

CITY OF GRANT
MINUTES

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DATE : April 4, 2017
TIME STARTED : 7:01 p.m.
TIME ENDED : 8:05 p.m.
MEMBERS PRESENT : Councilmember Carr, Kaup, Sederstrom
Lanoux and Mayor Huber
MEMBERS ABSENT : None

Staff members present: City Attorney, Kevin Sandstrom; City Planner, Jennifer Haskamp; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Points

CALL TO ORDER

The meeting was called to order at 7:01 p.m.

PUBLIC INPUT

(1) Mr. Bob Tufty, 6365 Jasmine Avenue N, came forward and commented on the disturbance caused at the last Planning Commission meeting by Council Member Lanoux.

(2) Ms. Michelle Giefer, 11922 Imperial Avenue N, came forward and also commented on the disturbance caused by a Council Member at the Planning Commission meeting and requested Council Members participate productively as elected officials.

(3) Mr. Gary Baumann, 10600 Joliet Avenue, came forward and commented on the proposed ice area and asked the Council to consider conditions of approval relating to maintenance fees, security and sound barriers, and user fees to fund roads. He indicated he is also taking to the Legislature regarding user fees for non-district students.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Lanoux moved to add Staff Meeting Policy and Procedure to the regular agenda. Council Member Sederstrom seconded the motion. Motion carried with Council Member Carr and Kaup voting nay.

Council Member Carr moved to approve the agenda, as amended. Council Member Kaup seconded the motion. Motion carried unanimously.

CONSENT AGENDA

March 2017 Bill List, \$46,538.78

Approved

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City of Mahtomedi, 1st Quarter Fire Contract, \$33,317.50 Approved

2017 Dust Control, Low Bid, Envirotech, \$0.837 per Unit Approved

City of Stillwater Fire Protection Contract Extension, 2017-2019 Approved

Council Member Lanoux moved to pull 2017 Dust Control and City of Stillwater Fire Projection Contract from the consent agenda. Council Member Sederstrom seconded the motion. Motion failed with Council Member Carr, Kaup and Mayor Huber voting nay.

Council Member Carr moved to approve the consent agenda, as presented. Council Member Kaup seconded the motion. Motion carried with Council Member Lanoux and Sederstrom voting nay.

STAFF AGENDA ITEMS

City Engineer, Brad Reifsteck

Consideration of 2017-2020 Patching Contract – City Engineer Reifsteck advised a new roadway patching contract is recommended for pothole patching and other roadway maintenance on paved roads. Brochman Blacktopping Company has been completing this work for the last several years.

Approval of the included contract will lock equipment and labor pricing until May 1, 2020. Pricing for patching materials is proposed to be a pass through cost from the bituminous plant since oil prices are difficult to forecast.

Below is the proposed pricing for Brochman Blacktopping Company:

- \$57.00/hour: Laborer
- \$88.00/hour: Truck with driver
- \$78.00/hour: Skid loader/bucket with driver
- \$73.00/hour: Roller with operator
- \$90.00/hour: Skid loader/cold planer with operator
- \$85.00/hour: Skid loader/broom with operator
- \$30.00/hour: Tack sprayer
- \$3.00/gallon: Hot tack
- Bituminous/asphalt: Actual cost (including tax)

Council Member Carr moved to approve the 2017-2019 Patching Contract, as presented. Council Member Kaup seconded the motion.

1 Council Member Lanoux asked how the contract works within the ordinance that was passed last
2 month.

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4 City Engineer Reifsteck advised the hourly rates within the contract are very competitive and
5 Brochman has done a very good job. He recommended approval of the contract.

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7 **Motion carried with Council Member Sederstrom abstaining.**

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9 **City Planner, Jennifer Haskamp**

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11 **EAW Update** – City Planner Haskamp provided an update on the EAW process. She stated the
12 comment period has closed and Bay West took the comments and is preparing a response to
13 comments. Based on the comments, the preliminary recommendation will be to order and
14 Environmental Inventory Statement (EIS). The applicant has requested an extension on the EAW
15 determination to confer with his environmental consultant. Determination of EAW will be on the
16 May Council meeting agenda.

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18 Council Member Lanoux stated he requested all comments from the public hearing and he has not
19 received them. He asked if staff had discussed the comments at the staff meeting.

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21 City Planner Haskamp advised a public hearing was not held. A voluntary open house for the EAW
22 was held by Bay West. Comments were forwarded to the City and sent to Bay West. Bay West
23 prepares all responses to comments. Based on the comments and response to comments package, a
24 recommendation to order an EIS will be made. A response package will be submitted to all that made
25 comments. The response package has not yet been finalized. She noted she did not receive any
26 EAW comments; all comments were sent to the City and provided to Bay West.

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28 **City Attorney, Kevin Sandstrom (no action items)**

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30 **NEW BUSINESS**

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32 **March 6, 2017 City Council Meeting Minutes – Council Member Carr moved to approve the**
33 **March 6, 2017 City Council Meeting Minutes, as presented. Council Member Kaup seconded**
34 **the motion. Motion carried with Council Member Lanoux and Sederstrom abstaining.**

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36 **Consideration of Resolution No. 2017-07, Resolution Supporting Local Decision-Making**
37 **Authority** – The League of Minnesota Cities sent out a draft resolution asking cities to consider
38 regarding local decision making authority.

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40 **Council Member Carr moved to adopt Resolution No. 2017-07, as presented. Council Member**
41 **Kaup seconded the motion.**

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43 Mayor Huber stated the League provided the resolution. He referenced the ROW Ordinance that was
44 just approved which directly relates to this resolution in terms of taking the authority away from cities
45 relating to ROW and other issues.

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Motion carried unanimously.

Staff Meeting Policy and Procedure – Council Member Carr stated for many years the City of Grant had many different staff people. The current staff and consultants have staff meetings to coordinate City issues. This system works better and he fully supports staff meetings. The Council needs to respect the staff. This system is a very cost effective tool. The Council works for the residents and the Council does not need to micro manage the staff. He stated this has been talked about before and staff meetings should stay in place.

Council Member Carr moved to leave staff meetings in place as is. Council Member Kaup seconded the motion.

Council Member Lanoux asked where the staff meetings are held, how long they are, who attends them and where the meeting minutes from those meetings are.

Council Member Carr stated the staff reports the Council receives every month is a summary and they are getting their work done within budget.

Motion carried with Council Member Lanoux and Sederstrom voting nay.

It was noted there is no agenda or minutes for staff meetings as staff makes no decisions. The purpose of meeting minutes is a record of the official action taken by the City Council.

UNFINISHED BUSINESS

Refund of City Deposit – A staff report was included in the packets outlining the issue. A cash deposit was made to the City that has not been claimed. The deposit was left to ensure the documents removed from the City office would be returned. The documents have not been returned. Staff is requesting Council direction on what should be done with the deposit.

Mayor Huber asked if Council Member Lanoux is going to return the documents.

Council Member Lanoux stated he does not have the documents and the City is not required to have those documents.

Council Member Carr moved to put the City deposit that was provided for the return of City documents into the General Fund. Council Member Kaup seconded the motion.

Council Member Kaup advised he would go pick up the blue prints from Council Member Lanoux, make a copy of them and return his copy and the City's copy.

Council Member Lanoux stated he no longer has the blue prints.

Motion carried with Council Member Lanoux and Sederstrom voting nay.

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DISCUSSION ITEMS

City Council Reports/Future Agenda Items (no action taken):

Council Member Carr updated the Council on the issue with the rusted pipe at the pump house.

Staff Updates (no action taken):

2017 Special Roads Projects – City Engineer Reifsteck stated the City did budget for special roads projects this year. He asked the Council to start thinking about which projects they may determine to do this year.

2017 Seal Coat Project – City Engineer Reifsteck stated the City does have a scheduled seal coat project this year. He stated a letter went out this week to those residents informing them of the project and asked about interest relating to a neighborhood meeting and a potential larger project in the area.

LMC Insurance Coverage – Information relating to the League of Minnesota Cities Insurance coverage was provided in the Council packets.

City Attorney Sandstrom advised the League insurance covers liability for the City if it is sued for negligent acts such as special assessment appeals and potential lawsuits.

Mayor Huber stated in the normal course of their duties, Council Members are covered as well. The League stops covering Council Members when they engage in activities outside of their normal scope of Council duties. He added it would be beneficial for all Council Members to remember that.

City Attorney Sandstrom stated the Council, Planning Commissioners and the City Clerk are covered by the League insurance. Consultants are covered through their own insurance although the City can purchase additional insurance for contractors.

Council Member Lanoux stated four members of the Planning Commission, the City Planner and the City Clerk violated the open meeting law after the last meeting. He provided a picture of the group in Town Hall immediately after the meeting was adjourned. He asked the City Planner and City Clerk to resign immediately.

Council Member Carr stated if Council Member Lanoux does not want to come to the meetings and get the work of the City done he should stay home.

Staff advised staff and consultant performance reviews were conducted last month. Three Council Members did participate in the reviews. The reviews were very positive and included the suggestion of better avenues of communication. Communication is an issue that faces all cities and is difficult to improve when the City does not have all staff on site.

1 Council Member Sederstrom requested he be allowed to provide input and asked that he be
2 recognized by the Mayor.

3
4 Mayor Huber apologized for not seeing Council Member Sederstrom hand in terms of speaking and
5 stated he will try to do a better job with that.

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7 **COMMUNITY CALENDAR APRIL 5 THROUGH APRIL 30, 2017:**
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9 **Mahtomedi Public Schools Board Meeting, Thursday, April 13th and 27th, Mahtomedi District**
10 **Education Center, 7:00 p.m.**

11 **Stillwater Public Schools Board Meeting, Thursday, April 13th, Stillwater City Hall, 7:00 p.m.**

12 **City of Grant Clean Up Day, Saturday, April 22nd, 2017, Town Hall, 9:00 a.m. to Noon**

13 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**
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15 **ADJOURN**

16 **Council Member Carr moved to adjourn at 8:05 p.m. Council Member Kaup seconded the**
17 **motion. Motion carried unanimously.**

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21 These minutes were considered and approved at the regular Council Meeting May 2, 2017.
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27 Kim Points, Administrator/Clerk
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27 Jeff Huber, Mayor
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