resolution, Project Location Map, Allied Blacktop Quote

CITY OF GRANT

**RESOLUTION NO. 2026-18
RESOLUTION APPROVING QUOTE FOR THE 2026 PAVEMENT MANAGEMENT
PROJECT**

WHEREAS, the City of Grant has prepared specifications for the 2026 Pavement Management Project, which includes crack sealing and fog sealing of designated city streets; and

WHEREAS, the City solicited quotes from qualified contractors for the performance of this work; and

WHEREAS, one quote was received and reviewed, with Allied Blacktop Company submitting a quote in the amount of \$77,500; and

WHEREAS, Allied Blacktop Company is a responsible contractor and has successfully completed similar work for the City; and

WHEREAS, the City Council has determined that the quote is reasonable and that Allied Blacktop Company is qualified to perform the work in the best interest of the City.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRANT, MINNESOTA:

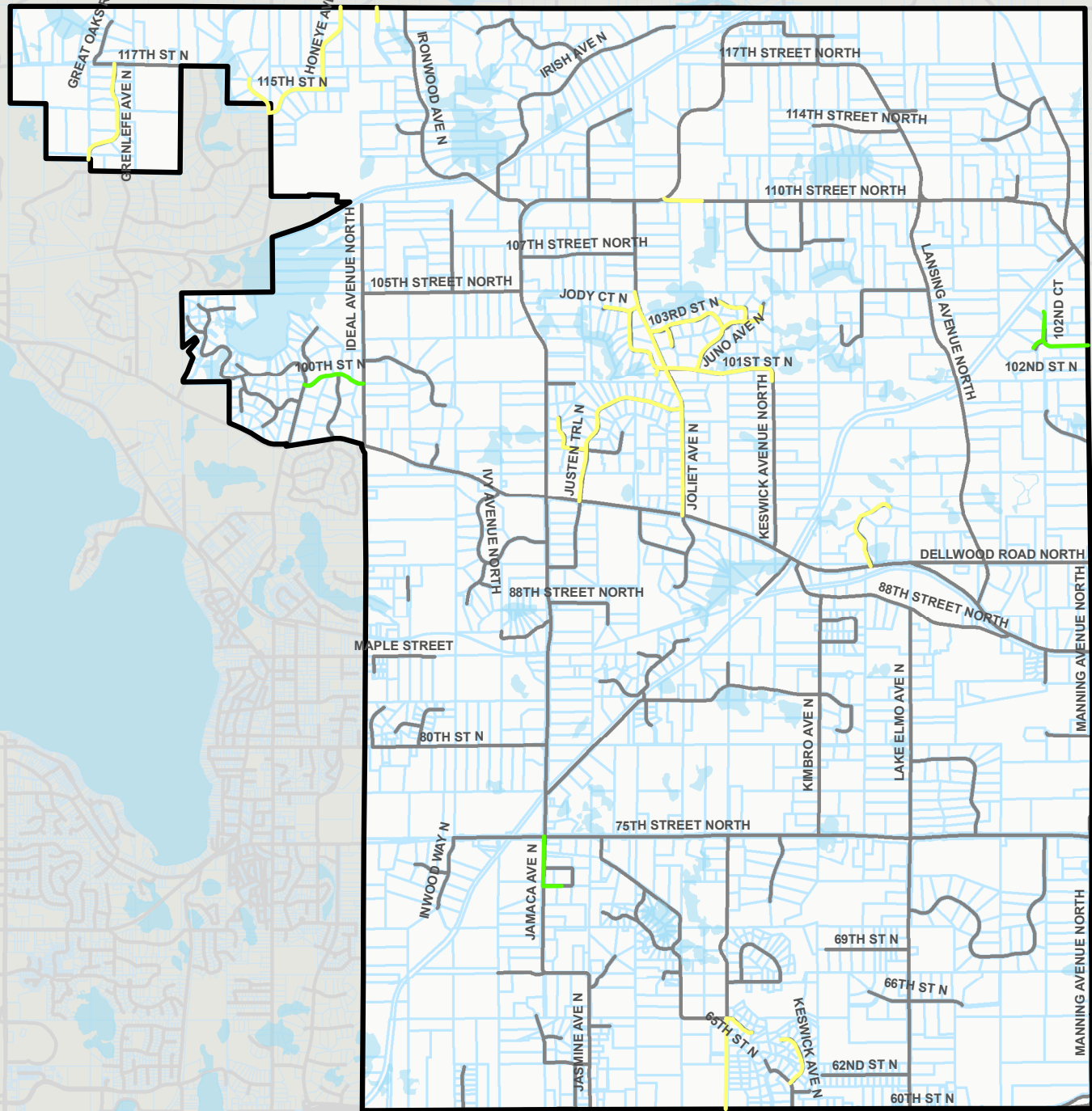
1. The quote submitted by Allied Blacktop Company in the amount of \$77,500 for the 2026 Pavement Management Project is hereby approved.
2. The City Engineer is authorized to administer the project and take actions necessary to implement this approval within the project scope and budget.

ADOPTED this 5th day of May, 2026.

Jeff Giefer, Mayor

Attest:

Kristina Handt, Interim City Clerk

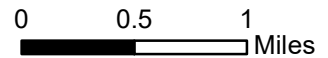


Legend

- Crack Seal
- Crack and Fog Seal



PROJECT LOCATION MAP
2026 Roadway Maintenance Project
Grant, MN



REQUEST FOR QUOTES

Company Name: Allied Blacktop Company	
Address: 10503 89th Ave N	
City, State, Zip: Maple Grove, MN 55369	
Email Address: m.dolecki@alliedblacktopmn.com	Telephone No.: 763-425-0575

Project Name: 2026 Pavement Management Project
City of Grant, MN

Project Location: Refer to the attached project location map (Appendix A) and specifications.

Submit Quote To: Brad Reifsteck, PE
Project Manager LHB, Inc.
Email: Brad.Reifsteck@LHBCorp.com

Quotes Due: **No later than 4:00 p.m. local time on Friday, April 24, 2026, by email.**

Other Requirements:

The undersigned certifies that the Contract Documents have been carefully examined, and that the site of the work has been personally inspected. The undersigned declares that the amount and nature of the work to be completed is understood, and that at no time will misunderstanding of the Contract Documents be pleaded. On the basis of the Contract Documents, the undersigned proposes to furnish all necessary apparatus and other means of construction, to do all the work and furnish all the materials in the manner specified, and to accept as full compensation therefore the sum of the various products obtained by multiplying each unit price herein bid for the work or materials, by quantities thereof actually incorporated in the completed project, as determined by the Engineer.

By submitting this quote, it is understood that the Owner reserves the right to reject any or all quotes and to waive informalities.

As a part of this quote, the Contractor agrees to perform all work described in the specifications and shown on the drawings for the following unit prices:

Spec No.	Mat. No.	Item	Units	Quantity	Unit Price	Total Price
S-1	2021.501	MOBILIZATION	LS	1	\$ 10,000.00	\$ 10,000.00
S-2	2331.608	ROUT & SEAL BITUMINOUS PAVEMENT CRACKS	LB	20,000	\$ 2.40	\$ 48,000.00
S-3	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	1,000	\$ 9.50	\$ 9,500.00
S-4	2563.601	TRAFFIC CONTROL	LS	1	\$ 10,000.00	\$ 10,000.00
TOTAL QUOTE						\$ 77,500.00

PROJECT DESCRIPTION

Work to be performed shall include:

- Crack sealing will be performed along the designated street segments identified on the attached project location map. A preconstruction meeting will be held prior to the start of work to establish street priorities. Due to limited city funding and the potential for material shortages, establishing these priorities is critical in the event that not all proposed streets can be completed.
- Applying fog seal to the designated street areas as shown on the attached project location map.
- All necessary traffic control. No lane closures are anticipated to be needed to complete the work.

PROJECT SPECIFICATIONS

The following specifications shall govern this project:

- MnDOT Standard Specifications for Highway Construction (2020).

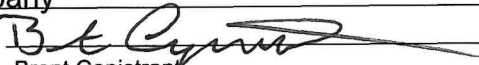
Work shall be completed as follows:

- The Notice to Proceed is anticipated to be issued by the Owner in early May 2026. The exact date of issuance will be determined based on the Contractor's schedule. Construction shall start within seven days of receiving the Notice to Proceed.
- No work shall commence until Notice to Proceed is given by the Owner.
- Once work has begun, the Contractor will have a maximum of 14 working days to final completion of the work. All work under this contract, including final cleanup as specified, and completion and submittal of final paperwork shall be on or before August 14, 2026.

Submitted By:

NAME: (Legal Name of bidding entity)

Allied Blacktop Company

Signature: 

Printed Name: Brent Capistrant

Title: President

Date: 4/24/2026

Address for giving notices:

10503 89th Ave N.

Maple Grove, MN 55369

If a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

Signature: 

Printed Name: Jeremy Swenson

Title: Vice President

Date: 4/24/2026

Federal Employer ID Number (EIN): 41-0827871



Certificate of Correction for ELLIOTT CROSSING

Upon further review, we noticed one dimension on the plat of ELLIOTT CROSSING that is incorrect. The lot affected is Lot 6, Block 1.

To ensure that the public can recreate this lot with the correct dimensions, we have prepared a Certificate of Correction. The Certificate of Correction does not alter the size of the lot in any way but instead will provide the correct distances between the property corners set in the field.

In other words, this is a “typo” that does not affect the street width, lot area, nor does it create gaps or overlaps.

Nicholas J. Shuipis

April 2026

LAND SURVEYOR’S CERTIFICATE OF PLAT CORRECTION

Pursuant to the provisions of Minnesota Statutes, Chapter 505.174, I, Thomas R. Balluff, a duly Licensed Land Surveyor in and for the State of Minnesota declares as follows:

1. That I prepared the plat of ELLIOTT CROSSING dated April 11, 2025 and filed on April 30, 2025 in the Office of the County Recorder, Washington County, Minnesota, as Document No. 4468949.

2. That said plat contains errors, omissions or defects described in particular as follows:

The length of 1286.44 feet shown on Sheet 4 along the South line of Lot 6, Block 1, is incorrect.

3. That said plat is hereby corrected in particular as follows:

The correct length along the South line of Lot 6, Block 1, is 1253.44 feet.

I hereby certify that this Surveyor’s Certificate of Plat Correction was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this _____ day of _____, 2026.

Thomas R. Balluff, Licensed Land Surveyor
Minnesota License No. 40361

This Surveyor’s Certificate of Plat Correction to the plat of ELLIOT CROSSIING was approved by the City of Grant, Minnesota, at a regular meeting held this _____ day of _____, 2026.

Grant, Washington County, Minnesota

_____, Mayor

_____, City Administrator/Clerk

Washington County, Minnesota

County Surveyor

This Surveyor’s Certificate of Plat Correction has been reviewed and is approved this _____ day of _____, 2026.

_____, Washington County Surveyor
Sam Gibson

This instrument was drafted by:
Carlson Engineering, LLC
3890 Pheasant Ridge Drive, Suite 100
Blaine, MN 55449

ELLIOTT CROSSING

KNOW ALL PERSONS BY THESE PRESENTS: That MOR Development, LLC, a Minnesota limited liability company, owner of the following described property situated in the County of Washington, State of Minnesota, to wit:

The Southwest Quarter of Section 26, Township 30 North, Range 21 West, except the following described tracts:

The westerly 460 feet of the northerly 288 feet of the Northwest Quarter of said Southwest Quarter;

The West 350 feet of the North 500 feet of the South 1500 feet of said Southwest Quarter;

The West 511.00 feet of said Southwest Quarter excepting therefrom the South 1500 feet thereof and also excepting therefrom the North 288 feet thereof;

That part of the Southwest Quarter lying southerly of the following described line: Beginning at a point on the West line of said Section 26, distant 316.9 feet North (assumed bearing) of the Southwest corner of said Section 26; thence North 78 degrees 36 minutes 23 seconds East a distance of 2661.1 feet, more or less, to the East line of said Southwest Quarter; thence southerly along the East line of said Section 26 a distance of 781.5 feet, more or less, to the South Quarter corner of said Section 26 and there terminating; and the West 350 feet of the North 500 feet of the South 1000 feet of the Southwest Quarter of Southwest Quarter, Section 26, Township 30, Range 21.

Also except Parcel 32, WASHINGTON COUNTY RIGHT OF WAY PLAT NO. 21, Washington County, Minnesota, according to the recorded plat thereof.

AND

All that part of the Southwest Quarter of Section 26, Township 30, Range 21, lying southerly of the following described line: Beginning at a point on the West line of said Section 26, distant 316.9 feet North (assumed bearing) of the Southwest corner of said Section 26; thence North 78 degrees 36 minutes 23 seconds East a distance of 2661.1 feet, more or less, to the East line of said Southwest Quarter of said Section 26; thence southerly along the East line of said Section 26 a distance of 781.5 feet, more or less, to the South Quarter corner of said Section 26 and there terminating.

AND

The Southwest Quarter of the Southeast Quarter of Section 26, in Township 30 North of Range 21 West, Washington County, Minnesota.

AND

The North 329 feet of the South 1316 feet of the East Half of the Southeast Quarter of Section 26, Township 30 North, Range 21 West, Washington County, Minnesota and the North 329 feet of the South 987 feet of said East Half of the Southeast Quarter, lying west of the East 662 feet thereof.

AND

Outlot B, INDIAN HILLS SUBDIVISION, Washington County, Minnesota, according to the recorded plat thereof.

Has caused the same to be surveyed and platted as ELLIOTT CROSSING and does hereby dedicate to the public for public use the public ways, as shown on this plat, and also dedicate the easements created by this plat for drainage and utility purposes only.

In witness whereof said MOR Development, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this day of April 14th, 20 25.

MOR DEVELOPMENT, LLC

Michael O. Regan
Michael O. Regan, Chief Manager

STATE OF MN
COUNTY OF Washington

This instrument was acknowledged before me on April 14th 2025 by Michael O. Regan, Chief Manager of MOR Development, LLC, a Minnesota limited liability company, on behalf of said company.

Cynthia Karlen (Signed)
Cynthia Karlen (Printed)
Notary Public, C. Karlen
My commission expires Jan 31 2027

I, Thomas R. Balluff, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this 11th day of APRIL, 20 25

Thomas R. Balluff
Thomas R. Balluff, Licensed Land Surveyor
Minnesota License No. 40361

STATE OF MINNESOTA
COUNTY OF WASHINGTON

This instrument was acknowledged before me on April 11th, 2025 by Thomas R. Balluff, Licensed Land Surveyor.

Cynthia J. Marical (Signed)
Cynthia J. Marical (Printed)
Notary Public, Hennepin County, Minnesota
My commission expires January 31, 2030

CITY COUNCIL, CITY OF GRANT, MINNESOTA

This plat was approved by the City Council of the City of Grant, Minnesota, on this 24th day of April, 20 25 and hereby certifies compliance with all requirements as set forth in Minnesota Statutes, Section 505.03, Subd. 2.

By: Jeffrey J. Gieser
Mayor
By: Kim Toivola
Clerk

COUNTY SURVEYOR

Pursuant to Chapter 820, Laws of Minnesota, 1971, and in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this 29th day of APRIL, 20 25.

By: [Signature]
Washington County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, and Section 272.12, taxes payable in the year 20 25 on the real estate hereinbefore described, have been paid; and there are no delinquent taxes, and transfer entered this 30th day of April, 20 25.

By: Janifer Waggenius
Washington County Auditor/Treasurer
By: _____
Deputy

COUNTY RECORDER

Document Number 4468949

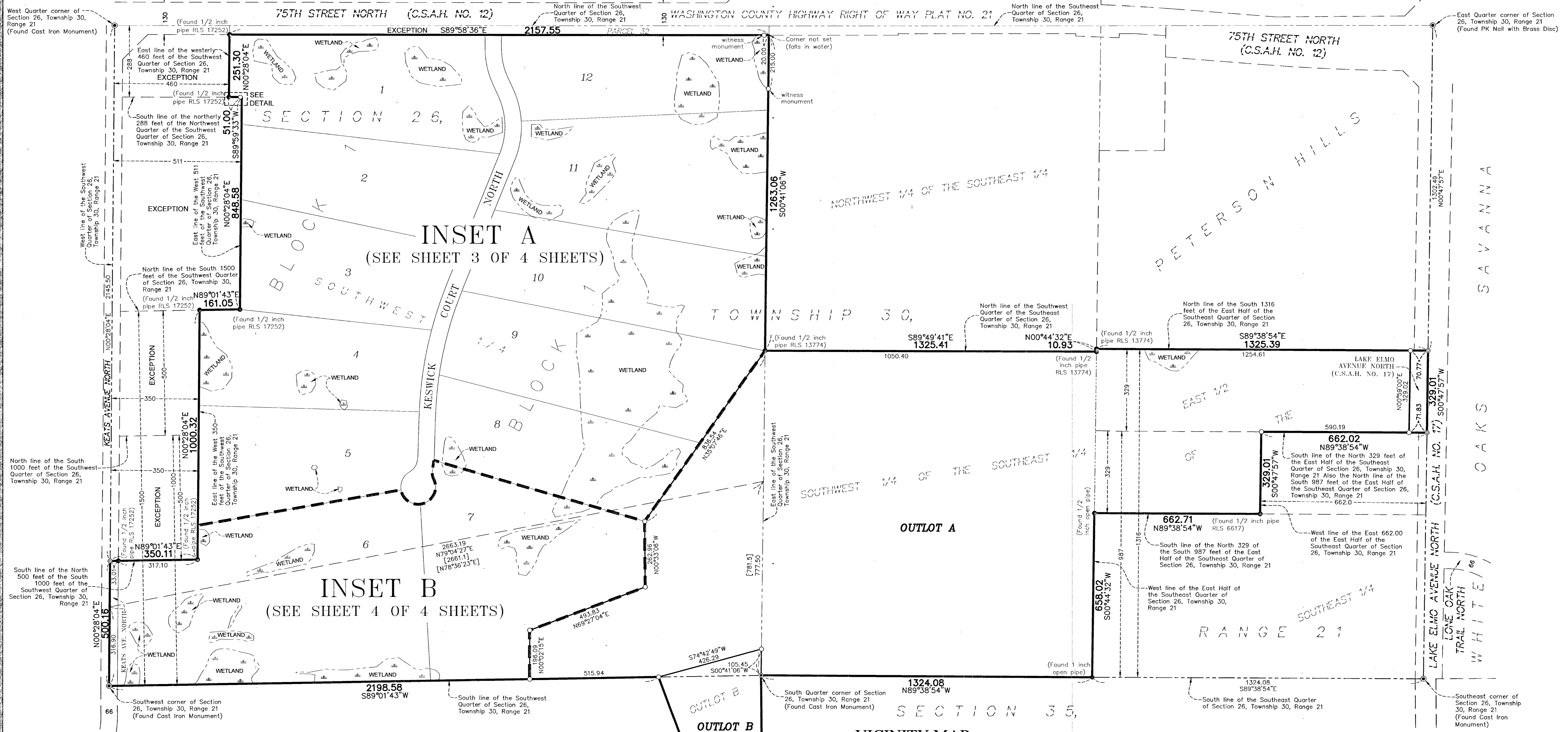
I hereby certify that this instrument was recorded in the Office of the County Recorder for record on this 30th day of April, 20 25, at 2:14 o'clock P.M. and was duly recorded in Washington County Records.

By: Angie Stettin
Washington County Recorder

By: _____
Deputy



ELLIOTT CROSSING

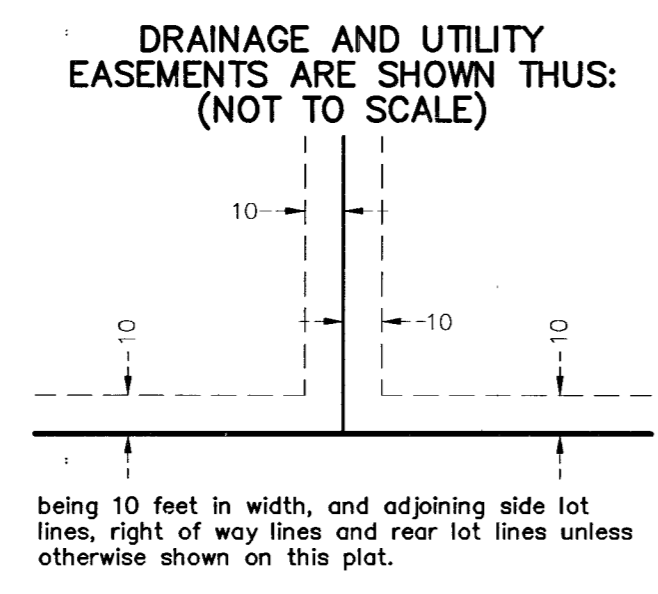
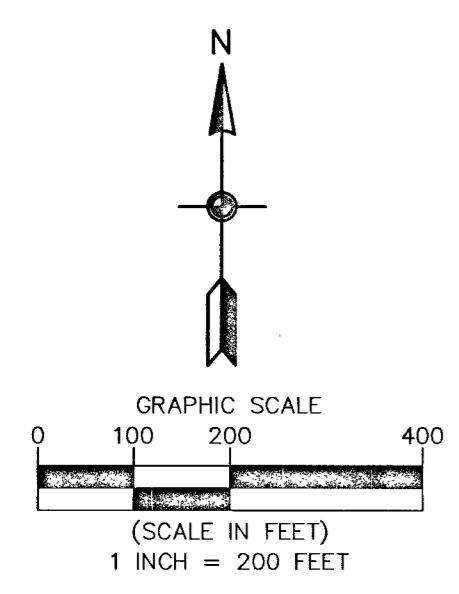


INSET A
(SEE SHEET 3 OF 4 SHEETS)

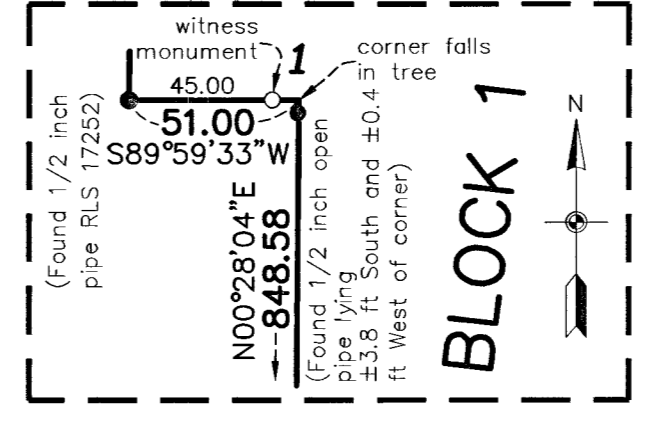
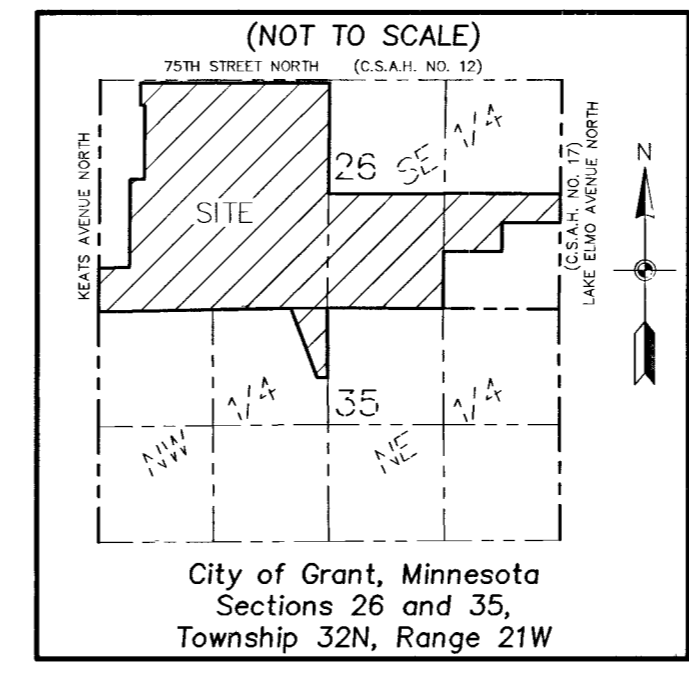
INSET B
(SEE SHEET 4 OF 4 SHEETS)

VICINITY MAP
(NOT TO SCALE)

DETAIL
(NOT TO SCALE)

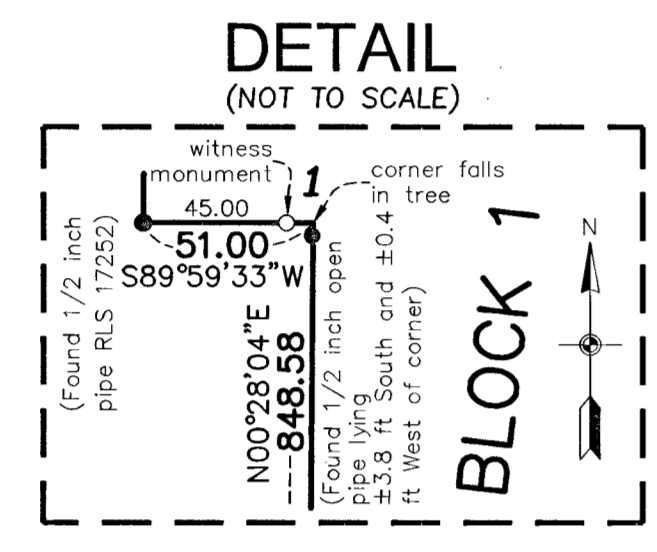


- Orientation of this bearing system is based on the West line of the Southwest Quarter of Section 26, Township 30, Range 21, which is assumed to have a bearing of North 00 degrees 28 minutes 04 seconds East
- Denotes found Washington County Section Monument, as noted
 - Denotes found iron monument, as noted
 - Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plat and marked with license number 40361
 - ⊙ Denotes set PK Nail
- [2661.1] Denotes deed description
 (847.49) Denotes measurement per the plat of INDIAN HILLS SUBDIVISION
- Wetland delineated by K/jlphaug Environmental Services in 2023



ELLIOTT CROSSING

INSET A



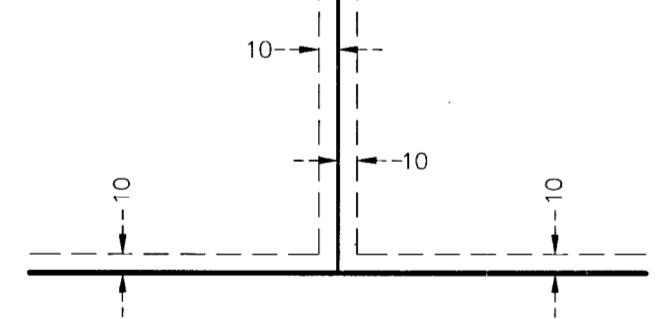
Orientation of this bearing system is based on the West line of the Southwest Quarter of Section 26, Township 30, Range 21, which is assumed to have a bearing of North 00 degrees 28 minutes 04 seconds East

- Denotes found iron monument, as noted
- Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plot and marked with license number 40361

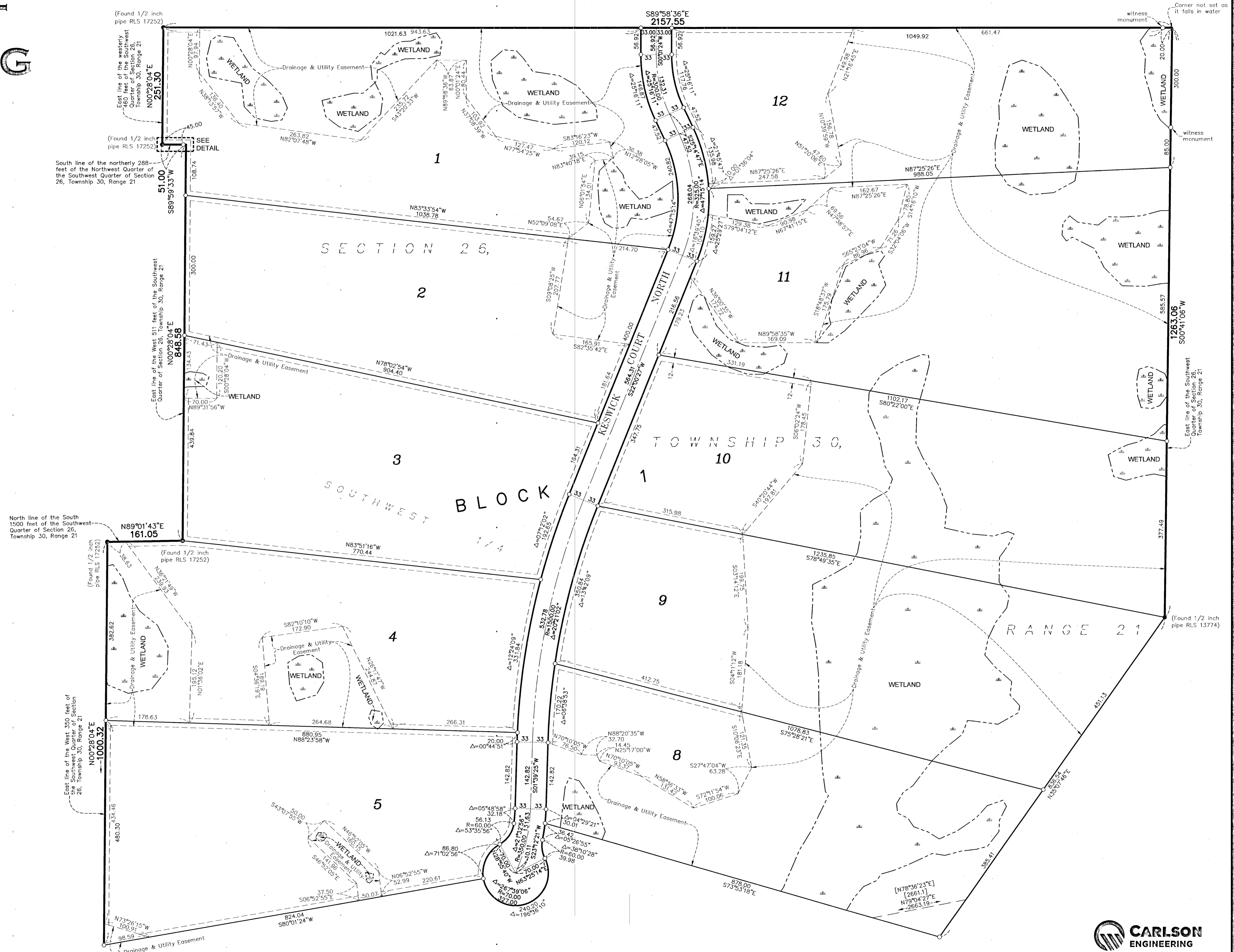
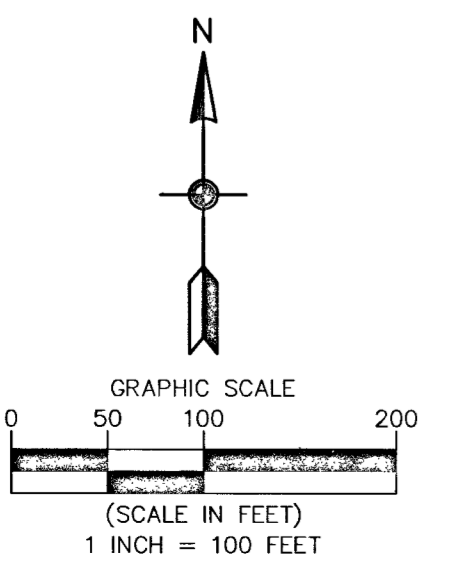
[2661.1] Denotes deed description

Denotes wetland delineated by Kjalhaug Environmental Services in 2023

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:

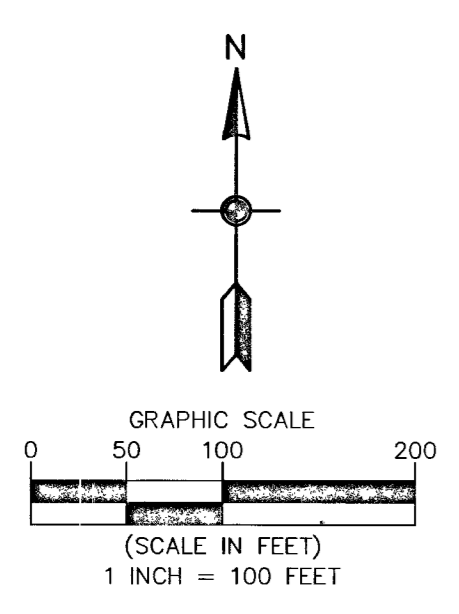
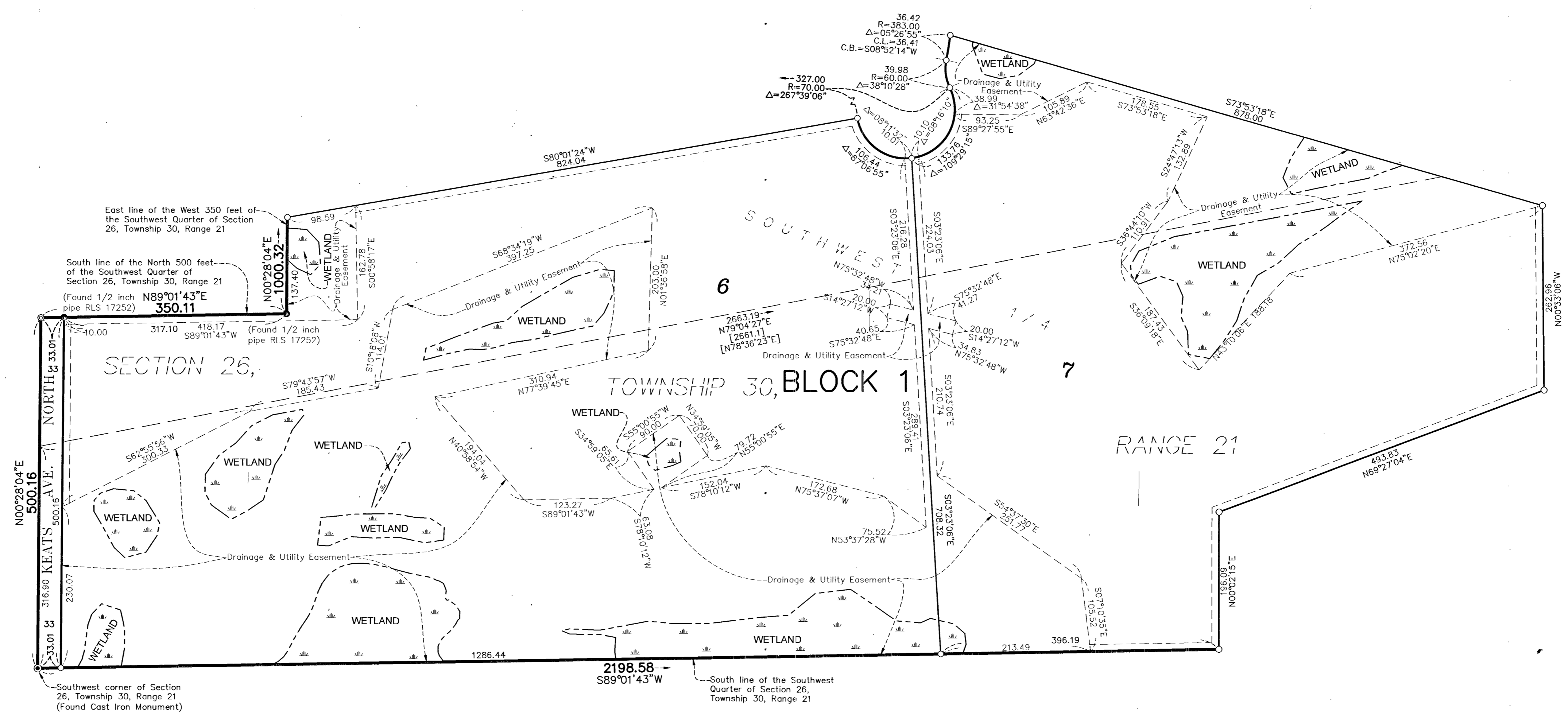


being 10 feet in width, and adjoining side lot lines, right of way lines and rear lot lines unless otherwise shown on this plot.

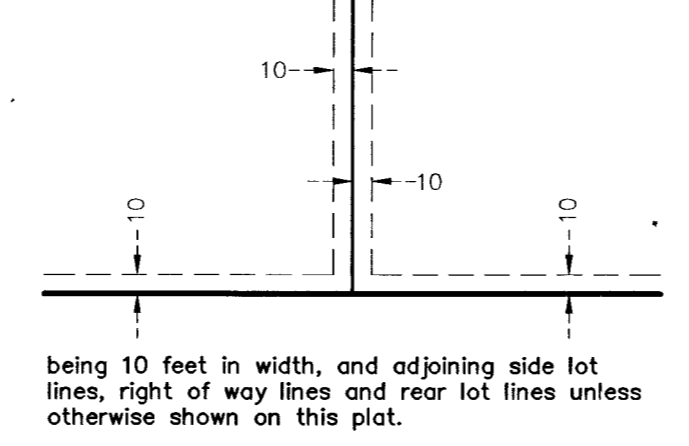


ELLIOTT CROSSING

INSET B



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THIS:



- Orientation of this bearing system is based on the West line of the Southwest Quarter of Section 26, Township 30, Range 21, which is assumed to have a bearing of North 00 degrees 28 minutes 04 seconds East
- ⊙ Denotes found Washington County Section Monument, as noted
 - Denotes found iron monument, as noted
 - Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plat and marked with license number 40361
 - ⊙ Denotes set PK Nail
 - [2661.1] Denotes deed description
 - WETLAND Denotes wetland delineated by Kjolhaug Environmental Services in 2023



STAFF REPORT

TO: Mayor and City Council ADDRESS: XXXX Lake Elmo Ave
 CC: Kristina Handt, City Clerk PID: 2603021430002
 Amanda Johnson, City Attorney
 Brad Reifsteck, City Engineer
 FROM: Jennifer Haskamp, AICP, SHC RE: Application for Final Plat – Elliot
 Jenna Shoosmith, SHC Crossing Second Addition (Phase II)

INTRODUCTION + BACKGROUND

Mike Regan on behalf of MOR Development, LLC ("Owner") is requesting approval of the Final Plat for Elliot Crossing Second Addition which is the second phase of the subdivision. The Applicant was granted a preliminary plat and two variance approvals on June 4, 2024, as documented by Resolution 2024-11. The final plat for Phase I was approved on November 4, 2024, as documented by Resolution 2024-19.

The proposed Phase II Final Plat is comprised of one (1) existing parcel and is generally situated south of 75th Street North (CSAH 12) and west of Lake Elmo Ave N (CSAH 17). The subject property is zoned A2 and is bordered by Lake Elmo Ave N to the west, by residential uses to the north and south, and by Indian Hills Golf Course to the southwest. The proposed Final Plat includes five (5) residential lots, a new cul-de-sac, and two (2) outlots. Outlot A aligns with the golf course hole realignment that was approved via separate CUP, and Outlot B will remain as open space and is unbuildable (no residential lots or construction are permitted).

FINAL PLAT REVIEW PROCESS

Per the City’s ordinances, the Final Plat does not require a public hearing. The Final Plat is subject to a 60-day review period. Since the proposed project has received Preliminary Plat approval, the purpose of the Final Plat review is to 1) review and evaluate the proposed Final Plat for consistency with the Preliminary Plat, 2) to evaluate whether the applicable conditions of preliminary plat have been met, and 3) to identify any outstanding conditions that must be met prior to work commencing on site.

PROJECT SUMMARY

MOR Development, LLC is requesting Final Plat approval of the subject property to create a rural residential single-family subdivision. A summary of the proposed project is provided below:

Applicant/Owner	Michael Regan, on behalf of MOR Development, LLC
Request	Final Plat of Major Subdivision
Address	XXXX Lake Elmo Ave N (CSAH 17)
Site Size	~67 Acres
Zoning & Land Use	A2
Proposed Plat Name	Elliot Crossing 2 nd Addition
PID	2603021430002



The Elliott Crossing preliminary plat included approval of two (2) phases. The final plat for Phase I was approved on November 4, 2024. Summaries of both project phases are provided below:

Phase I <i>(Approved)</i>	Phase I included twelve (12) rural residential lots ranging in size from 7.5 - 18.4 acres and two (2) outlots. The residential lots are accessed via a new cul-de-sac (Keswick Court), which is approximately 1,998.3-feet in length and connects to 75 th Street N to the north.
Phase II <i>(Subject Application)</i>	Phase II includes platting five (5) new rural residential lots ranging in size from 5 – 8.18 acres and two (2) new outlots. Outlot A aligns with the three golf holes that are a part of the Indian Hills Golf Course lying south of the new subdivision and Outlot B will remain as open space. Lots will be accessed via a new cul-de-sac (Elliot Lane N), which is approximately 1,928-feet in length and connects to Lake Elmo Ave N to the east.

As part of the preliminary plat process Phase II identified a sixth lot at the terminus of 69th St N on the south side of PID 2603021430002. The parcel was platted as Outlot B in conjunction with Phase I and is not proposed to be re-platted as part of the second addition plat. As such, if the project proposer wants to develop the parcel in the future they will need to re-plate the parcel and the conditions associated with development of the lot will remain applicable as noted below and restated within the Development Agreement.

SUMMARY OF PHASE II:

- The general subdivision configuration and lot sizes are consistent with the approved preliminary plat for Phase II, however lot 6 at the terminus of 69th St N will remain as an Outlot to Phase I. Minor adjustments have been completed to meet the conditions of the preliminary plat.
- Phases II will not connect via roadways to Phase I due to the presence of wetlands and the golf holes which are located within the replat of Outlot A.
- The subdivision will be subject to architectural design standards through the Homeowners Association (HOA).
- Outlots A and B are proposed to remain open space. Outlot A will be replatted to align with three golf holes that are part of the Indian Hills Golf Course. The holes were relocated and placed in an easement in 2020/2021 through an amended CUP, the CUP should likely be updated to reflect the replat and legal description. The Outlot will become part of the amended CUP and all associated conditions of approval.
- Each lot is proposed to be served by a private well and septic system. The Preliminary Plat identified primary and secondary drainfield systems and septic reports/boring logs for each lot, which are consistent with Final Plat plan set.
- The cul-de-sac serving Phase II lots is connected to CSAH 17. An access permit, and any required improvements, must be obtained from Washington County prior to any site work or building permits being issued. The developer is working with the County to obtain the permit, however, at this time of this application has not received their permit approval.



FINAL PLAT SUMMARY:

As summarized above, there are three objectives related to the Final Plat review: 1) to determine if the proposed Final Plat is substantially consistent with the Preliminary Plat; 2) to determine if the applicable conditions of preliminary plat have been met; and 3) to identify any required conditions of Final Plat approval prior to recording or site work commencing.

Final Plat Consistency with Preliminary Plat

As presented, the preliminary construction plans, Final Plat lot and block configuration, lot sizes, road layout and access locations are consistent with the Preliminary Plat and there are no significant changes except the exclusion of the proposed lot at the terminus of 69th Street N., identified in the preceding description. Minor adjustments have been completed to meet the conditions of the preliminary plat.

The following conditions of preliminary plat are identified in italics, and comments and/or responses regarding the condition are provided below.

1. *An updated Preliminary Plat incorporating the City Engineer's recommendations and incorporating any changes of the BCWD, must be submitted for review and approval by City Staff within 12-months of Preliminary Plat approval.*

As noted, the Preliminary Plat was approved on June 4, 2024, and expired on June 4, 2025. The requested phase I Final Plat was submitted within the 12-month timeframe established by the conditions of the Preliminary Plat. The Development Agreement addresses both Phase I and Phase II and is therefore met the established deadline. The Applicant's permit application at BCWD was approved November 13, 2024 and covered both Phase I and Phase II improvements. This condition is met.

2. *The Applicant shall comply with all recommendations and standards of the City Engineer.*

The Applicant is working with the City Engineer to ensure that all recommendation and standards are met for Phase II development. This condition is carried over to the Development Agreement Addendum.

3. *The Applicant shall provide evidence that PID containing Lot 1, Block 2 and Outlot B cannot be subdivided, and that the current design configuration is not in conflict with any provisions of the original subdivision.*

The Applicant provide information from the Title Work completed that the lot cannot be further subdivided and that Outlot B of Phase II must remain as open space and cannot be used for a residential lot. This condition is carried forward to the Development Agreement Addendum.

4. *The Applicant shall adjust the lot line between Lots 2 and 3, Block 2 to comply with the subdivision design standards.*

Per the Elliott Crossing Second Addition Final Plat, the lot line has been adjusted and complies with the subdivision design standards.

5. *The Lot area of Lot 2, Block 2 must be adjusted to comply with the minimum lot size requirements.*



Per the Elliott Crossing Second Addition Final Plat, the lot area has been adjusted and complies with the minimum lot size requirements.

6. *Lot frontage of Lot 2, Block 2 must be adjusted to comply with the minimum lot frontage requirements.*

Per the Elliott Crossing Second Addition Final Plat, the frontage has been adjusted and complies with the minimum lot frontage requirements.

7. *Additional ROW must be granted to provide a connection for Lot 6 Block 2 to comply with the City Engineer's recommendations.*

As previously noted, Lot 6 Block 2 was platted as Outlot B as part of the Phase I Final Plat. The lot remains as an Outlot and is not included in the Phase II plans. As such, this condition remains and is carried forward to the Development Agreement Addendum.

8. *The Applicant must establish an HOA or similar to manage the stormwater management systems on site. Such entity shall be appropriately established and identified within the Development Agreement.*

This condition is carried over to the Development Agreement Addendum #1. This condition is applicable to both Phase I and Phase II of the Elliott Crossing subdivision.

9. *The Applicant shall obtain all necessary stormwater permits from the BCWD and such permits shall be obtained prior to the City granting any Final Plat of the Project.*

The Applicant's stormwater review and permit were approved with conditions by the BCWD on November 13, 2024. After approval, the Applicant worked with the watershed district and the City Engineer to complete the required updates and revisions. The permit obtained from the BCWD addressed both Phase I and Phase II. As such, provided that no changes require an update to the permit, this condition is met.

10. *If the Project is proposed to be phased, the phasing plan must be submitted prior to approval of the Development agreement and Final Plat.*

The Applicant submitted a phasing plan as part of the Final Plat application materials for two phases. It should be noted that Lot 6 Block 2 was platted as an Outlot as part of Phase I, and is not proposed to be included in Phase II. As such, the timing of development for this lot is unknown. As such, it is considered as a potential Phase III of the subdivision if, and when, development of the lot is proposed. All conditions applicable to the development of the lot shall be carried over and are incorporated into the Development Agreement Addendum #1.

11. *The Applicant will be required to enter into a Development Agreement prior to the City granting any Final Plat of the Project to ensure that the requirements and conditions as set forth herein are complied with to ensure the installation of all subdivision infrastructure.*

The Applicant entered into a Development Agreement at the time of Phase I Final Plat. Addendum #1 to the Development Agreement is drafted to address the conditions associated with Phase II and any subsequent phases.



12. *The Applicant, or assigns, shall obtain all necessary permits for the installation of individual wells serving each lot, and such permits shall be obtained prior to the City issuing any Building Permit for such lot.*

This condition is carried over to the Development Agreement Addendum #1.

13. *The full public right-of-way of both cul-de-sacs shall be dedicated on the Final Plat.*

The cul-de-sac right-of-way for Phase II is shown on the Elliott Crossing Second Addition. This condition is met.

14. *Site improvements as described within Section 30-194 shall be agreed to and identified within the Development Agreement.*

The Site Improvements and subdivision improvements are noted in the Development Agreement Addendum #1 that are specific to the Elliott Crossing Second Addition. Phase I improvements are completed. This condition is met.

15. *The Preliminary Septic review must be completed by Washington County and the preliminary findings transmitted to the City prior to Preliminary Plat approval.*

This condition is met. Additional requirements and conditions are carried over into the Development Agreement.

16. *The Applicant shall identify and rope off all septic drainfield areas on the site prior to the City issuing any grading permits on the subject property.*

This condition is carried over to the Development Agreement and Addendum #1 and must be met to ensure that septic drainfields are protected for each lot. It is the Applicant's responsibility to ensure that the drainfield locations identified in Phase II remain available and protected.

17. *The Applicant shall obtain all necessary permits and approvals from any agency having jurisdiction over the project including, but not limited to, Washinton County and the Browns Creek Watershed District.*

As noted, the Applicant received their permits from the BCWD for both Phase I and Phase II during their approval process for the first phase. Washington County is the permitting authority for access to CSAH 17. The Applicant is currently working through the permitting process, and the access permit has not been issued. Securing the access permit is a condition of the Final Plat for the Elliott Crossing Second Addition and is carried over to both the Resolution and the Development Agreement Addendum #1.

18. *The Applicant, or assigns, shall be required to obtain all septic permits, based on the actual design of a principal structure prior to the City issuing a Building Permit.*

This condition is carried over to the Development Agreement and Addendum #1.

19. *Final Plat shall be applied for within 12 months of preliminary plat approval.*

As noted, the Preliminary Plat was approved on June 4, 2024. The Final Plat was applied for on September 25, 2024. The first phase include an Outlot for Phase II and the development of Phase II was noted in the Development Agreement. The proposed Elliott Crossing Second Addition is a re-



plat of the Outlots and is consistent with the approved lot configuration identified in the Preliminary Plat. This condition is met.

20. *Review of the cul-de-sac lengths from the Fire Chief shall be obtained to ensure that there are no issues regarding access to each of the created lots.*

Both cul-de-sac lengths were evaluated as a condition of the Phase I Final Plat and were deemed acceptable. This condition is met.

21. *The Applicant shall pay all fees and delinquent escrow balances.*

This condition is carried over to the Resolution.

ACTION REQUESTED:

Staff has attached a draft resolution of approval of the Final Plat - of the Elliot Crossing Second Addition subdivision for your review and consideration.

Attachments

Draft Resolution 2026-15 Approving the Elliott Crossing Final Plat

Final Plat

Draft Development Agreement Addendum #1– (To be sent via email under separate cover)

**CITY OF GRANT, MINNESOTA
RESOLUTION NO. 2026-15**

**RESOLUTION APPROVING THE ELLIOTT CROSSING SECOND ADDITION FINAL
PLAT FOR A MAJOR SUBDIVISION**

WHEREAS, Mike Mogren on behalf of MOR Development, LLC (“Applicant” and “Owner”) has submitted an application for Final Plat of the second phase of a major subdivision generally located south of 75th Street North (CSAH 12) and west of Lake Elmo Avenue (CSAH 17) in the City of Grant, Minnesota; and

WHEREAS, the Preliminary Plat was approved by Resolution Number 2024-11; and

WHEREAS, the Final Plat Elliott Crossing Second Addition will subdivide approximately 67-acres of land that is currently a mix of uses including agricultural production, open space and three Indian Hills Golf Club holes; and

WHEREAS, the agricultural land will be converted to rural residential uses, while the open space and existing wetlands will be protected as part of the proposed development; and

WHEREAS, the Elliott Crossing Second Addition will re-plat the land denoted as Outlot A and Outlot B in the first addition Final Plat; and

WHEREAS, the Elliott Crossing Second Addition will create five (50 rural residential lots), Outlot A which aligns with three golf holes, and Outlot B which will remain as permanent open space; and

WHEREAS, the City Council considered the Final Plat of Elliott Crossing Second Addition at their May 5, 2026 regular City Council meeting.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA, that it does hereby approve the request of MOR Development LLC for Final Plat of the Elliott Crossing Second Addition provided that the following conditions are met:

1. The Applicant shall comply with all recommendations and standards of the City Engineer which shall be documented by Addendum #1 to the Development Agreement.
2. The Applicant must establish that the lots in the Elliott Crossing Second Addition shall be subject to the HOA or similar established as part of the first phase of development. The HOA, or similar, is responsible to manage the stormwater management systems on site.
3. A management plan for Outlot B of the Elliott Crossing Second Addition shall be developed and submitted for review and inclusion within the Development Agreement Addendum #1. Such responsibilities for management and maintenance, including any signage, shall be identified within the applicable HOA covenants.
4. Lot 6 Block 2 denoted on the Preliminary Plat remains in an Outlot and is not approved for residential development in Phase II. Any proposed development of the Outlot shall require an Addendum to the Development Agreement and all conditions of the engineer noted during the Preliminary Plat shall remain valid.
5. The Applicant shall comply with all terms and conditions established by the BCWD Permit.
6. The Applicant must enter into Addendum #1 to the Development Agreement prior to the execution of the Final Plat of the Project to ensure that the requirements and conditions as set forth herein are complied with and to ensure the installation of all subdivision infrastructure.
7. The Applicant, or assigns, shall obtain all necessary permits for the installation of individual wells serving each lot, and such permits shall be obtained prior to the City issuing any Building Permit for such lot.
8. The full public right-of-way in Phase II shall be dedicated on the Final Plat.
9. Site improvements as described within Section 30-194 shall be agreed to and identified within the Development Agreement Addendum #1.
10. The Applicant shall identify and rope off all Phase II septic drainfield areas on the site prior to the City issuing any grading permits on the subject property.
11. The Applicant shall obtain all necessary permits and approvals from any agency having jurisdiction over the project including, but not limited to, Washinton County and the Browns Creek Watershed District. Copies of the required permits and approvals must be reviewed by the City Engineer.
12. The Applicant, or assigns, shall be required to obtain all septic permits, based on the actual design of a principal structure prior to the City issuing a Building Permit. This condition will be established within the Development Agreement.
13. The Applicant shall obtain an access permit from Washington County for the CSAH 17 access prior to the commencement of any site work for Phase II.
14. The Applicant shall be required to install all necessary improvements to CSAH 17 (if applicable) as agreed to, and conditioned by, Washington County. Such improvements shall be included and addressed within Addendum #1 to the Development Agreement.
15. The Applicant shall pay all fees and delinquent escrow balances.

FURTHER BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA, that it does hereby approve the request of MOR Development, LLC for the Elliott Crossing Second Addition Final Plat. The City Council’s Findings relating to the standards are as follows:

- The Elliott Crossing Final Plat is consistent with the Preliminary Plat approval granted by Resolution 2024-11.
- The proposed Phase II improvements meet the conditions and requirements as established by the preliminary plat provided the identified permits are obtained.
- The lot and block configuration of Elliott Crossing Second Addition is consistent with the City of Grant’s adopted 2040 Comprehensive Plan for density and rural residential uses.
- The Final Plat meets or exceeds the dimensional and lot standards established within the A2 Zoning District.
- That the Development Agreement Addendum #1 will ensure that all Subdivision Improvements are installed to meet the subdivision code.

Adopted by the Grant City Council this 5th day of May, 2026.

Jeff Giefer, Mayor

State of Minnesota)
) ss.
County of Washington)

I, the undersigned, being the duly qualified and appointed Clerk of the City of Grant, Minnesota do hereby certify that I have carefully compared the foregoing resolution adopted at a meeting of the Grant City Council on _____, 2026 with the original thereof on file in my office and the same is a full, true and complete transcript thereof.

Witness my hand as such City Clerk and the corporate seal of the City of Grant, Washington County, Minnesota this _____ day of _____, 2026.

Kristina Handt
Interim City Clerk
City of Grant



STAFF REPORT

DATE: May 5, 2026

Regular

TO: Mayor and City Council

FROM: Kristina Handt, Interim City Administrator

AGENDA ITEM: Resolution Proclaiming May 30, 2026 Gasthaus Bavarian Hunter Day

BACKGROUND:

At the end of the April meeting, Council member Rog asked about putting information about Gasthaus's 60th Anniversary in the newsletter. Unfortunately, at that time the newsletter had already been sent to the printer. However, following the meeting, Council Member Rog did send me information for a resolution proclaiming May 30th Gasthaus Bavarian Hunter Day.

ISSUE BEFORE COUNCIL:

Should Council approve a resolution to proclaim May 30, 2026 Gasthaus Bavarian Hunter Day in the City of Grant?

PROPOSAL:

Included in your packet is a resolution provided to the city by Gasthaus that includes some history of the business in honor of their 60th anniversary this year. They plan to host a number of events to celebrate as well.

FISCAL IMPACT:

NA

OPTIONS:

- 1) Approve Resolution 2026-16: Resolution Proclaiming May 30, 2026 Gasthaus Bavarian Hunter Day in the City of Grant
- 2) Amend and then Approve Resolution 2026-16: Resolution Proclaiming May 30, 2026 Gasthaus Bavarian Hunter Day in the City of Grant
- 3) Do not Approve Resolution 2026-16: Resolution Proclaiming May 30, 2026 Gasthaus Bavarian Hunter Day in the City of Grant

RECOMMENDATION:

“Motion to approve Resolution 2026-16: Resolution Proclaiming May 30, 2026 Gasthaus Bavarian Hunter Day in the City of Grant .”

ATTACHMENTS:

- Resolution 2026-16: Resolution Proclaiming May 30, 2026 Gasthaus Bavarian Hunter Day in the City of Grant

**CITY OF GRANT, MINNESOTA
RESOLUTION NO. 2026-XX**

**RESOLUTION PROCLAIMING MAY 30, 2026 GASTHAUS BAVARIAN HUNTER DAY
IN THE CITY OF GRANT**

WHEREAS, the Gasthaus Bavarian Hunter restaurant, located in the City of Grant, is celebrating its 60th Anniversary; and

WHEREAS, the German restaurant was opened by Karl and Elizabeth Schoene in July of 1966; and

WHEREAS, the restaurant also soon became well-known for a nail driving game that Karl and Elizabeth's son, Carl Schoene, created and operated under the trademark of Hammer-Schlagen; and

WHEREAS, after a tragic fire in 1987, the restaurant successfully rebuilt the following year and was thereafter operated by Karl and Elizabeth's son, Carl Schoene, and his wife, Kim; and

WHEREAS, Carl's father-in-law and Kim's father, Mike Wlaschin, acquired the Hammer-Schlagen nail driving game and continued operating it throughout Minnesota and Western Wisconsin in promotion of the Gasthaus Bavarian Hunter; and

WHEREAS, after the tragic passing of Carl in 2003, Kim later remarried and the restaurant was thereafter operated by her and her husband Dan Quade; and

WHEREAS, Kim and Dan guided the restaurant throughout the COVID-19 pandemic to ensure its survival; and

WHEREAS, the restaurant was later acquired by Jim Martin, a friend of Kim's family and owner of the Hammer-Schlagen nail driving game, in 2023; and

WHEREAS, the restaurant has scheduled a number of events throughout calendar year 2026 to celebrate its 60th Anniversary; and

WHEREAS, the restaurant has hosted many weddings, special events, and banquets for residents of the City of Grant and beyond; and

WHEREAS, the restaurant is an important part of the greater St. Croix Valley restaurant and entertainment scene; and

WHEREAS, the restaurant has been a major contributor to the health and happiness of residents and visitors to the City of Grant.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA that it does hereby proclaim May 30, 2026, as Gasthaus Bavarian Hunter Day in the City of Grant.

Adopted by the Grant City Council this 5th day of May 2026.

Jeff Giefer, Mayor

ATTEST

Kristina Handt, Interim City Administrator



STAFF REPORT

DATE: May 5, 2026

Regular

TO: Mayor and City Council

FROM: Kristina Handt, Interim City Administrator

AGENDA ITEM: 2027 Budget Calendar

BACKGROUND:

The City Council is asked to accept or amend the proposed 2027 budget key dates for planning purposes.

ISSUE BEFORE COUNCIL:

What should the schedule be for developing the 2027 budget?

PROPOSAL:

July Work Session 1 hour Before the Regular Meeting: CIP Discussion including presentation by the City Engineer of the 5-year Road Capital Improvement Plan. This should identify which roads are proposed for reconstruction in the years 2027-2031. In addition, Washington County Public Works/Engineers would be invited to present on the projects in Grant in the 2026-2030 Washington County CIP. This will allow the Council to learn more about those projects, provide feedback to the county on whether they support those projects and help to align city and county road projects for efficiency and funding opportunities.

August Work Session 1 Hour Before the Regular Meeting: General Fund Discussion. Council would be presented with draft revenues and expenditures for 2027. Tax impact will not be known at this time as fiscal disparity information and tax impact worksheets are not available from the county until late August, but levy impacts would help guide the discussion.

September 1, 2026, Regular Council Meeting: Adopt Preliminary Levy and Date for Truth in Taxation Hearing Resolution. After adoption of this resolution the levy may be lowered but cannot be increased. Given the deadline to submit to county is not until the end of September, Council could wait and hold a special meeting later in the month.

****September 30, 2026: Deadline to submit Proposed Levies and TNT Dates to County***

(Optional) October or November Work Session either 1 hour before Regular meeting or in Conjunction with Canvassing Board the second week of November: Additional work session to further review the proposed budget before final adoption in December.

December 1, 2026, at 6:30pm, Public Hearing-TNT at beginning of Regular Council meeting:
Adopt Final Levy and 2027 Budget Resolution

****December 28, 2026: Deadline to Certify Final Levy with Washington County and certify TNT Compliance with DOR.***

** December 30, 2026: Deadline to file annual report of local government levies with DOR.*

**Notes Statutory Deadlines*

FISCAL IMPACT:

NA

OPTIONS:

- 1) Approve the proposed 2027 Budget Calendar with additional work sessions as noted.
- 2) Amend and then approve a 2027 Budget Calendar

RECOMMENDATION:

“Motion to approve the proposed 2027 Budget Calendar with additional work sessions in July and August .”

ATTACHMENTS:

None

MEMORANDUM

To: City of Grant Mayor and Council
From: Amanda Johnson, City Attorney,
Date: May 5, 2026
Re: City Administrator Next Steps

Introduction

As Council is aware, the Interim City Administrator Contract with Kristina Handt expires on May 24, 2026. Although both parties negotiated in good faith, they could not reach a mutually agreeable permanent contract. This means that the Council needs to determine next steps for hiring a new City Administrator/City Clerk and Treasurer.

Questions for Council:

1. Do you want to repost a City Administrator position?
2. Do you want to go back to a City Clerk model?
3. Do you want to engage a consultant (such as Redpath) for Treasurer services?
4. Do you want to reach out to any of the previous resumes the Council received?
5. Do you want to hire a temporary administration consultant?
 - a. Scott Saehr would be available to assist but cannot dedicate full-time efforts.
6. Do you want to explore search firm options (note, these cost \$25-45k)?

Action Item for Council:

Authorize the Personnel Committee to have broader authority related to the work related to hiring a new City Administrator.

**CITY OF GRANT, MINNESOTA
RESOLUTION NO. 2026-17**

RESOLUTION AUTHORIZING AUTHORITY OF THE PERSONNEL COMMITTEE

WHEREAS, the City Council of the City of Grant recognizes the need for a Personnel Committee to facilitate the timely and effective decision-making needed while the City undertakes the actions necessary to hire a new City Administrator; and

WHEREAS, the City Council finds it beneficial to establish a Personnel Committee to review personnel matters, including but not limited to undertaking efforts related to hiring a new City Administrator and other staff as directed by the Council.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA as follows:

1. A Personnel Committee is hereby reaffirmed as an advisory body to the City Council of the City of Grant, tasked with undertaking the efforts needed to bring forth City Administrator/City Clerk candidates to the Council for consideration.
2. The Personnel Committee shall consist of two (2) members of the City Council as confirmed by the City Council.
3. The Personnel Committee shall serve in an advisory capacity only for determining the City Administrator; full City Council action is needed for final determination.
4. The Personnel Committee shall consist of _____ and _____.
5. This Resolution shall take effect immediately upon its adoption.

Adopted by the Grant City Council this 5th day of May 2026.

Jeff Giefer, Mayor

ATTEST

Kristina Handt, Interim City Administrator

City Council Report for April 2026

To: Kristina Handt City Clerk

From: Jack Kramer Building Official

City Code Violations:

1. A.R.C. Paving, Inc. 7559 Jamaca Ave. N. PID # 2703021230004 Violation of Conditional Use Permit.

a. The City received a formal complaint regarding hours of operation and improperly stored equipment.

I met with the property owner, Mr. Ryan Conlin, and we discussed the hours of operation, and he indicated he was maintaining several items of equipment in the later portion of the day, which is allowed by item # 7 of CUP.

Upon further investigation I noticed two items of heavy equipment that were being improperly stored on the property, which is a violation of item #11 which states the equipment shall be parked in the southeast corner of the lot. Mr. Conlin agreed to relocate the machinery within a day.

I revisited the property the following day and the CUP item in violation was abated.

Building Permit Activity:

1. Twenty-Three (23) Building Permits were issued for a total valuation of \$ 914,724.00.

Respectfully submitted,



Jack Kramer

Building & Code Enforcement Official

