

**CITY OF GRANT
MINUTES**

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45

DATE : February 2, 2016
TIME STARTED : 7:00 p.m.
TIME ENDED : 7:52 p.m.
MEMBERS PRESENT : Councilmember Sederstrom, Lobin, Huber,
Lanoux and Mayor Carr
MEMBERS ABSENT : None

Staff members present: Acting City Attorney, Kevin Sandstrom; City Planner, Jennifer Haskamp; City Engineer, Brad Reifsteck; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Points

CALL TO ORDER

Deputy Mayor Huber called the meeting to order at 7:01 p.m.

PUBLIC INPUT

There was no one present for public input.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Lanoux requested clarification on Roberts Rules of Order and Consent Agenda procedure.

Deputy Mayor Huber advised the City has never adopted Roberts Rules of Order and that parliamentary procedure is for large groups.

Mayor Carr moved to approve the agenda, as presented. Council Member Lobin seconded the motion. Motion carried with Council Member Lanoux and Sederstrom voting nay.

CONSENT AGENDA

January 5, 2016 City Council Meeting Minutes	Approved
Bill List, \$35,868.66	Approved
Washington County Sheriff, June-Dec 2015, \$54,222.93	Approved

1
2 Croix Valley Inspector, \$25,567.28

Approved

3
4 **Council Member Lanoux moved to pull Items 4A, January 5, 2016 City Council Meeting**
5 **Minutes and Item 4b, Bill List, \$35,868,66 from the consent agenda. Council Member**
6 **Sederstrom seconded the motion.**

7
8 Deputy Mayor Huber stated the Council has had the packets for a week. He asked if Council
9 Member Lanoux had contacted the Clerk and asked for clarification on the minutes and/or bill
10 list.

11
12 Council Member Lanoux indicated he had not contacted the Clerk.

13
14 **Motion failed with Council Member Lobin, Deputy Mayor Huber and Mayor Carr voting**
15 **nay.**

16
17 **Mayor Carr moved to approve the consent agenda, as presented. Council Member Lobin**
18 **seconded the motion. Motion carried with Council Member Lanoux and Sederstrom**
19 **voting nay.**

20
21 **STAFF AGENDA ITEMS**

22
23 **City Engineer, Brad Reifsteck**

24
25 **Authorization for Class 5 Surfacing Quotes** – City Engineer Reifsteck advised the City
26 engages a contractor to provide Class 5 aggregate base for the purpose of maintaining gravel
27 roads through the City. The quotes typically include pricing for delivered or delivered and spread
28 aggregate base as needed on a per ton basis. Requests for quotes will be sent to Miller
29 Excavating, Inc. and at a minimum, one other contractor. He noted the specifications are the
30 same as two years ago and the product being used does reduce dust. The City typically only pays
31 for what is delivered and weather determines when the season is over in terms of obtaining Class
32 5.

33
34 **Council Member Lobin moved to authorize staff to request quotes directly from**
35 **contractors for the 2016 Class 5 Surfacing Contract, as presented. Mayor Carr seconded**
36 **the motion. Motion carried unanimously.**

37
38 **Consideration of 2016 Special Roads Project** – City Engineer Reifsteck stated each year the
39 City completes a special road project within the City. In past years, the projects have addressed
40 specific areas with drainage problems on the roadway and/or areas where small patches are no
41 longer a cost efficient solution. The 2015 Special road Project included a portion of Keats
42 Avenue between 65th Street and Highway 36 frontage road. Potential candidates for this year's
43 project include the following:

- 44
45
- A portion of Keats Avenue north of 65th Street

- Joliet Avenue between Highway 96 and Jody Avenue
- Ideal Avenue N and Hwy 96 and 97th Street N & County Road 15

The 2016 budget for special road projects is \$25,000.

Deputy Mayor Huber stated the City will have a better idea about the project after the Road Ranking System is completed. A decision at this point should not be made.

City Engineer Reifsteck agreed that is a good approach. The Road Ranking System should be completed by the end of April. It will be a very good tool in making decisions. At the May meeting the Council will be adopting the system and then can discuss special road projects.

Mayor Carr added the City does have other funds to utilize this year on special road projects.

Council Member Lanoux moved to have WSB look into funding and grants that are available. Council Member Sederstrom seconded the motion. Motion failed with Council Member Lobin, Deputy Mayor Huber and Mayor Carr voting nay.

Deputy Mayor Huber stated WSB already does that and will continue to do so on behalf of the City. He commented on the current road policy noting the City does not have to spend a minimum of \$300,000 for a road project.

Deputy Mayor Huber moved to table discussion of 2016 Special Roads Project. Council Member Lanoux seconded the motion. Motion carried unanimously.

City Planner, Jennifer Haskamp

Land Use Definitions – Deputy Mayor Huber advised the Planner is not present this evening. Information was included in the Council packets but it would be beneficial to discuss the land use definitions when the Planner is present.

Council Member Lanoux moved to table the Land Use Definitions until a Planning Commission is in place. Council Member Sederstrom seconded the motion. Motion failed with Council Member Lobin, Deputy Mayor Huber and Mayor Carr voting nay.

Deputy Mayor Huber advised the Planning Commission follows City policy and City Ordinances. Land Use definitions are policy decisions that the City Council has to set. Once those definitions are in place, the Planning Commission will utilize them to make recommendations to the City Council relating to land use.

Deputy Mayor Huber moved to table Land Use Definitions to the March City Council meeting. Council Member Lobin seconded the motion. Motion carried with Council Member Lanoux voting nay.

City Attorney, Kevin Sandstrom (no action items)

1 **NEW BUSINESS**

2
3 **Planning Commission Appointments** – Planning Commission interviews were held prior to the
4 regular Council meeting. Eight applications were submitted, one application was withdrawn and
5 six (6) were interviewed.
6

7 **Council Member Lanoux moved to table the Planning Commission appointments until**
8 **notice was provided in the legal newspaper and the City newsletter. Council Member**
9 **Sederstrom seconded the motion. Motion failed with Council Member Lobin, Deputy**
10 **Mayor Huber and Mayor Carr voting nay.**

11
12 The Administrator/Clerk advised notice of Planning Commisison applications have been posted
13 on the City website since November, 2015. Notice was published in the City’s legal newspaper
14 on Janury 6, 2016.
15

16 **Council Member Sederstrom moved to remove Mr. Bob Tufty from the list of applicants.**
17 **Council Member Lanoux seconded the motion. Motion failed with Council Member Lobin,**
18 **Deputy Mayor Huber and Mayor Carr voting nay.**

19
20 **Deputy Mayor Huber moved to appoint all seven (7) Planning Commission applicants.**
21 **Council Member Lobin seconded the motion. Motion carried with Council Member**
22 **Lanoux and Sederstrom voting nay.**
23

24 **Consideration of Resolution No. 2016-07, Designated Reserves, Sharon Schwarze -** City
25 Treasurer Schwaze advised Resolution No. 2016-07 designates the small cities financial
26 assistance to the committed fund balance in the General Fund in the amount of \$61,969 for the
27 construction and maintenance of roads located within the City of Grant. She advised the funding
28 was only approved for one year so the City did not add another permanent fund for the dollars
29 within the budget.
30

31 **Mayor Carr moved to adopt Resolution No. 2016-07, as presented. Council Member Lobin**
32 **seconded the motion. Motion carried unanimously.**

33
34 **UNFINISHED BUSINESS**

35
36 There was no unfinished business.
37

38 **DISCUSSION ITEMS**

39
40 **City Council Reports:**

41
42 **Council Member Lanoux moved to approve the coverage of the Stillwater Fire Department**
43 **be extended within the City of Grant. Council Member Sederstrom seconded the motion.**
44 **Motion failed with Council Member Lobin, Deputy Mayor Huber and Mayor Carr voting**
45 **nay.**

1 Mayor Carr stated he is sorry he was not present this evening for the Planning Commission
2 interviews. He thanked everyone who applied and said they are welcome to call any of the
3 Council Members for assistance or use as a resource.

4
5 Deputy Mayor Huber added that there is a new process for the Planning Commission and the
6 ordinances are in place. If there are ever any questions call the City Council.

7
8 **Council Member Lanoux moved to draft a letter to legislators opposing any funding of a**
9 **waste water treatment center within the City of Grant. Council Member Sederstrom**
10 **seconded the motion.**

11
12 Deputy Mayor Huber stated there is no information relating to the motion and there the City of
13 Grant has never been mentioned for a waste water treatment center.

14
15 Mayor Carr stated it would be crazy to build a waste water treatment center in the City of Grant
16 when there is no City sewer or water.

17
18 Deputy Mayor Huber stated the motion makes for great sound bites when on camera but there is
19 no evidence of plan for this within the City.

20
21 Council Member Sederstrom said the Council did pass a resolution supporting it.

22
23 Mayor Carr stated he has never supported that.

24
25 Deputy Mayor Huber stated the Council passed a resolution supporting an education plan to
26 relieve the City of certain MS4 publishing requirements but has never passed any resolution
27 regarding waste treatment plants in the City.

28
29 **Motion failed with Council Member Lobin, Deputy Mayor Huber and Mayor Carr voting**
30 **nay.**

31
32 **Staff Updates:**

33
34 There were no staff updates.

35
36 **COMMUNITY CALENDAR FEBRUARY 3 THROUGH FEBRUARY 29, 2016:**
37

38 **Mahtomedi Public Schools Board Meeting, Thursday, February 11th and 18th, Mahtomedi**
39 **District Education Center, 7:00 p.m.**

40 **Stillwater Public Schools Board Meeting, Thursday, February 11th, Stillwater City Hall,**
41 **7:00 p.m.**

42 **City Office Closed, Monday, February 15th, Presidents' Day**

43 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**
44

1 **ADJOURN**

2

3 **Mayor Carr moved to adjourn at 7:52 p.m. Council Member Lobin seconded the motion.**
4 **Motion carried unanimously.**

5

6

7

8 These minutes were considered and approved at the regular Council Meeting March 2, 2016.

9

10

11

12

13 _____
Kim Points, Administrator/Clerk

Tom Carr, Mayor

APPROVED

APPROVED