

CITY OF GRANT
MINUTES

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

DATE : September 5, 2017
TIME STARTED : 7:02 p.m.
TIME ENDED : 9:09 p.m.
MEMBERS PRESENT : Councilmember Carr, Kaup, Sederstrom
Lanoux and Mayor Huber
MEMBERS ABSENT : None

Staff members present: City Attorney, Kevin Sandstrom; City Planner, Jennifer Swanson; City Engineer, Brad Reifsteck; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Points

CALL TO ORDER

The meeting was called to order at 7:02 p.m.

PUBLIC INPUT

- (1) Mr. Gary Baumann, 10006 Joliet, came forward and shared flowers from his garden for everyone present and asked them to enjoy.
- (2) Mr. James Drost, 8682 Jamaca, came forward and commented on the current budget stating he is happy with the City’s budget as it is so easy to get into debt.
- (3) Mr. John Smith, 10244 67th Lane, came forward and suggested the League of Minnesota Cities get involved with the City’s dysfunction.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Lanoux moved to add the GRP Parade to the agenda. Council Member Sederstrom seconded the motion. Motion failed with Council Member Carr, Kaup and Mayor Huber voting nay.

Council Member Carr moved to approve the agenda, as presented. Council Member Kaup seconded the motion. Motion carried with Council Member Lanoux and Sederstrom voting nay.

CONSENT AGENDA

August 1, 2017 City Council Meeting Minutes Approved

August 2017 Bill List, \$58,061.89 Approved

1 Kline Bros. Excavating, Road
2 Work, \$16,795.00 Approved
3
4 Pearson Bros., 2017 Seal Coat
5 Project, \$25,904.90 Approved
6
7 North Valley, Millings, \$15,708.00 Approved
8
9 Washington County Sheriff, January –
10 June 2017, \$59,734.58 Approved
11

12 **Council Member Carr moved to approve the consent agenda, as presented. Council Member**
13 **Kaup seconded the motion. Motion carried with Council Member Lanoux and Sederstrom**
14 **voting nay.**

15
16 **STAFF AGENDA ITEMS**
17

18 **City Engineer, Brad Reifsteck**
19

20 **PUBLIC HEARING, Consideration of Resolution No. 2017-10, 65TH Street N Roadway**
21 **Improvement Project** – City Engineer Reifsteck advised the City Council authorized preparation of
22 the Feasibility Report for the project area on June 6th and received the Feasibility Report on August 1,
23 2017.

24
25 As identified in the Feasibility Report, total project cost is estimated to be \$62,500, including
26 construction, legal, engineering, administrative, and finance costs.
27

28 The City notified affected property owners and persons expressing interest in the project of the
29 scheduled Improvement Hearing within the minimum 10-day notification requirement and published
30 the notice of hearing in the City's official newspaper for two weeks.

31
32 The improvements are anticipated to be funded by special assessments to benefitting properties, in
33 accordance with the Assessment Policy, adopted by City Council.
34

35 City Engineer Reifsteck added that all options were presented to the neighborhood and they supported
36 the lower cost option as opposed to the complete road reconstruction option. A mill and overlay
37 project does not require other specific permitting.
38

39 Mayor Huber opened the public hearing at 7:18 p.m. No one was present to speak.
40

41 **Council Member Carr moved to close the public hearing at 7:18 p.m. Council Member Kaup**
42 **seconded the motion. Motion carried unanimously.**
43

44 **Council Member Carr moved to adopt Resolution No. 2017-10, as presented. Council Member**
45 **Kaup seconded the motion. Motion carried unanimously.**

1 **Consideration of Pine Tree Lake Pump House Improvement** – City Engineer Reifsteck advised
2 the City Council requested the City Engineer review and determine alternative methods to minimize
3 maintenance on the Pine Tree Lake Pump station. The contractor provided 2 additional options to the
4 one previously submitted.

5
6 For review, Option 1 requires float operation to monitor water levels and requires removing prior to
7 winter and reinstalling in the spring. The starter will need to be placed in the off positions manually
8 during winter conditions. This option cost is **\$2620.00** bid by Killmer Electric Co., Inc.

9
10 The contractor provided alternative options to the float system as described below and shown in the
11 attached quote.

12
13 Option 2 requires installing an ultrasonic level transducer in lieu of floats and may be left in place all
14 year round but personnel will still need to manually place the starter to off to prevent pump from
15 running during winter conditions. The cost for this option is **\$8,916.00**.

16
17 Option 3 includes monitoring water levels and starter shutoffs through a new control panel, which can
18 be monitored remotely through a cellular alarm dialer. This option still requires routine maintenance
19 of the pumps and controls but no equipment needs to be manually shutoff or placed during the winter
20 conditions. The cost for this option is **\$28,700.00**.

21
22 **Council Member Carr moved to approve the low bid from Killmer Electric Co., Inc., as**
23 **presented. Council Member Kaup seconded the motion. Motion carried unanimously.**

24
25 **City Planner, Jennifer Swanson (no action items)**

26
27 **City Attorney, Kevin Sandstrom**

28
29 **PUBLIC HEARING, Consideration of Conditional Use Permit Vacate at 8400 Jamaca Avenue,**
30 **9411 Dellwood Road North and 8678 75th Street North** – City Attorney Sandstrom reviewed the
31 staff report provided the background on the 2017 CUP review. Through that review it was
32 determined three CUP's should be vacated as a housekeeping matter. Written notice was provided to
33 the specific property owners.

34
35 Mayor Huber opened the public hearing for Lone Oaks, 8400 Jamaca Avenue CUP at 7:42 p.m. No
36 one was present to speak.

37
38 **Council Member Carr moved to close the public hearing at 7:42 p.m. Council Member Kaup**
39 **seconded the motion. Motion carried unanimously.**

40
41 **Council Member Carr moved to vacate Lone Oak CUP, 8400 Jamaca Avenue, as presented.**
42 **Council Member Kaup seconded the motion. Motion carried unanimously.**

43
44 Mayor Huber opened the public hearing for US West, 9411 Dellwood Avenue N at 8:47 p.m.

45

1 Ms. Cathy Anderston, 8833 80th Street came forward and asked if there is a certain time allowed
2 when CUP's are given. She expressed concern regarding a time limit on the building of something
3 like the cell tower. The property should have the opportunity to keep CUP and the vacate should not
4 be concluded this evening.

5
6 **Council Member Kaup moved to close the public hearing at 7:50 p.m. Council Member Carr**
7 **seconded the motion. Motion carried unanimously.**

8
9 City Attorney Sandstrom noted the issue with old CUP's is the due process of getting a CUP in place.
10 Enacting an inactive CUP would require a public hearing. Inactive CUP's should legally be vacated.

11
12 **Council Member Kaup moved to vacate US West CUP, 9411 Jamaca Avenue, as presented.**
13 **Council Member Carr seconded the motion. Motion carried unanimously.**

14
15 Mayor Huber opened the public hearing at 8:00 p.m.

16
17 Mr. Bob Zick (no address provided) came forward and stated unless a CUP specifically states it will
18 go away they have real value. The property owner should certify in writing they are requesting
19 removal of the CUP. He stated his concern is vacating without having a copy of the CUP's. This is
20 the Wildwood School site and there may be conditions in this CUP that have public value. It is an
21 advantage for the School District to vacate so they have no liability to building on a super fund site.

22
23 Mr. Jame Drost, 8682 Jamaca Avenue, came forward and stated the CUP has been defunct for a long
24 time. It does not apply any more and the site now belongs to the school. It is not functioning and
25 there is no choice but to remove it.

26
27 Mr. Wally Anderson, 8833 80th Street, came forward and stated he is a neighbor to the property and it
28 runs with the land. It would be helpful to know what is involved.

29
30 Mr. Tim Kinly (no address provided) came forward and stated the CUP adds value to the property and
31 should be eminent domain. There is a value to CUP's and he does not know the details of the CUP.
32 He asked if the decision to vacate was made at the school district.

33
34 Ms. Sharon Schwarze, 10707 Joliet, came forward and stated this is an old CUP and an excellent job
35 of posting the information was done. The actual CUP's were in the packet and posted on the website.
36 The property owner was notified and if they wanted the CUP on their property they would be present
37 tonight. The property owners do not have to have this CUP on the land if they don't want it.

38
39 A statement was read from Mahtomedi School District indicating they have no objections to vacating
40 the old CUP.

41
42 **Council Member Carr moved to close the public hearing at 8:15 p.m. Council Member Kaup**
43 **seconded the motion. Motion carried unanimously.**

1 **Council Member Carr moved to vacate Bellaire CUP, 8678 75th Steet N, as presented. Council**
2 **Member Kaup seconded the motion. Motion carried unanimously.**

3
4 **NEW BUSINESS**

5
6 **Consideration of Resolution No. 2017-17, 2018 Preliminary Budget** – City Treasurer Schwarze
7 advised two meetings were held to discuss the 2018 preliminary budget and review expenses. The
8 preliminary budget was determined in the amount of \$1,540,389.00 and levy increase of 4%.

9
10 **Council Member Kaup moved to adopt Resolution No. 2017-17 setting the 2018 preliminary**
11 **budget in the amount of \$1,540,389. Council Member Carr seconded the motion. Motion**
12 **carried with Council Member Lanoux and Sederstrom voting nay.**

13
14 **Consideration of Resolution No. 2017-18, 2018 Levy Certification** – City Treasurer Schwarze
15 presented Resolution No. 2017-18 establishing 2018 the preliminary levy certification at \$1,186,360.

16
17 **Council Member Kaup moved to adopt Resolution No. 2017-18, as presented. Council Member**
18 **Carr seconded the motion. Motion carried with Council Member Lanoux and Sederstrom**
19 **voting nay.**

20
21 **Consideration of Washington County Joint Powers Agreement, 2018 Elections** – A draft Joint
22 Powers Agreement with Washington County for the 2018 Election was included in the packet for
23 Council consideration.

24
25 **Council Member Carr moved to approve Washington County Joint Powers Agreement, 2018**
26 **Elections as presented. Council Member Kaup seconded the motion. Motion carried**
27 **unanimously.**

28
29 **Consideration of Planning Commission Appointment** – Staff advised per City Ordinance, a
30 posting for Planning Commission applications was published for the opening seat. No applications
31 were submitted. The previous applicant, Mr. Matt Fritze, has indicated his willingness to serve on the
32 Planning Commission.

33
34 **Council Member Carr moved to appoint Matt Fritze to the Planning Commission for vacant**
35 **seat. Council Member Lanoux seconded the motion. Motion carried unanimously.**

36
37 **UNFINISHED BUSINESS**

38
39 There was no unfinished business.

40
41 **DISCUSSION ITEMS**

42
43 **City Council Reports/Future Agenda Items (no action taken):**
44

1 Mayor Huber advised the City will be keeping an eye on the DNR’s order relating to the White Bear
2 Lake issue.

3
4 **CUP Process, Council Member Lanoux** – Council Member Lanoux stated he did go through the
5 CUP process recently and believes the process could be stream lined and more user friendly. Issues
6 relating to the mailing labels, surveys, scalable site plans, City Attorney review and recordings could
7 be better managed.

8
9 **Grazeable Acres Ordinance, Council Member Lanoux** – Council Member Lanoux requested the
10 grazeable acres ordinance be rewritten to be more user friendly and allow more horses as it is flawed.
11 He indicated his CUP set a precedent and the manure management is what is key, not the number of
12 horses.

13
14 Through discussion it was determined grazeable acres would not be reviewed again.

15
16 Council Member Carr stated he would prefer not looking at that ordinance again. He noted any
17 discussion items on the agenda without information included in the packet should be removed from
18 the agenda. He advised he will make a motion to remove those items from the agenda.

19
20 **Staff Updates (no action taken):**

21
22 Staff recommended the City utilize action only minutes unless the City would like to hire a
23 transcriber. The minutes include a summary of the discussion and are the official record of the action
24 taken by the Council. With Council Members all talking at once and talking over each other it is
25 difficult to follow the discussion. Action only minutes will include Council action and all
26 background information for the agenda item.

27
28 It was determined the City would move to action only minutes as opposed to contracting with a
29 transcriber.

30
31 **COMMUNITY CALENDAR SEPTEMBER 6 THROUGH SEPTEMBER 30, 2017:**

32
33 **Mahtomedi Public Schools Board Meeting, Thursday, September 14th and 28th , Mahtomedi
34 District Education Center, 7:00 p.m.**

35 **Stillwater Public Schools Board Meeting, Thursday, September 14th , Stillwater City Hall, 7:00
36 p.m.**

37 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

38
39 **ADJOURN**

40
41 **Council Member Carr moved to adjourn at 9:09 p.m. Council Member Kaup seconded the
42 motion. Motion carried unanimously.**

1
2
3
4
5
6
7
8
9
10
11

These minutes were considered and approved at the regular Council Meeting October 3, 2017.

Kim Points, Administrator/Clerk

Jeff Huber, Mayor

APPROVED