

CITY OF GRANT
MINUTES

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DATE : November 1, 2016
TIME STARTED : 7:05 p.m.
TIME ENDED : 7:34 p.m.
MEMBERS PRESENT : Councilmember Sederstrom, Lobin, Huber,
Lanoux and Mayor Carr
MEMBERS ABSENT : None

Staff members present: Acting City Attorney, Kevin Sandstrom; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Points

CALL TO ORDER

Mayor Carr called the meeting to order at 7:05 p.m.

PUBLIC INPUT

(1) Mr. James Drost, 8682 Jamaca, commented on the election and the City coming together.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Huber moved to approve the agenda as presented. Council Member Lobin seconded the motion.

Council Member Lanoux referred to Roberts Rules of Order and stated he would like to add Campaign Violations to the agenda.

Council Member Huber stated the Dummies Edition of Roberts Rules is over 400 pages. The League of Minnesota recommends cities have parliamentary rules for order. The Charter Commission used Roberts Rules when they were able to. Roberts Rules are for large groups and a full time parliamentarian is required in the House and Senate to utilize Roberts Rules.

Motion carried with Council Member Lanoux and Sederstrom voting nay.

CONSENT AGENDA

October 4, 2016 City Council Meeting Minutes	Approved
Bill List, \$48,431.18	Approved
Kline Excavating, Road Projects, \$21,176.25	Approved

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Resolution No. 2016-26, Master Subscriber Agreement

Approved

Council Member Huber moved to approve the consent agenda, as presented. Council Member Lobin seconded the motion. Motion carried with Council Member Lanoux and Sederstrom voting nay.

STAFF AGENDA ITEMS

City Engineer, Brad Reifsteck

Consideration of Resolution No. 2016-27, Declaring Costs to be Assessed and Ordering Proposed Assessments Keswick Avenue – City Engineer Reifsteck advised following a public hearing, the City Council ordered the public improvements included in the project at the August 2, 2016 regular Council Meeting.

The Council awarded the project at the September 6, 2016 regular Council Meeting to Valley Paving, Inc. of Shakopee, MN with a grand total bid of \$81,749.75.

Project costs include the construction costs plus all Legal, Engineering and Administration cost associated with the project. The total project cost is \$102,328.00.

The improvements are anticipated to be funded by special assessments to benefitting properties, in accordance with the Assessment Policy, adopted by City Council. The total amount to be assessed is \$102,328.00.

Council Member Huber moved to adopt Resolution No. 2016-27, as presented. Council Member Lobin seconded the motion. Motion carried unanimously.

Consideration of Resolution No. 2016-28, Calling for Assessment Hearing, Keswick Avenue – City Engineer Reifsteck advised that for projects that contain special assessments, such as the assessments for roadway reconstruction and street reconstruction improvement projects, as required by Minnesota State Statute, Chapter 429 and consistent with the City’s Assessment Policy, an Assessment Hearing will need to be held to consider the adoption of assessments. This hearing is proposed to be held at the December 6, 2016 regular City Council meeting. He noted the resolution outlines the wrong time for the public hearing and should be amended to 7:00 p.m.

Council Member Huber moved to adopt Resolution No. 2016-18, as amended. Council Member Lobin seconded the motion.

Council Member Lanoux stated the interest rate for the assessments is 4.5%. He asked if the City would consider self funding the project.

1 City Engineer Reifsteck advised the project is being self funded by the City. The assessment term is
2 10 years.

3
4 Council Member Huber stated the City did talk about self funding at several meetings and determined
5 self funding was appropriate due to the cost of the project. He asked how many residents accepted the
6 project and how many were opposed.

7
8 City Engineer Reifsteck advised because there was not 100% agreement with the residents an
9 assessment hearing must be held and those that object to the project should attend the public hearing.

10
11 **Motion carried unanimously.**

12
13 **City Planner, Jennifer Haskamp (no action items)**

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15 **City Attorney, Nick Vivian (no action items)**

16
17 **NEW BUSINESS**

18
19 **Set Certification of Election Meeting** – The Certification of Election meeting was scheduled on
20 Thursday, November 17, 2016 at 10:00 am.

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22 **UNFINISHED BUSINESS**

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24 There was no unfinished business.

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26 **DISCUSSION ITEMS**

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28 **City Council Reports:**

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30 Mayor Carr stated the City does have rules, parliamentary procedure, by laws and recommendations
31 from the League. He provided information from the League relating to meeting rules and indicated
32 the City has done this for years. There are also rules and procedures for adding items to the agenda.
33 Items can be added to the agenda but the rules have to be followed.

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35 Council Member Lanoux stated he has asked to put things on the agenda many times and 4H can't use
36 the building. He noted the City doesn't follow its own rules.

37
38 Mayor Carr stated 4H left on their own. He reviewed the League rules and also referred to the by
39 laws relating to items on the agenda and consent agenda. He noted that any changes to the agenda
40 require a motion, second and majority vote.

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42 Council Member Huber stated the past president of the 4H Club has attended a meeting and advised
43 they moved because of needed kitchen and plumbing facilities. There are two local groups that use
44 the building but it has been restricted to other users because of the video equipment. There are other
45 facilities within the community to hold meetings. It is bad practice to start pulling items or adding

1 items to the agenda when staff and Council isn't prepared and it is not fair to residents. People need
2 to be aware of what is on the agenda ahead of time and why the Council is discussing that issue.
3 Packets are distributed ahead of time for the purpose of allowing time for additional research or
4 questions.

5
6 Mayor Carr added that if any mistakes are made corrections can be made ahead of time and the
7 consent agenda can be approved so the Council can get to the agenda items in a timely manner.
8 When an agenda is approved a motion, second and majority vote is required to make changes.

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10 **Staff Updates:**

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12 There were no staff updates.

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14 **COMMUNITY CALENDAR NOVEMBER 2 THROUGH NOVEMBER 30, 2016:**

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16 **General Election, Tuesday, November 8, 2016, 7:00 a.m. to 8:00 p.m., Oak Hill Church, 9050**
17 **60th Street North**

18 **Mahtomedi Public Schools Board Meeting, Thursday, November 17th, Mahtomedi District**
19 **Education Center, 7:00 p.m.**

20 **Stillwater Public Schools Board Meeting, Thursday, November 10th and November 17th,**
21 **Stillwater City Hall, 7:00 p.m.**

22 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

23 **ADJOURN**

24 **Council Member Huber moved to adjourn at 7:34 p.m. Council Member Lobin seconded the**
25 **motion. Motion carried unanimously.**

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29 These minutes were considered and approved at the regular Council Meeting December 6, 2016.

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35 Kim Points, Administrator/Clerk

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Tom Carr, Mayor